

**Karuk Tribe – Health Board Meeting
February 13, 2025 – Meeting Minutes**

Meeting called to order at 10am by Chairman Attebery.

Present:

Russell “Buster” Attebery, Chairman
Kenneth “Binx” Brink, Vice-Chairman
Scott Quinn, Secretary/Treasurer
Laura Mayton, Member at Large
Jennifer Goodwin, Member at Large
Robert Super, Member at Large (YR)
Kristen King, Member at Large (OR)
Eli Hensher-Aubrey, Member at Large (video)

Absent:

Arch Super, Member at Large (travel)

Prayer by Scott Quinn, Secretary/Treasurer. Chairman read the HHS Mission Statement for the audience and attendees.

Agenda:

Scott Quinn moved and Binx Brink seconded to approve the agenda with changes, 7 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

Binx Brink moved and Jennifer Goodwin seconded to approve the consent calendar, 7 haa, 0 puuhara, 0 pupitihara.

Meeting minutes of January 9, 2025:

Jennifer Goodwin moved and Binx Brink seconded to approve the meeting minutes of January 9, 2025, 6 haa, 0 puuhara, 1 pupitihara (Jennifer).

1) Dwayne Myers, Tribal Member:

Not present.

2) Molli Myers, Ridges to Riffles:

Vanessa Castle is present to present on behalf of Ridges to Riffles. She is present to seek approval of two delegates to attend a partnership meeting. Amy Cordalis joined the meeting along with Molli Myers.

This is an exciting opportunity to bring together the Tribes in the basin to work toward fish restoration. There are cultural practitioners, Council Members, THPO's etc on this IPAC. There are a few other Tribes; Shasta's, Karuk, Yurok, and Modoc Tribes involved in the grant. Vanessa noted that 2/28 is an IPAC Meeting and it will be virtual so they would like representatives there.

Buster commented that they are interested and will discuss it. The Council will report back to the group.

3) Scott Aseltine, Education Coordinator:

Scott is present to seek approval of resolution 25-R-035 accepting funding from NCDIC with an agreement to work on the mentorship house in Happy Camp for \$25,000.

James asked that there is a budget be attached to the packet, but Scott commented that that was the Ford Family Foundation Grant, and this one is NCIDC.

Binx Brink moved and Scott Quinn seconded to approve resolution 25-R-035, 6 haa, 0 puuhara, 1 pupitihara (Robert Super).

4) Kristy Harmon, Head Start:

Kristy is present to seek approval for out of state travel for four Head Start employees to the Native American Conference going to be held in New Mexico.

Laura noted that when discussing this before, the stipulation is to keep the head starts open. The schools will remain open. Laura asked if there are breakout sessions, so that is why the request is four persons. Kristy noted that yes, they try to send one employee from each classroom each year, so they can cover multiple courses.

Kristy Harmon, Valisha, Mona Peratta, Dylan Wright. March 17-20, 2025. Tabled for further information.

Old Business:

None at this time.

Directors Reports:

1) Ray Elliot, Human Services Director:

Ray is present in Yreka to brief his report. He noted that two new interns will be coming on staff to the SUD department. They are interning from COS. Today, they start a Grief Group in the Yreka location.

They provided outreach to the homeless population which allowed for Narcan, sleeping bags, food, dog food, hot coffee, etc.

Narcan training was provided in Orleans about a week ago and they will cover other areas as well.

Kristen asked if the grief courses will make it to Orleans. They are hoping to look at remote to HC and OR and build momentum in Yreka.

Robert asked if his program is assisting the homeless Tribal Members with food. Ray noted that those who are homeless are first enrolled into programs. Once items of intake are identified they assist with groceries, propane, etc. But they do not just get handed food and they have to be enrolled into services.

Binx Brink moved and Kristen King seconded to approve Ray's report, 7 haa, 0 puuhara, 0 pupitihara.

2) Merris Obie, Child Welfare Operations Administrator:

Merris is present in Orleans to brief her report. She first highlighted her budget for the month and then highlighted her activities.

She then resented her action items. She first asked approval of resolution 25-R-013.

Binx Brink moved and Kristen King seconded to approve resolution 25-R-013, 7 haa, 0 puuhara, 0 pupitihara.

She then requested approval of resolution 25-R-012 for TDR.

Eli Hensher-Aubrey moved and Kristen King seconded to approve resolution 25-R-012, 7 haa, 0 puuhara, 0 pupitihara.

Merris then sought approval of agreement 25-A-058 asking for the Tribe to approve the data sharing agreement between the Tribe and CDSS for Title IVE.

Binx Brink moved and Kristen King seconded to approve agreement 25-A-058 data sharing agreement, 5 haa, 0 puuhara, 2 pupitihara (Scott/Laura).

She then presented agreement 17-A-037 for attorney agreement.

Jennifer Goodwin moved and Kristen King seconded to approve agreement 17-A-037 (with updated fee schedule), 7 haa, 0 puuhara, 0 pupitihara.

The logo will be discussed for further information.

Binx Brink moved and Kristen King seconded to approve Merris' report, 7 haa, 0 puuhara, 0 pupitihara.

3) Cecelli Gonzalez, PHN:

Cecelli is present in Yreka to review her report. The CHR's are checking on the elders. The Happy Camp CHR has been delivering water in Happy Camp. The diabetic luncheon was held and each community has theirs. They hope that more outreach for luncheons will get people to come to the diabetic events. The HC CHR position has been backfilled.

She has been attending training and learning different things. Robert asked if the CHR's are calling the elders to check to see if they are able to get their walkways cleared.

Jennifer asked about the notation of delivering water in HC, because there is nothing wrong with the water in HC. There seems to be some miscommunication on HC water delivery. Cecelli will double-check with Darrell.

Scott asked about the brain spotting technique training she mentioned. It sounds like PHN's can provide this service. He asked if any LMFT's went to the training. Ray noted that Joy Tenant did attend the training as well. Cecelli noted that the training provided an amazing opportunity to train further and provide outreach. Binx asked for diabetic luncheon outreach.

Binx Brink moved and Kristen King seconded to approve Cecelli's report, 7 haa, 0 puuhara, 0 pupitihara.

4) Nicole Hokanson, Deputy Dental Director:

Nikki is present to review her report. She noted that Susan Beatty has taken on the quality management report.

She noted that Lisa Henderson is awesome and she is so happy that she is present, she is on top of her job. Her positions are backfilling in Happy Camp and there is one shortage in Yreka.

Bre Cortes has been accepted to take her RDA test. Once she passes, she will be able to do more services at the clinic. There are screenings for dental reception is next week. Nikki asked that the entry level jobs have the ability to post and hire and seek the waiver. It was explained that Nikki certainly can request a waiver to do on the job training and to set time frame for the requirements to be met. There is more to bringing staff on into training programs and they should be open to bringing on employees and supporting their growth.

Binx Brink moved and Robert Super seconded to approve Nikki's report, 7 haa, 0 puuhara, 0 pupitihara.

5) Tonia Begrin, Orleans Clinic Manager:

Tonia is present in Orleans to review her report.

She is backfilling positions at the Orleans Clinic. The budget was reviewed and the clinic will be fully staffed after the receptionist hiring.

Binx Brink moved and Kristen King seconded to approve Tonia's report, 7 haa, 0 puuhara, 0 pupitihara.

6) Rondi Johnson, HHS CEO:

Rondi is present to review her report. She is attending screenings for OR receptionist, YR receptionist, and Tele-Health Coordinator. She is in discussion with a locum to provide services.

She thanked the CHR's for their work with Elders, etc.

She is looking forward to the Yreka Dental remodel.

Binx Brink moved and Jennifer Goodwin seconded to approve Rondi's report, 7 haa, 0 puuhara, 0 pupitihara.

7) Susanna Greeno, Happy Camp Clinic Manager:

Susanna is present to review her report. She thanked her staff and appreciated them for their diligence while rescheduling patients. She asked for language in the HC lobby and Frankie Tripp is going to provide her some materials. CARE Learning is ongoing for the health staff.

Susanna shared her story on success and her ongoing work from a training program, Medical Assistant, and now is the Clinic Manager. Laura commented that Susanna's story is awesome.

Binx Brink moved and Kristen King seconded to approve Susanna's report, 7 haa, 0 puuhara, 0 pupitihara.

8) Tonya Albers, RPMS Site Manager:

Tonya is not present, report provided. Provider shortage contributes to the patient count number.

Binx Brink moved and Kristen King seconded to approve Tonya's report, 7 haa, 0 puuhara, 0 pupitihara.

9) Cindy Hayes, Yreka Clinic Manager:

Not present, report provided.

Binx Brink moved and Eli Hensher-Aubrey seconded to approve Cindy's report, 7 haa, 0 puuhara, 0 pupitihara.

10) Dr. Vasquez, Medical Director:

Not present, report provided.

Binx Brink moved and Laura Mayton seconded to approve Dr. Vasquez's report, 7 haa, 0 puuhara, 0 pupitihara.

11) Jodi Henderson, Operations Manager:

Jodi is present to review her report. She went to OR one day last month, which she tries to go two days in the month. There are issues with the Yreka Clinic HVAC system. Rondi is getting estimates right now to get it replaced. Orleans ran out of propane. The service down there is difficult on delivery. Robert, Eileen, Tamara, and Jodi turned everything in for the UDS report. Next the FTCA will be submitted. There are a few HRSA things that pop up that they have to address, so they work on those as they go.

The Senior Nutrition Center numbers were provided. Yreka is going very well. They serve everyone who comes in. The non-natives who are underage are paying for their meals.

The Head Start group would like to have lunch with the Senior Center one time a month and will ask the elders if they will be ok with that. Laura agrees that this is a good idea but be careful that there aren't things done outside the grant rules. Jodi noted that socialization is allowed and in funding.

Robert and Jodi have been doing the 340B drug pricing reports. And they have also been taking training for billing on traditional healing.

They are hoping to get the medical administration back underway with construction.

Laura Mayton moved and Kristen King seconded to approve Jodi's report, 7 haa, 0 puuhara, 0 pupitihara.

Closed Session:

Informational: incidents and complaints were updated to the Health Board; propane in Orleans was having an issue, Yreka HVAC is having issues, chart notes and referrals are not being completed in a timely manner with a provider. Maintenance issues are referred out and a meeting has been set with the Provider.

Informational: Operations Manager would like to authorize overnight lodging for employee who travels between locations. It was unsure if that should continue based on driving incidents and those should be reviewed and then follow policy for lodging. Council requests a police report be made and incident be documented.

Binx Brink moved and Laura Mayton seconded to approve the Karuk Tribes HIS Budget formulation ranking tool, 6 haa, 0 puuhara, 1 pupitihara (Jennifer).

Binx Brink moved and Kristen King seconded to approve letter to Congressman Huffman regarding healthcare funding, 7 haa, 0 puuhara, 0 pupitihara.

Informational: Notify Fiscal to quit paying the inline invoices. Send to Margaret if Ray is unavailable.

Laura Mayton moved and Binx Brink seconded to approve a \$1 per hour increase for employee #CE, 7 haa, 0 puuhara, 0 pupitihara.

Binx Brink moved and Laura Mayton seconded to approve PAN for employee #EB \$1.12 per hour, 7 haa, 0 puuhara, 0 pupitihara.

Informational: Chairman commented that perhaps federal workers are being laid off that the Tribe can recruit. He asked Rondi to look into this and also the Tribes ED as well.

Jennifer Goodwin moved and Binx Brink seconded to approve AB 263 support letter, 7 haa, 0 puuhara, 0 pupitihara.

Binx (Chairing).

Scott Quinn moved and Kristen King seconded to approve Bobbiesue Goodwin, Chelsey Cook, and Art Conrad to Election training in Las Vegas NV, 6 haa, 0 puuhara, 1 pupitihara (Jennifer).

Jennifer Goodwin moved and Kristen King seconded to approve 4 Head start staff to attend training in Albuquerque NM, 6 haa, 0 puuhara, 0 pupitihara.

Jennifer Goodwin moved and Laura Mayton seconded to deny Rondi's travel request and send Jodi Henderson to ensure someone is here to oversee the HHS Program, 5 haa, 0 puuhara, 1 pupitihara (Robert).

Laura Mayton moved and Jennifer Goodwin seconded to waive insurability requirement for employee #YS (HR shall be tracking these special waivers and provide adequate reports – quarterly and when identified), 5 haa, 0 puuhara, 1 pupitihara (Robert).

Scott Quinn moved and Jennifer Goodwin seconded to approve paying the remaining balance of Tribal Member #KSL septic repairs in the amount of \$940 from Third Party, 6 haa, 0 puuhara, 0 pupitihara.

Informational: Council denied remote work counter-offer and will allow for a contract with potential candidate #TP.

Informational: Council asked for 'no longer employed' but not for cause or without cause, just no longer employed emails to be sent to them, so they know when their workforce is leaving.

Kristen King moved and Eli Hensher-Aubrey seconded to approve Steve Bridenstine to the Maintenance Tec II position description and PAN, 6 haa, 0 puuhara, 0 pupitihara.

Scott Quinn moved and Kristen King seconded to approve the Winter Edition Newsletter, 6 haa, 0 puuhara, 0 pupitihara.

Laura Mayton moved and Kristen King seconded to approve a PAN for employee KP \$2 per hour, 6 haa, 0 puuhara, 0 pupitihara.

Consensus: to make ISSA training mandatory for all employees.

Scott Quinn moved and Kristen King seconded to approve agreement 25-A-048, 6 haa, 0 puuhara, 0 pupitihara.

Informational: IRU with the Yurok Tribe and Karuk Tribe has an associated agreement that has been fully reviewed by Foreman & Associates, Ray, and Compliance and then Eric will present next week at the Planning Meeting. This is the line that the Karuk Tribe is going to have a right to use indefinitely.

Scott Quinn moved and Jennifer Goodwin seconded to approve Caltrans Letter Consultation 2/13, 6 haa, 0 puuhara, 0 pupitihara.

Consensus: Take offer employee up to \$57 per hour and take employee #CG up to \$59 to ensure continuity, if accepted. No bonus.

Scott Quinn moved and Jennifer Goodwin seconded to approve the expenditure for the Computer Center for \$185,490.25 from discretionary, 6 haa, 0 puuhara, 0 pupitihara.

Jennifer Goodwin moved and Scott Quinn seconded to approve sponsoring HCHS, \$100, 6 haa, 0 puuhara, 0 pupitihara.

Consensus: HHS CEO will no longer be required to send Friday updates to the Tribal Council.

Informational: Toz Soto will attend the next Planning Meeting.

Buster arrived at 2:41pm.

Laura Mayton moved and Scott Quinn seconded to approve appointing Eli and Binx as the alternate IPAC, 5 haa, 0 puuhara, 1 pupitihara (Eli).

Buster assumed chair at 2:44pm.

Informational: Secretary/Treasurer would like a revenue and expense report for month. Laura will work with finance to get those reports done monthly. Laura will assist in showing one controller or the other on how to do those reports.

Council Directive: to HR to provide the spreadsheet of waivers (insurability) to the Tribal Council every quarter. And to the appropriate Director when needed. This information shall be provided in writing.

Informational: Chairman is reaching out to potential provider.

Consensus: to obtain a doctors note from employee #RM.

Consensus: to ignore outside inquiry related to Tribal Member #CM as that is his private business.

Informational: It was updated that a RRC market study was finished for the next phase and information will be coming soon. Financial reports are not being sent to the Council and need to be each month.

Next Meeting: March 13, 2025 at 10am in Happy Camp.

Adjourn at 3:30pm

Respectfully Submitted,

Russell Attebery, Chairman

Recording Secretary, Barbara Snider