

Karuk Tribe
Council Meeting Minutes
Thursday June 26th, at 10am Orleans CA

Call to Order/Prayer:

Meeting called to order by chairman Russell Attebery at 10:00am

Russell Attebery read the mission statement

Arch Super lead the meeting in prayer

Present:

Russell Attebery Chairman
Kenneth Brink Vice Chairman
Scott Quinn Secretary Treasurer
Laura Mayton Member at Large
Arch Super Member at Large
Robert Super Member at Large
Kristen King Member at Large
Eli Hensher Aubrey Member at Large

Absent:

Jennifer Goodwin Member at Large

Approval of the agenda:

Kenneth Brink motions Scott Quinn seconds to approve the agenda passes, 7 haa 0 puuhara 0 pupitihara

Approval of the Consent Calendar:

Remove items 5, 6 and 8 from the calendar as there was a cancelation on the training

Scott Quinn motions Robert Super seconds to approve the consent calendar minus items 5 6 and 8 passes 7 haa 0 puuhara 0 pupitihara

Laura Mayton motions Scott Quinn seconds to approve 25-A-108 replacing the insurance language with certificate of liability 7 haa 0 puuhara 0 pupitihara

Approval of Minutes: (From May 22nd)

Arch Super motions Robert Super seconds to approve the minutes from May 22 with changes to Jack Lantz's section passes 7 haa 0 puuhara 0 pupitihara

Language:

Confusion/Crazy I don't Know

Open Session:

1) Merris Obie:

Arch Super motions Kenneth Brink seconds to approve 25-R-129 passes 7 haa 0 puuhara 0 pupitihara

Director Reports:

1) Bill Tripp, DNR Director

Bill had a meeting in DC that went well and had got given a chief's coin to chairman Russell Attebery, Bill will interoffice it to Happy Camp.

Cultural burning has been going well, thinking they have broken a record for burning parcels in one day, they did 6 different parcels. Kenneth asks about a spot near china grade road in Happy Camp being a dangerous spot that may need some burns. Bill responds saying they plan to burn it next year.

Did have someone reach out for the director position but did not get to talk to him very much as he was asking for extra things that council would have to approve. Has not applied yet.

Kenneth Brink motions Arch Super seconds to approve 25-R-124 passes 7 haa 0 puuhara 0 pupitihara

Arch Super motions Scott Quinn seconds to provide the wildlife conversation board a LOS for a project passes 7 haa 0 puuhara 0 pupitihara

Kenneth Brink motions Robert Super seconds to approve the DNR Directors' report passes 7 haa 0 puuhara 0 pupitihara

2) James Davis, Self-Governance Director

James has made notable progress in three key areas: resolution tracking, improving the consultation process, and consistently drafting and receiving Letters of Support (LOS). Kenneth emphasized the importance of the LOS documents, noting their role in strengthening the Tribe's position. Scott suggested preparing a support letter for upcoming consultations that James has scheduled. James agreed and mentioned he will work with Crystal Jacobs to draft it.

Kristen asked about the list of resolutions James previously sent. James explained that a recurring issue is the delay in receiving signed resolutions, as some individuals are not returning them promptly after obtaining signatures, which constitutes a breach of policy. Arch recommended that when presenting resolutions, staff bring two copies for signature and send an additional copy to James for tracking purposes.

James also noted ongoing issues with DocuSign, stating that while it's helpful for those traveling, it often causes delays when users are not actively checking or completing the process.

Additionally, James informed the Council of a Parcel B meeting scheduled for Monday, which will include attendance from state representatives. Kenneth confirmed he and a few other Council members plan to attend.

Eli Hensher Aubrey motions Kenneth Brink seconds to approve LOS for SB 507 passes 7 haa 0 puuhara 0 pupitihara

Kenneth Brink motions Scott Quinn seconds to approve the Self-Governance report passes 7 haa 0 puuhara 0 pupitihara

3) Tyvin Whittaker, Public Information Director

Tyvin presented two action items, one of which is the drone use policy he drafted for his department. Scott asked for clarification and confirmed that the current policy applies only to Tyvin's department. He suggested the possibility of creating a tribe-wide drone use policy that would allow broader staff access, provided they complete the required training, as Tyvin has. Scott also requested that Tyvin draft a formal notification for the KTHA Director, DNR Director, and the Chairman regarding the policy. Council approval will be required for this as well.

Consensus: for Tyvin to draft drone policy tribe wide and a notification to document for the public and staff.

Kenneth Brink motions Scott Quinn seconds to approve Tyvin to be able to use drone for a tribal promotion passes 7 haa 0 puuhara 0 pupitihara

Tyvin expressed interest in bringing on someone to assist with video editing, noting that the task is very time-consuming. He shared that a photo he took just yesterday has already reached 89,000 views, highlighting the impact and reach of quality media. He emphasized that having dedicated support for video editing would significantly enhance visibility and engagement.

Arch Super motions Robert Super seconds to approve Public information Directors report passes 7 haa 0 puuhara 0 pupitihara

4) April Attebery, Judicial Systems Administrator

Submitted a written report.

Arch Super motions Scott Quinn seconds to approve the Judicial systems Administrator report passes 7 haa 0 puuhara 0 pupitihara

5) Jack Lantz, Director of Public Works

Jack says that he had taken a dozer to the Ranch and cut a pad for the stick games Kenneth would like to express his gratitude.

Jack says that there are some signs that need replaced and some that need to go up in new spots. Laura says that it could be charged to indirect so funding won't be an issue. Jack says that we have a large laminating machine just need to spend some money on the materials for it.

Kenneth Brink motions Laura Mayton seconds to approve public works report with redactions to the Hillside Rd issue passes 7 haa 0 puuhara 0 pupitihara

6) Eric Cutright, Chief Information Officer

Kenneth Brink motions Scott Quinn seconds to approve 25-A-106 passes 7 haa 0 puuhara 0 pupitihara

Kenneth Brink motions Eli Hensher Aubrey seconds to approve 25-R-102 passes 7 haa 0 puuhara 0 pupitihara

Kenneth Brink motions Robert Super seconds to approve 24-A-048 modification 1 passes 7 haa 0 puuhara 0 pupitihara

7) Dion Wood, 477 Director

Kristy has some policies for the head start and wants to present them to council.

Arch Super motions Eli Hensher Aubrey seconds to approve Head start policy and procedures for training and professional development and finance policy passes 7 haa 0 puuhara 0 pupitihara

Dion says that the computer center in Happy Camp has slow WIFI and may need to be updated

Eli Hensher Aubrey motions Kenneth Brink seconds to approve the 477-director's report passes 7 haa 0 puuhara 0 pupitihara

8) Emma Lee Perez, Contract Compliance

Arch emailed Emma Lee a question about the Behavioral Health grant that was a substantial amount of money. Emma says that council should communicate with Trista. Part of the grant was allocated to the Beverly Manor. Russell asked about the Women's Transitional house, the health department would need to put that forward before council.

Emma Lee would also like to notify council that they have language interviews tomorrow if they would like to attend.

Kenneth Brink motions Scott Quinn seconds to approve contract compliances report passes 7 haa 0 puuhara 0 pupitihara

9) Sara Spence, KTHA Executive Director

Arch Super motions Kenneth Brink seconds to approve 25-R-112 passes 7 haa 0 puuhara 0 pupitihara

Kenneth Brink motions Scott Quinn seconds to approve 25-R-122 it passes 7 haa 0 puuhara 0 pupitihara

Scott Quinn motions Arch Super seconds to approve Agreement 25-A-119 passes 7 haa 0 puuhara 0 pupitihara

Scott Quinn motions Eli Hensher Aubrey seconds to approve 25-R-120 passes 7 haa 0 puuhara 0 pupitihara

Arch Super motions Robert Super seconds to approve announcement of the home owner assistance program passes 7 haa 0 puuhara 0 pupitihara

Arch Super motions Scott Quinn seconds to approve the housing directors report passes 7 haa 0 puuhara 0 pupitihara

10) Erin Hillman, Director of Operations

The People's Center would like to introduce its new coordinator, Jason Hockaday. One of his key responsibilities will be managing NAGPRA communications with colleges and museums to support the repatriation of items to the Tribe. Chairman Russell Attebery mentioned that he has individuals he would like to recommend to assist Ray with his duties.

All job evaluations within the Finance Department have been completed. The next step is updating the job descriptions to reflect current responsibilities—adding relevant tasks and removing outdated ones.

Arch Super motions Scott Quinn seconds to approve Director of operations report passes 7 haa 0 puuhara 0 pupitihara

11) Ray Martin, General Counsel

Tabled closed

12) Annell Lerner, HR Director

Arch Super motions Kenneth Brink seconds to approve HR Director passes 7 haa 0 puuhara 0 pupitihara

Closed Session:

Robert Super stepped out

Kenneth Brink motions Eli Hensher Aubrey seconds to approve 25-R-115 to enroll 4 people under section B passes 6 haa 0 puuhara 0 pupitihara

Scott Quinn motions Kenneth Brink seconds to approve 25-R-116 passes 6 haa 0 puuhara 0 pupitihara

Robert Super comes back.

Kenneth Brink motions Robert Super seconds to approve a trailer C.B and for the trailer to be the same one he had before passes 7 haa 0 puuhara pupitihara

Kenneth Brink motions Laura Mayton seconds to approve agreement 25-A-118 passes 7 haa 0 puuhara 0 pupitihara

Informational: Currently tracking down an appraiser to help with the property appraisal. Robert asks if the tribe could contact some of the BIA retirees to see if we can get them on contract.

Jack expressed interest in purchasing a building in Yreka for use by the DNR. The building currently has two tenants occupying the upper floor, while the bottom floor remains vacant and open for use. Scott indicated a preference for the building to be fully vacated. One of the current tenants provides psychological services to law enforcement, while the other resides in the building and occasionally offsets rent by performing handyman work.

For jack to see what DNR wants this apartment building or Beverly Manor.

Laura Mayton motions Scott Quinn seconds to rescind resolution number 25-R-117, 25-R-118 and 25-R-119 passes 7 haa 0 puuhara 0 pupitihara

Laura Mayton motions Scott Quinn seconds to approve 25-R-130, 25-R-131 and 25-R-132 to change to right of ways passes 7 haa 0 puuhara 0 pupitihara

Informational: There is an issue with Hoopa not participating in the microgrid project, their membership would have to approve the cost match which may or may not happen. Advisement from the staff is to draft an MOU letting them know we want to walk away and consider other options.

Scott Quinn motions Arch Super seconds to approve 25-A-116 with Sunflower consulting with changes to waiver of sovereign immunity passes 6 haa 0 puuhara 1 pupitihara (Arch Super)

Kristen King Stepped out due to current discussion about election.

Consensus: R.M is requesting that he draft a code of conduct for employees and citizens, Council asks if he can draft it then bring it back to council for approval.

Informational: there has been an HR complaint on an ICWA employee.

Kristen King comes back in.

Consensus: To have Ray Martin move forward with Buchalter and the mediation process.

Informational: R.M is seeking to draft a tribal building code.

Informational: For general counsel to move forward with drafting bylaws for the health board and for him to get help from a health professional.

Ask Drummond Woodsum for the MOU draft and their proposal.

Robert Super stepped out

Kenneth Brink motions Laura Mayton seconds to approve \$300 dollars for Andre Silvas retirement party passes 6 haa 0 puuhara 0 pupitihara

Kenneth Brink motions Laura Mayton seconds to approve the \$50,000 standby letter of credit for the IT department passes 6 haa 0 puuhara 0 pupitihara

Robert Super stepped back in

Informational: The trailer list had been updated to reflect the 3 trailers that got sent to DNR for workforce housing, it was sent to council for their review. Additionally, there is a person who is currently in a tribal trailer and is not tribal but wants to know if he can buy the trailer out from the Karuk Tribe.

Informational: Erin would like to change a requirement on the PIC position being the 1-year experience changed to a demonstrated knowledge and implement a skills test. Eli wonders if we could streamline the procurement.

Informational: To go with the procurement clerk there should be a standardized vehicle makes and models to show consistency across the board.

Informational: Evaluations were done and Erin considered raises for who didn't get one last year. One employee got their probation status removed.

Informational: The health department got behind on there expenses an it needs to be spent by Monday, the health department thought that bonuses for employees would be a good way to spend it down.

Informational: Council member King asked about the reconstruction of the Orleans council chamber coming out of ARPA, the bidder still has to the middle of July to get fully bonded.

Informational: The job description for the economic development coordinator needs to be changed on who they report to, clarify that they report to council.

Consensus: To change the contract compliance job description as who they report to.

Robert Super motions Scott Quinn second to reimburse Kenneth Brink his missed flight in the amount of \$210 passes 7 haa 0 puuhara 0 pupitihara

Informational: the new administration wants to sell federal lands with local governments being on the top of the pick list.

Informational: The Rain Rock grand opening is happening Saturday and Sunday, each day there will be prayer and someone will sing a song. Arch can do the prayer and Robert can do a drum song.

Informational: Scott had a meeting with AP Ranch and they would like help the Karuk Tribe to apply for a grant.

Consensus: To allow Western Rivers to work with the tribe to write a grant with staff to buy the AP Ranch.

Arch Super motions Kristen King seconds to approve a necklace for Annell Lerner in the amount of \$156 passes 7 haa 0 puuhara 0 pupitihara.

Council Caucus called Scott Quinn is recording.

Kenneth Brink motioned and Laura Mayton seconded to approved paying general counsel Ray Martin's yearly attorney license fees: 7 haa, 0 puuhara, 0 pupitihara. **PASSED**

Move the Education Department out of the 477 Program. **CONSENSUS**

Move the Language Program under the Education Department. **CONSENSUS**

Allow Dion Wood to manage TERO temporarily. **CONSENSUS**

Kenneth Brink motioned and Eli Hensher seconded to adjourn at 5:57pm: 7 haa, 0 puuhara, 0 pupitihara. **PASSED**

Approval to offer employee position. **CONSENSUS**

Next Meeting: July 24th, 2025 at 10am in Yreka, CA.

Respectfully Submitted,

Russell Attebery, Chairman

Recording Secretary, Jacob Lantz