

**Karuk Tribe – Health Board Meeting
March 14, 2024 – Meeting Minutes**

Meeting called to order at 10am by Chairman Attebery.

Present:

Russell “Buster” Attebery, Chairman
Kenneth “Binx” Brink, Vice-Chairman
Scott Quinn, Secretary/Treasurer
Kristen King, Member at Large
Eli Hensher-Aubrey, Member at Large
Arron “Troy” Hockaday, Member at Large
Jennifer Goodwin, Member at Large

Absent:

Arch Super, Member at Large (travel/excused)
Elizabeth “Liz” Bentley, Member at Large

Prayer/Mission Statement:

A prayer was completed by Council Member Hockaday and the Mission Statement was read by the Chairman.

Agenda:

Troy Hockaday moved and Jennifer Goodwin seconded to approve the agenda with changes, 6 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

Jennifer asked about the travel to Dallas TX and if there will be coverage during their department travel. Ray will look into it and the clients were notified of travel in advance.

Binx Brink moved and Scott Quinn seconded to approve the consent calendar tabling the Dallas TX travel, 5 haa, 0 puuhara, 1 pupitihara (Troy).

Meeting Minutes of February 8, 2024:

Binx Brink moved and Scott Quinn seconded to approve the meeting minutes of February 8, 2024, 6 haa, 0 puuhara, 0 pupitihara.

Guests:

Dan Effman, Tribal Member:
No show.

Bobby Perez, Construction Manager:

Bobby is present to seek approval of contract modification to 23-C-246. It is a couple change orders for Camp Creek renovation. Change order (1) is for asbestos abatement. Change order (2) is related to dry rot repairs to the home.

Troy Hockaday moved and Binx Brink seconded to approve modification (1) to contract 23-C-246 which has two change orders included in it, 6 haa, 0 puuhara, 0 pupitihara.

Franklin Thom, Tribal Member:

No show, written request.

Analisa Tripp, DNR:

Analisa is present to seek approval for out of state travel. She will speak on a panel for stewardship council. There are some portions that are covered in grants.

Troy Hockaday moved and Scott Quinn seconded to approve out of state travel for Analisa to Washington April 2-4, 2024, 6 haa, 0 puuhara, 0 pupitihara.

Eric Cutright, IT Director:

Eric is present to seek approval of resolutions. It is to the tribal broadband connectivity program. This is round 2 funding. The information was different than what was submitted from the original version. This application has two resolutions; 24-R-011 which is standard to submit, and 24-R-013 which is certifying the community of Orleans does not have broadband per the FCC definition.

Troy Hockaday moved and Eli Hensher-Aubrey seconded to approve resolution 24-R-011 and 24-R-013, 6 haa, 0 puuhara, 0 pupitihara.

Eli asked about a cell tower two and if that will need a resolution similar to this as far as service connectivity. Eric explained that no, that is clarified and there is a question if it's allowable in the grant, so it is included just in case.

Nate Faulk:

Nate works with community behavioral health in Redding. They do therapy, medication management, and he advised that they should be more culturally involved in therapy so he is out making introductions and providing some outreach. He offers assistance, crumble cookies, and outreach material for services. Troy thanked Nate for coming up and offering services. He also commented that he has seen some frustrations and ongoing struggles with mental health and dependence on cell phones or social media, video games, etc. This is a concern and is not setting people up for success. He would like to see more services provided for the youth regarding this new world they live in.

Old Business:

None.

Director Reports:

1) Ray Elliot, Director of Children & Family Services:

Ray is present to review his report. He noted that media outreach has been provided in all the areas. TeleMed to you is ongoing.

The batterers intervention courses are going to be started again. Ray did a great job for the interview and Binx thanked him for participating in the campaign.

Troy thanked Ray for getting on top of the opioid outreach and during his travels they made great progress. Ray asked for the information to be passed on to him because he welcomes collaboration. Troy has been telling membership to carry Narcan. Ray agrees to advise to carry it and keep it in their cars. Troy added that there have been more deaths in the last few weeks and he related it to Spring time. Troy also commented that saving the lives of friends and family, and reporting them is not narcing, but helping them.

Binx asked if Narcan is in tribal vehicles. Bobby commented that yes, it is in the glove box or middle consoles. It is a standard practice when they bring them in for repairs. Ray advised that

one box may not be enough. He is glad that is being implemented, he wasn't aware that was happening.

Eli asked if Narcan is provided to the community and asked if training is required. Eli asked if the training is required in order to administer Narcan. It was determined that it was not a requirement.

Troy Hockaday moved and Jennifer Goodwin seconded to approve Ray's report, 6 haa, 0 puuhara, 0 pupitihara.

2) Merris Obie, Child Welfare Operations Administrator:

Merris is on travel.

Scott Quinn moved and Binx Brink seconded to approve Merris' report, 6 haa, 0 puuhara, 0 pupitihara.

3) Cecilli Gonzalez, PHN:

Cecilli is present in Yreka to brief her report. The CHR's data was presented for HC, YR, and OR. She has been working with the CHR's switching them to do more outreach, home visits, and reducing transports. They are not doing out of town transports to ensure they provide more assistance to the community they serve.

She has been doing some outreach with Head Start and other areas to serve similar aged youth, that do not have Head Starts.

DNR is doing some outreach elders boxes and the CHR's provided some suave for those boxes. She will be teaching youth about elderberry syrup.

She is collaborating on an infectious disease project which is a van that can provide outreach and immunizations in the communities. She added a notation that there has been an increase of respiratory infections in the last 30 days.

Jennifer asked about the mobile vans, and about mammogram vans that provide services. Cecilli will look into this.

April Attebury commented that this project is specific but once the funding has ended the Tribe will own the van and do other projects. She added that after the grant funded program then it can be expanded. Susanna commented that Partnership offered to provide some outreach but she noted that that service is provided in the community by a resource group. Jodi then added that they're currently reviewing the option to offer this service with Partnership.

Jennifer Goodwin moved and Binx Brink seconded to approve Cecilli's report, 6 haa, 0 puuhara, 0 pupitihara.

4) Dr. Lew, Dental Director:

Dr. Lew is present to review her report. Nikki is out of the office and Dr. Lew will be onsite and provide some guidance and check on her staff. She felt good with her staffing and the facility and she feels a very positive experience at the new facility.

Based on previous inquiries she did some research and outlined some data on dental services and patient services. She reviewed 8-9 years of information.

Since she came onboard she has reviewed her data and provided it to the Health Board every month.

Dr. Lew provided stats and data on client visits per year and then estimated the financial revenue based on Indian dental, non-ben dental, and HRSA benefits.

She identified some strengths and challenges. She highlighted what has been accomplished since 2017 (when she was hired). She noted that in 2017 conventional x-ray to digital x-ray was initiated. Year 2018 she implemented paper charts to digital paperless charts. In 2019 she upgraded dental software and scheduled onsite training for all dental staff. In year 2020 COVID happened which they all studied how to re-open and do it compliantly. In 2021 orthodontic services were started under contract. In 2022 water laser dentistry has been implemented at the Yreka Clinic. In 2023 New dental building was designed and built in Happy Camp.

She then reviewed the dental stats on how the patient number that has changed over time in Yreka, Happy Camp, and Orleans.

2014-2023 Yreka, Happy Camp, and Orleans have information based on revenue that comes in by clinic. She is very very happy and proud of the dental team on working together. Last week was dental appreciation week. They made special appreciation certificates signed by Rondi and Indian Health Services. Grant funds also provide for one uniform each year for dental staff and celebration of the staff.

She then went on to note that Children Health Month was February so they provided a lottery for sonic toothbrushes. There were five winners for this item which also provides outreach and related preventative care. The hygienist in Yreka went to Head Start for dental health month and in two days saw 23 kids. Last year they saw 26 kids. The dental emergency visits that came in this year afterward was not that emergent, so early screenings and education provides help in the early years.

Troy commented that Dr. Lew has done an excellent job since she has come onboard and he appreciates everything she does and her team has done. Her work is amazing.

Scott thanked Dr. Lew for developing the data. Scott asked about 2019 data and how large it is. Dr. Lew explained that in 2019 the dental program was open on Saturday's and Dr. Kim opened every other Saturday. It lasted quite a while and that added to the visit count. She noted that this is fiscal year not calendar year as well.

Scott then asked about the grant total and if it's net revenue for each office. Yes. Scott commented that it may be good to see departmental cost to each of these facilities to determine the "net" not just the "gross".

Jennifer commented that the dental assistant lost her mother and she asked to have Dr. Lew send the Council's condolences along.

Scott Quinn moved and Binx Brink seconded to approve Dr. Lew's report, 6 haa, 0 puuhara, 0 pupitihara.

Buster told Dr. Lew he was happy to see her here in HC for the meeting. And as always he appreciates her work.

5) Tonia Begrin, OR Clinic Manager:

Tonia is present to review her report. David Arwood is no longer coming onsite after switching positions and there are other staffing changes but they are staying afloat.

Binx Brink moved and Troy Hockaday seconded to approve Tonia's report, 6 haa, 0 puuhara, 0 pupitihara.

6) Rondi Johnson, HHS CEO:

Rondi is present to review her report. For the month of February, she has been attending her meetings. She has been working with recruiters on outreach and recruitment. She thanked Tamara Barnett for helping the HHS program with financial needs.

Rondi reviewed her budgets and set asides that the Council has prioritized.

She is looking forward to a construction company being selected for the Happy Camp Admin project.

Kristen asked about HHS Annual Meeting; 4/19 9:30am-3:30pm, Yreka Best Western.

Eli Hensher-Aubrey moved and Binx Brink seconded to approve Rondi's report, 5 haa, 0 puuhara, 1 pupitihara (Troy).

7) Jodi Henderson, HRSA, Compliance, Accreditation Manager:

Jodi is present to review her report as Manager of HRSA, Compliance, Grants and Accreditation report. She has accepted the Operations Manager position.

There are items still pending on UDS report. She will bring up additional training plans for Robert and Tammy in closed session.

Partnership is larger than it used to be which is taking up quite a bit of time. A lot of items are being policy based. Next month they will have a booklet of policies. The ACQI report is in the packet and if there are any questions they can follow up with her by email or phone.

555 for the senior nutrition and homebound was 169. She also provided the Orleans center data.

The FTCA grant is coming up in August so she has some courses that she and Robert are taking.

AAAHC is coming onsite in August.

Binx Brink moved and Scott Quinn seconded to approve Jodi's report, 6 haa, 0 puuhara, 0 pupitihara.

8) Susanna Greeno, HC Clinic Manager:

Susanna is present to review her report. She met with Rondi on what should be included in her reports and has been advised to not include patient visits as that is in other reports. She did provide her numbers which shows that 34% of the patient population is Native American. She has a staff member that is new and will be onsite completing training.

The paper charts, 137 boxes total were on the shelves and stored. The entire charts are moved to HC site. Those charts have not been used since 2014. She is waiting for the policy to be updated to identify what to do with them. Troy asked how long the records must be kept. Susanna noted

that the policy has to be updated and it has been worked on but not final. So indefinitely at this time. Troy asked about the policy. Susanna reiterated that they must follow the law on this.

Rondi explained that the Karuk Tribe used to be indefinitely and she is looking to update this information to follow laws. Jennifer asked if those have all been scanned into the system. Susanna reported that no, all information received since 2014 is electronic, but nothing has been inputted from those charts. Rondi advised that information doesn't need to be kept for those who are no longer seen.

She is working on two quotes for companies to have blinds installed in the medical and dental facilities.

Buster asked about office supplies being at 95%. Susanna will have to go back and review each purchase. The medical supply budget is very high and she will be evaluating that. Buster noted that the budget is already over.

Jennifer Goodwin moved and Binx Brink seconded to approve Susanna's report, 6 haa, 0 puuhara, 0 pupitihara.

9) Tonya Albers, RPMS Site Manager:

Tonya is present in Yreka to provide her report. Troy has not completed his ISSA training and lost the link to complete it.

Buster asked if there were any glaring changes in the numbers. Tonya advised that the visit counts are slowly going up.

Troy Hockaday moved and Jennifer Goodwin seconded to approve Tonya's report, 6 haa, 0 puuhara, 0 pupitihara.

10) Cindy Hayes, Yreka Clinic Manager:

Cindy is present in Yreka to review her report. She commented that she attended some meetings and on February 8th there was a power outage that closed the clinic. She thanked Bobby Perez for his work and his dedication to get the generator installed. They are currently fully staffed. Troy asked if all generators are up and ready to go. Bobby reported that there is an RFP out to install the generators that have been purchased. Rondi still has a funding source for the installation of the generator. And RFP was flown in 2021 with no responses so this is now coming back.

Troy Hockaday moved and Binx Brink seconded to approve Cindy's report, 6 haa, 0 puuhara, 0 pupitihara.

11) Dr. Vasquez, Medical Director:

Buster left the meeting at 11:27am. Binx assumed Chair.

Troy Hockaday moved and Scott Quinn seconded to approve Dr. Vasquez's report, 6 haa, 0 puuhara, 0 pupitihara.

Closed Session:

Troy Hockaday moved and Eli Hensher-Aubrey seconded to approve the updated budget for McKinsey Settlement providing some set aside for Heal Therapy services, 5 haa, 0 puuhara, 0 pupitihara.

Troy Hockaday moved and Jennifer Goodwin seconded to approve out of state travel for SUD program staff (consent calendar), 5 haa, 0 puuhara, 0 pupitihara.

Chairman returned.

Binx Brink moved and Jennifer Goodwin seconded to approve out of state travel for Tammy and Robert to Nashville TN for the HCCA Conference in April, 6 haa, 0 puuhara, 0 pupitihara.

Binx Brink moved and Jennifer Goodwin seconded to suspend client (TT) from the Senior Nutrition program for a period of 6 months and will have to follow the rules from thereafter, if returning after suspension, 5 haa, 0 puuhara, 1 pupitihara (Troy).

Informational: when there are staff calling in or otherwise on leave, the Senior Center is filled in by CHR's and volunteers with appropriate documentation.

Informational: HHS CEO and HRSA Coordinator briefed near miss, incident report, and other events.

Troy Hockaday moved and Binx Brink seconded to approve no rehire status for #TB in the HHS program, 6 haa, 0 puuhara, 0 pupitihara.

Scott Quinn moved and Binx Brink seconded to approve PAN's for four employees in HHS, 6 haa, 0 puuhara, 0 pupitihara.

Informational: Council Member Troy Hockaday asked that Rondi work with Joe and Ray on vetting projects, there was information missed in the presentation that they needed to know.

Informational: Chairman Attebery asked which recruitment firms are being used. Curative, Cross-Country, April Patrick's agency.

Troy Hockaday moved and Binx Brink seconded to approve resolution 24-R-025, 6 haa, 0 puuhara, 0 pupitihara.

Troy Hockaday moved and Binx Brink seconded to approve resolution 24-R-038, 6 haa, 0 puuhara, 0 pupitihara.

Binx moved and Troy Hockaday seconded to approve reimbursing Tribal Member #EG for the trailer registration fees and return trailer, 6 haa, 0 puuhara, 0 pupitihara.

Binx Brink moved and Troy Hockaday seconded to approve out of state travel for Angel Dunn and Ricardo Rodriguez to Appleton WI, April 22-26, 2024 6 haa, 0 puuhara, 0 pupitihara.

Troy Hockaday moved and Scott Quinn seconded to approve budget modification for Gaming Commission FY24 (moving line items), 6 haa, 0 puuhara, 0 pupitihara.

Informational: A request was discussed by ICWA Committee Member to receive full mileage and waive the Tribes policy. Denied.

Council Caucus with Tribal Member TG.

Council Caucus with Tribal Member PR.

Jennifer excused.

Binx Brink moved and Troy Hockaday seconded to deny annual request accrual for person who had left employment, 5 haa, 0 puuhara, 0 pupitihara.

Jennifer returned.

Troy Hockaday moved and Binx Brink seconded to approve out of state travel for Michelle Spence to Ferndale, WA April 8-11, 2024, 6 haa, 0 puuhara, 0 pupitihara.

Consensus: to administer LIHEAP funds the way it used to be.

Binx Brink moved and Jennifer Goodwin seconded to waive the delinquent status for 3 months for Tribal Member #EH to receive services, 6 haa, 0 puuhara, 0 pupitihara.

Binx Brink moved and Troy Hockaday seconded to authorize trailer to stay with KK in as long as compliance is maintained with use agreement (primary residence), 6 haa, 0 puuhara, 0 pupitihara.

Jennifer Goodwin moved and Binx Brink seconded to approve 1 handicap, 1 regular, 1 handwashing station, potable water for war dance in May, 6 haa, 0 puuhara, 0 pupitihara.

Troy Hockaday moved and Binx Brink seconded to support \$250 HCHS yearbook, 6 haa, 0 puuhara, 0 pupitihara.

Binx Brink moved and Troy Hockaday seconded to approve \$2,500 in discretionary for Council Session raffle, 6 haa, 0 puuhara, 0 pupitihara.

Informational: Bill/Neva, Analisa, Colleen, Meeko and Greg shall form the Fire MOU with a deadline to ensure it is completed this year.

Jennifer Goodwin moved and Binx Brink seconded to send the Election Notice to submit for a special election to fill the Yreka Council Member election, 6 haa, 0 puuhara, 0 pupitihara.

Binx Brink moved and Kristen King seconded to approve agreement 24-A-056 for Suits & Signs, 5 haa, 0 puuhara, 1 pupitihara (Troy). Grant/Toz are over Craig's contract.

Kristen King moved and Binx Brink seconded to approve an update to the personnel policy section 4.5.0 payroll advances, 6 haa, 0 puuhara, 0 pupitihara.

Binx Brink moved and Kristen King seconded to approve amendment to fiscal policy changing dates, titles, and procurement to \$20k, 6 haa, 0 puuhara, 0 pupitihara.

Scott Quinn moved and Binx Brink seconded to approve RRC contract 24-C-XXX with Light & Wonder Slot Manufacturer contract, 6 haa, 0 puuhara, 0 pupitihara.

Scott Quinn moved and Binx Brink seconded to approve Josh's assignments to specific files to other staff, 6 haa, 0 puuhara, 0 pupitihara.

Binx Brink moved and Scott Quinn seconded to approve bulk mailing for 55 and older for RRC trip, 5 haa, 0 puuhara, 1 pupitihara (Troy).

Informational; Council Member Hockaday commented that the work has been done with the USFS and the staff needs to be workable as well.

Council Caucus: no minutes recorded.

Binx Brink moved and Eli Hensher-Aubrey seconded to approve 24-R-007 listing Scott Q, Renee S, Brian B, Robert S, Jim H, Mike R, Brenda C, all GA Members will sign with Operations or two GA Members, 6 haa, 0 puuhara, 0 pupitihara.

Binx Brink moved and Eli Hensher-Aubrey seconded to create the group and it be consistent developing workforce housing tribewide, 6 haa, 0 puuhara, 0 pupitihara.

Adjourned at 5:48pm.

Next Meeting Date: April 11, 2024

Respectfully Submitted,

Russell Attebery, Chairman

Recording Secretary, Barbara Snider