

**KARUK TRIBE
HEALTH BOARD MEETING AGENDA**

Thursday, July 14, 2022, 10AM - ORLEANS

A) CALL MEETING TO ORDER – ROLL CALL

Buster Attebery, Chairperson- absent
Robert Super, Vice Chairperson
Michael Thom, Secretary/Treasurer
Renee Stauffer, Orleans- absent
Kristen King, Orleans
Elizabeth Bentley, Yreka
Arch Super, Yreka
Troy Hockaday, Happy Camp

AA) PRAYER / KARUK TRIBE MISSION STATEMENT

The mission of the Karuk Tribal Health Program is to provide quality healthcare for Native Americans, and other people living in the communities we serve as resources allow. Our purpose is to appropriately assess or reassess conditions of illness, disease, or pain, provide culturally appropriate educational, preventative, and therapeutic services in an environment of continuous quality improvement.

CH) APPROVAL OF AGENDA

1. Check with host site for agenda items, open or closed.
2. Check with remote site 1 for Director Reports (Yreka).
3. Check with remote site 2 for Director Reports (Happy Camp).
4. If necessary, inform remote sites that closed session items must be presented in person.

Motion was made by Arch Super and seconded by Kristen King for the approval of Agenda. 5 in favor, 0 puuhara, 0 pupitihara.

EE) CONSENT CALENDAR

Health

- Requesting approval of out of state travel for April Spence to attend the 2022 Healthcon Regional in Denver, CO, August 2nd -6th, 2022. *Registration \$895 per person
- Requesting approval of out of state travel for Janet Beck to attend the 2022 Healthcon Regional in Denver, CO, August 2nd -6th, 2022. *Registration \$895 per person
- Requesting approval of out of state travel for Jill Helweg to attend the 2022 Healthcon Regional in Denver, CO, August 2nd -6th, 2022. *Registration \$895 per person
- Requesting approval of out of state travel for Jodi Henderson to attend the 2022 Healthcare Basic Compliance Academies in Nashville, TN, October 24th -27th, 2022 *Registration \$2,625 per person
- Requesting approval of out of state travel for Rondi Johnson to attend the 2022 Healthcare Basic Compliance Academies in Nashville, TN, October 24th -27th, 2022. *Registration \$2,625 per person
- Requesting approval of out of state travel for Eileen Tiraterra to attend the 2022 Healthcare Basic Compliance Academies in Nashville, TN, October 24th -27th, 2022. *Registration \$2,625 per person
- Requesting approval of out of state travel for Diana Moser to attend a Medical Conference with continuing education credits in Kauai, Hawaii, September 9th -14th, 2022.
- Requesting approval of a credit card for Tasha Van Dunk in the amount of \$2,500.

Judicial

- Requesting approval of agreement 22-A-097 with the Karuk Tribe and Cross Point Community Church in the amount of \$710.00 to conduct Batterers Treatment Program groups
- Requesting approval of agreement 22-A-096 with Pacific Power for power service upgrade for the Judicial building.

Admin

- Requesting approval of contract and procurement 22-C-097 with Vivian Jordan for the Yreka Council cook. Rates vary per meeting.

Transportation

- Requesting approval of resolution 22-R-099 in the amount of \$745,905.98 authorizing amendment #1 to the FY 22 Annual Referenced Funding Agreement between the Karuk Tribe and United States Department of Transportation Federal Highways Administration.

Motion was made by Michael Thom and seconded by Kristen King for the approval of Consent Calendar. 5 in favor, 0 opposed, 0 abstentions.

F) APPROVAL OF MINUTES (June 9, 2022)

Motion was made by Arch Super and seconded by Kristen King for the approval of the minutes from the June 9, 2022 meeting. 5 in favor, 0 puuhara, 0 pupitihara.

H) GUESTS Host Site Only (Ten Minutes Each)

- a. Dan Effman, Tribal Member –

Dan was not in attendance at the meeting. Council moved forward with the meeting.

- b. Sara Spence, KTHA ED-

Sara Spence is present to request approval for Resolution number 22-R-113 for the KTHA IHP (Indian Housing Plan) for Fiscal Year 2023. Arch Super asks if Sara if she would brief the council on the memo regarding the budget for the IHP. After the Council and Board of Commissioners held their Annual Planning Session, the KTHA received notice that there was a slightly higher award. The additional funds were budgeted for the future Orleans Wellness Center, (\$250,000), \$96,000 for work on the Yreka apartments, as they will not be finished this year, additional funding for the Homeowners Relief fund, and \$100,000 for land acquisition. Arch then thanks her for her work. Sara has nothing else for the agenda.

Motion was made by Arch Super and seconded by Kristen King for the approval of Resolution Number 22-R-113 for the 2023 Karuk Tribe Housing Authority Indian Housing Plan. 5 haa, 0 puuhara , 0 pupitihara.

- c. April Attebury, Judicial Systems-arrived at 10:42.

April states that she had submitted Resolution number 22-R-115, however the number is 22-R-123 as per Darrel Aubrey. She is requesting approval for that resolution number 22-R-123 for a grant to California Office of Emergency Services in the amount of \$206,000, that will fund the operations of the Court.

Motion was made by Arch Super and seconded by Kristen King for the approval of Resolution Number 22-R-123 for the 2023 Karuk Tribe Housing Authority Indian Housing Plan. 5 haa, 0 puuhara , 0 pupitihara.

April asks if the item she had put on the Consent Calendar was approved. Robert Super states that it was approved. He asks if she has to do this every year. Arch asks her if she

was able to obtain her insurance for the item on the Consent Calendar. April requests the insurance for the event.

Motion was made by Arch Super and seconded by Kristen King for the approval of insurance for April Attebury's event. 5 haa, 0 puuhara , 0 pupitihara.

I) OLD BUSINESS (Five Minutes Each)
chímiha / chímihi- to agree, to consent

Kristen King asks Ryan Hammer as to the status of the plans for the awning for the Orleans Clinic. Ryan says he will have the information any day. There is no more old business.

II) DIRECTOR REPORTS (Ten Minutes Each)

1. Remote Site 1 Directors (Yreka)

a. Dr. Vasquez, Medical Director (written report)

He is working with Rondi to find providers, and they have some prospects. The woman who worked in Happy Camp lasted one day. He says her dog got out and got into a fight with a neighbor's dog and reportedly there was some problems with the neighbor.

He states that he is looking into obtaining more information about how monkey pox is transmitted between humans.

Motion was made by Arch Super and seconded by Kristen King for the approval of Dr. Vasquez's monthly report. 5 haa, 0 puuhara , 0 pupitihara.

b. Darryl McBride, Youth & Family activities Director (written report)

Darryl reviewed his written report. He states that the summer enrichment program is taking place after the youth gathering. So far, they have seen the original 31 kids have increased to 51, and Happy Camp is at 17 participants. The event takes place 10-3 pm in Happy Camp and from 9:30-2:30 in Yreka.

They completed the carwash in Yreka, and they are still trying to recruit youth in Happy Camp and Orleans in order to solidify the date of their events, perhaps it will be able to occur August.

There are plans for a 3 on 3 basketball tournaments in the communities of Orleans (8/21), Happy Camp (8/22), and Yreka (8/23). There will be two divisions and awards will be given out.

Tonight there will be a collegiate activity, which will be accessible by zoom. It will cover the bases of all sports. There will be a Q & A, and this will begin at 6PM. He added his calendar to his report.

Arch has been giving guidance on the taco feed. They received proof of insurance. Kristen thanks Darryl for including Orleans for his events. He states that they will be working with TANF for beading classes, and basket weaving with Verna Reece.

Arch asks how the car wash went, did they get cars from the clinics? Darryl says that they did well. Arch says that the cars were not washed well and it was a missed opportunity to show the kids how to do a good job. He says he was not there when Arch was there.

Arch asks about the Boys and Girls Club. Darryl says that in order to be able to have our own club we have to be able to obtain \$3,000,000 in sexual harassment coverage.

Motion was made by Arch Super and seconded by Kristen King for the approval of Darrel McBride's monthly report. 5 haa, 0 puuhara , 0 pupitihara.

c. Ryan Hammer, Operations Manager (written report)

Ryan states they are working on planning budget talks and starting strategic planning preparation, and the annual health meeting for next month. They are still working on the Medical and Dental Clinic projects. Rondi will be out this next week on vacation and Ryan and Danci will be interviewing Locums. He states that the land is in trust as of yesterday.

Troy asks about the Social Services Program. Josh states that this should go into closed session. Robert asks if they have an administrative vehicle. Ryan says that he and Rondi have one. Robert states Ryan should talk to Lester about two vehicles that he is getting rid of, they may be able to use them in the Health Program. Troy asks Ryan if he can locate a van that is owned by the Tribe but is not in use. He suggests that Ryan locate the van, and see if it is repairable. Ryan says there were two vans, he will get a hold of Mark to see which one that Troy is referring to. He says that they are working on being more efficient with transportation.

Motion was made by Troy Hockaday and seconded by Kristen King for the approval of Ryan Hammer's monthly report. 5 haa, 0 puuhara , 0 pupitihara.

d. Krista Reynolds, RPMS Site Manager (written report)

Krista Reynolds reviews her written report. In the last two months they have raised their native American patient count from an average of 46%-47% to this month's report of 49%. They hope to raise it to 50% next month. Robert asks if she knows why the numbers go down, she says she can find out if the Council would like her to look into it.

Motion was made by Arch Super and seconded by Kristen King for the approval of Krista Reynolds's monthly report. 5 haa, 0 puuhara , 0 pupitihara.

- e. Nicole Campbell, PHN (written report)
Nicole is out. Arch says to Troy that questions about the Elders/Transportation program should be directed to Nicole. Troy states that they did a Elders Circle, they had a nice dinner. Topics: wildfire clearance, youth workers, more communication with elders to check on them, activity night, he says there was a nice turnout and is looking forward to Yreka's event.

Motion was made by Arch Super and seconded by Kristen King for the approval of Nicole Campbell's monthly report. 5 haa, 0 puuhara , 0 pupitihara.

- f. Cindy Hayes, Yreka Clinic Manager (written report)

Cindy Hayes states that there is not a lot going on, but a lot in the clinic. She did not get the Telemed report numbers because there was an issue with the Telemed system. They got the water line fixed by the city. She does need to get with Daniel to get the line from the city responsibility to the facility fixed. Robert asks for when the road will be fixed. Danci says they will be chip sealing the road, late July or early August. She says they have crews fixing low spots.

Motion was made by Arch Super and seconded by Elizabeth Bentley for the approval of Cindy Hayes' monthly report. 5 haa, 0 puuhara , 0 pupitihara.

- g. Joe Snapp, Interim Children & Family Services Director (written report)
He reviews his written report and asks if there are any questions. Robert asks if he can stay for closed session.

Motion was made by Arch Super and seconded by Kristen King for the approval of Joe Snapp's monthly report. 5 haa, 0 puuhara , 0 pupitihara.

- h. Dr. Lew, Dental Director (written report)
She is in her 6th year with Karuk. She believes the new Happy Camp Dentist will be the one to open the new Dental clinic. Brianna Branham completed her x-ray training. In Yreka they had Biolase training for dental staff (5 RDA) and dentists. The Yreka hygienist received a scholarship for an IHS training in Florida. They did their annual budget meeting.

Arch asks Ryan and the health administrative staff about no shows. He would like to know well are they scheduling people to fill the spots. Jodi Henderson says that Happy Camp and Orleans are good about doing this, but that the Yreka Clinic needs to be studied. She says that they will be bringing this to ACQUI meetings. She says they are consistent about reminding people about the no show policy. Troy says that his providers text and call to remind him. He thinks that this works very well. Jodi says that there has been discussion about obtaining an automated system. Arch says that if we continue to have no shows, then we can fill these slots with people who can show up, and some people will prefer to be on that list.

They will have upgrade of software at the end of this month, and will train on it at the first week of October.

Motion was made by Troy Hockaday and seconded by Kristen King for the approval of Dr. Lew's monthly report. 5 haa, 0 puuhara , 0 pupitihara.

2. Remote Site 2 Directors (Happy Camp)

- i. Susanna Greeno, Happy Camp Clinic Manager
Her report was late, she was out with COVID. She reviewed the number of visits for last month. In June there was a total of 339 visits. There were 9 no shows. The clinic is down to one provider and it is difficult to reschedule people because of that. The Telemed had 33 visits. These were primary care visits. The clinic hired Matilda Peters to fill the Health Information position.

The Locum, Dr. Becker, lasted one day. It is her understanding that a Dr. Lee is supposed to come on board. They held a staff meeting in July.

They are booking out a month due to Provider shortage. Patient complaints are down. Phones were tied up, and so she investigated why this was happening. She found that the receptionist was making her reminder calls at the same time as the med calls were being made so it tied up the phone.

Troy thanks the staff for what they did for his nephew. However, landing the helicopter needs to have more practice because it is a huge thing, directing bystanders and other staff should be practiced. Robert says that they need to remind all staff to stay clear of the aircraft and to not be taking pictures and doing other stuff that could cause an accident.

Motion was made by Troy Hockaday and seconded by Kristen King for the approval of Suzanna Greeno's monthly report. 5 haa, 0 puuhara , 0 pupitihara.

3. Host Site (Orleans)

- j. Tonia Bergin, Orleans Clinic Manager (written report)
They held a COVID clinic. The clinic was closed two days due to illness unrelated to COVID. They are working with Kristal Black on purchasing. They ordered two pallets of water last month and it goes very fast. Grant Peterson is willing to fix a part on the tank for the community in order for it to pass standards.

Motion was made by Arch Super and seconded by Kristen King for the approval of Tonia Bergin's monthly report. 5 haa, 0 puuhara , 0 pupitihara.

- k. Rondi Johnson, Health CEO (written report)
Ryan Hammer steps in to do Rondi's report. He reviews the written material provided to the Council.

Motion was made by Troy Hockaday and seconded by Kristen King for the approval of Rondi Johnson's monthly report. 5 haa, 0 puuhara , 0 pupitihara.

1. Samala Maloney, Child Welfare Services Administrator
Samala has a couple of action items. She wants to highlight that she submitted the Title 4B funding progress reports. The request for funding was also accepted. They are down one social worker because they will be having a baby. Samala and Frankie will cover for the absent employee. She attended a conference for Child Welfare. She provided input on changes that will be made on these programs.

Samala's Resolutions are moved to closed session.

Arch asks about a resolution 22-R-095, did the resolution get reviewed. Michael asks if she can email her report to him. She wants to invite the Council and Karuk to a brush dance in Weitchpus on August 4-7.

Motion was made by Arch Super and seconded by Kristen King for the approval of Samala Maloney's monthly report. 5 haa, 0 puuhara , 0 pupitihara.

- m. Jodi Henderson, HRSA, Compliance, Accreditation Manager (written report)
She worked on FTCA, on time, no problems. She is working on Patient Handbook. They've had compliance seminars and redid all the report templates to meet the HRSA measures. They new staff in compliance hit the ground running, Patti White is working with her, this person will focus on policy and procedures. They divided up some projects so that they can get done.

Michael states that the patient handbook should be reviewed by council. She says that she should bring it next month after Rondi and Ryan review it.

Motion was made by Arch Super and seconded by Michael Thom for the approval Jodi Henderson's monthly report. 5 haa, 0 puuhara , 0 pupitihara.

K) REQUESTS (Five Minutes Each)

Erin requests access to Jaclyn Ownesby email in case of needing a reset for login information on websites she is required to file reports on. Troy/Kristen, all in favor, yes.

Motion was made by Troy Hockaday and seconded by Kristen King for the approval of Erin Hillman being given limited access to Jaclyn Ownesby's email, as needed. 5 haa, 0 puuhara , 0 pupitihara.

M) INFORMATIONAL (Five Minutes Each)

M) CLOSED SESSION (Five Minutes Each)

1. Anna Myers (lunch break)

Anna did not have any closed session items for this meeting.

2. Rondi Johnson

Ryan Hammer and Jodi Henderson attended closed session on behalf of Rondi. No discussion items for this meeting. Ryan is not 100% sure as to why he needs to be on closed session.

3. Jodi Henderson

Jodi reports incidents, there were seven (7). No one is waiting more than ten minutes for their meetings. If someone waits longer than 15 minutes they are supposed to check back in.

4. Jackie Nushi

The Council states that they like the report that she provided. Arch suggests that we put her on one of the Planning Meetings to talk to her. Arch says to have Barbara check to see when they have availability for a Planning Session.

5. Tribal Council Members

HHS use of private vehicles was reviewed. There are HHS vehicles for use.

Kristen asks about the Elders Circle in Yreka next week. She asks for who to send for Cal Fresh ambassador. Josh recommends sending info to Colleen.

6. Alora Sutcliffe

She is present to discuss the newsletter. She is creating a drop box where staff can put their pictures.

Motion was made by Troy Hockaday and seconded by Kristen King for the approval of the Summer newsletter with changes. 5 haa, 0 puuhara , 0 pupitihara

7. Alora Sutcliffe/Craig Tucker

Present to discuss media policy. Alora and Craig will be onsite during filming and have Josh Saxon be the fact checker. There will be a form letter coming from PBS that will be submitted to the Council for approval.

Craig says there will be another film focused on women. And specifically women in fire, coincidentally there is a woman only TREX event and it is recommended that this be highlighted in the press.

Craig wrote a PR policy, Troy suggests it goes through a review process.

Motion was made by Kristen King and seconded by Troy Hockaday to approve that Alora and Craig be on site for the filming of the project and that Josh Saxon be identified as a the Tribe's fact checker. 4 haa, 0 puuhara , 1 pupitihara (Arch Super)

8. Samala Maloney:

Robert steps out at 1:05, he returns 1:20

Motion was made by Arch Super and seconded by Kristen King for the approval of Resolution Number 22-R-105. 5 haa, 0 puuhara , 0 pupitihara

Motion was made by Arch Super and seconded by Kristen King for the approval of Resolution Number 22-R-106. 5 haa, 0 puuhara , 0 pupitihara

9. Laura Mayton/Joe Snapp:

Directive: The program ends 9/30/2022, third party could be used to keep the program running. Need to find out when they can apply for funding again. Does the Court program have the funds to cover the cost of the Trans house? How much money do they need to cover the costs of the Trans House until they can apply for funding again.

There needs to be transitioning plans for staff that leave.

Michael says that they need to deal with the Social Service Program, add one more day to strategic plan to discuss it- a full day dedicated to the discussion. The Council decides that the 22nd should be identified as a date for this discussion. Council wants to reschedule the housing quarterly meeting. Arch and Robert will follow up with Sara regarding the quarterly KTHA meeting.

10. Laura Mayton:

Laura reviews the current budgets for the health program.

11. Barbara Snider Items:

Motion was made by Troy Hockaday and seconded by Kristen King to uphold the denial and to approve the payment of the reimbursement to the employee out of 3rd party funding #VM. 5 haa, 0 puuhara , 0 pupitihara

Motion was made by Liz Bentley and seconded by Kristen King to proceed with eviction. 3 haa, 1 puuhara , 1 pupitihara . Josh, Darrel and Scott to follow up.

Council added one day to the session, and on day one they want to discuss the Social Services Program. They want Council, Rondi Johnson, Ryan Hammer, Laura Mayton, Laura Olivas and April Attebery in attendance. For days two and three they will take Rondi's recommended list of attendees. Consensus.

12. Josh Saxon:

Josh is there to present a request from HR Director Vickie Simmons. Vickie wants guidance as to who should attend harassment training. Michael states all staff need the training, because everyone gets something different out of it. This particular training is scheduled for August 22-23, and is sponsored by the Casino. Josh states they can get the trainer to come on site Yreka, Happy Camp and Orleans so people do not have to travel. The staff have access to Pryor Plus for some training.

13. Arch Super:

Needs a cell phone to have a reader for the taco feed. Does the Tribe have an extra phone to use? He will check with Josh Hillman. They will check to see if a temporary phone is doable and the cost is reasonable. He asks that Josh Saxon check on Director. Josh Saxon says that he has and that he does.

Discussion on employee DM funding and determining where ongoing funding can come from.

14. Darrel Aubrey:

Darrel advises the Council to hold off on approval of the Coquille letters.

15. Josh Saxon:

Motion was made by Troy Hockaday and seconded by Kristen King for the approval of a rental car for Josh Saxon for PG&E Leadership training at Clovis. 4 haa, 0 puuhara, 1 pupitihara (Arch Super)

16. Troy Hockaday

Troy presents a request for travel to the Native American Economic Development and Diversification Conference from September 19-20, 2022 in Prior Lake MN.

Motion was made by Michael Thom and seconded by Kristen King to approve travel to the Native American Economic Development and Diversification Conference September 19-20, 2022 for Troy Hockaday, Renee Stauffer and Erin Hillman. 5 haa, 0 puuhara, 0 pupitihara

P) SET DATE FOR NEXT MEETING (August 11, 2022 at 10AM, YREKA)

R) ADJOURN

Motion was made by Michael Thom and seconded by Troy Hockaday to adjourn the meeting at 4:35. 5 haa, 0 puuhara, 0 pupitihara.