

**Karuk Tribe – Health Board Meeting
May 12, 2022 – Meeting Minutes**

Meeting called to order by Chairman Attebery at 10am

Present:

Russell “Buster” Attebery, Chairman
Michael Thom, Secretary/Treasurer
Arch Super, Member at Large
Renee Stauffer, Member at Large
Kristen King, Member at Large
Arron “Troy” Hockaday, Member at Large

Absent:

Robert Super, Vice-Chairman
Elizabeth “Liz” Bentley, Member at Large

Prayer was provided by Arch. Buster read the Mission Statement of the Health Program.

Agenda:

Renee Stauffer moved and Kristen King seconded to approve the agenda with changes, 5 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

Renee Stauffer moved and Kristen King seconded to approve the consent calendar, 4 haa, 0 puuhara, 1 pupitihara (Troy Hockaday).

Minutes of April 14, 2022:

Arch Super moved and Renee Stauffer seconded to approve the meeting minutes of April 14, 2022, 5 haa, 0 puuhara, 0 pupitihara.

Old Business:

Arch asked for an update on CalOES and SAMSHA delinquent reports. Joe explained that Laura Olivas has not gotten back to him. Joe reported that she is asking for back reporting to get up to date. Joe turned in DMV reports as well so the DUI program is suspended as of now but he is waiting to determine how to get it reinstated. Buster asked if there is an opportunity to meet with Laura Olivas in-person. Buster asked Joe to reach out to Laura Olivas and has been training for two weeks.

Guests:

1) **Larry Doss:**
Not present.

2) **Emma Lee Perez, Contract Compliance Specialist:**
Emma Lee is present to seek approval of a last-minute request. It is 22-A-064 for a standard power service agreement to bring power to the old gym remodel project. It has been reviewed internally and signed off.

Troy Hockaday moved and Renee Stauffer seconded to approve agreement 22-A-064, 4 haa, 0 puuhara, 1 pupitihara (Arch Super).

Her second item is a request for agreement 22-A-063 which is also a power service agreement to bring power to the Rain Rock Workforce Housing project.

Troy Hockaday moved and Renee Stauffer seconded to approve agreement 22-A-063, 4 haa, 0 puuhara, 1 pupitihara (Arch Super).

Troy commented that the time sensitive items are understood but getting them at least 7 days in advance is required. Emma Lee agreed and she forgot to add it and it was her mistake. She noted that it is 100% her error and she apologized.

3) Jackie Nushi, Emergency Manager:

Jackie is present to seek approval of resolution 22-R-061, it is for Orleans drinking water project. This is part of a two-part project. This is drinking water but they are evaluating building water filtration systems in Happy Camp and Orleans. That second project will take additional funding but this first phase of funding will allow for purchasing and delivering water to the area. Arch asked about the funding amount of and why not apply for the full amount. Arch asked for clarification on seeking funding. Emma Lee clarified that the project was shrunk to allow for funding and meeting the deliverables. Jackie explained that breaking this into two phases makes sense based on timing and need in this current drought season.

Renee Stauffer moved and Michael Thom seconded to approve resolution 22-R-061, 5 haa, 0 puuhara, 0 pupitihara.

Troy reported that he would like to sit down with Randy White, John Evans and herself to discuss emergency response and provide feedback on services.

4) Jaclyn Ownsbey, Special projects Manager:

Jaclyn is present to seek approval of resolution 22-R-074 for non-competitive funds to purchase supplies for the Community Computer Centers in Happy Camp, Orleans, and Yreka. She is purposing new equipment for all areas.

Troy Hockaday moved and Renee Stauffer seconded to approve resolution 22-R-074, 4 haa, 0 puuhara, 1 pupitihara (Arch Super).

5) Darlene Silfies, RRC:

Darlene is presenting agreements 22-A-067 and 22-A-068. One is for credit management refers to the actual loan account and the online access agreement allows approval for access to the online invoices, statements and payments online. Troy commented that he read this last night but he wanted to know why this is the process requested. Darlene reported that she needs access online because the hardcopy documents are taking so long and she cannot view payments and balance in the account.

Buster asked about the ability to access the Wells Fargo loan, is there something that is needed. Darlene explained that the agreements to gain that access for viewing information.

Troy Hockaday moved and Renee Stauffer seconded to approve agreement 22-A-067, 5 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Michael Thom seconded to approve agreement 22-A-068, 5 haa, 0 puuhara, 0 pupitihara.

6) Josh Saxon, Executive Director:

Josh reported that there is a group of employees seeking funding for the Happy Camp clinics, because there was not enough grant funding. They have been working with the McConnell Foundation and Ford Family Foundation. They are also reaching out to other foundation funders. Josh has a meeting next week in Pendleton to seek additional information on how to apply for these possible funding sources. The group will continue to work on this option to secure funding to offset the high costs to build the Happy Camp Medical and Dental Clinics.

7) April Attebury, Judicial Systems:

April is present to seek approval of resolution 22-R-080 for ARP 2021 COVID-19 testing, vaccines, and mobile health units. They worked on brainstorming on how this can be accepted. She worked with the staff on the grant and how to collaborate with other programs and the other health staff. Behavioral Health has a mobile van and if that can get up running that will be great but if not, this funding can assist with this.

Troy Hockaday moved and Kristen King seconded to approve resolution 22-R-080, 5 haa, 0 puuhara, 0 pupitihara.

Director Reports:

1) Dr. Vasquez, Medical Director:

Dr. Vasquez is not present. Arch asked if Rondi is advertising for a provider since Dr. Hess is leaving. Rondi noted that Dr. Hess will do some telehealth work to help while the Tribe seeks coverage.

Troy asked about a budget for his program or programs. Barbara advised that the template is approved and set by the Council the staff cannot alter it, so he is providing what is asked and required of him. Troy advised to have it updated or include additional reporting information.

Arch Super moved and Renee Stauffer seconded to approve Dr. Vasquez's report, 5 haa, 0 puuhara, 0pupitihara.

2) Darrel McBride,

Darrel reported that there will be 133 infection care bags sent out to elders in HC on Monday. Following that in the next two weeks there will be 85 sent to OR, and 339 sent out in the Yreka area. There was a request for washing of the vehicles and he will present that to the Youth Council as an option.

Next week the youth basketball tournament will begin with the Youth Leadership Council running concessions.

Yreka and Happy Camp are participating in AAU games and a tournament in Oregon. Tonight, there will be healthy living and motivational speaking in Happy Camp. That will serve both Orleans and Happy Camp. It starts at 5:30pm.

The Youth Gathering planning is ongoing and is being developed; he will provide that information to the Council.

Darrel noted that he has submitted information to Diane for the Boys and Girls Club providing insurance and he's hoping to start that program next month.

The Summer Enrichment Program will start in late August. In Orleans they will receive help with supplies and equipment for activities done there.

The concept previously was to collaborate with Abigail Yeager but some community members want to do a separate program, enhancing the Tribes summer enrichment program.

Kristen asked what the ages are for the youth basketball tournament. Darrel noted that it is for High School age. It will be held in Yreka. The Youth Gathering is being held at the Ranch. Kristen asked if the enrichment program is in Happy Camp. Darrel noted that yes, Happy Camp, Yreka and Orleans will receive assistance with supplies. Darrel is not sure who will run the program in Orleans as of yet, because he is focusing on Happy Camp and Yreka.

Insurance for the Boys & Girls Club was requesting insurance and he is first seeking clarification of coverage and then move into the full review of the proposal.

Arch asked to have the youth trained to wash cars and expectations on services vs payment. Darrel will work with Scott to see if it's possible to get this going in the other two areas. He will collaborate with Scott on that project.

Buster asked about the Indian Taco Booth and the planning that is underway. He noted that he is intimidated to make Indian tacos. Arch wants to have youth involved but there needs to be training provided.

Troy asked if Darrel can attend the Planning Meeting next week. Darrel will make plans to attend.

Troy Hockaday moved and Arch Super seconded to approve Darrel's report, 5 haa, 0 puuhara, 0 pupitihara.

3) Ryan Hammer, Operations Manager:

Ryan is present to review his report. He commented that they hired a position that does purchasing. Tasha Van Dunk and Darrel put on an event in Yreka with 90 youth attending which provided awareness and outreach. He continues to learn about the departments, he has been trying to help behavioral health as he learns what their programs do. He is working with Bobby Perez and the rest of the team on the Medical/Dental project in Happy Camp. There are several details being worked on.

This week they began to work on SAP for another project that is coming up. Kristen asked if the Child Abuse Awareness Event was only offered in Yreka. It was noted that yes, at this time and they are still working on an event in Happy Camp. Darrel noted that this needs to be coordinated to achieve it in other areas and figure out if it's possible in May or early June. Buster asked about Orleans. Darrel is not the lead on that project but he is collaborating. Tasha Van Dunk is working on getting that program up and running. Arch reported that there are activities that go on in Yreka and everyone hears about it but he asked that all Directors and areas collaborate to bring activities to all areas and provide some consistency up and down the river. Arch wants Health and Administration to keep in mind how this can improve and make it work.

Buster asked about the access to MicroFund being set up. Ryan reported that he has not been able to receive the training for MicroFund and budgets yet. He is trying to get something set up. He will have it completed before the next Health Board Meeting.

Arch Super moved and Michael Thom seconded to approve Ryan's report, 5 haa, 0 puuhara, 0 pupitihara.

4) Nicole Campbell, PHN:

Nickie is present to provide her PHN report. The numbers for outreach are not as high as she expected due to illnesses. Also, she is working on the health surveys and there has been information sent to CRIHB that will be distributed to the community.

Nickie thanked Letha Jerry for going above and beyond in her duties. There have been several patients and community members who have passed away and she showed exceptional dedication.

The diabetic shoe fitting will be June 3, 2022 at the Wellness Center. They will work on transporting the Orleans and Yreka communities up to Yreka for the event.

The diabetic lunches have returned but there wasn't a good turnout. Buster asked if maybe they need to advertise better? Nickie noted that just returning services may attribute to the low attendance and may increase as the community becomes more and more aware of the Tribe re-opening services.

Kristen asked if she is going to bring the teen pregnancy prevention outreach to Happy Camp and Orleans. Nickie is happy to host that.

Renee asked if the diabetic luncheons are being done in Orleans. It was reported that Melodee is bringing clients to Happy Camp.

Renee Stauffer moved and Kristen King seconded to approve Nickie's report, 5 haa, 0 puuhara, 0 pupitihara.

5) Cindy Hayes, Yreka Clinic Manager:

Cindy is present to review her report. She reported that she had a staff meeting April 25th. Water pressure is getting better but still not great. There continues to be work on it. The staff have met the GPRA standards and she provided her thanks for the staffs work.

She's hoping to finish the landscaping of the Yreka facility and is hoping to obtain a youth worker to assist in general maintenance.

Cindy noted that there were two leaks and they are on the City side.

Troy Hockaday moved and Renee Stauffer seconded to approve Cindy's report, 5 haa, 0 puuhara, 0 pupitihara.

6) Joe Snapp:

Joe is present to review his written report. He provides additional information. He has worked with Laura Mayton, and the CalOES budget needs to be set up by Laura Olivas. She wasn't sure what was in the SAMSHA budget but she will look into that. The CRIHB grant looks overspent at this time and there are some deliverables undetermined. There is a health assessment required to be done and results are due by July 31st. It says that there is a health assessment but he doesn't have the questions and no way to find them. Buster asked how to find out if the budgets are overspent. Joe asked Emma Lee for input on the Community Health Assessment. Buster asked Rondi how to solve this. Rondi will review the grant or reach out to CRIHB for information if needed.

The CalOES grant needs done. Buster will go with Joe to ask about updates. Michael commented that the CRIHB grant was approved in August and Michael can send the information if needed.

Troy noted that Joe should get ahold of Scott Quinn and KTHA to see if there are areas to build sweatshouses. Joe noted that they are building one at the transitional house. Arch commended that building on KTHA property will need to be worked out. Troy advised that they are working on building a stick field and a sweathouse would be nice good as well.

Renee Stauffer moved and Troy Hockaday seconded to approve Joe's report, 5 haa, 0 puuhara, 0 pupitihara.

7) Nicole Hokanson, Deputy Director of Dental:

Dr. Lew is out of the office and Nikki is providing coverage. Buster did introduce Dr. Chang to the Council and they greeted him.

Troy Hockaday moved and Renee Stauffer seconded to approve Nikki's report, 5 haa, 0 puuhara, 0 pupitihara.

8) Samala Maloney:

Samala is present to review her report. She noted that there is a theme around training, training, training. She noted that she is attending meeting after meeting and things are constantly changing in the world of Indian child welfare. She spends a lot of time attending meetings and working with other Tribal Directors or programs. She feels that this collaboration is important. Currently, Title IVE has been completed and there are some changes that are required.

Frankie and Rochelle have been triaging and working on situations together. They work on all the cases and have some cases in all communities and out of the area. Frankie, Rochelle and Tanya attended the ICWA Conference that was online and she will attend in June. Buster asked how staffing is going. Samala noted that there is a need to have another Social Worker in Orleans but with the start up funds with Title IVE they may be able to afford it. There are issues when one staff member is out and ensuring coverage. There has been a lot of funding for Tribes and there has been an issue in finding Social Workers. Samala noted that she is attending a workforce task force and within Humboldt County they are working on this issue.

Arch asked about activities and things going on in all areas. The last couple years there has been limitations with COVID but there are activities that can be done. He wonders if there will be a way to work with the pandemic to ensure there are services provided when needed.

The ICWA Committee Meetings will return to in-person in May. She also shared information on the ICWA Committee and collaborating with other departments on training. Buster reported that the in-person meetings are needed and the dialog is beneficial.

Arch Super moved and Kristen King seconded to approve Samala's report, 5 haa, 0 puuhara, 0 pupitihara.

8) Tonia Bergin, Orleans Clinic Manager:

Tonia is present to review her report. For the last month of April, they did a vaccine clinic and continue to monitor that. She continues to order water in crates that assists the community. Talonna and she have been working on the sliding fee forms at ACQI. Forms are being updated to

ensure clear documentation and use of forms. Managers should be cross trained to back up the employees when staff is out.

Renee asked if water is delivered to the elders. Tonia noted that no, but if Melodee knows there are services needed then perhaps it can be coordinated with the elder's worker/CHR to provide those services.

Troy asked if water is received on time. Tonia noted that she was out for a week but then ordered it again.

Troy Hockaday moved and Renee Stauffer seconded to approve Tonia's report, 5 haa, 0 puuhara, 0 pupitihara.

9) Rondi Johnson, Health CEO:

Rondi is present to review her report. She has attended CRIHB and IHS Meetings. She has found a locum's agency that may be more suited for the Tribes Health Program. She is hoping to get a contract reviewed and put in place.

She recognized Lulu Alexander for her outstanding work. She is excellent and always stays up to speed on her work.

The provider report as completed by Amy Coapman is attached to her report.

Elder bags are moving along and the annual health meeting is July 27th. Arch asked if Health Planning Session can be held. Rondi will look into that.

Troy Hockaday moved and Renee Stauffer seconded to approve Rondi's report, 4 haa, 0 puuhara, 0 pupitihara (Michael chairing the meeting).

10) Jodi Henderson, HRSA:

Jodi is present to review her report. The suggestions from the AAAHC survey have been received and Jodi has made some changes to her report. She needs at least one board member to attend the ACQI Committee Meetings. Michael will be attending those meetings. Jodi is really disappointed in how the survey was done. They spent so much time on making sure they had all of the policies and when the review came back there were deficiencies which they didn't even look at the policies that were set up for them to check. Jodi wants the Health Board to understand that all sections were compliant whether AAAHC documented it or not. There were truly only two deficiencies in the HHS program. Arch noted that if there was a surveyor that didn't address items correctly then that should be addressed. Jodi did explain that they made that notation but, in the beginning, if they had done what they said from the beginning then it wouldn't have come out the way it did.

Michael agreed with Jodi in that they weren't in agreement with the surveyors and Administration. Jodi added that when the exit interview was done it seemed positive but then the final report came in and she doesn't feel like it was fair. Buster asked if this outcome can be challenged. Josh noted that it is already done. Buster understands that, but he has attended meetings with Lessie and represented the Tribal Leader comments and perhaps he can attend some meetings to voice these concerns.

Michael commented that when Jodi goes to the training then the Health Board should approve a letter on behalf of the Tribe on how this was not acceptable. Buster advised to get a meeting of

AAAHC. Rondi will look it up and determine if she can coordinate a meeting regarding the outcome of the HHS' survey and the fairness.

Jodi then went on to note that ACQI items are supposed to be in the monthly report to provide information on quality improvement. There are 26 measures in the GPRA report and the HHS program has only met 10 of those indicators. The new GPRA Coordinator is getting up to speed.

The Senior Nutrition has provided over 1,000 lunches and over 100 deliveries.

She then sought approval of policies for the HHS program. Troy noted that there was only one change identified in the policy which is a typo. Jodi explained that no-shows will be updated to be one allowed at 6 months intervals, copies will be sent to Quality Management. Third no-show in 6-month period will not be able to schedule appointments and Tammy will handle final notice. At final no-shows' clients will be terminated from access and only allowed in at the providers discretion. Troy does not agree with this. The Tribes clinics are for the Members and Descendants. This policy was drafted by providers and nurses. What is happening is a patient taking her son in for care, clinic couldn't see the patient even with several no-shows, the blister was insignificant and the patient had several no-show appointments, but now demands services. Jodi noted that there is issues all the time. The policy for broken appointments may need to be reviewed. Michael noted that these policies are great but there needs to be information in the patient handbook, and he isn't sure when the last time there was one provided. Arch agrees that there may need to be some outreach on patient education and also accountability. Patients (Tribal Members) need service and they should think about the policy. The group agrees to edit from "terminated" to "suspended"

Arch Super moved and Troy Hockaday seconded to approve policy 06-000-057 broken policy with change, 5 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Troy Hockaday seconded to approve policies attached to Jodi's report, 5 haa, 0 puuhara, 0 pupitihara

Troy Hockaday moved and Renee Stauffer seconded to approve VISA cards for Tammy and Ashley Myers, 5 haa, 0 puuhara, 0 pupitihara.

Troy Hockaday moved and Renee Stauffer seconded to approve Jodi's report, 5 haa, 0 puuhara, 0 pupitihara.

11) Krista Reynolds, RPMS Site Manager:

Krista is not present, report provided.

Arch Super moved and Michael Thom seconded to approve Krista's report, 5 haa, 0 pupitihara, 0 puuhara.

12) Susanna Greeno, Happy Camp Clinic Manager:

Susanna is present to review her report. Susanna noted that there was one applicant for a position at the clinic but her daughter applied which created a conflict so Rondi and Ryan will take that revision on to help provide opportunities to backfill positions that are vacant.

She covered the clinic with staff shortages for two weeks.

Troy Hockaday moved and Renee Stauffer seconded to approve Susanna's report, 5 haa, 0 puuhara, 0 pupitihara.

Closed Session:

Troy Hockaday moved and Renee Stauffer seconded to uphold PRC denial and pay PRC#350 from third party, 5 haa, 0 puuhara, 0 pupitihara

Troy Hockaday moved and Kristen King seconded to uphold PRC denial and pay PRC #351 from third party, 4 haa, 0 puuhara, 1 pupitihara (Arch Super).

Troy Hockaday moved and Renee Stauffer seconded to uphold PRC denial and pay PRC #352 from third party, 3 haa, 2 puuhara (Arch/Renee), 0 pupitihara.

Informational: HHS CEO asked about the specifics regarding an awning at the Orleans Clinic. The Council provided the clarification and noted it was asked for some time ago. It will be reviewed and report back.

Informational: HHS CEO reported that the Mamo van collaboration will be done in October because it's Breast Cancer Wellness Awareness Month.

Informational: HHS CEO updated that the CDC grant will be requesting a no-cost extension.

Informational: Council Member Troy Hockaday would like to discuss ongoing issues with late grants, grant reporting, budgets, etc.

Informational: Tribal Member #DD provided that she was told by the Chairman to submit her monthly bills and never received work back that they were denied. The Tribal Council referred the Tribal Member to the LIHEAP department to request assistance. Chairman offered to contact Indian Health Services to obtain an update on the well replacement process and timeline.

Informational: Referral to pay for porta-potty services was to be submitted to Dir. Of Operations and the Tribe will review assistance.

Informational: Tribal Member #PE was referred to TERO and TANF to request assistance in community services costs, \$325.

Troy Hockaday moved and Renee Stauffer seconded to approve contract 22-C-056, 5 haa, 0 puuhara, 0 pupitihara.

Troy Hockaday moved and Renee Stauffer seconded to approve contract 22-C-057 with corrections, 5 haa, 0 puuhara, 0 pupitihara.

Informational: Karuk Tribe will sign onto the Opioid Settlement.

Arch Super moved and Kristen King seconded to approve the letter to the KTJUSD and Superintendent regarding issues with re-districting, 5 haa, 0 puuhara, 0 pupitihara.

Informational: Tribal Member #DD well will be drilled the end of May/June.

Informational: Youth and Family Activities Director will attend the May 19, 2022 Planning Meeting.

Informational: Council Member Troy Hockaday has had a meeting with Roberto Beltran of the USFS and he is concerned about work getting done in the forest. He would like a letter drafted that outlines the issues in management of this forest and it was known for years, prior to the Slater Fire. He would like documentation of this and submit letters to the USFS.

Troy left at 2:47pm

Informational: Council Member Renee Stauffer will refer Rondi to Emma Lee for compliance questions if the staff have any. Discussion on the ED providing information sharing with the HHS CEO. All projects should be communicated. It was noted that they are.

Informational: the watergin project has been under review with little information on ongoing costs. Chairman Attebery will follow up.

Informational: Council Secretary/Treasurer Michael Thom will attend the ACQI Meetings.

Informational: Council Member Arch Super discussed late items and constantly late items being submitted. Executive Secretary recommends increasing flexibility and removing some limitations, such as higher amounts for contracts, agreements, procurement, etc. He also asked for additional information from HHS reports; quality projects, patient handbook, patient survey, etc.

Informational: Chairman and Vice-Chairman shall work with Director and strongly encourage a disciplinary action for the continued behavior of staff member.

Renee Stauffer moved and Michael Thom seconded to approve the HR 6032 letter regarding Katimiin, 3 haa, 0 puuhara, 1 pupitihara (Arch Super).

Arch Super moved and Kristen King seconded to pay \$3,500 from Amkuuf discretionary for this year only for Head Start Employee contribution health insurance coverage, 4 haa, 0 puuhara, 0 pupitihara.

Next Meeting: July 14, 2022 at 10am in ORLEANS

Adjourn at 4:01pm.

Respectfully Submitted,

Russell “Buster” Attebery, Chairman

Recording Secretary, Barbara Snider