

**Karuk Tribe – Council Meeting
August 25, 2022 – Meeting Minutes**

Meeting called to order at 10am by Chairman Attebery.

Present:

Russell “Buster” Attebery, Chairman
Robert Super, Vice-Chairman
Michael Thom, Secretary/Treasurer
Arron “Troy” Hockaday, Member at Large
Renee Stauffer, Member at Large
Elizabeth “Liz” Bentley, Member at Large
Kristen King, Member at Large
Renee Stauffer, Member at Large

Absent:

Arch Super, Member at Large

Buster read the Mission Statement. A prayer was completed by Buster Attebery.

Agenda:

Renee Stauffer moved and Kristen King seconded to approve the agenda with changes, 7 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

Michael Thom moved and Kristen King seconded to approve the consent calendar, 3 haa, 0 puuhara, 4 pupitihara (Troy, Michael, Renee, Kristen).

Meeting minutes of July 28, 2022:

Renee Stauffer moved and Troy Hockaday seconded to approve the meeting minutes of July 28, 2022, 6 haa, 0 puuhara, 1 pupitihara (Liz).

Old Business:

The former meeting with BOR and representatives has been cancelled and Council Member Troy wanted to know if that is being rescheduled. Craig has been in contract with them but there has not been finalization of that as of yet. Troy asked that that be scheduled ASAP. He asked for dates right away because it’s important.

Language:

Pikyowish (ceremonies) Josh explained that that is world renewal which means to fix the world.

Kaa Uuum Peep what do you all say.

Danci Harris, LVN:

Danci is present to seek approval of the Karuk Tribes COVID-19 plan. The previous plan was for response but they want to move into a monitoring plan. It simplifies the information and allows the Tribe to have a guide while moving within tiers. Danci noted that the case numbers are increasing and hospitalizations are raising, but moving into fall this was expected. The hospitalizations are lower than last year and are within limits and monitoring.

Michael Thom moved and Robert Super seconded to approve the Karuk Tribes COVID-19 Endemic Monitoring Plan, 7 haa, 0 puuhara, 0 pupitihara.

Director Reports:

1) Bill Tripp, DNR Director:

Bill is present in Orleans to review his report. Shaye has an item to discuss with the Council. Shaye is present to discuss agreement 22-A-053. There is some test pits and analysis being done with a company, to establish if the cultural burning being done is making progress.

Michael Thom moved and Troy Hockaday seconded to approve agreement 22-A-053, 5 haa, 0 puuhara, 2 pupitihara (Liz, Kristen).

Troy asked if there is still a monitor on the Yeti Fire. Bill reported that it has switched to repair and Rachel has made the decision to move forward with hazard tree removal. DNR was going to assign a rep but there was an issue so there is no representative assigned at this time. In the interim Rachel will communicate with Bill on high-level needs. Alex and Heather Rickard have been assigned to heritage work during hazard tree removal. Troy noted that he is concerned because he has reports of tree removal. Bill agrees that it is not legal what the USFS is doing but they won't learn until they get sued. Bill suggested regurgitating the same letter as last year which clarifies hazard tree removal, but that would be the only option. Troy noted that there is no flame or smoke coming from the roads, so there is no reason to remove the trees.

ANA CEDS, year 1 and the end date is nearing the end. Bill reported that Colleen is working on getting the grant spent down and processes to follow grant management.

Renee asked what the sustenance harvest code. Bill noted that the Fish & Game Commission in California is working with a tribal workgroup to define food needs. Buster and Darrel also participate on these calls.

Troy Hockaday moved and Renee Stauffer seconded to approve Bill's report, 7 haa, 0 puuhara, 0 pupitihara.

2) Darrel Aubrey, Self-Governance Director:

Darrel is present to review his report. He continues to work on lands legislation, Youth Worker, Communication trainings, code codifications, etc. He enjoyed working with the Youth Worker on resolutions.

He has one action item which is written comments to the USDA. The comments outline the issues with roads and draw attention to that or funding to work on the repairs. Troy commented that the Council needs to know how important this is.

Renee Stauffer moved and Liz Bentley seconded to approve the Karuk Tribes comments to Reed Robinson, Director of Forest Office of Tribal Relations, 7 haa, 0 puuhara, 0 pupitihara.

He is hoping to see the lands legislation passed and perhaps the MSA templates being updated to be inclusive of Tribes. While working with them the provisions don't apply to Tribes so it is his hope that that occurs for Tribes in the future.

Troy commented that there have been issues with KNF. Troy noted that he would like to start taking issues to the Regional Office to bring up issues. Darrel noted that that is the next step, during consultations, and in meetings. Pushing from all sides is important.

Renee asked about a time frame for the land legislation. Darrel noted that there is another hearing for the committee before it moves forward. Josh reported that the Senate Committee hearing has been heard and the Tribe needs to respond to comments received. The group is currently putting pressure on representatives. Huffman has been pushing on the Natural Resources Committee. Hoping to have pressure on the House Committee for September. If it is not scheduled then it most likely will not happen this year.

Renee Stauffer moved and Kristen King seconded to approve Darrel's report, 7 haa, 0 puuhara, 0 pupitihara.

3) Lester Alford, TANF Director:

Lester is present in Yreka to provide his report. They have an estimated 62 clients. He has one action item, which is to do the equine therapy event. He needs an insurance certificate for this event.

Barbara suggests having the insurance approval into the agreements or contracts when it is approved by the Council. Laura asked what the insurance requirement is and how come HealTherapy isn't providing their own insurance. Buster asked if Lester can find out if HealTherapy provides their own insurance and get back to the Council.

There will be school clothing checks provided to TANF participants. The families were very happy that the Council increased clothing expense limits. Lester noted that he reviewed the County services limits in cash aid and found that the Tribe may need to adjust that amount and request a change to tribal policies and procedures to offset costs that are extremely high at this time.

Robert Super moved and Renee Stauffer seconded to approve Lester's report, 7 haa, 0 puuhara, 0 pupitihara.

4) April Attebury, Judicial Systems:

April is present in Yreka to review her report. Troy asked when the grand opening is going to be scheduled. She will schedule it once she has final dates. She would like to be in the new facility by winter. Bobby is going to do a walkthrough with the power company and then there should be a residency occupancy certificate, but that is being scheduled. Two weeks ago, the walk through was going to be scheduled and completed within two weeks, so she's waiting for an update.

A new Advocate Assistant has been hired today and there will be expenditures on outstanding grants. She will review budgets again and will discuss items with her grant specialist. Michael asked about the DA roundtable with Humboldt County. April noted that there was supposed to be a DA roundtable for Siskiyou County. The DA for Siskiyou County only wanted a meeting twice a year and wanted to work with Buster to coordinate that. Also, QVIR should be a part of that and she offered to facilitate it. Michael noted that if April has time then perhaps she can start that up and get is moving forward. April will assign Devin to work on this and follow-up.

Renee Stauffer moved and Michael Thom seconded to approve April's report, 6 haa, 0 puuhara, 0 pupitihara (Robert absent for vote).

5) Erin Hillman, Director of Operations:

Erin is present to review her report. She has been working with Darrel and Josh on the 477 program, Public Works position description and hoping to have that posted soon. She has been

working on the ICDBG, ARPA, and Construction projects. There was an extension for the ICDBG land purchases so that is moving forward to provide enough time to work through issues on the properties.

All but two persons who lost their homes have submitted applications for the Slater Fire project. SSBCI has been moving forward but due to fires the in-person meeting was moved to zoom. There have been 16 tribes initially apply for funding. ATNI expects for funding to double to \$40 million with the consortium of tribes. Troy asked if the Tribe can put in its own application for funding. Erin noted that an example would be if the RRC wanted to apply for a loan and access those funds. Troy asked about \$15 million being available. Erin noted that yes, one tribe could wipe out the fund but there will be limitations to the total amount.

The program will be announced and there will be community meet and greets to make introductions.

Renee Stauffer moved and Kristen King seconded to approve Erin's report, 7 haa, 0 puuhara, 0 pupitihara.

6) Josh Saxon, ED:

Josh is present to review his report. He has a few items that have come up. Tuesday, he attended harassment training with RRC. There is a lot going on and the REDW study is still pending. He and Vickie are still working on it. SGMA MOU is held up and he can provide an update at a later time. Renee asked about the Orleans childcare center. Dion updated that the drawings are at the printing company and an RFP will be developed and posted next week. Scott asked if the Tribe wants a separate EA to the BIA as it will make the trust application move faster. ARPA can cover that funding and KTHA will add it to their EA RFP.

Vickie is present to seek approval of the revised and updated organizational chart. She has a new Organizational Chart for HHS as well.

Michael explained that he mentioned the HHS organizational chart should be updated to put Ryan immediately after Rondi as her Operations Manager. Michael noted that an organizational chart for every employee at the Tribe is needed. She provides organizational charts for grants and Leadership so she is seeking approval of this most recently updated version.

Renee Stauffer moved and Liz Bentley seconded to approve the Tribes Organizational Chart and the HHS Organizational chart, 6 haa, 1 puuhara (Troy), 0 pupitihara.

She then presented the harassment training and bullying training contract for the Tribes workforce. Vickie advised that this ongoing training would be useful for the workforce.

Michael Thom moved and Kristen King seconded to approve contract 22-C-124, 7 haa, 0 puuhara, 0 pupitihara.

Eric has one action item, which is agreement 22-A-117. Emma Lee and Erin Hillman have signed off. It is agreement and procurement to track work orders and inventory tracking.

Robert Super moved and Renee Stauffer seconded to approve agreement 22-A-117 authorizing procurement and purchase of equipment, 6 haa, 0 puuhara, 0 pupitihara. (Troy absent for vote).

Michael Thom moved and Kristen King seconded to approve Josh's report, 5 haa, 0 puuhara, 1 pupitihara (Troy).

Kristen asked Emma Lee what digital software that she wants, as noted in her report. She wants to communicate with Darrel and Eric on pending items, suggestions and requests, but DocuSign seems to be what works best for the Tribe.

7) Sara Spence, KTHA ED:

Sara would like permission to work with Enrollment to distribute information to the Membership. Once a year there is a bulk mailing for the BIA HIP program.

Renee Stauffer moved and Troy Hockaday seconded to approve KTHA to work with Enrollment on distribution of HIP applications, 7 haa, 0 puuhara, 0 pupitihara.

Staff is still working on closing out the Tribes current ERAP program. She did submit a request for leftover funding.

She sent an email to KTHA BOC, Council and Management Team to seek support of re-authorization of NAHASDA.

She has met with CalOES and other funding sources so they can reach out to obtain additional funding to meet the underfunded needs. There are other items for the fee to trust applications along with award documents for the newest CalOES grants.

Kristen commented that Council Members met with Frontier and mentioned trees that need to be cut. Sara commented that they emailed yesterday about the tree removal. Sara will take the lead on this to get it completed timely.

Robert asked if Randy found out anything about the fire lines around the housing properties. Sara noted that there was a meeting with CalFire on what services were offered. A site was the ranch property as well. Troy noted that it would be easy up on KTHA property because there is additional property that has protections on the land above KTHA in Happy Camp.

The Orleans Wellness Center will have to have a design developed and put out to bid. Cleaning up land and obtaining a demolition permit takes some time. FY23 is slated for the next ICDBG. Renee asked about the grounds being cleared at the old Orleans site, and that is happening.

Michael asked that Sara draft up a letter of support for the Senate Bill.

Renee Stauffer moved and Kristen King seconded to approve Sara's report, 7 haa, 0 puuhara, 0 pupitihara.

10) Dion Wood, TERO/Childcare:

Dion first started out introducing Megan Hernandez. She is the new Yav Pa Anav Coordinator. It is the start of moving forward with 477 and evolving into compacting.

Dion would like to seek approval of resolution 22-R-141

Troy Hockaday moved and Renee Stauffer seconded to approve resolution 22-R-141, 6 haa, 0 puuhara, 1 pupitihara (Michael).

He also has amendment (1) to contract 22-C-083.

Troy Hockaday moved Kristen King seconded to approve amendment (1) to contract 22-C-083, 5 haa, 0 puuhara, 2 pupitihara (Liz/Renee).

He would also like to seek approval of Michael speaking on behalf of the Tribe and he would like a letter authorizing Tamara Alexander to speak on behalf of the Karuk Tribe should Michael not be available.

Troy Hockaday moved and Kristen King seconded to authorize Tamara Alexander to deliver the Karuk Tribes comments in place of Michael Thom should she need to, 7 haa, 0 puuhara, 0 pupitihara.

He then sought approval of a VISA for Jamie Smith.

Troy Hockaday moved and Kristen King seconded to approve a VISA for \$2,000 Jamie Smith, 7 haa, 0 puuhara, 0 pupitihara.

TERO has considered a request from Joe Pierra, to pay for a Descendant union due.

Troy Hockaday moved and Renee Stauffer seconded to approve providing union fees for tribal descendant #KK, 6 haa, 0 puuhara, 1 pupitihara (Robert).

The summer food programs services 748 for Yreka and Happy Camp. TANF does Orleans so that information has to be provided by Lester. The wage rate Ordinance is being reviewed.

Robert asked if TERO is advertising for sending Tribal Members to truck driving schools, or other similar trade schools to collaborate. Dion reported that he takes requests when they come in.

Renee Stauffer moved and Kristen King seconded to approve Dion's report, 7 haa, 0 puuhara, 0 pupitihara.

12) Laura Mayton, CFO:

Laura is present to review her report. She first presented the annual \$10k contribution to CRIHB for the Darrel Hostler Fund.

Robert Super moved and Renee Stauffer seconded to approve \$10k contribution to the Darrel Hostler Fund. Pulled for closed session.

She then presented the policy to include debt write-offs for those who have passed away. The fiscal policy will be capped at \$5k, and the debt can be repaid should there be a lien.

Troy Hockaday moved and Robert Super seconded to approve Section 25 revised fiscal policies for those who have passed away, 7 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Kristen King seconded to approve Laura's report, 7 haa, 0 puuhara, 0 pupitihara.

13) Alora Sutcliffe, PR:

Not present, report provided.

Renee Stauffer moved and Liz Bentley seconded to approve Alora's report, 7 haa, 0 puuhara, 0 pupitihara.

Phone Votes:

1. Request approval of contract 22-C-120 authorizing immediate repairs to Aan Chuuphan. Passed.
2. Request approval for Erin Hillman to conduct ABC News interview on re-building after Slater Fire and fire impacts to the area. Passed
3. Request to approve press release developed by tribal team regarding fish kill. Passed.
4. Request to approve SB 926 White Paper. Passed
5. Request to approve agreement 22-A-102 BIA Cooperative Agreement (fire). Passed.
6. Request to approve emergency use of Sharps Road property by CalFire. Passed.
7. Request to approve closing RRC at 7:30pm due to smoke conditions. Passed
8. Request to approve resolution 22-R-126 MIPPA funding. Passed
9. Request to approve use of the Tribes horse corrals for emergency animal shelter. Passed
10. Request to approve resolution 22-R-107 authorizing submission of SAMHSA grant. Passed
11. Request to approve contracts; 22-C-077, 22-C-076-, 22-C-074, and 22-C-075. Passed
12. Request to approve counter-offer to potential candidate HR Director. Passed
13. Request to approve \$900 in discretionary for Orleans 8th Grade Graduation trip. Passed
14. Request to approve the Karuk Tribes comments and submit regarding Shasta/Scott water curtailments. Passed.
15. Request to approve 4 porta potties for use at Katimiin. Passed.

Closed Session:

Informational: Emma Lee Perez distributed an email last week for a FY22-23 ICDBG project and with feedback, the Council has to approve the project. The majority of the feedback was for the YR Head Start rebuild. Updating the application for the Orleans Center as submitted last year was also suggested. It was an incomplete as submitted last time but majority of the project is drafted. Robert asked if there are any drawings for Head Start. It was noted that not at this time. Michael likes a facility for Yreka that will be an Elders center, Head Start and a senior nutrition at the same site.

Renee Stauffer moved and Robert Super seconded to approve the Orleans Panamnik Center for the ICDBG project, 6 haa, 0 puuhara, 1 pupitihara (Troy).

Informational: New servers were purchased for the Yreka area to move RPMS and Dentrix to them. The reported ongoing issues are being worked on and resolved.

Informational: Eric Cutright, Darrel Aubrey, Erin Hillman, and Emma Lee Perez will work on a digital system for streamlining internal reviews and have an option for the Council at the September 8th, meeting.

Renee Stauffer moved and Kristen King seconded to approve agreement 22-A-114, 7 haa, 0 puuhara, 0 pupitihara (changing the codification \$800 section) from ARPA.

Informational: Several reports from Tribal Employee #JS were made to the Tribal Council. Examples of teamwork to ensure services are provided to the Membership were not supported, wages were not sufficient during covering executive position, additional staffing or revised organizational structure is recommended, ongoing issues within the HHS program are reported.

Troy Hockaday moved and Renee Stauffer seconded to waive the insurance and add employee #CE to the Tribes insurance and allowed to drive vehicles, 6 haa, 0 puuhara, 1 pupitihara (Michael).

Troy Hockaday moved and Robert Super seconded to approve waiver for Tribal Employee #IG from part time to full time, 4 haa, 1 puuhara (Michael), 2 pupitihara (Renee/Liz).

Robert left at 2:03pm.

Informational: Consultant who reached out to provide a smoking policy will be denied and the Tribe use it's in place policies.

Troy Hockaday moved and Kristen King seconded to approve \$2,500 for health and safety for Anthony Stein, 6 haa, 0 puuhara, 0 pupitihara.

Troy Hockaday moved and Kristen King seconded to approve the ARPA budget with associated projects as updated by the Council, 6 haa, 0 puuhara, 0 pupitihara.

Troy Hockaday moved and Kristen King seconded to approve the re-allocated budget for ARPA, 6 haa, 0 puuhara, 0 pupitihara.

Informational: Executive Director will revise language in hearing to address land classification in Yreka to be consistent.

Michael Thom moved and Kristen King seconded to approve the responses to questions with changes regarding HR5220, 6 haa, 0 puuhara, 0 pupitihara.

Troy Hockaday moved and Michael Thom seconded to loan the old smoke shop to RRC; they will be responsible for any repairs and \$300 per month rental fees, 6 haa, 0 puuhara, 0 pupitihara.

CRIHB Darrel Hostler Fund: Darrel, Michael, and Arch will write something up to request NCTCA's support regarding equal funding for California.

Troy Hockaday moved and Kristen King seconded to approve \$10,000 to the Darrel Hostler Fund, 6 haa, 0 puuhara, 0 pupitihara.

Troy Hockaday moved and Kristen King seconded to approve issuing an insurance certificate for the fairgrounds for TANF activity, 6 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Kristen King seconded to authorize Troy Hockaday to speak and do media on the illegal take of water for the Shasta, 6 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Michael Thom seconded to approve Council Member Troy Hockaday's mileage travel to Medford OR for cancelled trip, 5 haa, 0 puuhara, 1 pupitihara (Troy).

Informational: Tribal Council will review all exit interviews that are completed by the HR Director.

Kristen King and Renee Stauffer seconded to approve \$2,500 for donating to the NCTCA, 6 haa, 0 puuhara, 0 pupitihara.

Next Meeting Date: September 22, 2022 at 10am in Orleans, CA

Meeting adjourned at 4:15pm.

Respectfully Submitted,

Russell “Buster” Attebery, Chairman

Recording Secretary, Barbara Snider