REQUEST FOR QUALIFICATIONS

Deadline: FRIDAY, FEBRUARY 21, 2020 at 5pm

The Karuk Tribe requests qualifications for the following Scope of Work required for a Girls Talking Circle Facilitator for the Yreka Karuk Housing native girls that are going into fourth through eight grades. Interested individuals would need to be available to begin work March 2020. Will be paid $20.00 per hour for 2 hours per session for 12 week. We have two positions available.

Task One
Organize and conduct a Native Girls Circle (Wise & Well Activity Guide) weekly on selected weekday from 4pm-6pm. Provide Girls Circle (Wise & Well Activity Guide), Oversee activities within the Girls Circle Manual.

A. Organize materials/supplies required prior to each session.
B. Ensure group includes the target population of at least 5 participants, with a max of 10.
C. Promote an emotional safe setting and structure within which the target population can develop caring relationships and use authentic voices.

Responses to this Request for Proposals should include the following:
1) A statement of qualifications, including relevant project history.
2) A proposed approach and rational for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
3) Names and telephone numbers of three client references.

Responses must be hand, mail, or fax delivered by 5pm, Friday, February 21, 2020 to:
Adia Supahan, Executive Assistant
Karuk Tribe Housing Authority
635 Jacobs Way, PO Box 1159, Happy Camp, CA 96039
Emails will be accepted at asupahan@karuk.us

Indian Preference
This Request for Proposal is open to all qualified, responsive bidders. Indian Preference will apply in the selection process in accordance with the Karuk Tribe’s Tribal Employment Rights Ordinance (TERO).