

# KARUK TRIBE HOUSING AUTHORITY

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## **REQUEST FOR QUALIFICATIONS**

**Deadline:** FRIDAY, January 29, 2021 at 5pm

The Karuk Tribe requests qualifications for the following Scope of Work required for **Boys Council Facilitator**. Participants will be Yreka Karuk Housing native boys that are in the fourth through eighth grades. Interested individuals would need to be available to begin in February 2021. Facilitators will be paid \$20.00 per hour for 2 hours per session for 12 weeks. **There are two (2) positions available.**

### **Task One**

Organize and conduct a Boys Council (Living A Legacy: A Rite of Passage) **weekly on selected weekday from 4pm-6pm**. Facilitate Boys Council and Oversee activities within the Boys Council Manual.

- A. Organize materials/supplies required prior to each session.
- B. Ensure group includes the target population of at least 5 participants, with a max of 10. Includes collect sign in sheet and pre & post surveys for grant requirements.
- C. Promote an emotional safe setting and structure within which the target population can develop caring relationships and use authentic voices.
- D. Prepare for meetings and become familiar with material and activities.
- E. Launch and support Zoom meetings. Zoom knowledge: sharing information, break out rooms, and communication with others while on Zoom.

### **Responses to this Request for Proposals should include the following:**

- 1) A statement of qualifications, including relevant project history.
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) Names and telephone numbers of three client references.

### **Responses must be hand, mail, or fax delivered by 5pm, Friday, January 29, 2021 to:**

Adia Supahan, Executive Assistant  
Karuk Tribe Housing Authority  
635 Jacobs Way, PO Box 1159, Happy Camp, CA 96039  
Emails will be accepted at [asupahan@karuk.us](mailto:asupahan@karuk.us)

### ***Indian Preference***

This Request for Proposal is open to all qualified, responsive bidders. Indian Preference will apply in the selection process in accordance with the Karuk Tribe's Tribal Employment Rights Ordinance (TERO).