

## **REQUEST FOR QUALIFICATIONS**

### **YOUTH WORKERS**

**Deadline:** MONDAY, OCTOBER 17, 2022 at 5PM

The Karuk Tribe requests qualifications for the following Scope of Work required for a **Bounce Back Youth Facilitator** for the Yreka Karuk Housing native youth grades 2nd-5th. Applicants are preferred to be high schoolers. If positions are not filled by high school students, individuals up to 24 years old may apply. Individuals with cultural knowledge are preferred. Events will be held after school hours. Position will be paid \$20.00 per hour for 2 hours per session for 12 weeks. Classes will be held at local schools. **We have two (2) positions available.**

#### **Task One**

Assist the Bounce Back Facilitator organize and conduct a weekly Bounce Back group at the Kahtishraam Wellness Center and local schools, provide talking groups, and oversee activities within the Bounce Back lesson plans.

- a. Organize materials/supplies required prior to each session.
- b. Ensure the group includes the target population of at least 5 participants (assist with recruitment), with a max of 10. Includes collecting sign in sheet and pre-& post surveys for grant requirements.
- c. Promote an emotionally safe setting and structure within which the target population can develop caring relationships and use authentic voices.
- d. Prepare for meetings and become familiar with material and activities.
- e. Provide input and/or create purchase requests for incentives and class supplies.

#### **Responses to this Request for Proposals should include the following:**

- 1) A statement of qualifications, including relevant project history.
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) Names and telephone numbers of three client references.

#### **Responses must be hand, mail, or fax delivered by 5pm, MONDAY, October 17, 2022 to:**

Adia Supahan, Executive Assistant  
Karuk Tribe Housing Authority  
635 Jacobs Way, PO Box 1159, Happy Camp, CA 96039  
Emails will be accepted at [asupahan@karuk.us](mailto:asupahan@karuk.us)

#### ***Indian Preference***

This Request for Proposal is open to all qualified, responsive bidders. Indian Preference will apply in the selection process in accordance with the Karuk Tribe's Tribal Employment Rights Ordinance (TERO).