

REQUEST FOR QUALIFICATIONS

Deadline: MONDAY OCTOBER 17, 2022 at 5PM.

The Karuk Tribe requests qualifications for the following Scope of Work required for a **Healing of the Canoe Facilitator** for the Yreka Karuk Housing **Aging Adults**. Individuals with cultural knowledge are preferred. Some flexibility can be given for when activities are scheduled. Position will be paid \$25.00 per hour for 2 hours per session for 12 weeks. Classes will be held at local schools. **We have one (1) position available.**

Task One

Organize and conduct a weekly Healing of the Canoe talking group at the Kahtíshraam Wellness Center, provide talking groups, and oversee activities within the Culturally Grounded Life Skills for Youth Manual.

- a) Organize materials/supplies required prior to each session.
- b) Ensure the group includes the target population of at least 5 participants (assist with recruitment), with a max of 10. Includes collecting sign in sheet and pre-& post surveys for grant requirements.
- c) Promote an emotionally safe setting and structure within which the target population can develop caring relationships and use authentic voices.
- d) Prepare for meetings and become familiar with material and activities.
- e) Provide resources and activities for healthy living.
- f) Provide input and/or create purchase requests for incentives and class supplies.

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including relevant project history.
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) Names and telephone numbers of three client references.

Responses must be hand, mail, or fax delivered by 5pm, MONDAY, October 17, 2022 to:

Adia Supahan, Executive Assistant
Karuk Tribe Housing Authority
635 Jacobs Way, PO Box 1159, Happy Camp, CA 96039
Emails will be accepted at asupahan@karuk.us

Indian Preference

This Request for Proposal is open to all qualified, responsive bidders. Indian Preference will apply in the selection process in accordance with the Karuk Tribe's Tribal Employment Rights Ordinance (TERO).