

KARUK TRIBE HOUSING AUTHORITY

P.O. Box 1159 • 635 Jacobs Way
Happy Camp, CA 96039
Ph: (530) 493-1414 • Fax: (530) 493-1415



1836 Apsuun Street
Yreka, CA 96097
Ph: (530) 842-1644 • Fax: (530) 842-1646

NOTICE TO BIDDERS

Today's Date:	February 17, 2023
General Description:	Successful bidder shall provide all necessary labor, materials, permits, and fees required to rehabilitate one single family home located at 121 Buckhorn Rd. Happy Camp, CA as described further in the Scope of Work
Contact Information:	Karuk Tribe Housing Authority 635 Jacobs Way, PO Box 1159, Happy Camp, CA 96039 Adia Supahan, (530) 493-1414, Extension 3110, asupahan@karuk.us
Project Managers:	Doug Goodwin, Project Manager (530) 598-3911 dgoodwin2@karuk.us
Project Name:	Mountain View Rehabilitation
Site Visit:	Site Visit Mandatory Contact Project Manager above to coordinate site visit.
Submission:	Hand Submission: 635 Jacobs Way, Happy Camp, CA Mail Delivery: PO Box 1159, Happy Camp, CA 96039 Email: asupahan@karuk.us Fax: (530) 493-1416
Deadline:	Friday, March 10, 2023 by 5pm

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KARUK TRIBE HOUSING AUTHORITY REQUEST FOR LUMP SUM FIXED QUOTATION

SOLICITATION FOR LUMP SUM FIXED-PRICE QUOTATIONS BASED ON PRICE ONLY (Small Purchases of \$150,000 or less)

Due Date: Friday, March 10, 2023 by 5pm

Encouraged Site Visit: Schedule site visit with Doug Goodwin at (530) 643-1415

More Information: Doug Goodwin: (530) 598-3911 dgoodwin2@karuk.us

1. The Karuk Tribe Housing Authority (KTHA) requests lump sum fixed-price quotations for all necessary labor, materials, permits, and fees required to rehabilitate one single family home located at 121 Buckhorn Rd., Happy Camp, Siskiyou County, CA as outlined in the Scope of Work.
2. KTHA is requesting these quotations under the small purchase procedures. This is a less formal, simplified process which will help us to expedite our selection. Because KTHA is following this process, we will not be able to accept quotations that are more than \$150,000.
3. Quotations are invited from non-Indian as well as Indian-owned economic enterprises or organizations.
4. Quotations may be submitted by email, mail, or hand delivery. All quotations must be submitted to KTHA in writing and emailed to asupahan@karuk.us, mailed or hand delivered to PO Box 1159, 635 Jacobs Way, Happy Camp, CA 96039 by **Friday, March 10, 2023 by 5pm.**
5. The Scope of Work is as set forth on Appendix A, attached to this Solicitation. Anyone submitting a quotation for this work is encouraged to visit the job site to ascertain the nature and location of work and to satisfy itself as to the general and local conditions which can affect the work. A site visit can be made by appointment only with Doug Goodwin (530) 598-3911.
6. **Indian Preference.** Any firm seeking Indian preference in this award must provide evidence that it is not less than 51% Indian owned and controlled. If claiming this preference, please contact us immediately so that we can fax you a pre-qualification statement that you must fill out and return within two days of your receipt. KTHA will then review the statement and determine eligibility for preference.
7. **Award.** The contract will only be awarded to a responsive, responsible individual or firm. The contract will be awarded to a qualified Indian enterprise submitting the lowest responsive quotation if such quotation is within budgeting limits established for this solicitation and is within the limits identified in the KTHA Procurement Policy regarding Indian preference in contracting. If no responsive quotation by a qualified Indian enterprise is within the above-stated limits, then award will be made to the individual or firm with the lowest responsive quotation.
8. All quotations must contain a commitment to provide Indian preference in 1) subcontracting, 2) training, and 3) employment, and must contain a statement describing the methods that will be used to provide such preferences. This statement is part of the submitted quotation. This statement will be evaluated as part of the submitted quotation, and any quotation failing to contain such preference statement or failing to adequately address such preference requirements shall be deemed non-responsive. If you believe it is infeasible to provide Indian preference in subcontracting, training, or employment, you must include in your quotation a certification as to the reasons why.

9. The form of Contract which contains the terms and provisions of the contract agreement between KTHA and the individual or firm selected for this work is available for review upon request. By submitting a quotation, you hereby agree that if selected, you shall deliver to the Authority, within the time later designated by the Authority, a properly executed Contract and to be bound by all terms and conditions set forth therein, including but not limited to assurance of performance, completion dates, prevailing wage rates, warranties, other federal requirements, and other terms and provisions as set forth therein.
10. All quotations must commit to remaining open for at least 45 days.
11. The selected contractor will be responsible for paying all Tribal license fees and taxes, as well as permits that may be required, if any.
12. The successful individual or firm on this solicitation must comply with the Tribe's TERO Ordinance, including any licensing requirements. This includes, but is not limited to, paying a 2% TERO fee on the work to be performed. Tribal minimum wage rates shall apply. For a copy of the TERO Ordinance and more information, the Karuk Tribe TERO Director, should be contacted at (530) 493-1600 ext. 2030.
13. This solicitation does not commit KTHA to award a contract or to pay any costs incurred in the preparation of quotation or the procurements of supplies. KTHA reserves the right to reject any and all quotations or to re-solicit when it is deemed by KTHA to be in its best interest to do so.
14. If there are any questions, please contact **Doug Goodwin at (530) 598-3911 or dgoodwin2@karuk.us** KTHA will let you know the decision of the award.

APPENDIX A
To Request for Lump Sum Fixed-Price Quotation
SCOPE OF WORK

Successful bidder shall provide all necessary labor, materials, permits and fees required to rehabilitate one single family home located at 121 Buckhorn Rd. Happy Camp, CA as described further.

Work will include the following items: Rebuild main stairwell to include landing with return; electrical service change to 200 amp service and make minor improvements to past sub-standard electrical repairs: repair leaking toilet in down stairs bath; move current mini-split unit to living room area and install new dual zone mini-split to up stair bed rooms; move current wood stove and flue piping to south wall of foyer; install insulation to home as needed to areas accessible including exterior walls.

STAIRWELL

- 1) Bidder shall remove existing stairwell and a portion of the north wall to allow for a mid -span landing to be constructed with the stairs then returning back down north wall.
- 2) Bidder shall install new paint grade stair railing up to and across landing and paint to match.

BATHROOMS

- 3) Bidder shall remove down stairs toilet and reinstall with new wax ring to stop current leak.
- 4) Bidder shall repair any leaking pipes under floor and insulate piping as needed.

ELECTRICAL

- 5) Bidder shall upgrade current 100-amp service with new 200-amp service adding sub-panel to out buildings as needed and make any corrections to exposed wiring, including installing junction boxes as needed.

HVAC

- 6) Bidder shall move current Mini-split to living room area and install new dual zone unit to up stairs bed rooms to match existing down stairs unit. Patching any holes and repainting to match.

WOOD STOVE

- 7) Bidder shall move wood stove from current location to the south wall of foyer re-installing flue piping as needed.
- 8) Bidder shall make repairs to floors, ceilings and roof after moving wood stove. All repairs are to match existing materials and paint.

INSULATION

- 9) Bidder shall install insulation to home in all accessible areas that are lacking insulation, including underfloor, attic, and exterior walls with required R values for areas being treated.
- 10) Bidder will make every effort to insulate exterior walls with as minimal intrusive methods as is feasible to complete project, patching and painting to match.
- 11) Bidder shall be bonded, insured, and hold the appropriate license and/or certification for the work to be performed.

- 12) All bids must include a TERO fee of 2% on the total bid amount and completed TERO Compliance Plan (Appendix D).
- 13) Tribal wage rates (Appendix B) and Indian preference will apply.
- 14) Questions may be directed to Doug Goodwin (dgoodwin2@kauk.us), Project Manager at (530) 598-3911.
- 15) Contact Doug Goodwin to schedule a site visit (mandatory).
- 16) Proposals may be submitted by email, mail, or hand delivery. All quotations must be submitted to KTHA in writing and can be emailed to asupahan@karuk.us, mailed or hand delivered to PO Box 1159, 635 Jacobs Way, Happy Camp, CA 96039 by **Friday, March 10, 2023 by 5pm**. Faxes will NOT be accepted.

APPENDIX B
To Request for Lump Sum Fixed-Price Quotation

TRIBAL WAGE RATES

KARUK TRIBAL WAGE RATES	
Updated April 2011	
Position:	Rate:
CARPENTER	17.00
CEMENT MASON	16.00
ELECTRICIAN	18.00
LABORER	12.00
PAINTER	13.00
PLUMBER	18.00
ROOFER	14.00
SHEET METAL WORKER	18.00
BRIDGE BUILDER	17.00
PILE DRIVER	23.00
MILLWRIGHT	18.00
LINE CONSTRUCTION	22.00
COMMUNICATION SYS	18.00
HEAVY EQUIP OPERAT	16.00
IRON WORKERS	17.00
PLASTERER	16.00
BRICK TENDER	16.00
LANDSCAPE/GARDEN	12.00
DRYWALL FINISHER	16.00
GLAZIER	14.00
SOFT FLOOR LAYER	15.00
TRUCK DRIVER	13.00
TILE SETTER	15.00
BRICK LAYER	17.00

APPENDIX C
To Request for Lump Sum Fixed-Price Quotation

LUMP SUM FIXED PRICE QUOTATION

ITEMS	PRICE
TERO Tax (2% of Subtotal)	
Total Bid Amount	\$

Respectfully Submitted by,

Signature: _____

Name/Title: _____

Firm: _____

Address: _____

License Number: _____

Phone Number: _____

APPENDIX D
To Request for Lump Sum Fixed-Price Quotation

**TRIBAL EMPLOYMENT RIGHTS OFFICE
COMPLIANCE PLAN FOR BIDDERS**

Bidder/Employer Name: _____

Mailing Address: _____

City, State and Zip Code: _____

Contact Person: _____ Phone Number: _____

E-mail: _____

Bid Amount: \$ _____ TERO Fee (2%): \$ _____

THIS IS AN AGREEMENT BETWEEN THE KARUK TRIBE’S TRIBAL EMPLOYMENT RIGHTS OFFICE (TERO) AND _____, HEREINAFTER KNOWN AS “EMPLOYER” CONDUCTING COMMERCE AND EMPLOYMENT ACTIVITY WITHIN THE ANCESTRAL TERRITORY OF THE KARUK TRIBE.

- Employer shall provide the completed compliance plan with the submission of bid.
- Upon notification of the award, Employer shall contact the TERO Office within ten (10) days prior to any work to be performed.
- Employer shall contact the TERO Office and Contract/Project Manager immediately, in writing, advising of any contract or sub-contractor changes to obtain approval prior to working on the job site.
- Employer understands and agrees to comply with the requirements and procedures in the selection of contractors, sub-contractors, employees and recruitment of viable Indian applicants in accordance with the Karuk Tribe’s Employment Rights Ordinance and the Karuk Tribe’s Workforce Protection Act (WPA).

By signing below the Employer certifies the position information is true and correct and there have been no omissions in the completion of the labor force projections. Falsification of the information provided will result in sanctions, penalties, fines and/or debarment with the Karuk Tribe.

Employer Signature

Date

PRE-AWARD LABOR FORCE PROJECTION

Core Crew: Is defined as a member of a business, Contractor or Subcontractor’s crew who is a regular employee and is in a supervisory or other key position such that the employer would face a serious financial loss if that position were filled by a person who had not previously worked for that employer.

All other positions will be filled by the TERO office unless sufficient justification can be made that they are not replaceable for the work that is to be done or unless TERO does not have an individual to refer.

List Core Crew (Full Name):	Job Title/ Years w/Company/Justification:

List Native American Contractors/Sub-contractors to be hired for this Project:

Contractor/Sub-contractor Contact Person, Phone # and E-mail:	Work to be Performed:

List Non-Native Contractor/Sub-contractors to be hired for this Project:

Contractor/Sub-contractor Contact Person, Phone # and E-mail:	Work to be Performed:

Open Positions: Employer agrees to hire 100% of all its open positions/Sub-contractors for this project through the TERO Skills Bank. If Employer is unable to hire 100% then company representatives will need to meet with the TERO Director. Failure to comply with this hiring requirement will result in sanctions and/or penalties.

Job Title/Sub-contractor Needed:	Skills Required:

Number of positions to be filled for this project: _____

Contact person/info for job referrals: _____

Date TERO referrals needed: _____ Job start date: _____

For Internal Use Only:

Contract Number #: _____ Project Manager: _____

TERO Office Approval _____ Date: _____

Comments:

APPENDIX E
To Request for Lump Sum Fixed-Price Quotation