
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Request for Proposals

For More Information: Lessie Aubrey, lessieaubrey@karuk.us (530)493-1600 Ext. 2042

Proposal Deadline: Friday, June 29, 2012 by 5pm

The Karuk Tribe is seeking proposals from qualified firms or contractors to develop a comprehensive five year strategic plan for the Karuk Tribal Health and Human Service Program to help identify short and long range goals. The successful candidate will work with the Karuk Tribal Council, and KTHHSP staff, which includes medical, dental, behavioral health, social services and substance abuse departments. Successful firm will be required to have knowledge of California State, Medi-Cal, Health Information Exchanges, and the Affordable Care Act.

Task One

Coordinate preconference gathering of program information, needs and expectations from administrative staff and Executive Council and possibly the State of CA. This may be done by face to face meetings with individuals or scheduled meetings with specific programs or administrative staff. Telephone calling and e-mailing is also encouraged.

Task Two

Conduct a two day strategic planning retreat in late-July or early-August at a location designated by the KTHHSP in Northern California. Collect and provide direction in regards to changes in California State Health (budget) Laws, Medi-Cal, (Medi-Cal Managed Care), Health Information Exchanges and the Affordable Care Act. These issues will be discussed along with other issues during the strategy sessions. The facilitator and the retreat participants will finalize the workshop results. In addition, the facilitator will be required to set and coordinate workshop agenda and distribute key information.

Task Three

Develop a written strategic plan (hardcopy and electronic) for submission to Tribal Council for final discussion, modifications and approval. The Karuk Tribe requires electronic copies of all documents and notes.

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including relevant project history.
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) A lump sum price, with attached hourly and travel expense rate sheet.
- 4) Names and telephone numbers of three client references.

Responses must be hand, mail, fax, or email delivered by 5pm, Friday, June 29, 2012 to:

Sara Spence, Human Resources Manager, Karuk Tribe
PO Box 1016, Happy Camp, CA 96039
Faxes will be accepted at (530) 493-1611
Emails will be accepted at sspence@karuk.us

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).