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**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

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**Karuk Dental Clinic**

64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**Request for Food Service Proposals****Deadline: Friday, August 3, 2012 by 5pm (Emergency Listing)****Questions: Sara Spence (530) 493-5434 Extension 105**

The Karuk Tribe seeks food service proposals in support of the 16<sup>th</sup> Annual Karuk Tribal Reunion to be held August 25-26, 2012. The Reunion will be held in Happy Camp, California, at the River Park.

The Tribe's kitchen will be available to bidders for food preparation and cooking for dinner to be served **at the River Park** and for breakfast to be served in the Multi-Purpose Room. There will be tables and chairs at the Park for dining.

Food will need to be prepared and transported to the Park to be served buffet style **in two lines** to aide in the fast flow of guests. **Respondents** will be responsible for recruiting volunteers to help with preparation, serving, and cleaning. Access to the gymnasium and kitchen is available for the entire weekend of the event including Friday.

Proposals shall include all time and tasks necessary for shopping, food preparation, service, and related services for the meals and menus listed below (the menu items are specified and not to be modified). Snack items are to be provided as a courtesy during the day **at the Park**; there will also be food vendors selling items.

Service also includes providing all paper goods, utensils, condiments, and trash bags, removal of trash and spill clean-up in the serving and eating areas, assistance with setting-up of tables/chairs for serving (dinner will be served under the Health Fair tent, breakfast in the multi-purpose room), and overall clean-up of the facilities.

**Service should be planned for 600 guests at Dinner and about 75 for Breakfast. Respondents must possess current Food Handler's Certificate.**

**Saturday, Snacks 11am to 1pm (River Park):**

Fresh fruit trays.  
Vegetable trays w/dip(s).  
Cheese and cracker trays (meat optional).  
Water, unsweetened iced tea, and coffee.

**Saturday, Dinner 4:30pm (River Park):**

Traditionally Cooked Salmon & Acorn Soup (will be cooked and provided for serving)  
Baked Chicken  
Baked Beans  
Fresh Fruit Salad (no whipped cream)  
Pasta Salad (with vegetables and Italian dressing, no cheese or mayonnaise)  
Dinner rolls  
Sheet Cakes  
Water, unsweetened iced tea, and coffee (no sugar drinks).

**Sunday, Breakfast 8am (Multi-Purpose Room):**

Biscuits and Gravy  
Eggs  
Hash-browns  
Sausage and Bacon  
Fresh Fruit  
Juices, coffee, tea, and water.

**DO NOT INCLUDE FOOD COSTS IN YOUR BID, FUNDING WILL BE PROVIDED SEPARATELY.**

**LABOR:** Shopping, preparation, cooking, serving, cleanup: \$ \_\_\_\_\_

**ADDITIONAL ITEMS:** Mileage, lodging, etc.: \$ \_\_\_\_\_

**TOTAL:** \$ \_\_\_\_\_

Before offering a proposal, you may contact Sara Spence with questions or for clarifications at (530) 493-5434 Extension 105.

**Responses must be hand, mail, email, or fax delivered by Friday, August 3, 2012 by 5pm to:**

Tiffany Ashworth, Karuk Tribe  
PO Box 1016  
64236 Second Avenue  
Happy Camp, CA 96039  
Fax: (530) 493-2342  
Email: [tashworth@karuk.us](mailto:tashworth@karuk.us)

**Proposal Submitted by:**

**Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**List previous experience providing food services for events/activities below:**

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**Comments:**

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*Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.*

*All contracts that exceed \$2,500.00 shall be subject to a 1% Tribal Employment Rights Fee in accordance with the TERO Ordinance.*