
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Request for Proposals

13-RFP-014

For More Information: Robert Attebery, rattebery@karuk.us

Proposal Deadline: Monday, June 24, 2013 no later than 5:00 p.m. (Pacific Standard Time)

The Karuk Tribe requests proposals for the following Scope of Work required for a turnkey operation for the installation of a power pole to provide electricity to a private residence that meets all requirements within the Pacific Power and Light (PP&L) specifications and all Siskiyou County, CA codes.

Mandatory Pre-Bid Conference

A mandatory pre-bid conference and site visit shall be held on **Tuesday, June 18, 2013, 9:00 a.m.**, at the Karuk Tribe Administration Office, 64236 Second Avenue, Happy Camp, CA.

ATTENDANCE IS MANDATORY; prospective contractors will be expected to be familiar with site conditions. During the site visit, potential contractors shall inspect the site where services are to be performed and shall satisfy themselves as to all general and local conditions that may affect the cost of performance of the contract to the extent such information is reasonably obtainable.

I. Scope of Work

Task One

Plan task for client need, including all necessary PP&L specifications and County Codes.

Task Two

To apply for all materials and labor needed.

Task Three

Supply all materials and labor needed.

Task Four

Install pole, meter base, conduit, weather head, wire and ground per NEC Article 250. Install Guy Wire if required by PP&L.

Task Five

Make all connections necessary to activate system.

II. General Provisions

Indian Preference

This Request for Proposal is open to all qualified, responsive bidders. Indian Preference will apply in the selection process in accordance with the Karuk Tribe's Tribal Employment Rights Ordinance (TERO) and/or Native American Housing and Self Determination Act (NAHASDA)/Housing and Urban Development (HUD) projects on or near the Karuk Ancestral Territory.

TERO Compliance Plan (Mandatory/Required)

A Compliance Plan describing how Indian Preference will be applied must accompany the proposal. The Compliance Plan is available on the Karuk Tribe's website: <http://www.karuk.us/karuk2/images/docs/hr-files/rfps/TERO%20Compliance%20Plan%20-%2004222013.pdf> or by contacting the Karuk Tribe's TERO Office at: (530) 493-1600, extension 2030.

Indian owned businesses must provide certification from their Tribe of origin. Indian owned businesses not certified by their Tribe of origin must complete a Statement of Qualifications available by contacting the Karuk Tribe's TERO Office at: (530) 493-1600, extension 2030.

TERO Fee (Mandatory/Required)

The Karuk Tribe assesses a TERO (Tribal Employment Rights Ordinance) fee of two percent (2%) of the total contract amount that exceed \$2,500.00 on or near the Karuk Ancestral Territory. Additional information for the TERO fee can be obtained by contacting the Karuk Tribe's TERO Office at: (530) 493-1600, extension 2030.

Tribal Sales Tax (If applicable.)

The Karuk Tribe assesses a Tribal Sales Tax of six percent (6%) will be paid for all materials purchased in conjunction with this project.

Contractor shall apply for and receive a California seller's permit (a/k/a State Board of Equalization resale number) prior to the commencement of work under this contract. The requirement for the seller's permit is to allow the Contractor to obtain materials and fixtures from the supplier without paying tax. The Contractor may then resell the materials and fixtures to the Owner on Karuk Tribal Lands before installation. Nothing herein shall allow the Contractor to charge more than the actual price/value of the materials and fixtures provided.

Title to the materials and fixtures transfers to the Owner (Karuk Tribe) on the Karuk Tribal Lands and prior to the installation of the materials by Contractor.

Wage Rates (If applicable.)

Vendor must comply with the Karuk Tribe's Wage Rate Ordinance or if applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

Training/Apprenticeship (Optional)

Respondents who include training, apprenticeship or job shadowing opportunities for tribal members in their bid will receive additional points in the scoring process.

III. Submission of Proposal

Responses to Request for Proposal and Proposal Submission

Respondents submitting a proposal **must** include at minimum the following to be considered responsive:

- A proposed methodology for completion of all tasks described in the Scope of Work noted above.
- A detailed statement of qualifications, including relevant experience in similar work completed.
- Detailed project schedule identifying a clear consecutive date structure.
- Lump sum project budget detailing all labor, equipment and materials costs necessary for the completion of this project, including TERO fee. **Note: The Contractor must comply with the minimum rates for wages in accordance with the provision of the Davis-Bacon Act and shall provide appropriate certifications indicating compliance.**
- TERO Compliance Plan.
- Indian owned business certification or Statement of Qualifications.
- Copy of current/valid Contractor License.
- Copy of Insurance Certificates..
- Names and telephone numbers of three client references.

Interested consultants/vendors must submit their proposals by hand, mail, or e-mail delivered by **Monday, June 24, 2013 no later than 5:00 p.m. (Pacific Standard Time) to:**

Tiffany Ashworth, Director of Administrative Programs & Compliance
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039

E-mailed submissions will be accepted at: tashworth@karuk.us

Faxed submissions will be accepted at: (530) 493-5322

IV. Evaluation and Selection

The Karuk Tribe reserves the right to accept or reject any proposal. The Tribe also reserves the right to negotiate final terms with the selected vendor. The Tribe will select the proposal that it considers most advantageous to the Tribe.

The following priority will be considered in our selection:

1. Indian Preference.
2. Qualifications and experience in similar projects.
3. Ability to meet deadlines.
4. Evaluations/References from prior clients and/or customers.
5. Past business history with the Tribe.
6. TERO Compliance Plan.
7. Cost.
8. Training/Apprenticeship.