
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Karuk Dental Clinic**

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Request for Proposals**13-RFP-009****For More Information:** Sandi Tripp (530) 627-3063**Proposal Deadline:** Friday, April 5, 2013, no later than 5:00 p.m. (Pacific Standard Time)

The Karuk Tribe requests proposals for the following Scope of Work from a qualified contractor for the construction of an Americans with Disabilities Act (ADA) compliant bus drop off area and parking facility.

Project Intent

The Karuk Tribe Department of Transportation seeks to construct an ADA compliant school bus drop-off area and accessible parking facility for the Jacobs Way Head Start School building in Happy Camp, CA.

Background Information

The Karuk Tribe Department of Transportation is currently accepting project proposals from Class 'A' Licensed California State General Engineering Contractors for the construction of an ADA compliant bus drop off area and parking facility.

Prospective contractors shall ensure that their project proposal includes a methodology for implementation of all work tasks identified in the Scope of Work noted below and is consistent with furnishing of all labor, equipment and supervision necessary to complete the project in its entirety.

Pre-Bid Conference

A Pre-Proposal conference and site visit shall be held on **Thursday, March 28, 2013, 10:00 a.m.**, at the Karuk Tribe Administration Office, 64236 Second Avenue, Happy Camp, CA.

ATTENDANCE IS MANDATORY; prospective contractors will be expected to be familiar with site conditions. During the site visit, potential contractors shall inspect the site where services are to be performed and shall satisfy themselves as to all general and local conditions that may affect the cost of performance of the contract to the extent such information is reasonably obtainable.

Task One – School Bus Drop off Area & ADA Compliant Parking Facility

The Contractor shall construct the extension of a paved driveway facility off of Jacobs Avenue through an unimproved area, construct an accessible parking stall, concrete walkways, parking signs and pavement stripes and markings, as noted in the attached Project Plans and Special Provisions, California Manual of Uniform Traffic Control Devices (MUTCD) Manual (latest edition), and the 2010 Caltrans Standard Specifications.

Task Two – Signage

The Contactor shall install signage in accordance with the attached Project Plans and Special Provisions, California Manual of Uniform Traffic Control Devices (MUTCD) Manual (latest edition), and the 2010 Caltrans Standard Specifications.

Task Three – Striping

The Contactor shall ensure application of painted and thermoplastic traffic striping and/or pavement markings including glass bead, as noted in the attached Project Plans and Special Provisions, California Manual of Uniform Traffic Control Devices (MUTCD) Manual (latest edition), and the 2010 Caltrans Standard Specifications.

Responses to this Request for Proposal should include the following:

Proposals must include but need not be limited to:

- a) A proposed methodology for completion of all tasks described in the Scope of Work noted above.
- b) Detailed project schedule identifying a clear consecutive date structure.
- c) Lump sum project budget detailing all labor, equipment and materials costs necessary for the completion of this project. **Note: The Contractor must comply with the minimum rates for wages in accordance with the provision of the Davis-Bacon Act and shall provide appropriate certifications indicating compliance.**
- d) A statement of qualifications, including descriptions of similar work previously completed.
- e) Copy of applicable General Engineering Contractor License and insurance certificates.
- f) Names and telephone numbers of three recent client references.

Selection

The Karuk Tribe reserves the right to accept or reject any proposal. The Tribe also reserves the right to negotiate final terms with the selected vendor. The Tribe will select the proposal that it considers most advantageous to the Tribe.

The following items will be considered in our selection:

- a) Qualifications and experience in similar projects.
- b) Ability to meet deadlines.
- c) Samples of previous work.
- d) References from prior clients.
- e) Cost.

Proposal Submission

Interested consultants/vendors must submit their proposals by hand, mail, or e-mail delivered by **Tuesday, March 19, 2013 no later than 5:00pm (Pacific Standard Time) to:**

Tiffany Ashworth, Director of Administrative Programs & Compliance
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039

E-mailed submissions will be accepted at: tashworth@karuk.us

Faxed submission will be accepted at: (530) 493-5322

Indian Preference

This Request for Proposals is open to all qualified, responsive bidders. Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or the Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

Documentation of and compliance with Indian Preference must accompany the proposal. Additional information for Indian Preference can be obtained by contacting the Karuk Tribe's TERO Office at: (530) 493-1600, extension 2030.

TERO Fee

The Karuk Tribe assesses a TERO (Tribal Employment Rights Ordinance) fee of two percent (2%) of the total contract amount that exceed \$2,500.00. Additional information for the TERO fee can be obtained by contacting

the Karuk Tribe's TERO Office at: (530) 493-1600, extension 2030.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).