
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Request for Proposals**13-RFP-001**

For More Information: Lessie Aubrey, 530-493-1600, ext. 2042

Proposal Deadline: Monday, October 15, 2012 by 5:00 p.m. (Pacific Standard Time)

The Karuk Tribe requests proposals for the following Scope of Work required for a Licensed California Pharmacy Consultant.

Task One

Approve Karuk Tribal Health and Human Services Program (KTHHSP) policies and procedures related to the drug distribution service so that inventories, security procedures, training, protocol development, record keeping, packaging, labeling, dispensing, and patient consultation occur in a manner that is consistent with the promotion and protection of the health and safety of the public per the California Code of Regulations.

Task Two

Assure proper record keeping of the kind and amounts of drugs purchased, administered, and dispensed by our KTHHSP clinics located in Yreka, Happy Camp and Orleans, CA.

Task Three

Visit all three KTHHSP clinics quarterly. Using a pre-approved form write a quarterly report certifying that the clinics are, or are not, operating in compliance with the requirements of the California Codes Business and Professions Code Section 4180-4186 and these reports shall include recommended corrective actions, when appropriate.

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including relevant project history.
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) A lump sum price, including hourly and travel expense rates.
- 4) Names and telephone numbers of three client references.
- 5) A copy of your current Registered Pharmacist license from the California Board of Pharmacy.

Responses must be hand, mail, fax, or email delivered by Monday, October 15, 2012 by 5:00 p.m. (Pacific Standard Time) to:

Tiffany Ashworth, Director of Administrative Programs & Compliance
Karuk Tribe
Administration Office
64236 Second Avenue
PO Box 1016
Happy Camp, CA 96039
Faxes will be accepted at (530) 493-2342
Emails will be accepted at tashworth@karuk.us

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a 2% Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).