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**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

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## Vacancy Announcement

The Karuk Tribe is now accepting applications for the position of:

**Title:** On-Call Custodian

**Reports To:** Medical Director/Clinic Physician

**Location:** Happy Camp (Community Health Clinic and Dental Clinic)

**Salary:** \$10.00 per hour

**Summary:** Shall perform a variety of general cleaning and janitorial work, keep assigned areas and buildings in a clean and orderly condition, and do related work as required. The Custodian may work a schedule other than 8 am to 5 pm in order to perform duties without disrupting the work of others.

**Classification:** Full Time, Regular, Non-Exempt

Applications are available at all Tribal Offices or on the Internet at [www.karuk.us/jobs/](http://www.karuk.us/jobs/)  
If selected, applicants must successfully pass a drug screening test and be willing to submit to a criminal background check. The Karuk Tribe's **(TERO) Preference, Drug & Alcohol Policy** and **KTHA Residential preference** apply. If selected, applicants must successfully pass a drug screening test and be willing to submit to a criminal background check.

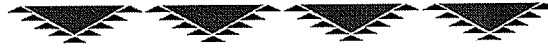
Individuals interested in applying for this position must submit an employment application to the Happy Camp Human Resources Office no later than **5pm, Tuesday May 28, 2013**

Please mail employment applications to Karuk Tribe, PO Box 1016, Happy Camp, CA 96039, ATTN: Human Resource Manager; fax them to (530) 493-5322; or email them to [icolegrove@karuk.us](mailto:icolegrove@karuk.us) by the deadline listed.

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## POSITION DESCRIPTION

**Title:** Fisheries Technician

**Reports To:** Fisheries Biologist

**Location:** Orleans

**Salary:** \$10.50 to \$12.50 per hour, depending on experience

**Classification:** Full Time, Seasonal, Temporary, Non Exempt

**Summary:** The Fisheries Technician shall assist the Karuk Tribe Department of Natural Resources (DNR) staff to perform tasks under an agreement between the Karuk Tribe and the US Fish and Wildlife Service (USFWS). Tasks may include biological sampling, construction, placement and operation of select screw traps, fish kill monitoring and response, Hydro-lab water quality data collection, and nutrient grab sampling within the Middle Klamath River Sub-basin.

**Responsibilities:**

1. Construction, placement, maintenance, and physical monitoring of select rotary screw traps.
2. Collect and record fish health conditions, and relate pertinent information.
3. Assist in the collection of biological data using seines, mask and snorkel, electro-fishing, and beach and boat seine utilizing standard data collection protocol.
4. Assist in the maintenance of all biological and hydrological sampling equipment.
5. Attend all monitoring and training sessions during initial deployment of sampling gear to ensure consistent monitoring protocol.
6. Assist in data analysis and dissemination.
7. Annual certification in CPR/First Aid and swift water rescue training.
8. Document the abundance and distribution of spawning Chinook, Coho, and Steelhead throughout the main stem Klamath River.

9. Collect scale samples and recover coded wire tags for age composition and stock origin analysis.
10. Work cooperatively with staff.
11. Follow all survey techniques and protocols.
12. Shall be available for local and out of the area travel as required for job related training. Shall attend all required meetings and functions as requested.
13. Shall be polite and maintain a priority system in accepting other position related job duties as assigned.

**Qualifications:**

1. Have the ability to work effectively with Native American people in culturally diverse environments.
2. Have the ability to manage time well and work under stressful conditions with an even temperament.
3. Have the ability to establish and maintain harmonious working relationships with other employees and the public.
4. Have the ability to understand and follow oral and written instructions.

**Requirements:**

1. Ability to make sound and independent judgments.
2. Prior experience in fisheries science is preferred.
3. Ability to work odd hours and camp in the field for extended periods of time.
4. Must have knowledge of Karuk culture and traditions.
5. Must have advanced swimming skills and be in good physical condition.
6. Must adhere to confidentiality policy.
7. Must successfully pass a pre-employment drug screening test and be willing to submit to a criminal background check.

**Tribal Preference Policy:** In accordance with the TERO Ordinance 93-0-01, Tribal Preference will be observed in hiring.

**Veteran's Preference:** It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

**Council Approved:**

**Chairman's Signature:** \_\_\_\_\_

**Employee's Signature:** \_\_\_\_\_

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