
Department of Natural Resources

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Karuk Tribe



Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Orleans Medical Clinic

325 Asip Road
Post Office Box 249
Orleans, CA 95556
Phone: (530) 627-3452
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Vacancy Announcement

Title: Wildlife Technician Internship

Reports To: United States Fish and Wildlife Service - Forest Resource and Habitat Restoration Branch Chiefs

Location: Yreka Fish and Wildlife Office (YFWO), Yreka, CA

Salary: \$14.05 – \$16.01 per hour

Classification: Temporary (90-day hire), Full time, Non-Exempt

Summary: This position will work with the YFWO forest resources and habitat restoration branches. This work will also include working with external partners which may include private landowners, local governments, State government, or other Federal agencies. Duties will vary from day-to-day, and may include data entry into a computer, filing, strenuous and steep hiking, working in temperature extremes, driving a four-wheel drive vehicle on rough dirt roads, working in inclement weather, working near and around poison oak, heavy lifting, manual labor, camping, and work in stream channels. The main work objective is to gather data on fishers and martens in the Klamath Basin.

Application Deadline: Open Until Filled

Applications are available at all Tribal Offices or on the Internet at www.karuk.us The Karuk Tribe's (TERO) Preference and Drug & Alcohol Policy apply. If selected applicants must successfully pass a drug screening test and be willing to submit to a criminal background check.

Job descriptions are available online at: www.karuk.us or by contacting the Human Resource Director, Telephone (530) 493-1600 ext. 2041, Fax: (855) 437-7888, Email: vsimmons@karuk.us

POSITION DESCRIPTION

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Responsibilities:

1. Completion of field surveys and monitoring efforts for wildlife and plant species, as requested.
2. Completion of reports documenting field surveys and monitoring efforts, as requested.
3. Deployment of wildlife cameras, hair snares, and wildlife traps, as requested.
4. Completion of reports documenting the deployment of wildlife cameras, hair snares, and wildlife traps, as requested.
5. Assistance with habitat restoration projects (both upland and aquatic), as requested.
6. Completion of reports monitoring or documenting work on habitat restoration projects.
7. Completion of data entry and filing tasks, as requested.
8. Shall be available for local and out of the area travel as required for job related training.
9. Shall attend all required meetings and functions as requested.
10. Shall be polite and maintain a priority system in accepting other position related job duties as assigned.

Qualifications:

1. Demonstrates the ability to work effectively with Native American people in culturally diverse environments.

2. Exhibits the ability to manage time well and work under stressful conditions with an even temperament.
3. Displays the ability to establish and maintain harmonious working relationships with other employees and the public.
4. Demonstrates the ability to understand and follow oral and written instructions.

Desired Qualifications:

1. An interest to pursue a career in the natural resource field; especially wildlife.
2. Current or recent attendance/completion within a 2 year or 4-year college institution preferably in the natural resources or a related field.
3. Extremely detailed individual with the desire to excel in their daily work.

Requirements:

1. The work to be done is considered strenuous. There is a need to lift/carry up to 50 pounds, hike up to 6 miles in all types of terrain, and be prepared for the outdoor elements of heat and cold.
2. Education and/or Experience:
 - a. High school diploma or equivalent with two (2) years' college experience; or
 - b. High school diploma or equivalent with four (4) years' work experience; or
 - c. High school diploma or equivalent with two (2) years' work experience in the natural resource field; or
 - d. An equivalent combination of education and related experience will be considered for all grades.
3. Ability to follow directions to carry out assignments.
4. Competence to work individually or with partner in the field without direct supervision.
5. Ability to perform duties in the field following safety procedures.
6. Must possess valid driver's license, good driving record, and be insurable by the Tribe's insurance carrier.
7. Must adhere to confidentiality and HIPAA policies.
8. Must successfully pass a pre-employment drug screening test and be willing to submit to a criminal history check.

Tribal Preference Policy: In accordance with the TERO Ordinance 93-0-01, Tribal Preference will be observed in hiring.

Veteran's Preference: It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

Council Approved: May 6, 2020

Chairman's Signature: _____

Employee's Signature: _____