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**Karuk Community Health Clinic**  
64236 Second Avenue  
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Phone: (530) 493-5257  
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**Karuk Dental Clinic**  
64236 Second Avenue  
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Phone: (530) 493-2201  
Fax: (530) 493-5364

**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

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## Vacancy Announcement

- Title:** Natural Resources Technician I - Fisheries
- Reports to:** Natural Resources Technician III/Field Crew Supervisor, or designee
- Location:** Department of Natural Resources, Orleans/Happy Camp, California
- Classification:** Non-exempt, Full-time, Seasonal, Entry-level
- Salary:** \$13.00 to \$15.58 per hour, depending on education, experience, qualifications, time served in an equivalent capacity and funding availability.
- Summary:** The Natural Resources Technician I – Fisheries is an entry-level position and will receive direct supervision from the Natural Resources Technician III/Field Crew Supervisor. This position will assist the Karuk Tribe Department of Natural Resources Fisheries Program staff (DNR) to perform tasks related to the protection and preservation of Tribal trust species. Tasks may include assistance when implementing select research projects, construction, placement and operation of out migrant rotary screw traps, biological sampling, and fish kill monitoring and response, Hydrolab water quality data collection, and nutrient grab sampling within the Middle Klamath River Subbasin and its tributaries.

### **Application Deadline: Open Until Filled**

Applications are available at all Tribal Offices or on the Internet at [www.karuk.us](http://www.karuk.us) The Karuk Tribe's **(TERO) Preference and Drug & Alcohol Policy** apply. If selected applicants must successfully pass a drug screening test and be willing to submit to a criminal background check.

Job descriptions are available online at: [www.karuk.us](http://www.karuk.us) or by contacting the HHS Human Resource Director, Telephone (530) 493-1600 ext. 2041, Fax: (855) 437-7888, Email: [vsimmons@karuk.us](mailto:vsimmons@karuk.us)

## POSITION DESCRIPTION

- Title:** Natural Resources Technician I - Fisheries
- Reports To:** Natural Resources Technician III/Field Crew Supervisor, or designee
- Location:** Department of Natural Resources, Orleans/Happy Camp, California
- Classification:** Non-exempt, Full-time, Seasonal, Entry-level
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### Responsibilities:

1. Assist in the collection of biological data using seines, mask and snorkel, electro fishing, and beach and boat seine utilizing standard data collection protocol.
2. Assist in the maintenance of all biological and hydrological sampling equipment.
3. Construction, placement, maintenance, and physical monitoring of select out migrant rotary screw traps.
4. Collect and record fish health conditions, fish abundance and distribution information and relay recorded information to designated staff.
5. Collect scale samples and recover coded wire tags for age composition and stock origin analysis.
6. Attend all monitoring and training sessions during initial deployment of sampling gear to insure consistent-monitoring protocol.
7. Attend and complete bi-annual training courses including certification in CPR/First Aid and swift water rescue training.
8. Work cooperatively with Natural Resources staff, other Tribes, agencies and the public.
9. Follow all survey techniques and protocols.
10. Shall be willing to assist with other duties encompassed within the larger Watersheds Branch, as directed.

### Qualifications:

1. Demonstrates the ability to work effectively with Native American people in culturally diverse environments.

2. Exhibits the ability to manage time well and work under stressful conditions with an even temperament.
3. Displays the ability to establish and maintain harmonious working relationships with other employees and the public.
4. Demonstrates the ability to understand and follow oral and written instructions.

**Requirements:**

1. Education and/or experience
  - a. High school diploma or equivalent; or
  - b. Three (3) years high school education and two (2) years' work experience; or
  - c. An equivalent combination of education and related experience will be considered for all grades.
2. Ability to make sound and independent judgments.
3. Prior experience in fisheries science is preferred; however, it is not mandatory. On the job training will be provided as needed.
4. Prior knowledge of Karuk culture and traditions preferred.
5. Applicants must have advanced swimming skills, be in good physical condition.
6. Ability to work odd hours and camp in the field for extended periods of time.
7. Must have reliable method of transportation to arrive at work in a timely manner.
8. Must be responsible for using safe work practices, for following directives, guidelines and procedures and for assisting in maintaining a safe and secure work environment.
9. Must successfully pass a pre-employment drug-screening test and be willing to submit to a criminal background check.
10. Must attend specified training and class requirements for Incident Command System (ICS) set forth in Attachment H of the Personnel Policy.
11. Must adhere to confidentiality and Health Insurance Portability and Accountability Act (HIPAA) policies.
12. Must adhere to the policies and procedures of the Karuk Tribe.

**Tribal Preference Policy:** In accordance with the TERO Ordinance 93-0-01, Tribal preference will be observed in hiring.

**Veteran's Preference:** It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

**Council Approved:** May 24, 2018

**Revised:** February 6, 2019

**Chairman's Signature:** \_\_\_\_\_

**Employee's Signature:** \_\_\_\_\_