

# Judicial Center Intake Sheet



## Karuk Judicial Systems & Programs

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Today's Date: \_\_\_\_\_, 20\_\_

Your Name (first, middle, last): \_\_\_\_\_ Phone #: \_\_\_\_\_

Safe to leave detailed message?  Yes  No

Your Address \_\_\_\_\_ Email: \_\_\_\_\_

Your Spouse/Other Parent's Name: \_\_\_\_\_

Where is Spouse/Other Parent? \_\_\_\_\_

Your Case Numbers (list all): \_\_\_\_\_

Child's Name (first, middle, last) \_\_\_\_\_ Birth Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Child's Name (first, middle, last) \_\_\_\_\_ Birth Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Child's Name (first, middle, last) \_\_\_\_\_ Birth Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Who were you married to when these children were born?  Parent Listed above  No One  Other:

Who were you married to **the year before** these children were born?  Parent Listed above  No One  Other:

**Karuk Tribal (KT) Member?**

Enrollment #: [ \_\_\_\_\_ ] Eligible to be Enrolled with KT? [ \_\_\_\_\_ ] Other Tribal Affiliation? Which? [ \_\_\_\_\_ ]  
 You  Spouse/Parent  Child(ren)  You  Spouse/Parent  Child(ren)  You  Spouse/Parent  Child(ren)

**What is your gender?**

Male  Female

**Do you or other party need an interpreter?**

Yes  What is your preferred language: \_\_\_\_\_

**Have you ever had an attorney?**

Yes  No  
If YES, we need to see a court order removing attorney from case

**When were you born?**

\_\_\_\_ / \_\_\_\_ / 19\_\_

**What is your yearly income?**

Below \$4,000  \$4,000 - \$8,000  \$8,000 - \$15,000  
 \$15,000 - \$25,000  Over \$25,000

**Who told you about us?**

- Brochure/pamphlet
- Friend/Family
- Tribal Office
- Social Services
- Website/Internet
- Other:

**What are you here for?**

- Child Support  Child Custody / Visitation
- Dissolution  Restraining Order / DV
- Guardianship  Adoption
- Name Change  Eviction
- Paternity  Modification
- Other:

**Do you have a disability and need special help?**

Yes  What help: \_\_\_\_\_

**Is this an emergency?**

Yes  No

Do you have a safety plan?

Yes  No

**Status of Case**

- Papers filed - need to respond
- Just served  Answer due:
- Thinking of filing
- Hearing coming up:

**Reside in Karuk Tribal Housing?**

Yes  No

**Reside in KT Service Area?**

Yes  No

**KARUK TRIBE SELF-HELP CENTER - STATEMENT OF UNDERSTANDING**

I am asking that the self help center help me with information about my case.

Please sign your **INITIALS** after **ALL** of the sentences below. I understand that:

- The Center is here to help me help myself \_\_\_\_\_ (initial here)
- The Center can explain and answer general questions about court process, forms, scheduling \_\_\_\_\_ (initial here)
- The Center WILL be giving me legal information \_\_\_\_\_ (initial here)
- The Center will NOT be giving me legal advice \_\_\_\_\_ (initial here)
- The Center is available to help both parties in my case \_\_\_\_\_ (initial here)
- The Center is not representing me and this is a private, confidential meeting \_\_\_\_\_ (initial here)
- The Center Staff are NOT my attorney and will NOT be going with me to court \_\_\_\_\_ (initial here)
- I should consult with an attorney if I want to be represented in court, have legal advice, or have confidential conversations about my case \_\_\_\_\_ (initial here)
- The Center is not responsible for the outcome of my case. \_\_\_\_\_ (initial here)

**I have read these statements or have had them read to me. I understand what they mean.**

➔ \_\_\_\_\_ ➔ \_\_\_\_\_ ➔ \_\_\_\_\_  
Date Print your name here Sign your name here

Service provided by: \_\_\_\_\_  Referral form  Brochure  Other:

Notes (include referrals, services provided, next steps): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_