
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Karuk Dental Clinic**

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Request for Qualifications**22-RFQ-003**

For More Information: Indigo Mack at 530-643-1424 or imack@karuk.us

Proposal Deadline: Wednesday, May 18th, 2022 no later than 4:00 PM (Pacific Standard Time)

The Karuk Tribe requests proposals for Farm Assistants at Tishániik Community Farm, located at 37105 HWY 96, Orleans, CA 95556 with main office/storage at 39051 Hwy 96, Orleans, CA 95556.

Farm Assistants at Tishániik Community Farm will be responsible working under the direction of the Farm Manager to assist with some or all the various tasks involved in all aspects of the farm, including, but not limited to: preparing beds for planting, weed removal, mowing, weed eating, light construction, sowing, transplanting, harvesting, washing and distributing produce, record keeping.

Farm Assistant must have a willingness to work and take direction, the ability to work well with others, stamina to do physical labor, be able to lift at least 50 pounds.

- Knowledge of farming and gardening is helpful, but not necessary.
- Must be willing to learn cultivation techniques utilized by farm manager.
- Food processing and preservation knowledge is helpful, but not necessary.
- Must have some form of transportation to farm.

Responses to this Request for Proposals MUST include the following:

1. A statement of interest and qualifications, including relevant experience in gardening and food preservation.
2. An hourly rate and number of hours per week and number of weeks that you can commit to.
3. Names and telephone number of three references.

Responses must be hand, mail, or email delivered by Wednesday, May 18th, 2022 no later than 4:00 p.m. (Pacific Standard Time) to:

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will NOT be accepted
Emails will be accepted at: emmaleeperez@karuk.us

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

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Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail (optional): _____

List previous experience and interest in position below:

List up to three references with phone numbers below:

- 1) _____
- 2) _____
- 3) _____

Other Comments:
