
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Request for Proposals
20-RFP-036

For More Information: Ryan Hammer (530)598-8249 - rhammer@karuk.us

Site Visit Required: Friday, July 24th, 2020 @ 1:00p.m. (PST)

Proposal Deadline: Friday, August 7th, 2020 no later than 5:00p.m. (PST)

The Karuk Tribe (KT) requests proposals on the following Scope of Work (SOW) required for the Medical Administration facility located at 1517 South Oregon St. Yreka, Ca 96097. This building is currently unoccupied and will remain so throughout the renovation process. SOW includes: Strip and repair the walls and floor for paint and commercial grade flooring throughout the entire facility. Installation of an interior door in the existing wall that separates the buildings two sides. Installation of solar light tubes for the offices that are not located on an exterior wall. Convert a small portion of the floor plan to accommodate a new conference space. Remove the wall that separates 2 offices in the Northwest (NW) corner of the building to create one large space. Office spaces, restrooms, hallways, doors (interior and exterior), flooring types, and all other fixtures identified for this project will be replaced with energy efficient counterparts and/or be modified in a manner consistent with ADA compliance. All necessary Permits will be attained by the Contractor before the start of the project. All Local and Federal building codes will be followed throughout this project. ADA requirements will be strictly adhered to concerning this project SOW. The Contractor will be responsible for ensuring proper Personal Protective Equipment (PPE) is utilized by everyone on location and is consistent with the task being completed.

Task One – Demolition

DEMO existing reception area windows and counter. Reception wall will be prepped to fill all window openings and holes/damage from counter hardware. DEMO wallpaper and wainscoting trim throughout. DEMO restroom toilets, vanities and any other fixtures that will require replacement for ADA compliance. DEMO wall in the NW corner of the facility to create a larger open office space. All of the doors related to the facility will be checked for ADA compliant swing influence area, pull force required to open, speed of closing (actuated doors), approach angles, threshold height and hardware. Any equipment, fixtures and/or hardware found to be noncompliant will be DEMO'D at this time. All electrical and data outlets that impede DEMO process will be properly deenergized, capped off and/or abandoned in place if complete removal is not feasible. Clearly mark all wiring associated with this project. Great care should be exercised to protect equipment and areas that are not subject to change. The facility is not to be left unsecured overnight during any portion of this project. DEMO materials that are awaiting disposal should be protected by the Contractor to prevent injury to personnel and local pedestrian traffic. The area shall remain free from jobsite debris as well as any Slip, Trip and Fall hazards that could restrict the safe and efficient movement of jobsite and Tribal personnel. All DEMO materials from this project will be removed and properly disposed of, at the Contractor's expense.

Task Two – Installation

1. The floorplan will be slightly modified to accommodate a new conference room. This central meeting space will be made symmetrical with wood frame construction and the design will be consistent with the remaining walls. The framing will then be drywalled and textured to match existing. Reception wall will have window openings and hardware damage filled, drywalled and textured to match. Modify and install new drop-ceiling panels and lighting to accommodate the revised space where necessary. A minimum of 1 (one) interior door will be installed to provide access to the renovated space. The NW office space walls will be patched and textured to match existing.
2. Install the remaining new door(s), fixtures, equipment and any other related hardware that is required to be painted. All new ADA compliant and/or energy efficient fixtures, equipment, materials and hardware will be submitted to owner for approval before installation. Any exterior doors, that are replaced, must be

constructed of heavy-duty steel and other durable materials and have reinforced glass installed that is small enough to not permit passage if broken out. ADA compliant door opening hardware (push bars, lever handles and actuators) must be installed. Round door “knobs” will not be accepted. Doors and jambs will be completely painted in the next phase.

3. Interior painting throughout will be completed during this project phase. The paint brand, finish and color must be approved, by the Owner, prior to application. Samples shall be provided by Contractor.
4. Replacement flooring and trim throughout will be commercial grade and waterproof. No “glue down” flooring will be accepted. Samples must be provided by the Contractor, for Owner approval, prior to install.
5. Install remainder of ADA compliant and/or energy efficient fixtures, equipment and hardware throughout at this time. “Low-Flow” replacement toilets will not be accepted.

Task Three – Clean up

After final installation, all construction debris and leftover project materials will be disposed of by the Contractor and the entire area cleaned of any mess, that was caused as a direct result of the construction process, to a condition equal to or better than the start of the project. Any damage sustained by Tribal facilities or properties as a direct result of this project will also be repaired by this time.

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including relevant project history.
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) A lump sum price, with attached price break-down page.
- 4) Names and telephone numbers of three client references.

Responses must be hand, mail, or email delivered by August 7th, 2020 no later than 5:00 (Pacific Standard Time) to:

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will be accepted at: (530) 493-2342
Emails will be accepted at: emmaleeperez@karuk.us

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

Price Page for 20-RFP-036:

Proposal Submitted by:

Name _____ Phone Number: _____

E-mail: _____ Fax Number: _____

Amount requested to be compensated for each task

- Task, meeting, event: _____
- Task, meeting, event: _____
- Task, meeting, event: _____
- Task, meeting, event: _____

List previous related experience below:

List up to three references with phone numbers below:

- 1) _____
- 2) _____
- 3) _____

Other Comments:

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