

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Request for Qualifications

22-RFQ-004

For More Information: Dion Wood or Michelle Spence at 530-493-1600 or dwood@karuk.us or mshence@karuk.us

Proposal Deadline: Thursday, May 26th, 2022 no later than 4:00 PM (Pacific Standard Time)

The Karuk Tribe Head Start and Child Care program are collaborating for a pilot summer daycare program in Happy Camp for existing Head Start students and incoming Head Start students for the 22-23 school year who are enrolled by the end of May. We are looking for four (4) child care providers to operate this program in the Happy Camp Head Start facility. Desired dates for this pilot program are May 30th through August 5th from 8 am to 5 pm daily.

Respondents shall have at least a High School Diploma and at least 6 units of Early Childhood Education classes. Must be Pediatric First Aid/CPR and Basic Life Support (BLS) certified and have a Food Handlers Safety certification. Must have at a minimum, 1-year experience working with children ages 3 – 5. Must submit proof of Covid-19 vaccination.

Respondents shall pass a comprehensive FBI fingerprint check and must not have been found guilty of, or entered a plea of no contender or guilty plea to any felonious offenses or two or more misdemeanor offenses under Federal, State, or Tribal law involving crimes of violence, sexual assault, molestation, exploitation, contact or prostitution, crimes against persons or an offense committed against children.

Responses to this Request for Qualifications MUST include the following:

1. A statement of interest and qualifications including relevant experience.
2. Documentation of:
 - High School Diploma
 - At least 6 units of ECE Credits
 - Infant/Child First Aid/CPR
 - Food Safety Certification
 - Covid-19 vaccination
3. Define hours of availability
4. Examples of curriculum and activities

5.. Names and telephone numbers of three references.

Responses must be hand, mail, or email delivered by Thursday, May 26th, 2022 no later than 4:00 p.m. (Pacific Standard Time) to:

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016 Happy Camp, CA 96039
Faxes will NOT be accepted
Emails will be accepted at: emmaleeperez@karuk.us

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5)