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**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**

64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

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**Requests for Proposals****20-RFP-021**

**For More Information:** Emma Lee Perez (530) 493-1600 Ext.2017

**Proposal Deadline:** Thursday, April 9, 2020 by 5:00 pm (Pacific Standard Time)

The Karuk Tribe requests proposals for the following Scope of Work required for the update the Karuk Tribe's FEMA approved Hazard Mitigation plan and Emergency Operations Plan.

**Task One:**

Update an existing hazard mitigation plan consistent with FEMA recommended format and required Code of Federal Regulations. The mitigation document produced will satisfy grant agreement conditions for hazard mitigation review and otherwise meet the requirements of FEMA. Update the Karuk Tribe's existing Emergency Operations plan which ties into the existing Hazard Mitigation plan. If you have any questions regarding this Request for Proposal, please contact Emma Lee Perez, Contract Compliance Specialist at (530) 493-1600 ext. 2017 or [emmaleeperez@karuk.us](mailto:emmaleeperez@karuk.us).

Responses to this Request for Proposals must include the following:

- (1) A statement of qualifications, including number of years working for or performing consultant services for Tribal governments with a description of services provided.
- (2) A proposed approach and rationale for completion of the Scope of Work, including descriptions of similar work previously completed and the results/benefits achieved.
- (3) Timeline for completion of work.
- (4) Itemized bid price for labor and expenses.
- (5) Names and telephone numbers of three clients' references.

**Responses must be hand, mail, or email delivered by Thursday, April 9<sup>th</sup>, 2020 no later than 5:00 p.m. (PST.) to:**

Emma Lee Perez, Contract Compliance Specialist  
Karuk Tribe – Administration Office  
64236 Second Avenue  
P.O. Box 1016  
Happy Camp, CA 96039  
**Faxes will not be accepted**  
Emails will be accepted at: [emmaleeperez@karuk.us](mailto:emmaleeperez@karuk.us)

**Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.**

**All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.**