
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Karuk Dental Clinic**

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Request for Proposals

20-RFP-038

For More Information: Contact – Ryan Hammer (530) 598-8249 Email: rhammer@karuk.us

Site Visit Required: Contact Ryan Hammer to schedule an appointment

Proposal Deadline: Friday, August 21st, 2020 no later than 5:00 p.m. (PST)

The Karuk Tribe requests proposals for the following Scope of Work (SOW) required for the redesign and installation of the facility HVAC system for the Karuk Medical Clinic located at 1519 S. Oregon St. Yreka, Ca. Using the results from a recent HVAC system survey (provided at mandatory site visit) redesign, update and balance the entire Clinic HVAC system to meet or exceed OSHPD 3 ventilation requirements for Hospital/Medical facilities. Replace, remove and/or install where necessary, any HVAC equipment or ducting that does not meet this requirement due to air flow, air exchange or any equipment that is severely out dated. Specifically, we want to update large indoor/outdoor units, thermostats and controllers. The system needs to be designed around constant velocity (CV) air flow in critical patient/employee areas to meet these requirements. Any mini-split system in the facility will NOT be a part of this SOW. Exam rooms, labs and treatment rooms may require the addition of stand-alone exhaust fans to achieve the proper air exchange and should be included in the bid.

All State and Local code must be strictly followed. All applicable permitting and inspections will be the responsibility of the Contractor.

Task One – DEMO/Prep

Remove and properly dispose of any equipment that needs to be replaced and/or updated.

Lock out/Tag out practices will be used for any electrical equipment that needs to be deenergized for testing, repair or replacement.

All dust will be kept to a minimum and totally contained by the Contractor during this project.

Contractor will coordinate with the Owner for DEMO/prep and install to ensure patient traffic is controlled and that both parties are minimally affected, but patient treatment is the top priority throughout this project.

It will be the responsibility of the Contractor to keep walkways clear of project debris and materials at all times during this process and make sure any area, that requires it, is barricaded and clearly marked in a way that does not allow pedestrian traffic to pass through.

Contractor will properly secure work areas at the end of the day to the satisfaction of the Owner.

All project materials and debris will be marked and safeguarded throughout the project by the Contractor.

Task Two – Installation

Install new indoor/outdoor HVAC units that are sized properly and will function as desired to meet the requirements set forth.

Install new thermostats, controllers and other related equipment where necessary for intended system function.

All equipment and ducting will be installed to State and Local code.

Ensure all equipment is installed in an optimal location that promotes longevity, but focuses on patient comfort as it relates to noise and /or obstructed views of the industrial equipment.

Coordination with Medical staff will be required during install to detour patients and staff away from any hazardous environments.

Walk ways and job sites need to be kept clean and clear of obstructions and tripping hazards. Work areas need to be clearly marked and barricaded for safety.

All project debris needs to be marked and safeguarded until such time as it can be properly discarded.

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Task Three – Balance/Function

After the install is complete the system will be commissioned, programmed and balanced. Contractor will confirm air flow and air exchange requirements have been met as well as proper placement and function of thermostats, automatic dampers and other related equipment. The results will be submitted to the Owner as well as a balance report, basic system “as-built” design and equipment list, including a complete filter schedule for Owner reference.

Task Four – Clean up

Any damage to the facility as a direct result of the project needs to be repaired. All remaining DEMO/Project debris and materials will be hauled off at this time and the area will be left in a condition equal to or better than found.

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including relevant project history.
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) A lump sum price, with attached price break-down page.
- 4) Names and telephone numbers of three client references.

Responses must be hand, mail, or email delivered by Friday August 21st, 2020 no later than 5:00 p.m. (PST) to:

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will not be accepted
Emails will be accepted at: emmaleeperez@karuk.us

Price Page for 20-RFP-038:

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____ **Fax Number:** _____

Amount requested to be compensated for each task:

- Task: _____
- Task: _____
- Task: _____
- Task: _____

List previous experience:

List up to three references with phone numbers below:

- 1) _____
- 2) _____
- 3) _____

Other Comments:

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).