

Request for Proposals
20-RFP-02

For More Information: Randy White (530) 643-1415,
Tamara Barnett (530) 493-1600 x2018 or Tamara Alexander taalexander@karuk.us (530) 842-9225 ext. 7300
Site Visit: Contact Randy White at (530) 643-1415 to schedule an appointment
Proposal Deadline: July 23, 2020 no later than 5:00 p.m. (PST)

The Karuk Community Development Corporations requests proposals for the following Scope of Work required for the maintenance and repair of indoor wall surfaces via repainting to include removal of paint chipping during prep work, surfacing / resurfacing the “cubby area” floor to promote proper cleaning, repairing vent fans in the bathrooms to function adequately, and replacing child toilets in the child’s bathroom. Bathroom equipment (toilets and fans, including ducting if needed) shall be antimicrobial material and installed per code and/or standard for school facilities. Flooring (cubby) will be commercial grade and waterproof. Complimentary cove base and baseboard will be installed with the new flooring.

The entirety of the Center shall be properly prepped and painted with high quality interior paint. Any damage found to walls during the prep process will be addressed before paint is applied. Any surface not being painted needs to be adequately masked off to guard against over spray or paint coming in contact with unwanted items and surfaces. Any paint mess and/or overspray needs to be cleaned immediately to prevent damage.

Samples of all materials and colors have to be approved by the Owner before ordering and installing. Also, the Owner must be made aware of any special cleaning and/or care requirements the approved flooring may have.

Approx. measurements for project: Flooring -1000 sqft, Paint – 32,000 sqft. Eligible Contractors need to confirm these measurements before bidding.

All State and Local code must be strictly followed. All applicable permitting and inspections will be the responsibility of the Contractor.

Task One – DEMO/Prep

Existing flooring needs to be removed and the surface prepped, if applicable. The walls will need to be stripped of any decoration, shelving, ect... as well as any furniture moved away. Personal, fragile and sensitive/confidential items will be moved by Tribal staff.

The walls will need to be thoroughly cleaned to ensure proper paint adhesion.

All dust will be kept to a minimum and totally contained by the Contractor during this project.

Contractor will coordinate with the Owner for DEMO/prep and install to ensure traffic is controlled and that both parties are minimally affected.

It will be the responsibility of the Contractor to keep walkways clear of project debris and materials at all times, make sure the area currently worked in are barricaded and clearly marked in a way that does not allow pedestrian traffic to pass through and properly secure their work area at the end of the day to the satisfaction of the Owner.

All project materials and debris will be marked and safeguarded until such time as they can be properly discarded by the Contractor.

Task Two – Installation

The approved flooring will be installed following the manufacture’s specifications. Transitions in the flooring need to be installed where appropriate and a sanitary rubber cove base will be used in conjunction with the antimicrobial flooring. A more standard baseboard can be used for the commercial flooring in common areas. All material and color samples need to be provided by the Contractor and approved by the Owner before ordering and install.

Bathroom repairs and equipment replacement / installation samples will be provided by the contractor and approved by the Owner prior to ordering.

The approved interior paint can be sprayed if proper masking is utilized as to not get paint on any item of surface not approved. Any paint on unauthorized items needs to be cleaned immediately and thoroughly by the Contractor. Paint color(s) and finishes TBD by Owner.

Task Three- Clean up

Any damage to the facility as a direct result of the project needs to be repaired. All remaining DEMO/Project debris and materials will be hauled off at this time and the area will be left in a condition equal to or better than found.

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including relevant project history.
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) A lump sum price, with attached price break-down page.
- 4) Names and telephone numbers of three client references.

Responses must be hand, mail, or email delivered by Monday July 13th, 2020 no later than 5:00 p.m. (PST) to:

Daniela Goodwin-Sanchez
Karuk Community Development Corporation – Business Office
529 Jacobs Way
P.O. Box 1148
Happy Camp, CA 96039
Faxes will not be accepted
Emails will be accepted at: rwhite@karuk.us or tbarnett@karuk.us

Karuk

**Development
Community**

Corporation

Price Page for 20-RFP-02:

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____ **Fax Number:** _____

Amount requested to be compensated for each task:

- Task: _____
- Task: _____
- Task: _____
- Task: _____

List previous experience:

List up to three references with phone numbers below:

- 1) _____
- 2) _____
- 3) _____

Other Comments:

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).