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**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe

**Karuk Dental Clinic**

64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

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**Request for Proposals****19-RFQ-007**

**For More Information:** Patricia Hobbs, Director, 530 841-3141 ext. 6304, phobbs@karuk.us  
**Proposal Deadline:** March 28<sup>th</sup>, 2019 no later than 5:00 PM (Pacific Standard Time)

The Karuk Tribe requests proposals for the following Scope of Work required for co-facilitation of cultural focused groups for Karuk Human Services Substance Use Disorder Program. Groups will be held at all three treatment sites – Orleans, Happy Camp and Yreka.

**Task One – Group Topic Design and Curriculum**

Contractor will coordinate with Karuk SUD staff to develop and design topics appropriate for groups focused on recovery and healing from substance use disorders.

**Task Two – Facilitation of Training for professional staff**

Contractor will co-facilitate 90 minute recovery groups with SUD staff with focus on:

1. Increase understanding of how historical trauma has affected Karuk individuals and families.
2. Increase understanding of how traditional ways of addressing stressors and healing practices can enhance substance use disorder treatment.

**Responses to this Request for Proposals should include the following:**

- 1) A statement of qualifications, including relevant work/project history.
- 2) A lump sum price, with attached detailed price page per task.
- 3) Names and telephone numbers of three client references.
- 4) Documentation of current insurance.

**Responses must be hand, mail, or email delivered by March 28<sup>th</sup>, 2019 no later than 5:00 pm (Pacific Standard Time) to:**

Emma Perez Contract Compliance Specialist  
Karuk Tribe – Administration Office  
64236 Second Avenue  
P.O. Box 1016  
Happy Camp, CA 96039  
Faxes will NOT be accepted  
Emails will be accepted at: emmaleeperez@karuk.us

**Price Page for 19-RFQ-007**

**Proposal Submitted by:**

**Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Fax Number:** \_\_\_\_\_

**Amount requested to be compensated for each Task:**

- Task: \_\_\_\_\_
- Task: \_\_\_\_\_
- Task: \_\_\_\_\_
- Task: \_\_\_\_\_

**List previous experience providing food services for events/activities below:**

N/A

**List up to three references with phone numbers below:**

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

**Other Comments:**

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

A background check consisting of employment history, professional references, and criminal check may be conducted. Applicants will be required to pass the background check in accordance to the Karuk Tribe Personnel Policy and Federal/State/Tribal requirements.