

**KARUK TRIBE HOUSING AUTHORITY
REQUEST FOR LUMP SUM FIXED QUOTATION**

**SOLICITATION FOR LUMP SUM FIXED-PRICE QUOTATIONS BASED ON PRICE ONLY
(Small Purchases of \$100,000 or less)**

Due Date: Friday, August 24, 2012 by 5pm

1. The Authority is soliciting requests for lump sum fixed-price quotations for the removal of hazard trees located at the Housing Authority's communities in Happy Camp and Orleans. The Authority is making this solicitation under its small purchase procedures. This is a more informal and simplified process and will help us to expedite our selection. Because the Authority is following this process, we will not be able to accept quotations that are more than \$100,000.
2. Quotations are invited from non-Indian as well as Indian-owned economic enterprises or organizations.
3. We are making this solicitation by fax or mail. All quotations must be submitted to the Authority in writing and can be faxed or mailed but must be received at the Authority's office by **5:00 pm on Friday, August 24, 2012**. The Authority's fax number is **(530) 493-2202** and the mailing address is **P.O. Box 1159, 635 Jacobs Way, Happy Camp, CA 96039**. For all quotations that are faxed to the Authority, you are required to make a follow-up call to the Authority at **(530) 493-5434** to confirm that the faxed quotation has been received by the Authority.
4. The Scope of Work is as set forth on Appendix A, attached to this Solicitation. Anyone submitting a quotation for this work is required to visit the job site(s) prior to bidding to ascertain the nature and location of work and to satisfy itself as to the general and local conditions which can affect the work and to independently verify for itself all measurements pertaining to the project. Site visits must be scheduled by appointment only and must be scheduled at least two (2) working days prior to visit by contacting **Steve Mitchell, Project Coordinator** at the Housing Authority office at **(530) 493-5434 ext. 103**.
5. **Indian Preference.** Any firm seeking Indian preference in this award must provide evidence that it is not less than 51% Indian owned and controlled. Do you seek this preference? **Yes** **No**. If so, please contact us immediately so that we can fax you a pre-qualification statement that you must fill out and return within two days of your receipt. We will then review it and determine if you are eligible for preference. If a pre-qualification form has been submitted to us in the last six months, then fax or mail it to us today with a written statement identifying changes in your organization and we will determine if you are eligible for preference.
6. **Award.** The contract will only be awarded to a responsible individual or firm. The contract will be awarded to a qualified Indian enterprise submitting the lowest responsive quotation if such quotation is within budgeting limits established for this solicitation and is within ten percent (10%) of the lowest responsive quotation from any qualified individual or firm. If no responsive quotation by a qualified Indian enterprise is within the above-stated limits, then award will be made to the individual or firm with the lowest responsive quotation.
7. All quotations must contain a commitment to provide Indian preference in 1) subcontracting, 2) training, and 3) employment, and must contain a statement describing the methods that will be used to provide such preferences. This statement is part of Appendix C Lump Sum Fixed-Price Quotation, which is the prescribed form for submission of quotations. This statement will be evaluated as part of the submitted quotation, and any quotation failing to contain such preference statement or failing to adequately address such preference requirements shall be deemed non-responsive.

If you believe it is infeasible to provide Indian preference in subcontracting, training, or employment, you must include in your quotation a certification as to the reasons why.

8. The form of Contract which contains terms and provisions of the contract agreement of the Authority and the individual or firm selected for this work will be distributed at the walk through meeting. By submitting a quotation, you hereby agree that if selected, you shall deliver to the Authority, within the time later designated by the Authority, a properly executed Contract and to be bound by all terms and conditions set forth therein, including but not limited to assurance of performance, completion dates, prevailing wage rates, warranties, other federal requirements, and other terms and provisions as set forth therein.
9. All quotations must commit to remaining open for at least 45 days.
10. The selected contractor will be responsible for paying all Tribal license fees and taxes, as well as permits that may be required, if any.
11. All quotations must be submitted using Appendix C "Lump Sum Fixed-Price Quotation", attached hereto. No other form is acceptable. Attachments to Appendix C are permitted if needed to provide complete information. This Solicitation requires a quotation for all work described in the Scope of Work Appendix A.
12. The successful individual or firm on this solicitation must comply with the Tribe's TERO Ordinance, including any licensing requirements. This includes, but is not limited to, paying immediately upon execution of this Contract a 1% TERO fee on the estimated work to be performed. Tribal minimum wage rates shall apply. For a copy of the TERO Ordinance and more information, the Karuk Tribe TERO Director, should be contacted at (530) 493-1600 ext. 2030.
13. This solicitation does not commit the Authority to award a contract or to pay any costs incurred in the preparation of quotation or the procurements of supplies. The Authority reserves the right to reject any and all quotations or to re-solicit when it is deemed by the Authority to be in its best interest to do so.
14. If there are any questions, please contact **STEVE MITCHELL, Project Coordinator at (530)493-5434 ext.103.** The Authority will let you know the decision of the awards.

**APPENDIX A
To Request for Lump Sum Fixed-Price Quotation**

SCOPE OF WORK

Work to be performed consists of removing hazard trees as identified/marked by KTHA staff in the communities of Happy Camp and Orleans. Work shall include all falling, lopping and clean up necessary to restore site(s) to a condition of at least equal to that before the start of work.

All logs/material over 3" in diameter shall be decked and stored on site at a location to be identified by KTHA staff. All waste material shall be transported to a site identified by KTHA staff. Travel time to disposal site shall not exceed ten minutes.

It shall be understood that work will take place in a residential area. Contractor shall put into place appropriate methods and procedures in order to ensure the safety of the residents, visitors and staff and to prevent damage to homes and vehicles, including but not limited to advance notification to residents, locating utilities, dust control, traffic control, and fire prevention measures.

Contractor shall coordinate work with local municipalities and utility companies as needed to complete work. Work will conform to all applicable codes and regulations.

Contractor shall have either a D49 or C27 California contractor's license.

Tribal wage rates (as included below), Indian preference and TERO Tax of 1% will apply.

Bids will be received until **5PM on Friday, August 24, 2012**. Bids may be submitted electronically to sspence@karuk.us by mail to PO Box 1159, or in person at either the KTHA office in Yreka located at 1836 Apsuun or at the KTHA office in Happy Camp located at 635 Jacobs way.

For questions or to schedule a site visit contact **Steve Mitchell at the Karuk Tribe Housing Authority office in Happy Camp, CA at 530-493-5434 ext. 103.**

MINIMUM HOURLY WAGE RATES	
as of April 2009	
JOB TITLE:	KARUK TRIBE:
CARPENTER	\$ 17.00
CEMENT MASON	\$ 16.00
ELECTRICIAN	\$ 18.00
LABORER	\$ 12.00
PAINTER	\$ 13.00
PLUMBER	\$ 18.00
ROOFER	\$ 14.00
SHEET METAL WORKER	\$ 18.00
BRIDGE BUILDER	\$ 17.00
PILE DRIVER	\$ 23.00
MILLWRIGHT	\$ 18.00
LINE CONSTRUCTION	\$ 22.00
COMMUNICATION SYSTEMS	\$ 18.00
HEAVY EQUIPMENT OPERATOR	\$ 16.00
IRON WORKERS	\$ 17.00
PLASTERER	\$ 16.00
BRICK TENDER	\$ 16.00
LANDSCAPE/GARDEN	\$ 12.00
DRYWALL FINISHER	\$ 16.00
GLAZIER	\$ 14.00
SOFT FLOOR LAYER	\$ 15.00
TRUCK DRIVER	\$ 13.00
TILE SETTER	\$ 15.00
BRICK LAYER	\$ 17.00

