



**Request for Proposals**

**25-RFP-034**

**For More Information:** Robert Perez, 530-493-1600, [rperez@karuk.us](mailto:rperez@karuk.us) or  
Kristy Harmon at 530-598-1187 or 530-493-1490 ext. 5401, [kharmon@karuk.us](mailto:kharmon@karuk.us)  
**Proposal Deadline:** Monday, July 21, 2025 no later than 5:00 p.m. (Pacific Standard Time)

The Karuk Tribe is seeking proposals from qualified contractors for the renovation of the Karuk Tribe Head Start Playground in Happy Camp, CA. The goal of this project is to enhance the outdoor play area with new landscaping, shade structures, and safety features to provide a safe and enjoyable environment for children.

**I. SCOPE OF WORK**

The selected contractor will be responsible for the following:

1. **Tree Planting** – Supply and plant trees suitable for the local climate to provide natural shade and aesthetic enhancement. (2-3 trees)
2. **Sod Installation** – Provide and install high-quality sod to create a lush, green play area. (35'x 15' and 25'x25')
3. **Shade Structure** – Purchase and install durable shade structure that complies with safety regulations and is appropriate for a playground setting. 2 - (20'x20') and 1 - (15'x15').
4. **Sandbox Installation** – Purchase and install child-friendly sandbox materials to expand current sandbox with appropriate safety measures.
5. **Wood Chips** – Supply and spread wood chips in designated areas to ensure a soft and safe play surface.
6. **Cement install-** Clearing, preparing, ensuring proper drainage, and reinforcement materials, selecting and providing cement mix specifically designed for outdoor use to install properly poured and sealed cement floor for outdoor classroom space. (35'x15')

**II. PROPOSAL REQUIREMENTS**

Interested contractors must submit a proposal that includes the following:

1. **Company Information** – Name, address, contact details, and relevant experience.
2. **Project Approach** – A detailed plan outlining how the contractor will complete the scope of work, including estimated timelines.
3. **Budget** – Itemized cost breakdown for all components of the project.
4. **References** – At least three references from similar past projects.
5. **Proof of Licensure and Insurance** – Valid contractor's license and liability insurance coverage.

## **IV. EVALUATION CRITERIA**

Proposals will be evaluated based on the following criteria:

- Experience with similar projects (30%)
- Project approach and timeline (25%)
- Cost-effectiveness and budget feasibility (25%)
- References and past performance (20%)

**Responses must be hand, mail, or email delivered by Monday, July 21<sup>st</sup>, 2025 no later than 5:00 p.m. (Pacific Standard Time) to:**

Emma Lee Perez, Contract Compliance Specialist  
Karuk Tribe – Administration Office  
64236 Second Avenue  
P.O. Box 1016  
Happy Camp, CA 96039  
Faxes will NOT be accepted  
Emails will be accepted at: [rfpresponse@karuk.us](mailto:rfpresponse@karuk.us)

**Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.**

**All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.**

**If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).**

**Price Page for 25-RFP-034**

**Proposal Submitted by:**

**Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Fax Number:** \_\_\_\_\_

**Amount requested to be compensated for each task:**

- Task: \_\_\_\_\_
- Task: \_\_\_\_\_
- Task: \_\_\_\_\_
- Task: \_\_\_\_\_
- Task: \_\_\_\_\_
- Task: \_\_\_\_\_

**List previous experience:**

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**List up to three references with phone numbers below:**

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

**Other Comments:**

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