
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Request for Proposals**25-RFP-033**

For More Information: Cheryl Bearchild, crbearchild@karuk.us, 530-842-4775 Ext. 7107

Proposal Deadline: July 21st, 2025, no later than 5:00 p.m. (PST)

The Karuk Tribe requests proposals for the following Scope of Work required for cleaning services three days per week for the Karuk Tribal 477 Program. The facility is located at 1515 South Oregon Street, Suite B, in Yreka, CA. The total space is approximately 3000 sq. ft, with six (6) offices and four (4) common areas that include an intake room, group room, two (2) reception areas, and two (2) bathrooms.

Task One – Clean Common Areas:

Each visit, vacuum, dust, and wipe/disinfect common areas (hallway, reception, family room, and group room).

Task Two – Clean Bathrooms:

Two bathrooms: toilets, floors, and mirrors cleaned and disinfected, waste disposed of, and refills of paper products (to be supplied)

Task Three – Clean Private Offices:

When office doors are left open, offices will be vacuumed, and top surfaces wiped clean and disinfected.

Task Four –Waste Disposal:

When trash needs to be emptied, waste baskets will be left outside the office doors. Waste baskets will be emptied and replaced with a plastic bag. All trash receptacles in common areas will be emptied at each visit and placed in large bin outside for pickup.

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including relevant project history
- 2) A proposed approach and rationale for completion of the contract tasks described above, including costs for 2 and 3 days of service.
- 3) A monthly cost/price page. Should include all fees.

Responses must be hand, mail, or email delivered by July 21st, 2025 no later than 5:00pm (PST) to:

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will NOT be accepted
Emails will be accepted at: rfpresponse@karuk.us

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

Background check consisting of employment history, professional references, and criminal check may be conducted. Applicants will be required to pass the background check in accordance to the Karuk Tribe Personnel Policy and Federal/State/Tribal requirements.

Price Page for 25-RFP-033

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____ **Fax Number:** _____

Amount requested to be compensated for each task:

- Task #1: _____
- Task #2: _____
- Task #3: _____
- Task #4: _____
- Total: _____

List previous experience providing services below:

List up to three references with phone numbers below:

- 1) _____
- 2) _____
- 3) _____

Other Comments:

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