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**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**

64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

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## The Karuk Tribe is seeking Gaming Commissioners!

The Karuk Tribe is currently accepting applications for consideration to serve on the Gaming Commission. Please complete a letter of intent detailing your experience and expertise. Submit your letter of intent to our Human Resources Office for consideration.

### **Eligibility and Requirements:**

- Tribal Members, Descendants, and community members residing in one of the Karuk Tribe's Districts are eligible to serve.
  - The **Orleans District**, which shall draw its membership from the towns and surrounding areas of Orleans, Weitchpec/Hoopa, Somes Bar, Forks of Salmon/Sawyers Bar, Weaverville, Crescent City, Klamath, McKinleyville, Arcata, Eureka, Fortuna, and Rio Dell.
  - The **Happy Camp District**, which shall draw its membership from the towns and surrounding areas of Happy Camp, Seiad Valley, Klamath River, Scott Bar, O'Brien, Cave Junction, and Grants Pass.
  - The **Yreka District**, which shall draw its membership from the towns and surrounding areas of Yreka, Montague, Fort Jones, Etna, Hornbrook, Ashland, Talent, Phoenix, Medford, and Central Point.
- Candidates must be 21 years old at the time of appointment.
- Candidates for the position must meet the requirement of the Tribal Gaming Ordinance and must obtain a Gaming License from the Council by passing a comprehensive background investigation prior to assuming office.
- Candidates must maintain licensure during their term as a Gaming Commissioner.
- Candidate must be able to adhere to strict confidentiality.
- Selected candidates will not be allowed to engage in any type of gaming activities while serving in the capacity of a Gaming Commissioner.
- Other responsibilities, requirements and non-conflict of interest assurances may be required and will be clarified as part of the selection and orientation process.

### **Duties include but are not limited to:**

- Providing gaming and regulatory oversight, issue relevant licenses, and ensuring compliance with applicable agreements, regulations, ordinances, and laws.
- Supervision of Compliance staff and oversight of monthly reporting to Karuk Tribal Council
- Establishment and oversight of budget for the Commission's operations
- Actively participate in regular weekly or bi-weekly meetings, with additional attendance of emergency and special meetings as necessary.

**Seats/Meetings/Terms:**

- Training is available as needed or required, all appropriate and necessary approved training and travel costs are paid by the Karuk Tribe.
- Commissioners receive a per-meeting stipend of \$100, in addition to mileage for non-local travel to attend meetings.
- We will be filling two (2) seats on the Gaming Commission for a 2-year term.

**Selection:**

All successful candidates will be appointed by a majority vote of the Karuk Tribal Council.

**Deadline: All applications must be received by November 15, 2020 by 5:00 pm**

Please direct questions to the Human Resources Director, Vickie Simmons at (530) 493-1600 ext. 2041, or [humanresources@karuk.us](mailto:humanresources@karuk.us).

**Mail to:** Human Resources, P.O. Box 1016, Happy Camp, CA 96039

**Fax to:** (530) 493-1611, ATTN: Human Resources

**Email to:** [humanresources@karuk.us](mailto:humanresources@karuk.us)

## **Karuk Tribe Gaming Commissioner Letter of Intent Form**

Name: \_\_\_\_\_ Roll Number (if appropriate): \_\_\_\_\_

Residence Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

1. Please tell us a little about yourself and why you are interested in gaming regulation and oversight.
2. What is your experience with business operation, oversight, or management?
3. Have you ever worked in gaming or gaming compliance? If so, please provide detailed information on when and where you worked, as well as in what capacity.
4. What experience and educational background do you have that you would like to share with us that would be an asset to the Gaming Commission operations?

5. Please tell us about your budget and/or financial oversight experience.
  
  
  
  
  
  
  
  
  
  
6. Are you willing and able to submit to a complete background investigation and provide any and all pertinent information requested to obtain and maintain a Gaming License?
  
  
  
  
  
  
  
  
  
  
7. The Gaming Commission is responsible for the direct supervision of the Compliance Director. What is your experience supervising or managing staff?
  
  
  
  
  
  
  
  
  
  
8. The Gaming Commission reviews and approves all gaming license applications for Rain Rock Casino. Please tell us about your experience working with confidential information.
  
  
  
  
  
  
  
  
  
  
9. The Gaming Commission works closely with federal and state agencies, as well as the Rain Rock Casino operations team and Karuk Tribal Council. Tell us about your experience collaborating with other agencies.
  
  
  
  
  
  
  
  
  
  
10. Are you willing and able to refrain from participating in gaming activities while serving in the term of a Gaming Commissioner?

Thank you so much for taking the time to apply for a seat on the Karuk Tribe Gaming Commission.