



Request for Proposals

25-RFP-019

For More Information: Scott Aseltine, Education Director, (530) 493-1600 ext. 2034, saseltine@karuk.us
Proposal Deadline: Friday, June 27th, 2025, no later than 5:00 PM (Pacific Standard Time)

The Karuk Tribe requests proposals for the following Scope of Work required for **Cultural Practitioners** for the **Yaan'iiftihansa thaanêen Summer Youth Gathering** from July 14, 2025 through July 18, 2025 at the Klamath River Resort Inn in Happy Camp. Areas of interest include (but are not limited to) regalia making, preserving and processing Native foods, basket weaving, gathering, traditional knowledge of plants/animals/aquatic species, storytelling, Karuk language and other historical and traditional ecological knowledge. Students will be divided into 3 age groups (5 – 8 years, 9 – 12 years and 13 – 15 years). Cultural Practitioners will be responsible for the following:

- Agree to implement at least 1 culturally based activity per scheduled time block.
 - Be available for blocked time sets from July 14th through July 18th, 2025.
 - Must be at least 21 years of age.
 - Will be responsible for the students they are assigned and must know their names and faces.
 - Will be knowledgeable of the Karuk Student Code of Conduct and other general instructions given to the students before the youth gathering and enforce these instructions throughout the youth gathering.
 - Will adhere to the scheduled itinerary provided by the Karuk Youth Gathering Planning Committee.
 - Agree to their scheduled time blocks and responsibilities given to them for the entire duration of the Summer Youth Gathering schedule.
 - Agree to the rule of three. No cultural practitioner, Karuk staff person or volunteer may be alone with a single child where others cannot observe the cultural practitioner, staff or volunteer.
 - Will keep the assigned group of students throughout the event or event activity, including time on the bus if necessary.
 - Understand that the assigning of consequences or using physical restraint rests with the Karuk Youth Gathering Planning Committee. Report any major and/or continued infractions to a committee member as soon as possible.
 - Understand that sensitive information about a student's abilities, relationships, or background must be kept confidential.
 - Are required to have a background check completed before becoming a cultural practitioner at the Tribe's expense.
 - Agree to Karuk Tribe and school district policies in addition to all state and federal laws
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- Active participation of 1 – 3 hours: \$100.00 Stipend
 - Active participation of 4 - 6 hours: \$200.00 Stipend
 - Active participation of one day (over 6 hours): \$400.00 Stipend

Responses to this Request for Proposals MUST include the following:

- 1) Background information on the details and origin of knowledge.
- 2) Detailed proposed cultural project including an explanation of qualifications to teach the activity.
- 3) Three client references.

Responses must be hand, mail, or email delivered by June 27th, 2025 no later than 5:00 pm (Pacific Standard Time) to:

Emma Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will NOT be accepted
Emails will be accepted at: rfpresponse@karuk.us

25-RFP-019:

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____ **Fax Number:** _____

Area of Cultural Knowledge (May list more than one):

Provide details of the proposed cultural project including qualifications to teach the activity, length of time, number of days, age group (5-8 years, 9-12 years, 13-15 years) necessary supplies, and project sight accommodations (tables, chairs, electricity, water, etc.):

List up to three references with phone numbers below:

1) _____

2) _____

3) _____

Other Comments:

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).