

**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270



**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

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**Request for Proposals**  
**25-RFP-035**

**For More Information:** Emma Lee Perez, [emmaleeperez@karuk.us](mailto:emmaleeperez@karuk.us), 530-493-1600 ext. 2017  
**Proposal Deadline:** August 11, 2025, by 5:00 p.m. (PST)

The Karuk Tribe seeks food service proposals for the Reunion Acorn Soup Demonstration Cook for the Annual Karuk Tribal Reunion to be held Saturday, September 13<sup>th</sup>, 2025, located at the Karuk Tribe Administration Complex, 64236 Second Avenue, Happy Camp, CA.

The respondent shall demonstrate the traditional process of cooking acorn soup. The demonstration shall include preparing the fire, using cooking rocks, and preparing the soup in a traditional acorn soup basket. Respondents shall be prepared to field questions of those who observe the process.

Respondents shall have their own supplies, such as firewood for the cooking pit, as well as small serving cups, such as Dixie cups, for serving.

Acorn Soup samples must be prepared by 3:30 pm on Saturday, September 13<sup>th</sup>, 2025. Service should be planned for about 300 people.

**Responses to this Request for Proposals must include the following:**

- 1) A statement of qualifications, including relevant food service history and Food Handler's Certificate.
- 2) A proposed approach and rational completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) A lump sum price, with attached price page.
- 4) Names and telephone numbers of three (3) client references.

**Responses must be hand, mail, or emailed by August 11, 2025, no later than 5:00 p.m. (PST) to:**

Emma Lee Perez, Contract Compliance Specialist  
Karuk Tribe – Administration Office  
64236 Second Avenue  
P.O. Box 1016  
Happy Camp, CA 96039  
Faxes will NOT be accepted  
Emails will be accepted at: [rfpresponse@karuk.us](mailto:rfpresponse@karuk.us)

**Price Page for 25-RFP-035:**

**Proposal Submitted by:**

**Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Amount requested to be compensated for each task:**

**Labor:** Preparing and Cooking: \$ \_\_\_\_\_

**Additional Items:** Supplies/Mileage: \$ \_\_\_\_\_

**Total:** \$ \_\_\_\_\_

**List previous experience providing Acorn Soup cooking and demonstration services for events/activities below:**

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**List up to three references with phone numbers below:**

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

**Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.**

**All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.**

**If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).**

**A background check consisting of employment history, professional references, and criminal check may be conducted. Applicants will be required to pass the background check in accordance to the Karuk Tribe Personnel Policy and Federal/State/Tribal requirements.**