

Clinical Chair-side Registered Dental Assistant (RDA)

Reports To: Clinic Dentist

Location: Happy Camp Dental Clinic

Salary: Starting at \$12.00

Classification: Full-time, Non-Exempt, Non-Entry Level

Summary: The RDA shall work directly with the licensed Dentist in the dental operatory to increase efficiency and ensure optimum patient care. Shall be responsible for operatory setup and clean up, equipment maintenance, patient care, ordering dental supplies, inventorying dental supplies, learning CDT-4 dental codes, assisting in the coding and/or review of dental coding, and work as a team member to the dental staff and with the Continuous Quality Improvement Program.

1) What are your typical job responsibilities?

Seating patients, cleaning rooms, assisting dentist, tray setups, sterilization, equipment maintenance, supply ordering, and quarterly report.

2) How do you *really* spend your day?

Same as above.

3) How do you organize your day to ensure you get everything done?

Pretty much follow a routine.

4) What education/career paths lead you to this position? Were there any life changes that guided your way to this position (ex; closing of the mill, desire not to leave area, family)?

Business closing, definitely did wanted to stay in area.

5) Uppers; what is the thing that you love most about your job?

The patients, felling of really being part of helping people.

6) Downers; what is the thing that you love least about your job?

Office politics and favoritism.

7) What inspires, excites, and/or motivates you in your job?

Learning new things and seeing things improve for patients.

8) What does your average work week schedule look like (ex; hours worked, meetings, appointments, traveling, etc.)?

2 to 3 hours per month in meetings, 1 training required every two years and quarterly travel for meetings.

9) How do you relieve stress?

Go home.

10) Does your job include a lot of traveling? Do you enjoy it?

No, yes I enjoy it.

11) What advice would you give to someone interested in this line of work?

I think it is great! Get good grades in school and become a hygienist (although I am not).

12) What does *a typical day in your world* look like?

Rush, rush, rush mostly!