

CHAPTER ONE

INTRODUCTION

1. The purpose of this policy manual is to establish procedures for the internal operations of the Karuk Tribe Housing Authority (KTHA). In the event of a conflict between this policy manual and NAHASDA, revisions will be made to meet NAHASDA requirements.
2. The provisions of this guide are applicable to all persons participating in or applying for admission to any KTHA housing project or program, persons involved in the management thereof, members of the Housing Committee (HC), and members of the Karuk Tribe of California's Tribal Council.
3. Any member of the HC or employee who is also a participant in KTHA housing or housing programs shall keep his/her account current as is required of all other participants and shall be subject to the same rules/regulations as stipulated under KTHA policies.
4. No act of the KTHA (except by a waiver in writing by the Karuk Tribe of California's Tribal Council), nor any omission by the KTHA to act, shall constitute a waiver of any provisions of these policies. No waiver by the KTHA shall constitute a precedent for waiving any similar situation occurring subsequently.
5. Any member of the HC and/or employee of the KTHA during his/her tenure and for one year thereafter is prohibited from voluntarily acquiring any interest, direct or indirect, in any project, or in any contract or proposed contract relating to any project.
6. This policy and procedure manual will be reviewed annually by the KTHA for accuracy and applicability. All changes, additions, deletions and/or revisions will be made only by resolution of the Karuk Tribe of California's Tribal Council.
7. The KTHA Policy and Procedure Manual is approved by resolution No. 89-1, adopted by the HC this 1st day of April, 1989, and updated by resolution 91-2 adopted this 8th day of June, 1991, revised and updated by resolution #00-07 this 5th Day of June, 2000; revised by resolution # 00-03 This 5th Day of May, 2003.