
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Request for Statements of Qualifications

For More Information: Sandi Tripp, (530) 627-3063

Proposal Deadline: Monday, February 13, 2012 by 5pm

The Karuk Tribe is requesting statements of qualifications from civil engineering firms that have experience and support capabilities to provide transportation engineering services for a variety of Karuk Tribal Department of Transportation (DOT) projects.

Currently the Karuk Tribe does not have the need to employ full time engineering staff for our Tribal DOT. However, periodically, the DOT needs professional assistance with project planning, environmental compliance, PS&E development and other related services.

Required Content of Proposals

Respondent firms to this Request for Proposal shall include a Statement of Qualifications and the performance data identified in the following numbered items:

1. Name of Firm, the location of where the majority of Karuk Tribal work will be performed, and the location of the primary Tribal contact with the firm.
2. The education, training and qualifications of the firms primary Tribal contact and other key staff members which may be assigned work under the Tribal Contract Agreement.
3. Experience of the firm reflecting technical capabilities, specific project and grant funding acquisition experience in conjunction with Tribal Transportation planning and infrastructure development.
4. The name, organization and contact information of three clients who may be contacted and who have worked with the proposed primary contact; three clients with whom your firm has worked on Transportation infrastructure projects; and three clients with whom your firm has worked on grant funding acquisition
5. A current fee schedule for the primary Tribal contact and other key members of the firm that may be assigned to Karuk Tribal work projects.
6. Proof of Liability insurance and limits.
7. Potential conflict of interests with other clients, if any.

Selection Procedures

Proposals will be evaluated by the Karuk DOT Director and approved by the Karuk Tribal Council based on the following criteria:

1. The competence to perform the services as reflected by technical training and education, general engineering experience and specific experience in providing the services outlined herein, particularly Tribal projects.
2. Past performance as reflected by past clients in respect to such factors as control of costs, quality of work, ability to meet deadlines and address problems.
3. Overall cost for professional services.

Proposal Submittal Instructions

Tribal Employment Rights Ordinance: The successful respondent to this Request for Proposal shall be subject to a 1% TERO Fee on the gross value of said contract.

NOTE: The number of pages of the proposal is limited to no more than fifteen (15).

All proposals must be hand or mail delivered by Monday, February 13, 2012 at 5pm to:

Sara Spence, Human Resources Manager
Karuk Tribe
PO Box 1016, 64236 Second Avenue
Happy Camp, CA 96039

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).