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**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe

**Administrative Office**

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64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**

64236 Second Avenue  
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Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

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**REQUEST FOR PROPOSALS****Karuk Community Development Corporation (KCDC) Re-Roofing Project**

**Mandatory Pre-Bid Meeting:** Wednesday, February 17, 2010 at 10am

**Deadline:** Friday, February 26, 2010 at 5pm

The Karuk Tribe seeks proposals in support of all work to be completed as described in the following scope of work. **A Mandatory Pre-Bid meeting is scheduled for Wednesday, February 17, 2010 at 10am at the Karuk Community Development Corporation Office located at 533 Jacobs Way, Happy Camp CA 96039.**

**Scope of Work:**

1. Successful bid shall include all necessary materials, labor, equipment, permits, and fees necessary to provide and install complete roofing system on Karuk Community Development Corporation's office building located in Happy Camp.
2. Bid shall include removal and disposal of existing roof system including but not limited to asphalt shingles, roof jacks, felt, and flashing other than drip edge.
3. Material for new roofing system shall be "Bruce & Dana, Inc., Snap Lock Standing Seam, Classic Copper" or equivalent, with Karuk Tribe approval. Roof jacks, flashing, and trim shall be suitable for use with metal roofing material.
4. Two layers of 15 pound felt shall be installed over roof sheathing.
5. Bid shall include an allowance for removal and replacement of 4x8 sheets of roof sheathing compatible with existing roof sheathing, if necessary. Any unused portion of this allowance shall be recaptured by the Tribe at the end of the project. Sheathing needing replacement shall be identified in advance by the Karuk Tribe's Construction/Maintenance Director, Fred Burcell.
6. All roofing and flashing materials shall be installed in strict conformance with the manufacturers' specifications and in accordance with all applicable codes and standards.
7. All roof and flashing materials shall be installed to form a waterproof system. Contractor shall issue a written guarantee to the owner to maintain the roofing and all flashings in a watertight condition for a period of two years after acceptance of the project
8. Successful bid shall include providing and installing a "vented ridge" suitable for use with the specified roofing material.

9. Bid shall include all clean up and disposal of waste materials.
10. Successful bidder shall coordinate closely with the Tribe and building occupants when scheduling and performing work. Work shall be completed within 90 days of Contract approval (extensions may be granted in the case of weather or other unforeseen circumstances upon written approval from Fred Burcell, Construction/Maintenance Director).
11. TERO Tax of 1% shall be assessed on total amount of successful bid. Tribal Sales Tax of 6% shall be assessed on all materials delivered to Tribal Land.
12. Successful bidder must be licensed and bonded for work to be performed.

**Responses to this Request for Proposals should include the following:**

1. A statement of qualifications, including relevant project history.
2. A proposed approach and rationale for completion of the tasks described above, including descriptions of similar work previously completed and the results achieved.
3. A lump sum price, with breakdown of labor, materials, etc.
4. Names and telephone numbers of three client references.

**Responses must be hand, mail, or fax delivered by Friday, February 26, 2010 at 5pm to:**

Sara Spence  
Human Resources Manager  
Karuk Tribe  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Faxes will be accepted at (530) 493-1611  
Emails will be accepted at [sspence@karuk.us](mailto:sspence@karuk.us)