

**KARUK TRIBE  
COUNCIL MEETING AGENDA**

*Thursday, March 23, 2017, 3 PM, Orleans, CA*

**A) CALL MEETING TO ORDER – ROLL CALL**

**AA) PRAYER / KARUK TRIBE MISSION STATEMENT**

*The mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.*

**CH) APPROVAL OF AGENDA**

**EE) CONSENT CALENDAR**

**DNR- Contract Modification with Mt. Shasta Engineering**

- Requesting approval of modification #1 to contract 17-C-012 with Mt. Shasta Engineering Inc. Modification will extend time from March 31, 2017 to April 30, 2017.

**TANF-Out of State Travel**

- Requesting approval for out of state travel for Julie Jerry to attend Basic TAS Training March 10<sup>th</sup> – 14<sup>th</sup>, 2017 in Tulsa, OK

**F) APPROVAL OF MINUTES (February 23, 2017)**

**H) OLD BUSINESS (Five Minutes Each)**

1.

**I) GUESTS (Ten Minutes Each)**

**II) DIRECTOR REPORTS (Ten Minutes Each)**

1. April Attebury, Judicial Systems Administrator (written report)
2. Dora Bernal, HR Director (written report)
3. Karen Derry, KCDC Operations Manager

4. Scott Quinn, Director of Land Management (written report)
5. Lester Alford, TANF Director (written report)
6. Emma Lee Perez, Contract Compliance (written report)
7. Eric Cutright, IT Director (written report)
8. Laura Mayton, Chief Financial Officer (written report)
9. Sara Spence, Interim KTHA Director (written report)
10. Dion Wood, TERO/Childcare Director (written report)
11. Rose Butterfly, Education Coordinator (written report)
12. Leaf Hillman, DNR Director (written report)
13. Sandi Tripp, Director of Transportation (written report)

**K) REQUESTS (Five Minutes Each)**

**M) PHONE VOTES (Five Minutes Each)**

1. Request approval of the Karuk Tribes comments regarding PCUC. Passed.
2. Request approval to provide up to \$300 for assistance to Tribal Member #451. Passed.

**M) INFORMATIONAL (Five Minutes Each)**

**N) COMMITTEE REPORTS (Five Minutes Each)**

1. KTHA Meeting Minutes
2. NCIDC Meeting Minutes

**OO) CLOSED SESSION (Five Minutes Each)**

1. Robert Attebery (dinner break)
2. Barbara Snider
3. Tribal Council Members

**P) SET DATE FOR NEXT MEETING (April 27, 2017 at 3PM, Yreka, CA)**

**R) ADJOURN**

**Karuk Tribe – Council Meeting  
Happy Camp - February 23, 2017**

**Meeting called to order at 3pm by Chairman Attebery**

**Present:**

Russell “Buster” Attebery, Chairman  
Robert Super, Vice-Chairman  
Michael Thom, Secretary/Treasurer  
Alvis “Bud” Johnson, Member at Large  
Renee Stauffer, Member at Large  
Josh Saxon, Member at Large  
Charron “Sonny” Davis, Member at Large  
Joseph “Jody” Waddell, Member at Large  
Arch Super, Member at Large

**Absent:**

None at this time.

**Sonny Davis completed a prayer and Arch Super read the Mission Statement of the Tribe.**

**Agenda:**

Josh Saxon moved and Renee Stauffer seconded to approve the agenda with changes, 8 haa, 0 puuhara, 0 pupitihara

**Consent Calendar:**

Josh Saxon moved and Michael Thom seconded to approve the consent calendar, 8 haa, 0 puuhara, 0 pupitihara.

**Minutes of January 26, 2017:**

Michael Thom moved and Bud Johnson seconded to approve the minutes with one change, 5 haa, 0 puuhara, 3 pupitihara (Renee/Arch/Robert).

**Guests:**

**1) Brittany Souza, Administrative Clerk:**

Brittany is present to seek approval of the Spring Newsletter. She provided Council will copies of the draft and asked that it be approved for printing.

The Council will review the draft this evening and provide their edits and approval later.

**2) Youth Council:**

The Youth Council arrived to the Happy Camp Meeting. Cassidy provided the meeting minutes of the Youth Meetings. The group introduced themselves; Nikki Harrison, Brittany Barnett and Madison Offield. They updated the Council on fundraising events they have planned. For community services they will be holding an elders dinner March 16<sup>th</sup> and a basketball clinic during Spring Break. A meeting is scheduled for tomorrow at noon and the next co-council meeting is Sunday, March 11<sup>th</sup> in Yreka. The co-council meeting is when they all meet. There are 10 students in Yreka, 7 in Happy Camp, and no representatives from Orleans.

Buster commented that there is funding for BIE schools. He discussed the funding availability that may be available.

Renee thanked the Youth Council for attending.

**3) Dave Medford, Fire & Fuels:**

Dave is present to seek approval of assistance from the Karuk Tribe. He is present as an Orleans Volunteer Fire Department. He noted that Humboldt County is requiring additional restrictions, which the Department does not have the funding to pay for the physicals. Dave Medford discussed needing funding to offset the costs.

Scott asked about the volunteers that don't pass the physicals. Dave Medford noted that they will just not be able to go on fires but perform other duties.

Robert asked about the water and moratorium. Dave Medford noted that that is an issue for the new fire hall.

The Council will review his request and get back to him.

**4) Dr. Lew, Dental Director:**

Dr. Lew is present to seek approval of resolution 17-R-029 grant proposal to CRIHB mini grant for dental equipment for Orleans. She will purchase equipment with the maximum allowable of \$3,000.

Renee Stauffer moved and Jody Waddell seconded to approve resolution 17-R-029, 8 haa, 0 puuhara, 0 pupitihara.

April 6<sup>th</sup> will be the clinic day in Orleans. The dental chair has been ordered already.

**5) Kori Novak, Health CEO:**

Kori is present to seek approval of contract 17-C-042 with a weekend dentist. It is for one year to do weekends in Yreka (Friday / Saturday) and provide specialty services such as implants and other procedures that aren't currently offered. Josh asked if the services were all billable and Kori reported that they will be.

Renee Stauffer moved and Josh Saxon seconded to approve contract 17-C-042, 7 haa, 0 puuhara, 1 pupitihara (Bud Johnson).

She then provided a packet of information for a contract to purchase the park models. There was no contract number or cover sheet so the Council will wait for those required documents.

The elder and pediatric grant under the partnership was received. They will purchase new pediatric equipment for all three clinics.

Kori is speaking with several doctors for Happy Camp, Orleans and Yreka so the park models will house those providers.

**6) Dan Effman, Tribal Member:**

Dan is present. He thanked the Council for their hard work and their extra efforts. Dan would like to readdress the issue on publishing candidate statements in the Newsletter. He would like to provide information to the Membership. Dan noted that not providing information to the

Membership hinders the eligible voters to receive information. If the Newsletter is not available they could bulk mail to the Membership and have the candidates to pay for it, and add the statements to the Tribes website.

Dan would like to request this assistance and noted that it isn't fair to the candidates if they can't reach the Membership. Scott Quinn commented that typically the information can be shared with the Membership on the website and at the polling places.

April commented that many years ago the Election Committee discussed some mailing options similar to the County elections. A struggle they had was that the Election Committee didn't have staffing or the budgets and time was also an issue. The timing needs to be met as well to ensure the document was out to the Membership in time for them to review and received absentee ballots back.

Leo Carpenter commented that some other Tribes allow for resumes for candidates. Sonny commented that the candidates need to get out and speak to the Membership. Buster believes that this will take some discussion and he wouldn't think it would take another four years. Buster believes this can be discussed with the Election Committee. Dan can contact Buster to see what is discussed.

Dan then discussed the crime in the area. He asked where the law enforcement presence is and the need for a police officer, or funding for training, and /or if the Tribe is participating in planning for security in the area. Dan has asked to have a public meeting to address this issue. He asked what the Tribe is doing about it and what is done in courts currently. Buster reported that he recently called Olin Jones to convey the issues in the local area. He discussed possible housing for law enforcement as well which would assist in getting an officer into the community.

His last item is to live stream the Council Meetings and for persons to attend the live stream or log in. He noted that the Membership has to hold their items until the meeting rotation to their area. He would like the Membership to participate and get the Membership to be involved.

Eric reported that the IT Department is working on this option, it will take some time but it is being worked on.

## **Director Reports:**

### **1. April Attebery, Judicial Systems:**

April is present to review her report. She reported that the Tribe has been requested to pay for the road at the transitional house in Yreka. The road repair is time sensitive and KTHA has offered to fund the shortfall of the project.

An extension was applied for and she did identify another funding source for transitional house funding.

The Youth Wellness program has been being administered by Daryl McBride. Daryl commented that he is meeting with the Youth and has referrals which will help young men become better young gentlemen. He is proud to be working with the youth. Robert asked if he works with homeless youth. Daryl reported that some youth get kicked out of their families homes or staying with relatives or friends so he works with what their situation is. Robert asked because there may be a need for assistance. Renee asked about the ages he serves. Daryl reported that they can range between 13-21 years of age.

He has been working in collaboration with TANF and the Education Department for taking trips with the youth and hopefully that will spark the youth to attend college and increase the rate of the students attending college.

Cassidy then explained the youth trip that is planned. Buster asked if the school tours are scheduled. Arch noted that Daryl ordered uniforms so the youth can have appropriate attire. Arch asked if the group is planning on doing a tournament at the Wellness Center in Yreka. Cassidy reported that the Youth Council has opted for a softball tournament instead.

Arch added that there was extensive discussion at the Yav Pa Anav forum and education of the youth.

Josh Saxon moved and Renee Stauffer seconded to approve April's report, 8 haa, 0 puuhara, 0 pupitihara.

April then provided the Council a contract for a judge for a short period of time. The one time funding request has been processed and the Tribe will be receiving funding from the BIA.

2. **Leaf Hillman, DNR Director:**

Leaf is present to review his report. He presented contract 17-C-040.

Renee Stauffer moved and Bud Johnson seconded to approve contract 17-C-040, 8 haa, 0 puuhara, 0 pupitihara.

The Collection Management article was presented to the KRAB and distributed to the Council. Leaf would like approval of the document so that the Karuk Tribe can submit the article.

Josh Saxon moved and Renee Stauffer seconded to approve the Sipnuuk article submission, 8 haa, 0 puuhara, 0 pupitihara.

Leaf then commented that the river flows are good and even though it has been awhile, this weather is indicated to flush out the worms that infest the river and will allow relief from fish diseases.

Arch Super moved and Renee Stauffer seconded to approve Leaf's report, 8 haa, 0 puuhara, 0 pupitihara.

3. **Sandi Tripp, Director of Transportation:**

Sandi is present to review her report. Her first item is to seek out of state travel to Albuquerque to participate in a quality assurance and quality control inventory team meeting the week of March 27<sup>th</sup>.

Arch Super moved Sonny Davis seconded to approve out of state travel to Albuquerque NM, March 27-30, 2017, 8 haa, 0 puuhara, 0 pupitihara.

Sandi then requested a smartphone for an employee. She needs to interact with Misty even when she is not at the office.

Jody Waddell moved and Robert Super seconded to approve a smartphone for Misty Rickwalt, 8 haa, 0 puuhara, 0 pupitihara.

The Happy Camp Street Scapes project is moving along. She will provide a survey through the schools to obtain information from the community to collect data and send it for a funding proposal. Sandi discussed the survey's going into the clinics as well.

The Orleans project is moving along and an advisory committee is being developed. Sharpes Road project has been completed. She is working with Emma Lee on the ICDBG grant. Itroop Road is failing and the Council approved a contract to provide a safe route. They will be developing a new road through KTHA property. Sara reported that the KTHA Board asked if the road could be gated so that it is only open during emergencies. Sandi commented that the road must be open to the public. Sandi understands the concern and will work on this concern from KTHA.

She has put in a request for funding for the road repairs that are needed. The China Grade road is in desperate need of repair as well. The County and the USFS will not claim that road, but it is on the Tribes IRR, so she is attempting to work with the agencies to provide a much needed repair.

Josh asked if the roads could be included in the FEMA request. Emma Lee commented that she believes it is not allowable but she will check into it. Sandi reported that she has other avenues to seek funding as well to repair the road, so she may not need FEMA funds.

The Red Cap road project is going to be assessed for re-done. Renee asked about the bridge phase. Sandi noted that there is funding needed for the bridge. Josh reported that the upper part of the Red Cap road is failing as well. It is not listed on the Tribes Road Inventory but she contacted Humboldt County to report the road failure and she will stay on top of calling the County.

Josh Saxon moved and Sonny Davis seconded to approve Sandi's report, 8 haa, 0 puuhara, 0 pupitihara.

**4. Scott Quinn, Director of Land Management:**

Scott is present to review his report. He provided an update on the fee to trust applications on current properties. Scott reviewed the property with potential nickel on property. With reports received the BIA wants a letter signed but Scott will discuss that further with the BIA to clarify the environmental report.

Scott also provided a maintenance list of the Tribes properties.

He then reviewed an aerial picture of property in Happy Camp that is for sell. Scott commented that KTHA may be interested in it. Barbara and Emma Lee commented that the Karuk Tribe is interested in it. Josh Saxon explained that the Tribe owning the property would be good. Scott noted that there are 2 acres of land up there. Scott would like to have a site plan for that location. Scott advised that if the Tribe is interested in buying it then he will order another appraisal.

Scott would like to get an appraisal and then also a planning exercise to identify the use. Travois is able to assist with their contract by conducting a site plan.

Evans Building and Excavating is seeking permission to cross the Tribes property by the mobile home park in Yreka. The person who owns the storage units wants to expand. In order to conduct this expansion they want to access the Tribes property. Scott advised to have an actual agreement with them to replace the use.

Josh Saxon moved and Renee Stauffer seconded to approve Scott's report, 8 haa, 0 puuhara, 0 pupitihara.

Josh asked that Scott elevate the White Mountain Estates for trust purposes. Scott advised that the property isn't ideal for what has been being discussed to develop there but he will continue to monitor the site and the application.

**5. Lester Alford, TANF Director:**

Lester is not present, report provided.

Josh asked when the fatherhood and motherhood training is going to resume? Michael and Arch will check with Lester on this.

Josh Saxon moved and Bud Johnson seconded to approve Lester's report, 8 haa, 0 puuhara, 0 pupitihara.

**6. Emma Lee Perez, Contract Compliance:**

Emma Lee is present to review her report. She updated the Council on the Evans Construction contract and the repairs to the Yreka Clinic facility.

She will be updated on the language program ideas and concepts as the Tribal Council discussed previously and submit an RFP for that work to be completed.

One bid from DT builders was received but Indian Health Services has found that the bid was a little high. She posted the RFP for another 5 days to provide time to seek another bidder which may be a little lower or at minimum due diligence was done to seek a lower cost bid.

She sought approval of a contract for the Happy Camp Multipurpose room. The contract is 17-C-039 with Evans Construction. Josh commented that metal roofing is very different so he hopes that the bidders were bidding on the same roofing material or type. Buster asked if the roof would be eligible for FEMA. Emma Lee will evaluate that option.

Josh Saxon moved and Renee Stauffer seconded to approve contract 17-C-039, 8 haa, 0 puuhara, 0 pupitihara.

She then sought approval of contract 17-C-034 with Travois to design the ICDBG project. Black Wolf is still in the process of getting their California License, so this contract for design will come will begin to work. Josh asked about Black Wolf understanding that if they do not get their license then that separate contract may be awarded to someone else. Emma Lee commented that she has discussed this with both of them.

Renee Stauffer moved and Bud Johnson seconded to approve contract 17-C-034, 8 haa, 0 puuhara, 0 pupitihara.

Josh asked if Emma Lee received a schedule adjustment so that Josh could make the meeting. Emma Lee announced that the meeting has been set, so if some Council Members would like to attend the onsite design meeting then they will miss the DNR meeting.

Emma Lee would like to also remind the Council about the 9am call regarding FEMA funding.



She would like to defer to Dion regarding State funding possibility that was sent by Joyce Jones. A committee will be formed to develop a position description and work on hiring and oversight.

Dion has concerns about Joyce's operating of programs and the collaboration between the Directors to work on items. Emma Lee advises that anytime you employ someone that is a positive thing, even with some struggles.

Arch Super moved and Josh Saxon seconded to approve Emma Lee to provide the needed documents to NCIDC, 8 haa, 0 puuhara, 0 pupitihara.

Emma Lee then presented agreement 17-A-019 with Cascade Factory Homes as an action item. Josh would like to have decks built for the park models. Emma Lee noted that that may be discussed with the Health Program staff but the park models need ordered to begin building the remaining one.

Renee Stauffer moved and Josh Saxon seconded to approve agreement 17-A-019, 8 haa, 0 puuhara, 0 pupitihara.

Sonny Davis moved and Renee Stauffer seconded to approve Emma Lee's report, 8 haa, 0 puuhara, 0 pupitihara.

#### **7. Eric Cutright, IT Director:**

Eric is present to review his report. He noted that there were thank you notes and acknowledgements from Siskiyou Telephone to bring fiber optic to Somes Bar.

The Council discussed generators with Eric, and he noted that maintenance is crucial and when done they can last up to 30 years.

Arch Super moved and Jody Waddell seconded to approve Eric's report, 8 haa, 0 puuhara, 0 pupitihara.

There is a planning meeting next week. California is proposing a bill regarding broadband AB1665, and he would like to draft support of that bill and seek approval at the next planning meeting.

#### **8. Laura Mayton, CFO:**

Laura is not present, report provided.

Josh Saxon moved and Renee Stauffer seconded to approve Laura's report, 8 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Renee Stauffer seconded to approve the auction list and the water tanks, 8 haa, 0 puuhara, 0 pupitihara.

#### **9. Sara Spence, Interim KTHA Director:**

Sara is present to review her report. She provided the Council a copy of the KTHA audit. The quarterly meeting is on Monday between the Council and the KTHA BOC. The shortage of the road for the transitional house can be covered by KTHA BOC, after the Tribe determines how much they can contribute.

The KTHA agreement has been sent to Steve Baker but he is not responding. Sara will continue to monitor this.

Jody, Robert, Theresa and Sara will be going to Washington DC for KTHA. The O-Link Agreement is on May 11<sup>th</sup> which is co-hosted by the Tribe and Siletz Tribe this year.

Once Happy Camp has options available in housing then it may be difficult to justify the need once the park models arrive for continued housing for the medical provider. She wanted the Council to be aware of this upfront.

The Orleans water feasibility study was received. She will continue to work on this project and share it with the Tribal Council at the quarterly meeting.

Michael Thom moved and Renee Stauffer seconded to approve Sara's report, 7 haa, 0 puuhara, 0 pupitihara (Josh absent for vote).

#### **10. Dion Wood, TERO Childcare:**

Dion is present to review his report. He highlighted his report, noting that he met with Brenda Sanchez with ROI. Dion discussed having two separate job fairs. This is up for discussion currently so it will be determined at a later time. Dion inquired how TERO is going to monitor Indian Preference. He plans to meet with her again to iron out a few items and to collaborate on the casino project.

Dion commented that the contract awarded on the I troop Road, the Compliance Plan was not done. Dion noted that he needs compliance plans received from contractors to ensure review of the workers and the ability to refer persons to work.

The EEOC report was accepted by the EEOC. Cultural Monitor training was held the last couple of days. The WPA, Business License Ordinance, and Sales Tax Ordinance need reviewed and updated.

The Summer Food Program is in the planning phases. The Head Start staff may not have potential employees for the program but they are identifying staffing needs as well as potential collaborative sites such as the local libraries in Yreka.

Math and Science Camps may need to be moved to TANF. Dion noted that Rose has been doing a great job and he thanked Rose for her work.

Josh Saxon moved and Renee Stauffer seconded to approve Dion's report, 8 haa, 0 puuhara, 0 pupitihara.

#### **11. Rose Butterfly, Education Coordinator:**

Rose is present to review her report. She commented that she has been filling in for the vacant Yreka position. She updated her activities in the last month.

Rose is working toward building relationships with the principals and identifying tools to engage in youth and their interest in reading.

She has met with Florraine to collaborate student activities and upcoming events. Florraine and Rose will be collaborating with each other to ensure services are being offered in the

communities. There will be a regalia class in Yreka similar to what Cassidy offers in Happy Camp.

Karen commented that there are a bunch of supplies at KCDC that she may be able to provide for the youth.

Rose continued to update her report on TANF working on the time sheet software which will provide assistance in getting tutors paid in a timely manner.

For the joint youth council meetings it would be nice to have assistance with transportation would be appreciated. The end of the year event for the youth council is being discussed. The attendance of youth for movie night and is very well received.

Josh Saxon moved and Renee Stauffer seconded to approve Rose's report, 8 haa, 0 puuhara, 0 pupitihara.

## **12. Karen Derry, KCDC ED/OM:**

Karen is present to review her report. The Computer Center had 66 users and that is down due to the snow. She updated the attendees about the Susanville Distribution option.

She has action items including Head Start policies. The previous policy as presented was not needed since the Tribes personnel policy covers the parents' ability to file a complaint. Buster asked about the meeting with WJ and if there was a period of time for education requirements to be met. Pricilla is working with staff on the education plans required. Karen noted that the policy council and the KCDC Board have approved the policies. After approval the staff will receive the policies for their individual binders that the staff have. The self-assessment is in the process currently and will be provided to the Council once complete for comment or review.

Arch Super moved and Sonny Davis seconded to approve Head Start policy eligibility and recruitment and selection, 8 haa, 0 puuhara, 0 pupitihara

Arch Super moved and Renee Stauffer seconded to approve the Head Start in-kind policy and procedure, 8 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Renee Stauffer seconded to approve the Head Start policy on staffing and qualifications, 8 haa, 0 puuhara, 0 pupitihara.

She then sought approval of the Workforce Developer and the CFO position descriptions.

Josh asked about the CFO position description and transferring the new requirements section as edited. The position description for the CFO was tabled to the Planning Meeting to determine if the CFO education requirement is met by KCDC or the Tribe.

Renee Stauffer moved and Bud Johnson seconded to approve Karen's report, 8 haa, 0 puuhara, 0 pupitihara.

Josh asked for a construction management course update. Karen is working on this and it will continue to be developed.

Karen then presented the Workforce Developer position description. Josh asked why the position description was approved by the Board in November and is just now getting to the Tribal Council. Karen reported that there were timing issues.

Arch Super moved and Sonny Davis seconded to approve the revised Workforce Development Coordinator position description, 8 haa, 0 puuhara, 0 pupitihara.

**13. Dora Bernal, HR Director:**

Dora is present to review her report. She has a few position descriptions that need approved since they were updated.

Sonny Davis moved and Jody Waddell seconded to approve the revised Water Quality Manager Position description, 7 haa, 0 puuhara, 0 pupitihara (Renee absent for vote).

She then provided the Sipnuuk Library Assistant position description.

Josh Saxon moved and Renee Stauffer seconded to approve the revised Sipnuuk Library Assistant position description, 6 haa, 0 puuhara, 1 pupitihara (Arch Super). Bud absent for vote.

She would like to seek approval of a laptop, cell phone and credit card for the gaming Compliance Director.

Josh Saxon moved and Renee Stauffer seconded to approve a laptop, VISA \$3,500, smartphone for the Compliance Director from discretionary, 8 haa, 0 puuhara, 0 pupitihara.

Dora would like to get approval to send flowers to the former Yurok Council Member who recently passed.

Dora would like to send out some classes to the Management Team so she will be doing that to allow Directors and Managers to offer training to their staff.

Josh Saxon moved and Renee Stauffer seconded to approve Dora's report, 8 haa, 0 puuhara, 0 pupitihara.

**Phone Votes:**

1. Request approval to assist Tribal Member #3903 with spouse funeral services. Passed.
2. Request approval of resolution 17-R-008 authorizing Leaf Hillman to be the voting delate for upcoming meeting. Passed
3. Approval to request up to \$60,000 for casino site work. Passed.
4. Approval of change order #001 in the amount of \$60,552 for Hilfiker retaining wall. Passed.
5. Request approval to allow employees to be excused from holiday party. Passed.

**Closed Session:**

Informational: the Tribal Council will attend a meeting with the TERO Commission.

Informational: NOFA came out for ANA and a 10 day RFP for a grant writer to draft the ANA grant will be sought. The RFP shall include the Tribal Council priorities for the proposal.1) Rosetta Stone for teaching language 2) Credentialing teachers and 3) Continued archiving.

Consensus: for Vickie Simmons to speak with Supervisor about staff members request for additional leave.

Renee Stauffer moved and Josh Saxon seconded to approve modification (1) to agreement 17-A-006 with change to extend until May 30<sup>th</sup>, 8 haa, 0 puuhara, 0 pupitihara.

Jody Waddell moved and Robert Super seconded to seat Tribal Member DB to the KCDC Board seat, 5 haa, 0 puuhara, 3 pupitihara (Renee, Josh, Arch).

Informational: Comments that are made regarding individual Council Members in different forums was reported. It appears that lack of communication may be hindering program operations and it is becoming frustrating. If there is a mis-communication using the correct forum to inquire and obtain information is recommended. Remaining professional shall be reminded and monitored.

Renee Stauffer moved and Josh Saxon seconded to donate \$2,500 to the Orleans Volunteer Fire Department, 8 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Michael Thom seconded to approve the contract 17-C-041, 8 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Sonny Davis seconded to approve the newsletter with edits, 8 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Bud Johnson seconded to approve resolution 17-R-028, 8 haa, 0 puuhara, 0 pupitihara.

Consensus: to review screening and report back to Tribal Member #LC regarding ineligibility of qualifications.

**Next Meeting:** March 23, 2017 at 3pm in Orleans CA

**Adjourned at 10:16pm.**

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**Karuk Community Health Clinic**

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Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe

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**Karuk Dental Clinic**

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**Karuk Tribe Consent Calendar****Tribal Council Meeting – March 23, 2017****DNR- Contract Modification with Mt. Shasta Engineering**

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**REQUEST FOR CONTRACT/ MOU/ AGREEMENT**

Check One:  **Contract** Karuk Tribe Number Assigned: 17-C-012 Mod. #1  
 **MOU**  
 **Agreement** Funder/Agency Assigned: Discretionary Funding  
 **Amendment** Prior Amendment: \_\_\_\_\_

REQUIRED → \*Procurement Attached  \*Budget Attached   
\*System for Award Management (SAM) (CONTRACTS ONLY)   
\*KCDC/ KTHA Notification/ review required  Yes  No

Requestor: Bill Tripp Date: March 13, 2017

Department/Program: Department of Natural Resources

Name of Contractor or Parties: Mt. Shasta Engineering Inc.

Effective Dates (From/To): March 31, 2017 April 30, 2017

Amount of Original: \$27,000  
Modification No. 1: \$0  
Total Amount: \$27,000

Funding Source: Council/Fiscal Discretionary funds

Special Conditions/Terms:  
Extension of Time only.

Brief Description of Purpose:  
Contractor to perform Planning and Design for Onsite Wastewater Treatment and Planning and Design for Remodel of Existing DNR Building/Smart Classroom.

**\*\* REQUIRED SIGNATURES \*\***

*Bill Tripp* Requestor Date 3/13/17  
*Laura Mayton* \*\*Chief Financial Officer Date 3-16-17  
*Amalie Perez* \*\*Director, Administrative Programs & Compliance Date 3/14/17  
*Don Wood* \*\*Director of Self Governance(MOU/MOA) or TERO (Contracts) Date 3-16-17  
Other \_\_\_\_\_ Date \_\_\_\_\_



**Department of Natural  
Resources**

39051 Highway 96  
Post Office Box 282  
Orleans, CA 95556  
Phone: (530) 627-3446  
Fax: (530) 627-3448

# Karuk Tribe



**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Orleans Medical Clinic**

325 Asip Road  
Post Office Box 249  
Orleans, CA 95556  
Phone: (530) 627-3452  
Fax: (530) 627-3445

**Modification Number One  
Agreement Number # 17-C-012  
Karuk Tribe  
And  
Mt. Shasta Engineering Inc.**

**Description of Modification:**

Request extension for contract from March 31, 2017 to April 30, 2017 to allow for contractor to complete tasks associated with contract.

Justification for this extension is that the project was delayed due to weather and holiday schedules played a role in the kickoff meeting and site evaluation work.

Original budget:	\$27,000.00
Modification #1:	<u>\$0</u>
	\$27,000.00

**Terms:**

All other terms of the existing Agreement remain unchanged.

**INDEPENDENT CONTRACTOR**

Mt. Shasta Engineering, Inc.  
508 Chestnut St., Suite 3  
Mount Shasta, CA 96067  
TIN: 81-1274972

**KARUK TRIBE**

Russell Attebery, Chairman  
64236 Second Avenue  
Happy Camp, CA 96039  
(530) 493-1600

\_\_\_\_\_  
Signature and Date

\_\_\_\_\_  
Signature and Date

Contract Number 17-C-012  
Modification Number One

# Consent Calendar

## KARUK TRIBE

### Travel Advance/Reimbursement Request

Employees Name: Julie Jerry Destination: Tulsa  
 Departure Date: 4-10-2017 Time: 8:00 Am Return Date: 4-14-2017 Time: 5:00 pm  
 Program Charged: TANF Account: 5160 25-7300:00  
 Description & Purpose of Travel: Basic TAS for TANF Training

**\*\* CHECK ITEMS NEEDED \*\***

	ADVANCE	RECEIPTS	DUE TO FROM
<input checked="" type="checkbox"/> <b>PERDIEM:</b>			
X \$ -	\$ -		
No. of Quarters	Rate		

<input checked="" type="checkbox"/> <b>LODGING:</b>		
X \$ -	-	
No. of Nights	Rate	

Check this box if you DO NOT have a Tribal Credit Card or Personal Credit/Debit Card. (Needed to determine lodging deposit)

<input type="checkbox"/> <b>MILEAGE:</b>	
X	-
No. of Miles	

Tribal Vehicle  Personal Vehicle

FROM: Yreka TO: Medford

**OTHER:**

- Registration Submitted Yes  No
- Airfare: (If yes, which airport?)
- Baggage
- Shuttle/Taxi/Tolls:
- Gasoline:
- Parking:
- Other:

\$	850.00		
\$	-		
\$	-		
\$	-		
\$	-		
\$	-		
\$	-		
<b>TOTAL:</b>			
\$	-		

I certify that the estimated costs are reasonable and needed to conduct program activities. In the event I fail to complete this travel or if I terminate employment, I authorize the Karuk Tribe to deduct actual costs of this travel from any monies due me at termination of employment. I also certify that any travel for which I have requested an advance/reimbursement was completed as outlined above

**I authorize the Karuk Tribe to deduct from my payroll check any part of this advance not substantiated by original receipts within 10 business days of my return from this trip.**

Traveler: Julie Jerry Date: 2-20-17

**\*\*\* TRAVEL WILL NOT BE PROCESSED WITHOUT THIS SECTION COMPLETED \*\*\***

Is this travel reimbursable by another agency? Yes No  
 If yes, which agency?  
 Contract modification required? Yes No

**\*\*\* MANDATORY AUTHORIZATIONS \*\*\***

Supervisor Approval: [Signature] Date: 2/20/17  
 Program Director (if different): [Signature] Date: 3/10/17  
 Tribal Chairman Approval: \_\_\_\_\_ Date: \_\_\_\_\_

# EAGLESUN SYSTEMS PRODUCTS

## UPCOMING TRAINING CLASSES IN TULSA, OK 2017

### Basic TAS for TANF

January 10 - 13

April 11 - 13

Aug 8 - 10

Dec 5 - 7

X

### Crystal Reports for TAS

February 7 - 10

May 9 - 12

*3.5 Day Class*

### Advanced Crystal Reports

March 6 - 8

Also available this week: Advanced Federal Reporting

### TAS for 477

July 11 - 13

November 7 - 9

### Advanced Federal Reporting

March 9 - 10

Also Available this week: Advanced Crystal Reports

### TAS Admin for Non -IT

June 6 - 7

### TAS Admin for IT

June 8 - 9

### Children Services Class

March 21 - 23

June 20 - 22

September 12 - 14

December 12 - 14

**Additional Classes may be requested.**

**Classes are \$850 per student.**

**Classes may not be held if less than 3 students enroll. Please contact Eaglesun prior to making your travel arrangements.**

To enroll, or for more information contact Eaglesun at 918-743-9855 or enroll@[eaglesun.com](http://eaglesun.com)

Hotel suggestion will be sent when the enrollment is received

Class size may be limited to 8 students.



**KARUK TRIBE JUDICIAL**

**Administrative Office**

Phone: (530) 841-3143 # 6503 Fax: (530) 842-4889  
1836 Apsuun • Post Office Box 629 • Yreka, California 96097

**COUNCIL REPORT 3/23/2017**

**GRANTS AND PROGRAMS ADMINISTERED BY JUDICIAL SYSTEM**

**GRANT#1: CTAS 2012 –TW-AX-0023-DOJ/OVAW Grants to Tribal Governments Program**

Program Code: 5094-05 **Awarded \$725,366.00 Term Dates: 10/1/2012 -09/30/2017**  
*Extended to 09/30/2016: Extended to 03/31/17: Extended to 09/30/2017*  
FY1: 9/30/13-\$127,326.71 FY2:9/30/14-\$71,887.16 FY3:9/30/15-\$192,579.25 FY4:10/1/15-9/16/16 –\$185,340.45  
**Year to Date: \$64,989.50 Unencumbered Balance: \$78,993.60**

**Project Title:** Karuk Transitional Housing Program

**Objectives:** To provide Transitional Housing assistance for eligible victims’ of domestic violence, dating violence, sexual assault or stalking

**Deliverables/Tasks Updates:**

1.) # of bed nights	239
2.) # of Victims/Served	12
3.) # of Services Provided	85(35 transportation)(45 peer counseling)(2 house meetings)(3 access to cultural activities)
4.)Inquiries/applications out/applications in	1 (inquiries)/1(applications handed out)/ 1 (applications turned in)
5.) Coordinated Community Response Meetings	Partner-N.California Tribal Court Coalition-Non-profit, non-governmental; Tribal Victim/Court services organization; Pikyav Advisory ; Partner-SisQ D.V& Crisis Center; D.A.’s Round Table/Humboldt County- Law Enforcement(local/state) Tribal Court/State Court Forum-(court/local/state/tribal) Karuk YavPaAnav -Social Service Organization
Trainings/Meetings	1 training attended and 2 staff meetings

**GRANT#2: G-16QNCAVPS- Family Violence Prevention Services Program**

Program Code: 5052-03 **Awarded \$53,000 Term Dates: 10/1/2016-09/30/2018**  
**Year to Date: \$11,918.07 Unencumbered Balance: \$41,156.93 Used: 23%**

**Project Title:** FVPSP **Objectives:** Provide assistance to eligible victims of family violence & deliver outreach & education.

**Deliverables/Tasks Updates:**

1.) #of Victims/Survivors Served	4
2.) # of Support Services Provided	9
3.) Outreach and/or Education	0
4.) Referrals	4

**GRANT#3: CTAS 2014–TW-AX-0040-DOJ/OVAW Grants to Indian Tribal Governments Program**

Program Code: 5094-11	Awarded: \$543,525.00	Term Dates: 10/1/2014-09/30/2017
<b>Year to Date:</b> \$318,988.63	<b>Unencumbered Balance:</b> \$224,536.37	Used: 60%

**Project Title:** Karuk Tribal Judicial System Pikyav D.V. Services Program

**Objectives:** Increase access & availability of culturally appropriate counseling/support and advocacy services to eligible victims, provide culturally relevant outreach, awareness & educational activities to teens and Tribal community; Provide legal assistance to eligible victims of domestic violence, dating violence, sexual assault or stalking who need assistance with issues that are a result of the abuse.

**Deliverables/Tasks Updates:**

1.) Victims/Survivors received services	3
2.) # of Services Provided	13 (1 crisis intervention)(9 civil legal advocacy/court accompaniment)(1 hospital/clinic/medical response)(1 transportation)(1 advocacy)
2.5) # of Referrals	0
3.) Screenings	Not reported this month by program staff
4.) Community Education	
5.) Coordinated Community Response	1. Yav Pa Anav 2. Pikyav DV Advisory Committee 3. NCTCC
6.) Outreach Activities	
7.) Healthy Relationship-Talking Circles	(8) students – groups/Orleans, Junction and Happy Camp Elem

**GRANT#4 2015 VRGXX048-DOJ/OJP/OVC-Tribal Victim Assistance Program**

Program Code: 5094-13	Awarded \$353,757.00	Term Dates: 10/1/2015-09/30/2018
<b>Year to Date:</b> \$25,617.06	<b>Unencumbered Balance:</b> \$231,499.88	Used: 35%

**Project Title:** Tribal Victim Assistance Program

**Objectives:** 1.) Collaborate with key stakeholders to achieve a victim centered response, 2.) Identify critical needs of crime victims and gaps in existing community response, 3.) Collaborate with technical assistance provider and other grantees throughout the life of the project

**Deliverables/Tasks Updates:**

1.) Recruit, interview, hire and train staff	The Administrator had been taking on duties this month until position is filled. Interviews conducted new hire to begin in April, 2017.
2.) Attend Required CTAS/OVC trainings and orientations.	Completed-Administrator and Fiscal attended February 1st and 2nd, 2016, and PA 7 (Office for Victims of Crime): February 3rd and 4 <sup>th</sup>
3.) Intake/Screenings-Victims served	2

**GRANT#5: 2015 DCBC 0012-DOJ/OJP/OJJDP-Tribal Juvenile Justice Wellness Court**

Program Code: 5094-14	Awarded \$ 320,000	Term Dates: 10/1/2015-09/30/2018
<b>Year to Date: 45,379.25</b>	<b>Unencumbered Balance: \$203,816.18</b>	Used: 36%

**Vision Statement:** Empowered tribal youth and families that have taken control of their destiny, they are utilizing their culture and traditional support systems.

**Mission Statement:** Provide access to culturally responsive behavioral health/ support services and activities to eligible Karuk Youth and their families who are out of balance, with their mind, body and spirit.

**Goal 1:** *Design an operational Tribal Juvenile Healing to Wellness Court Program that offers culturally informed, holistically structured and phased alcohol and drug abuse treatment and rehabilitative services, to eligible at-risk involved tribal youth within 36 months* **Objective 1(A)** *By the end of 36 months 45 low risk juvenile offenders and re-entering offenders residing within Karuk communities will have been provided culturally appropriate Juvenile Wellness Court Program Services.* **Objective 1(B)** *By the end of 36 months the number of formal collaborative partners, community partners, and culturally informed stakeholders that can benefit and enhance the overall quality of services offered through the Juvenile Wellness Court Program will increase from five (5) to twelve (12).* **Objective 1(C)** *By the end of 12 months Community of Practice Series focusing on Strategic Planning Toolkit will be completed.*

**Deliverables/Tasks/Activity-Updates:**

Recruit, interview, hire and train Compliance Officer	Compliance Officer. Darryl McBride started September 13, 2016.
Community of Practice "Strategic Planning Toolkit - Sessions"	Completed
Youth Wellness Court Program Manual/Forms	2 <sup>nd</sup> draft completed and in review by team

**Activity Performed**

1. Continued updates to the The Yav Pa Anav Resource Guide.
2. Youth Wellness Compliance Officer Program Data

**Monthly overview-** Continuing to meet with the youth in program on a daily basis to ensure that they are following the terms of their agreement whether it is made between the youth and probation or the youth and school officials. Over this period of time we have identified the core classes that our youth struggling with and are trying to find a solution to get them help in those areas per availability of our tutors.

**Our Youth Wellness Court Program** now has a total of 4 students in our program. 1 student has been able to show progression both in school work and behavior towards school authority and their peers. I have been in communication with our education department to seek tutoring sessions for our youth as all continue to struggle in the same 2 subjects Math and English. 2 new referrals of youth located in Yreka Pending a meeting with both youth & school officials would determine if they are eligible for our program bringing our total to 6 if they both were admitted.

**March 24<sup>th</sup>-26<sup>th</sup> at UCLA** With the collaboration between our Youth Wellness Court Program, Education Department and TANF Program we will be attending the 18<sup>th</sup> Annual Indian Student Association Youth Conference and basketball tourney. With this event it will help our youth be able to visit and experience a campus lifestyle while at the same time being able to interact with youth from different tribes from all over the country as well as playing in the spotlight of a major University such as UCLA.

**SCOTT QUINN, DIRECTOR OF TRIBAL LANDS MANAGEMENT**  
**Directors Report for Council Meeting on**  
**March 23, 2017**  
*(for work from 2/16 to 3/15)*

**FEE TO TRUST PROJECTS**

**1. Project Title: Yreka WME MH Park Property Fee to Trust**

**Description:** Project to put the White Mtn. Estates Mobile Home Park in Yreka into trust.

**Status:**

KT	BIA	2/16/2017	Left message with Arvada for an update on the PTO. Arvada called back and still needs to draft PTO, get Phase I compliance, and an LDR from surveyor.
BIA	KT	2/22/2017	Arvada requested the Vesting Deed, which I sent the same day and requested a commitment from MST.
MST	KT	3/2/2017	Sheila sent Arvada vesting deed, and said she could update the commitment I asked Arvada to give the solicitor the May 2012 title policy as allowed in the
KT	MST	3/3/2017	new regs. Arvada confirmed she would do that.

**Remaining:** FEE TO TRUST PROCESS – *Once a FTT Application is complete, the BIA will get a PTO, publish a Notice of Application (NOA), get NEPA compliance, obtain a Title Opinion from the Solicitor, get a Legal Description Review, publish a Notice of Decision (NOD), send Recording Instructions to the Title Co., draft and send us an Acceptance of Conveyance (AOC), and final recording of the new deed at the BIA and County. A final Title Policy will also be issued by the Title Co.*

**2. Project Title: Tynes and Rail Road Property Fee to Trust**

**Description:** Project to put the Tynes and Menne Rail Road property in Yreka into trust.

**Status:**

KT	BIA	2/16/2017	I called Hillary, and left her a message to follow up on the environmental clearance.
BIA	KT	2/22/2017	Hillary left a message that they are okay with the reports, but would like the statement that we will test for nickel if we develop.
KT	BIA	3/14/2017	I emailed Hillary and asked if an environmental clearance has been issued yet.
BIA	KT	3/15/2017	Hillary emailed and said the Archeologist is waiting to sign off until the Cultural Resource Inventory comments are incorporated into a final.
BIA	BIA	3/15/2017	I emailed Dan Hall the Regional Archeologist and said that 36CFR800a1 allows them to determine that a CE no land use change does not impact cultural resources.

**Remaining:** Once the application is deemed complete; the BIA will initiate the Fee to Trust Process per 25CFR 151 (see above).

**3. Project Title: Orleans Community Center Fee to Trust**

**Description:** Project to put the Orleans Community Center/KTHA Maintenance property into trust status.

**Status:**

KT	BIA	2/16/2016	I emailed Lorrae to check on status of FTT, and when NOD will be published.
BIA	KT	2/21/2017	Lorrae said Hillary needs a cultural report from our THPO.
KT	BIA	2/21/2017	I asked Lorrae why they need a cultural report for a CE Left a message with Hillary Renick that we typically get SHPO concurrence
KT	BIA	2/23/2017	on Fee property EA's and not CE's.

**Remaining:** BIA to complete the Fee to Trust Process per 25CFR 151 (see above).

**4. Project Title: Bunker Hill Fee to Trust**

**Description:** Project to put the Bunker Hill property into trust status.

**Status:** <No Change> BIA has sent the legal description to the surveyor and solicitor for review. Then they will then publish a NOA.

**Remaining:** BIA needs to complete the Fee to Trust Process per 25CFR 151 (see above).

**INFORMATIONAL**

1. I've been in communication with the BIA to try and expedite the environmental review process for Categorically Exempt Projects, where there is no change in land use proposed.
2. I drafted a map for a tribal member who owns property adjacent to a tribal fuels reduction project.
3. I Reviewed and commented on EDR Data Corp KTHA FTT EA project Description for HC and YR Properties.
4. Print Cemetery map for HP Cemetery District.
5. I drafted an Indian Cr. Cafe Memo to Council and Karen Derry.
6. I sent Deeds, Reports, recorded docs to Tony O'Rourke with TVCE for Karuk Family Service Center Master Plan.
7. Received my Notary Bond, and filed at the County.
8. Looked up an Allotment for a tribal member, and gave him BIA contact info.
9. Reviewed 3 KTHA Environmental Documents for Chairmans signature.
10. I've started putting together the Fee to trust Application for the KR RV Park.
11. I've started drafting a BIA Solid Waste Funding request for tearing down the old motel at the KR RV Park.
12. I've attempted to call into the last two KRAB Meeting, but there have been issues.
13. I attended the fairboard meeting on 2/21/2017.

**ACTION ITEMS**

1. **Purchase 64041 Hillside Rd., Happy Camp, CA 17-A-\*\*\***  
**Description:** Proposal to purchase a property. 3Bdrm/1Bath Singlewide. Asking \$75k. Offer \$55k.
2. **Evans Building & Excavating – Temporary Road MOA 17-A-\*\*\***



**MEMORANDUM OF AGREEMENT 17-A-0\*\*\***  
**FOR TEMPORARY PROPERTY ACCESS**

**Between**  
**Karuk Tribe**  
**And**  
**Evans Building & Excavating**

This Memorandum of Agreement (“Agreement”) is made between the Karuk Tribe (“Tribe”) and the Evans Building & Excavating (“Contractor”), doing business under California License No. 941439 together referred to as (Parties”) or (“Party”). This Memorandum of Agreement supersedes any other agreement between the Parties.

**NOW, THEREFORE, IT IS AGREED** by the parties hereto as follows:

**A. Purpose**

The purpose of this Agreement is allow Contractor to access tribal property located on Campbell Road, Yreka, CA known as Assessor’s Parcel No. 062-061-020 (“Property”) for the construction of a temporary road to an adjacent parcel (see Exhibit “1”).

This Agreement states the terms for that access, and obligates contractor to restore the property.

**B. Preservation of Rights**

This Agreement, and any terms used in any agreement arising under it, shall be so construed so as to preserve all existing rights, if any, of the parties. To that extent, the Contractor agrees not to burden Property with any possessory right, whether that be a lien, interest, encumbrance, or unlawful occupation.

**C. Communication**

Each of the respective Parties will make every possible effort to promptly notify the other of issues that may be impacting them. Once a party has been notified by the other party of matters of concern, the party shall make every possible effort to cooperatively resolve those concerns.

On occasion, conflicts may occur. If a conflict occurs, the Parties will seek resolution on an informal basis first. Each Party shall be responsible to notify appropriate persons within their respective entity regarding matters which have been identified to them. If an impasse is reached, Parties may request a meeting of the Chairpersons.

#### **D. Dispute Resolution**

The Parties agree, to the greatest extent possible, to attempt resolution of issues and concerns between them in a manner to facilitate the objectives of each. In the event that an “informal” approach to dispute resolution as described in Section “C” proves to be impracticable then the Parties agree to utilize the following approach:

- a) Each Party will submit a brief statement of dispute, in writing, to the appropriate party as designated in Section “I”.
- b) The other Party, will in turn respond within 15 working days.
- c) Then, if necessary, either party may within the next 30 days, request a face-to-face conference for the purpose of resolving outstanding issues. Each Party shall designate at least one member to participate.

In the event that the parties are unable to resolve the outstanding issues, parties may seek arbitration at their own expense.

#### **E. Responsibilities**

- a) Contractor agrees:
  - 1) Obtain necessary local, state, federal approvals for temporary road.
  - 2) To investigate Property prior to constructing the temporary road, and identify and mark the exact proposed location of the temporary access road with flagging, paint, or tape.
  - 3) To request written confirmation from Tribe of proposed temporary access location.
  - 4) To document the area within the property where the temporary road will be constructed with photos, and provide Tribe with photos prior to use and upon written confirmation of the location from the tribe.
  - 5) To return the Property to preconstruction quality prior to termination of the Agreement.

- 6) To pay liquidated damages in the amount of \$100/day for every calendar day the temporary road remains after the termination of the Agreement.
  - 7) To maintain liability insurance covering any claims that may arise from construction-related issues, physical injury, property damage or negligence.
- b) The Karuk Tribe agrees:
- 1) The Tribe grants permission to the Contractor to enter upon or across Property so as to allow the Contractor to access adjacent non-tribal property.
  - 2) Upon satisfaction of temporary road location, provide written confirmation as to the approval of the exact location to Contractor.

#### **F. Severability**

If any term or provision of this Agreement shall be held or determined to be unenforceable, the balance of this Agreement shall nevertheless continue in full force and effect and unaffected by such holding or determination. In addition, in any such event, the parties agree that it is their intention and agreement that any such term or provision which is held or determined to be unenforceable as written, shall nonetheless be enforced and binding to the fullest extent permitted by law as though such paragraph, term or provision had been written in such a manner to such an extent as to be enforceable under the circumstances.

#### **G. Effective Dates/Termination**

This agreement shall become effective upon execution by all Parties. Any party may terminate this Agreement at any time, with or without cause, by official action of the party according to the party's standard operating procedures. A copy of the approval of such action shall be provided to the other Parties, and shall become effective immediately. This agreement shall terminate September 30, 2017.

#### **H. Sovereign Immunity**

Nothing in this Agreement shall be construed as a waiver of the Tribe's sovereign immunity or confer any right or benefit, tangible or intangible, on any person or entity not a party to this Agreement.

**I. Notices**

When it becomes necessary to place a party on notice, notice becomes effective when it is in writing and is either hand delivered or by United States postage, and addressed as follows:

To Contractor:

Evans Building & Excavating  
P.O. Box 1758  
Yreka, CA 96097

To the Tribe:

Chairperson  
Karuk Tribe  
Post Office Box 1016  
Happy Camp, California 96039

**J. Indemnification**

Contractor will indemnify Tribe against any loss, liability, or cost (including reasonable attorney fees at trial and on appeal) that Tribe incurs on account of any third party claim relating to the Agreement.

IN WITNESS WHEREOF, this agreement is executed by the parties on the date first above written.

\_\_\_\_\_  
David Tyler Evans  
Evans Building & Excavating

\_\_\_\_\_  
Date

\_\_\_\_\_  
Russell Attebery, Chairman  
Karuk Tribe

\_\_\_\_\_  
Date

# Karuk Tribal TANF Program March 2017 Monthly Report

## Program Summary

### TANF

#### Work Participation Rate Report (WPR):

Currently serving **43** clients (See attachment (A)) – KTTT-Active Cases as of 3/16/2017)

WPR = **50.00%** - (See attachment (B)) – KTTT – WPR – Orleans – (1/2017)

WPR = **100.00%** - (See attachment (B)) – KTTT – WPR – Happy Camp – (1/2017)

WPR = **72.73%** - (See attachment (B)) – KTTT – WPR – Yreka - (1/2017)

WPR = **70.59%** - (See attachment (B)) - KTTT – 1/2017

### N.E.W. Program

FY2017 Budget = **\$39,154.00** Total Expended to-date = **\$ 30,027.99**

### LIAP PROGRAM

#### LIHEAP (Energy Assistance)

FY2017 Budget = **\$31,074.68** Total Expended to-date = **\$25,814.43**

#### GENERAL ASSISTANCE

FY2017 Budget = **\$110,000.00** Total Expended to-date = **\$57,947.82**

#### CSD

CY2016 Budget = **\$19,320.00** Total Expended to-date = **\$1,691.81**

#### CSD – HOMELESS Assistance

CY2016 Budget = **\$32,000.00** Total Expended to-date = **\$16,815.52**

### Council Approval Request(s)

None

- (Attachment (A)) TANF Active Cases (1/2017 Report)
- (Attachment (B)) TANF Work Participation Rate (1/2017)
- (Attachment (C)) N.E.W. Program (3/2017 Report)
- (Attachment (D)) LIAP - LIHEAP (3/2017 Expenditure Report)
- (Attachment (E)) LIAP - GA (3/2017 Expenditure Report)
- (Attachment (F)) LIAP – CSD (3/2017 Expenditure Report)  
LIAP - CSD HOMELESS Expenditure Report

## Program Report

### Executive Director's Comments:

#### Office Space –

Orleans -

#### Happy Camp –

Need to build new ADA deck and ramp at the TANF office.

Yreka –

#### Appeals, Complaints and Grievances -

None

#### TANF Father/Motherhood is Sacred Training -

On Hold

#### Activities

Because of a great interest in wrestling, Phil organized a wrestling team in Orleans. On March 11, the Orleans Wrestling team participated in their first wrestling tournament in Willow Creek, CA. Fourteen (14) children participated in the event. Of the 14, who participated, 12 received metals. 5 Gold, 5 Silver and 2 Bronze metals.

02	Orleans Wrestling Practice 4:30pm – 6:00pm	
07	Orleans Wrestling Practice 4:30pm – 6:00pm	
09	Orleans Wrestling Practice 4:30pm – 6:00pm	
11	Wrestling tournament – Willow Creek, CA	
14	Orleans Wrestling Practice 4:30pm – 6:00pm	
16	Interview with Youth Film Crew	Orleans Wrestling Practice 4:30pm – 6:00pm
18	Wrestling tournament - Eureka, CA	Orleans Wrestling Practice 4:30pm – 6:00pm
21	TANF staff Meeting	Orleans Wrestling Practice 4:30pm – 6:00pm
23	OES field trip Arcata	Orleans Wrestling Practice 4:30pm – 6:00pm
25	Wrestling tournament – McKinleyville, CA	
28	Orleans Wrestling Practice 4:30pm – 6:00pm	
30	Projects meeting	Orleans Wrestling Practice 4:30pm – 6:00pm
31	Abalone Workshop II Orleans	

#### Submitted By:

  
Lester Lee Alford, Jr.  
TANF Executive Director

**Karuk Tribal TANF Program**  
**Active Cases as of**  
**03/16/2017**

---

**Orleans TANF Office**

Total number of Child Only/Non-Needy families	1
Total number of One Parent families	3
Total number of Two Parent families	0
<b>Total number of cases is</b>	<u><u>4</u></u>

---

**Happy Camp TANF Office**

Total number of Child Only/Non-Needy families	5
Total number of One Parent families	2
Total number of Two Parent families	3
<b>Total number of cases is</b>	<u><u>10</u></u>

---

**Yreka TANF Office**

Total number of Child Only/Non-Needy families	11
Total number of One Parent families	11
Total number of Two Parent families	7
<b>Total number of cases is</b>	<u><u>29</u></u>

---

<b>Total number of Child only cases program wide is</b>	<b>17</b>
<b>Total number of 1-Parent cases program wide is</b>	<b>16</b>
<b>Total number of 2-Parent cases program wide is</b>	<b>10</b>
<b>Total number of cases program wide is</b>	<u><u><b>43</b></u></u>

**Karuk Tribal TANF Program**  
**WPR - Monthly Summary for 1 / 2017**  
**Orleans TANF Office**

**Type of Family for Work Participation**

One parent families	2
Two parent families	1
Child Only Family	1
<b>Total Cases Reported for this Period</b>	<b>4</b>

**Current Case Load by Site**

Humboldt County	6
Siskiyou County	54
<b>*Total Cases: 60</b>	

**Work Participation for All Families**

Cases that did the hours required	1
Cases required to work	2
<b>Work Participation Rate</b>	<b>50.00 %</b>
<b>2016 Work Participation Rate is 38%</b>	

**Current Case Load by Staff**

ABALLARD	4
KKING	4
LALFORD	2
LAUBREY	8
MCHARLES	16
RBAILEY	2

**Client TANF Payments**

<b>Total Payments</b>	<b>\$3,240.00</b>
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**Number of Clients Participating by Activity Type**

049 - Unsubsidized employment	0
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	0
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	1
055 - Community Service Programs	0
056 - Vocational Education Training	1
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	0
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	2



**Karuk Tribal TANF Program**  
**WPR - Monthly Summary for 1 / 2017**  
**Happy Camp TANF Office**

**Type of Family for Work Participation**

One parent families	2
Two parent families	2
Child Only Family	5
<b>Total Cases Reported for this Period</b>	<b>9</b>

**Current Case Load by Site**

Humboldt County	6
Siskiyou County	54
<u>*Total Cases: 60</u>	

**Work Participation for All Families**

Cases that did the hours required	3
Cases required to work	3
<b>Work Participation Rate</b>	<b>100.00 %</b>

2016 Work Participation Rate is 38%

**Current Case Load by Staff**

ABALLARD	4
KKING	4
LALFORD	2
LAUBREY	8
MCHARLES	16
RBAILEY	2

**Client TANF Payments**

<b>Total Payments</b>	<b>\$5,921.95</b>
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**Number of Clients Participating by Activity Type**

049 - Unsubsidized employment	0
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	0
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	0
055 - Community Service Programs	0
056 - Vocational Education Training	0
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	0
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	5

**Karuk Tribal TANF Program**  
**WPR - Monthly Summary for 1 / 2017**  
**Yreka TANF Office**

**Type of Family for Work Participation**

One parent families	7
Two parent families	5
Child Only Family	12
<b>Total Cases Reported for this Period</b>	<b>24</b>

**Current Case Load by Site**

Humboldt County	6
Siskiyou County	54
<b>*Total Cases: 60</b>	

**Work Participation for All Families**

Cases that did the hours required	8
Cases required to work	11
<b>Work Participation Rate</b>	<b>72.73 %</b>

2016 Work Participation Rate is 38%

**Current Case Load by Staff**

ABALLARD	4
KKING	4
LALFORD	2
LAUBREY	8
MCHARLES	16
RBAILEY	2

**Client TANF Payments**

<b>Total Payments</b>	<b>\$16,823.70</b>
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**Number of Clients Participating by Activity Type**

049 - Unsubsidized employment	6
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	0
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	0
055 - Community Service Programs	0
056 - Vocational Education Training	0
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	1
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	8

# Karuk Tribal TANF Program

## WPR - Monthly Summary for 1 / 2017

03/16/2017

### Type of Family for Work Participation

One parent families	11
Two parent families	9
Child Only Family	19
<b>Total Cases Reported for this Period</b>	<b>39</b>

### Current Case Load by County

Humboldt County	1
Siskiyou County	57
<b>*Total Cases: 58</b>	

### Work Participation for All Families

Cases that did the hours required	12
Cases required to work	17
<b>Work Participation Rate</b>	<b>70.59 %</b>
<b>2016 Work Participation Rate is 38%</b>	

### Current Case Load by Staff

ABALLARD	4
KKING	4
LALFORD	2
LAUBREY	8
MCHARLES	16
RBAILEY	2

### Client TANF Payments

Total Cash Assistance Payments	\$26,693.15
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### Current AOD Case Load

CHOSTLER	5
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### Number of Clients Participating by Activity Type

049 - Unsubsidized employment	6
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	0
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	1
055 - Community Service Programs	0
056 - Vocational Education Training	1
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	1
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	15

ATTACHMENT (B)

**Karuk Tribal NEW Program**  
**July 2016 - June 2017**  
*Active Cases as of 03/16/2017*

<b>PROGRAM TOTALS</b>	Total number Orleans Clients:	<b>0</b>
	Total number Happy Camp Clients:	<b>4</b>
	Total number Yreka Clients:	<b>5</b>
<b>Total number of cases program wide is</b>		<b>9</b>

<b>PROGRAM ACTIVITIES</b>	<ul style="list-style-type: none"> <li><b>0</b> - ABE/GED - Adult Basic Education/General Education Degree</li> <li><b>1</b> - OST - Occupational Skill Training</li> <li><b>4</b> - PSED - Post-Secondary Education</li> <li><b>0</b> - OJT - On the Job Training</li> <li><b>0</b> - WEX - Short-Term</li> <li><b>0</b> - WEX - Long-Term</li> <li><b>1</b> - JRT - Job Readiness Training</li> <li><b>0</b> - JS - Job Search</li> <li><b>0</b> - JDJP - Job Development &amp; Placement</li> <li><b>3</b> - JRS - Job Retention Services</li> </ul>
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<b>PROGRAM EXPENDITURE</b>	<b>2017 N.E.W. Program Grant Award Amount: \$39,154.00</b> <b>2017 Total Expenditures To-Date: \$30,027.99</b> <hr/> <b>2016 N.E.W. Program Grant Amount Remaining: \$9,126.01</b>
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# Karuk Tribe 2017 LIHEAP Expenditure Report

03/16/2017

## EXPENDITURES TO-DATE

	<u>2017 Budget</u>	<u>2017 Actual</u>	
Total 2015 LIHEAP Expended-To Date:	31,074.68	<u>\$26,563.43</u>	85 %
Total Heating Assistance Provided:	\$19,847.60	\$25,814.43	130%
Total Cooling Assistance Provided:	\$2792.10	\$0.00	0%
Total Weatherization (A/C) Assistance Provided:	\$2792.10	\$0.00	0%
Total Weatherization (Heating) Assistance Provided:	\$2792.10	\$749.00	27%
Total Crisis Assistance Provided:	\$2792.10	\$0.00	0%

Funding Remaining: \$4,511.25

## TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS

Total # of Households receiving Heating Assistance:	74
Total # of Households receiving Cooling Assistance:	0
Total # of Households receiving Weatherization (AC) Assistance:	0
Total # of Households receiving Weatherization (Heating) Assistance:	1
Total # of Households receiving Crisis Assistance:	0

## HOUSEHOLD SIZE SERVED

Household Size 1 =	28
Household Size 2 =	16
Household Size 3 =	12
Household Size 4 =	14
Household Size 5 =	6
Household Size 6 =	2

# Karuk Tribe 2017 General Assistance Expenditure Report

## EXPENDITURES TO-DATE

Total 2017 <b>General Assistance</b> Expended-To Date:	<b>\$57,947.82</b>
Total <b>Emergency Assistance</b> Assistance Provided:	<b>\$12,585.70</b>
<b>Food Assistance:</b>	<b>\$8,788.88</b>
<b>Clothing Assistance:</b>	<b>\$2,446.82</b>
<b>Shelter Assistance:</b>	<b>\$1,350.00</b>
Total <b>GAWEP</b> Assistance Provided:	
Total <b>In-Home Health</b> Assistance Provided:	<b>\$22,741.00</b>
Total <b>Burial</b> Assistance Provided:	<b>\$21,859.12</b>

## TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS

Total # of Households received <b>GA Assistance</b> Assistance:	<b>121</b>
Total # of Households received <b>Emergency Assistance</b> Assistance:	<b>58</b>
<b>Food Assistance:</b>	<b>40</b>
<b>Clothing Assistance:</b>	<b>14</b>
<b>Shelter Assistance:</b>	<b>4</b>
Total # of Households received <b>GAWEP</b> Assistance:	<b>0</b>
Total # of Households received <b>In-Home Health</b> Assistance:	<b>1</b>
Total # of Households receiving <b>Burial</b> Assistance:	<b>11</b>

## HOUSEHOLD SIZE

Household Size 1:	<b>0</b>
Household Size 2:	<b>27</b>
Household Size 3:	<b>9</b>
Household Size 4:	<b>6</b>
Household Size 5:	<b>0</b>
Household Size 6:	<b>1</b>

# Karuk Tribe 2017 CSD Expenditure Report

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## EXPENDITURES TO-DATE

Total <b>2017 CSD</b> Funding Budget:	<b>\$19,320.00</b>
Total 2017 CSD Expended-To Date:	<b>\$1,691.81</b>
Total Food Assistance Provided:	\$1,394.29
Total Clothing Assistance Provided:	\$250.00
Total Shelter Assistance Provided:	
Total Special Needs Assistance Provided:	\$47.52
Total Crisis Assistance Provided:	
Total <b>2017 CSD</b> Funding Remaining:	<b>\$17,628.19</b>

## TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS

Total # of Households receiving <b>Food</b> Assistance:	6
Total # of Households receiving <b>Clothing</b> Assistance:	1
Total # of Households receiving <b>Shelter</b> Assistance:	0
Total # of Households receiving <b>Special Needs</b> Assistance:	0
Total # of Households receiving <b>Crisis</b> Assistance:	1

**Karuk Tribe**  
**2017 CSD HOMELESS Expenditure Report**

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**EXPENDITURES TO-DATE**

<b>Total 2017 CSD HOMELESS Funding Budget:</b>	<b>\$32,000.00</b>
<b>Total 2017 CSD HOMELESS Expended-To Date:</b>	<b>\$16,815.52</b>
<b>Total Food Assistance Provided:</b>	<b>\$1,942.64</b>
<b>Total Clothing Assistance Provided:</b>	<b>\$753.11</b>
<b>Total Shelter Assistance Provided:</b>	<b>\$13,649.64</b>
<b>Total Special Needs Assistance Provided:</b>	<b>\$273.57</b>
<b>Total Crisis Assistance Provided:</b>	<b>\$196.56</b>
<hr/>	
<b>Total 2017 CSD HOMELESS Funding Remaining:</b>	<b>\$15,184.48</b>



**Emma Lee Perez – Contract Compliance Report  
For Council Meeting on March 23, 2017  
Reporting Period February 16<sup>th</sup>, 2017- March 16<sup>th</sup>, 2017**

**Consent Calendar:** See attached

**Contract Compliance Update:**

**Project Title:** Department of Community Services and Development- Homeless Assistance

**Deliverables/Line Items:**

**Salaries-**Low-Income Assistance Program Administrator (LIAP) will dedicate approximately 6 hours a week for 6 months to implement this target Initiative for Capacity Building and Homeless Services

**Other- Homeless Services**

**Essential Clothing-** LIAP Administrator will work with homeless clients to provide essential winter clothing.

**Daily Hot Meal-** A daily hot meal at the Karuk Senior Nutrition Center will be provided.

**Winter Shelter-** LIAP Administrator will work with homeless clients to provide tents and sleeping bags for the winter.

**Achieved during report period:**

*Funds will be distributed through the LIAP office. The next report is due: March 20<sup>th</sup>, 2017*

**Expenditure/ Progress Chart –**

Program	Code	Total Budget	Expenses to date	Balance	% Expended
CSD	6060-07	\$32,000	\$14,621.83	\$17,209.87	45%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
06/01/2016-05/31/2017	12	3.5	3.5	0%	Y
Progress Report Due Date	Completed?	Date Completed	Fiscal Report Due Date	Completed?	Date Completed.
03/20/2017	No		03/20/2017	No	
<b>Comments:</b>					

**Project Title:** Department of Community Services and Development

**Deliverables/Line Items:**

**Salaries and Wages-**The Karuk LIAP Administrator salary will be charged to the program at 15%.

**Education Tutoring Program/Tutoring -** The costs included in the expense line item is for support for tutoring services in the Education Program.

**Youth Winter Warmth-** The Karuk Tribe has determined winter needs for youth in low-income families.

**Youth Physical Activities-** The Karuk Tribe has determined a need for physical activities (Flag Football, Basketball and Baseball) for youth.

**Elders Community Needs –** Funds will support Elders activities; community gardens, basket weaving.

**Safety Net Services-** The Karuk Tribe has funding for safety net services to support for food vouchers, rent/shelter vouchers, emergency utility payments and emergency clothing allowances.

**Senior Nutrition Program Support-** The Karuk Tribes Senior Nutrition Program provides homebound and mobile senior citizens and their companions with one nutritious meal per day.

**Achieved during report period:**

Funds continue to support team sports, safety net services for LIHEAP program and partial wages of the LIHEAP coordinator. The next report is due: March 20<sup>th</sup>, 2017

**Expenditure/ Progress Chart –**

Program	Code	Total Budget	Expenses to date	Balance	% Expended
CSD	6063-13	\$42,000	\$3,399.46	\$38,350.54	8%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
01/01/2017-12/31/2017	12	3	10	0%	Y
Progress Report Due Date	Completed?	Date Completed	Fiscal Report Due Date	Completed?	Date Completed.
03/20/2017	No		03/20/2017	No	
<b>Comments:</b>					

**Project Title:** National Science Foundation – Language Grant

**Deliverables:** Project Goal #1: The project will bring together fluent Karuk language speakers for six meetings to which they and other members of the Karuk language community will bring audio recordings, photographs to be described and/or Karuk language materials that they would want to donate to the Karuk Language Archives.

Project Goal #2: The second goal involves archival processing of the materials created by the Karuk Tribe’s Language Program. The PI will write a finding aid to be published on the Karuk Dictionary and Texts website for the Tribe’s materials using *Describing Archives: A Content Standard* (2013), the guide book for writing archival finding aids, and the PI will write a finding aid for the Karuk language materials created and collected by the Karuk Tribe’s Language Program.

**Expenditure/ Progress Chart – separate chart required for each grant**

Program	Code	Total Budget	Expenses to date	Balance	% Expended
NSF-Language	4063-00	\$100,000	\$50,554.46	\$49,445.52	50%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed	Extension Option Y/N
06/15/2015 -11/2017	18		5	0	
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
11/30/2016	Yes	N/A		No	N/A
<b>Comments:</b>					

The Language RFP was posted and will close March 17<sup>th</sup>, 2016. If I receive responses I will present these at the Council meeting, March 23<sup>rd</sup>. ANA anticipates releasing the funding opportunity in March.

**Project Title:** Indian Community Development Block Grant (ICDBG)

**Deliverables:** To construct 4680 square foot Family Services Center.

**Expenditure/ Progress Chart – separate chart required for each grant**

Program	Code	Total Budget	Expenses to date	Balance	% Expended
ICDBG	5087	\$605,000	\$4,983	\$600,017.00	0%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed	Extension Option Y/N
10/1/2016- 9/30/2019				0	
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
11/15/2016	Yes	11/14/2016	1/30/2017	Yes	01/05/2017
<b>Comments:</b>					

**Achieved during report period:**

**ICDBG – Family Services Center**

Progress continues on the Family Service Center. Compliance and staff met with Travois and Blackwolf on March 1st to finalize aspects of the project. Geotech should be completed within the next week and Travois expects to have 50% of the Design Development drawings by mid-April. I am also working with Travois to add on to the design contract for a site plan to include a Clinic and Dental. The site plan will help with long term growth so that we can plan for the proper infrastructure in advance. LACO is finalizing their draft EA for review within the next week and then I'll present to Council for final review before LACO submits to HUD.

**Ford Family Foundation Grant:**

Compliance submitted an application to the Ford Foundation to offset some of the costs associated with the Family Services Center. The application is currently under review.

Submitted,

Emma Lee  
Contract Compliance Specialist

# Information Technology Council Report

Eric Cutright, March 16, 2017

**Pending Action Items:**

- Sole Source procurement for the Data Center Generator Repair by Peterson Cat
- Procurement for a new public file server for Orleans
- Procurement for computers, screens and mounts for the telemedicine project
- Procurement for Kaspersky Advanced Endpoint Protection Licenses

**Expenditure/ Progress Chart – IT Dept Indirect Budget March 16, 2017**

Program	Code	Total Budget	Expensed to date	Balance	% Expended
IT Systems	1020-15	\$347,888.44	\$168,466.52	\$179,421.92	48.43%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2016 to 9/30/2017	12	5.5	6.5	46%	N
Comments:					
This is the budget to maintain the IT Department and the IT resources spread throughout tribal offices. The majority of the budget goes to salaries for IT personnel.					

**IT Department On-Going Projects:**

- The project to install new telemedicine equipment in all three medical clinics is scheduled for April. The televideo units, the exam room carts, and the specialized exam cameras have all been ordered. Additional orders for computers, screens and wall-mounts will be presented to the council in the coming weeks.
- The IT department is consulting with KTHA on the phase 2 construction of the Yreka Wellness Center, for data and communication wiring.
- In an effort to provide streamlined management of our computer systems, and to improve protection against modern threats such as ransomware, I am recommending that the Karuk Tribe purchase Kaspersky Advanced Endpoint Protection to install on all of our computers. A procurement for this purchase is pending, and should be presented at the council meeting.
- The IT Department working with the Dental Department to procure and install a new digital x-ray system. The new equipment has arrived, and the control software is being tested before being deployed to the dental clinics. The testing should be complete later this month, in time for the training on the new equipment that is being scheduled for April.
- The process to convert the Karuk Electronic Dental Records (EDR) to the version managed by IHS was completed on February 28. The workflow in the Dental clinics has changed, and a few glitches in the system are being worked out. Overall, the new system is working as expected, and most of the double data entry formerly performed by dental staff has been rendered obsolete.
- In preparation for offering Dental services in Orleans, the IT department is working with dental staff to test paperless document management in the Dentrix server.

- In order to stay compliant with the broadband grants and the Karuk Tribe's phone company status, I have filed or will file the following annual reports in the months of March and April:
  - CPUC Middle Mile Facility Data Submission
  - CPUC Data Request for Broadband Deployment and Subscription Data
  - CPUC Annual Performance Bond Filing
  - CPUC Annual Competitive Local Carrier Report
  - USDA Distance Learning & Telemedicine Grant Annual Report
  - USDA Community Connect Grant Annual Report
  - FCC Form 473 Service Provider Annual Certification
  - FCC Form 477 Local Telephone Competition and Broadband Reporting
  - FCC Form 499-A Telecommunications Annual Report

**Project Title:** Áan Chúuphan Internet Service in Orleans

Áan Chúuphan Business status as of February 16:

- 9 anchor institutions are receiving complementary service through the USDA grant
- 116 active customers
- 98 customers have internet access installed
- 18 customers are awaiting radio improvements to receive service

**Expenditure/ Progress Chart – Áan Chúuphan Budget March 16, 2017**

Program	Code	Income	Expenses	Balance	% Expended
Áan Chúuphan	2661-00	\$87,837.27	\$65,277.74	\$22,559.53	74.32%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2016 to 9/30/2017	12	5.5	6.5	46%	N
<b>Comments:</b>					
This budget reflects the broadband business operations in Orleans.					

**Expenditure/ Progress Chart – USDA Community Connect Grant**

Program	Code	Total Budget	Expensed to date	Balance	% Expended
USDA RUS	2061-00	\$1,141,870.00	\$964,640.71	\$177,229.29	84.48%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/24/2011-10/24/2017	72	65	7	90%	N
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
03/31/2017	No		10/17/2017	No	
<b>Comments:</b>					
This grant funds the construction of broadband infrastructure to Orleans.					

#### Construction and Network Projects:

- Some of the customers near Shivshaneen Ln. have reported difficulty connecting to Áan Chúuphan. We have equipment ready to install a repeater in that neighborhood to improve service and connect additional subscribers. This repeater will require a solar power system. Quotes are being sought for the Solar power.
- Several clients connected to the main radio at the Orleans tower have reported connection problems, specifically high latency and trouble with sustained connections. A new radio was installed on the Orleans tower on January 30, and subscribers now report no problems.

#### Reimbursement Status:

- \$964,640.71 has been spent. \$930,428.00 has been reimbursed.
- The final reimbursement request needs to be submitted after all expenses are committed, but before November 24. The last day to make purchases on this grant is October 24, 2017.

### **Project Title:** Klamath River Rural Broadband Initiative (KRRBI)

#### Project Management Services:

- The 1<sup>st</sup> quarter progress report is due on April 10, 2017.
- The Certificate of Public Convenience and Necessity, or CPCN, issued to the Karuk Tribe to operate as a phone company in California needs to be revised to allow the Tribe to install facilities and conduct CEQA environmental reviews on non-Tribal land. Marashlian & Donahue have drafted a new tariff, which is being reviewed.
- A new budget is being drafted for review by the CPUC to address changes in the scope of KRRBI. This budget will be sent through the grant review process before coming to the council.

#### Permitting Services:

- A permit will need to be requested from CalTrans once the CEQA process is complete. We have requested policy information from CalTrans to help with permit application, and we await a response.
- A proposal was submitted on April 26, 2016 to the forestry company Green Diamond Resources (GDR) for permission to install fiber optic facilities near the Pacific coast in their private land. No response has been received yet. Attempts are being made to reach GDR for a response.
- A revised proposal to the USDA Forest Service was submitted June 2, 2016. No response has been received yet.
- An application to Humboldt County for an encroachment permit was submitted on June 10. Humboldt County acknowledged the application and has started processing.
- An application to California State Lands for a Klamath River crossing permit is being drafted.
- An application to the Northern California Joint Pole Association has been submitted and is awaiting processing.

#### Cultural Review:

- Karuk Tribe THPO is completing some additional cultural review due to changes in the project. This work is complete.
- The Yurok Tribe THPO is drafting their cultural review document.

**Environmental Review:**

- The Proponent’s Environmental Assessment (PEA) draft was submitted to the funder, the California Public Utility Commission (CPUC) on October 14. A data request was received on November 15 with extension questions and requests for more information. A response to this data request is in progress, and is waiting on the Yurok Tribe cultural documents.
- Once the lead state and federal agencies, the California Public Utility Commission and the Bureau of Indian Affairs, receive and accept the final PEA, a review of the environmental impact of the entire project will commence. A joint NEPA/CEQA document will then be prepared.

**Engineering Services:**

- The engineering firm selected for the KRRBI project is Trinity Valley Consulting Engineers (TVCE), which has partnered with the engineering firm N-Com. TVCE and N-Com conducted a survey of the route the week of October 17. Work on the initial project plans has started.
- During the engineering survey a couple of potential cost-saving alternatives were identified. These alternatives are being explored before the submission of the PEA. The primary alternative would require a lease to use a PG&E right-of-way. We have determined that PG&E will not grant us a right-of-way for an amount within our project budget.
- Wireless engineering primarily consists of distribution for the town of Orick. One location is now the preferred tower site, due to Humboldt County permitting requirements. A reasonable offer for a permanent easement on the property is being prepared.

**Expenditure/ Progress Chart – KRRBI – California Advanced Services Fund (CASF)**

<b>Program</b>	<b>Code</b>	<b>Total Budget</b>	<b>Expensed to date</b>	<b>Balance</b>	<b>% Expended</b>
KRRBI - CASF	6661-00	\$6,602,422.00	\$445,061.74	\$6,157,360.26	6.74%
<b>Term Dates</b>	<b>Total Months</b>	<b>Month # for report period</b>	<b># Months Remaining</b>	<b>% Completed.</b>	<b>Extension Option Y/N</b>
10/17/2013-10/17/2019	72	40	32	55.5%	Y
<b>Progress Report Due Date</b>	<b>Completed?</b>	<b>Date Completed.</b>	<b>Fiscal Report Due</b>	<b>Completed?</b>	<b>Date Completed.</b>
04/10/2017	No		At 25% Expended	No	
<b>Comments:</b>					
This grant expands on the Orleans Broadband Project and partners with the Yurok Tribe to provide internet service to several unserved and under-served communities in Northern Humboldt County.					

**Report Attachments:**

- Cell phone usage report for February 2017 billing period

Karuk Community Health Clinic  
 64236 Second Avenue  
 Post Office Box 316  
 Happy Camp, CA 96039  
 Phone: (530) 493-5257  
 Fax: (530) 493-5270

# Karuk Tribe



Karuk Dental Clinic  
 64236 Second Avenue  
 Post Office Box 1016  
 Happy Camp, CA 96039  
 Phone: (530) 493-2201  
 Fax: (530) 493-5364

**Administrative Office**  
 Phone: (530) 493-1600 • Fax: (530) 493-5322  
 64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Requestor:** Eric Cutright **Date:** March 1, 2017

**Dept/Program:** Information Technology **Funding Source:** FEMA

**Check One:**  Small Purchase (less than \$3,000)  Large Purchase (more than \$3,000)\*\*  
 Construction Contract  Other:   
 Independent Contractor Under \$3,000  
 Independent Contractor Over \$3,000\*\*

*\*\*Tribal Council approval is required for: all purchases exceeding \$3,000, all Agreements and all Contracts exceeding \$3,000.*

**Procurement** \_\_\_\_\_  Three quotes  Sealed Bid  Competitive Proposal

**COMPARATIVE SUMMARY** (Minimum of Three Required)

Company Name	Date	Price	Contact/Phone	Indian Y/N
Peterson Cat	1/17/2017	\$3,597.83	Dennis / 530-227-2923	N

**Name of Selected Vendor:** Peterson Cat

**Basis:**  Lowest Price  Best Qualified Vendor  
 Superior Product/Service  Delivery Service Provided  
 Based on Annual Price Comparisons  
 Sole Source Provider (MUST Attach Detailed Justification)  
 Only Qualified Local Provider Due to Geographic Disadvantage

**Comments:** This procurement is for the repair of the data center generator that failed during the severe storm on January 2, 2017. See attached sole source justification.

**\*\* REQUIRED SIGNATURES \*\***

*\*\* By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.*

Eric Cutright 3/1/17  
 Requestor Date

Laura Maxton 3-3-17  
 \*\*Chief Financial Officer Date

Qualee Pluz 3/2/17  
 \*\*Director, Administrative Programs & Compliance Date

\_\_\_\_\_  
 \*\*Director of Self Governance(MOU/MOA) or TERO (Contracts) Date

Other \_\_\_\_\_ Date



## Sole Source Justification for the repair of the Happy Camp Data Center generator by Peterson Cat in the amount of \$3,597.83

On January 2, 2017, a federal holiday, Happy Camp, CA received more than 24" of snow in less than 24 hours. The power went out in Happy Camp at 6:11 PM. At the data center in Happy Camp that runs the servers for all Karuk Tribe departments, the generator failed to start. At first the generator appeared to be out of fuel, but it was soon discovered that the generator had malfunctioned and needed repair.

When the data center is without power, most of the Karuk Tribe departments are impaired in their work. In particular, the health program relies on the health servers to provide patient care, and the entire health program was shut down while the data center was without power. I do not know how much money was lost due to the clinics being closed, but I estimate it in many thousands of dollars per day. Because of this, I acted to repair the generator as soon as possible.

The data center generator was originally installed by Peterson Cat, and Peterson has performed annual maintenance on the generator since it was installed in 2011. I contacted Peterson for a repair quote, and was given a verbal estimate of \$2200, roughly \$1100 for parts and another \$1100 for labor and travel.

I authorized the repair, and Peterson ordered the parts. The parts arrived on Tuesday, January 17. Another storm rolled in on January 18, and power was knocked out again. Peterson originally scheduled a service call to repair the generator on the following week, January 23. While the power was out on January 18, I asked them if they could expedite the repair, because I did not know when the power would come back on, and additional storms were predicted over the weekend. Peterson agreed to expedite, and dispatched a technician the next day, on January 19.

Because of the active storm systems and dense traffic on the freeway, the Peterson technician was unable to reach Happy Camp on the 19<sup>th</sup>, and stayed in Yreka overnight. He arrived the morning of the 20<sup>th</sup> and completed the Data Center generator repair.

Due to the extra hotel and travel costs, the final invoice for the repair is \$3,597.83. Because the initial verbal quote I received was below the procurement threshold, I authorized the repair without performing procurement. I ask the council to approve this repair cost after the fact.

Yootva,

Eric Cutright

**Karuk Tribe of California**  
For Internal Use Only

**PURCHASE  
REQUISITION**

**Date:** March 1, 2017

**Terms:**

**Needed by:**

**Ship Via:**

**Special Instructions:**  
See attached sole source procurement documentation.

**To:** Peterson  
P.O. Box 101775  
Pasadena, CA 91189-1775

**Ship To:**

Quantity Ordered	Description	Unit Price	Total
1	Oxygen Sensor	\$581.71	\$581.71
1	Signal Conditioner	\$129.08	\$129.08
1	Diode Splice Kit	\$20.43	\$20.43
1	Actuator/Governor	\$360.49	\$360.49
1	Industrial Field Labor	\$808.50	\$808.50
1	Travel	\$1,787.50	\$1,787.50
1	Hotel	\$154.55	\$154.55
1	Freight	\$215.17	\$215.17
1	Labor Discount	-\$640.00	-\$640.00
1	Environmental Fee	\$77.88	\$77.88
1	Supplies	\$102.52	\$102.52
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Accounting Data		
Fund Number	Amount	Approvals
FEMA Disaster 2017	\$3,597.83	

**ATTENTION VENDORS:**  
THIS IS NOT A PURCHASE ORDER, THIS IS AN INTERNAL FISCAL DOCUMENT. IT DOES NOT CREATE ANY FINANCIAL AUTHORIZATION FOR PURCHASES.

\_\_\_\_\_  
**Signature of Individual Requesting P.O.**

FEB 07 2016



**INVOICE**

For Questions Concerning  
This Invoice, Call Credit  
Dept. 1-855-204-9817

Remit To:  
Peterson  
P.O. Box 101775  
Pasadena, CA 91189-1775

**SOLD TO**

KARUK TRIBE OF CALIFORNIA  
PO BOX 1016  
HAPPY CAMP CA 96039

**SHIP TO**

KARUK TRIBE  
63735 HIGHWAY 96  
HAPPY CAMP, CA 96039

INVOICE NUMBER	INVOICE DATE	CUSTOMER NO.		CUSTOMER ORDER NUMBER		STORE	DIV	SALESMAN	TERMS	PAGE
SW270043487	01-31-17	3589500				27	E	26	2	1
WORK ORDER	DOC. DATE	PC	LC	MC	SHIP VIA				INV SEQ NO.	
2735075	01-10-17	10	10	10					7480663	
MAKE	MODEL	SERIAL NUMBER			EQUIPMENT NUMBER	METER READING		MACH ID NO.		
AA	G130LG2	*OLY00000AGXC00582*			DATA CTR	323.0		NE10447		
QTY.	ITEM	N/R		DESCRIPTION		UNIT PRICE		EXTENSION		

KARUK TRIBE OF CALIFORNIA - IT BUILDING  
LOCATED AT:  
63735 HIGHWAY 96  
HAPPY CAMP, CA 96039  
SITE CONTACT: ERIC CUTRIGHT 530 493 1604

\*\*\*\*\*  
CAT MODEL: G130LG2 SERIAL: 0GXC00582  
\*\*\*\*\*

**TROUBLESHOOT ENGINE**

**CUSTOMER COMPLAINT:**  
REPAIR FOR GENERATOR WON'T START  
**REPAIR PROCESS COMMENTS:**  
1-19-17 LOAD UP PARTS AND DRIVE TO YREKA. TOOK A LONG TIME TO GET THERE DUE TO TRAFFIC.  
1-20-17 DRIVE FROM YREKA TO HAPPY CAMP. HOOK UP SERVICE TOOL AND FOUND ACTIVE THROTTLE STUCK EVENT. TROUBLESHOOT USING TIBU0073 AND FOUND BUTTERFLY VALVE ON BOSH THROTTLE BODY IS STUCK CLOSED. REMOVED AND REPLACED THROTTLE BODY AND THROTTLE SIGNAL CONDITIONER. PERFORMED UPDATE TIBU0091 ALSO. INSTALLED RESISTOR TO WIRE 14 OF GOVERNOR DRIVER MODULE. RAN ENGINE AND IT RAN GREAT. SET DATE AND TIME ON BOTH TRANSFER SWITCHES. PERFORMED LOADED TRANSFER TEST AND IT WAS SUCCESSFUL.

1	10000-38897	OXYGEN SENSOR	N	581.71	581.71
1	10000-41031	SIGNAL CONDITIONER	N	129.08	129.08

ALL NEW CATERPILLAR PARTS UTILIZED IN THIS REPAIR SERVICE ARE COVERED BY THE STANDARD CATERPILLAR WARRANTY TO BE FREE OF DEFECTS FOR A PERIOD OF TWELVE (12) MONTHS. LABOR PERFORMED BY US IS WARRANTED FOR 90 DAYS. NO OTHER WARRANTIES ARE EXPRESSED OR IMPLIED. THIS WARRANTY IS LIMITED TO THE PROVISION AND INSTALLATION OF PARTS AND EXPRESSLY EXCLUDES ALL CLAIMS FOR OTHER ECONOMIC LOSS OR CONSEQUENTIAL DAMAGE.

TERMS ON APPROVED CHARGE ACCOUNTS: NET 10th PROXIMO 1.5% PER MONTH FINANCE CHARGE THEREAFTER.

**PAY THIS AMOUNT**

CONT'D

**AMOUNT CREDITED**

INCLUDE INVOICE NUMBER ON REMITTANCE.

IT IS AGREED BY AND BETWEEN THE CUSTOMER AND PETERSON THAT ALL DISPUTES AND MATTERS WHATSOEVER ARISING UNDER, IN CONNECTION, OR INCIDENT TO THIS AGREEMENT SHALL BE LITIGATED, IF AT ALL, IN AND BEFORE A COURT LOCATED IN THE STATE OF CALIFORNIA, U.S.A., TO THE EXCLUSION OF THE COURTS OF ANY OTHER STATE OR COUNTRY.

**Customer Original**



**INVOICE**

For Questions Concerning  
This Invoice, Call Credit  
Dept. 1-855-204-9817

Remit To:  
Peterson  
P.O. Box 101775  
Pasadena, CA 91189-1775

**SOLD TO**

KARUK TRIBE OF CALIFORNIA  
PO BOX 1016  
HAPPY CAMP CA 96039

**SHIP TO**

KARUK TRIBE  
63735 HIGHWAY 96  
HAPPY CAMP, CA 96039

INVOICE NUMBER	INVOICE DATE	CUSTOMER NO.	CUSTOMER ORDER NUMBER	STORE	DIV	SALESMAN	TERMS	PAGE
SW270043487	01-31-17	3589500		27	E	26	2	2
WORK ORDER	DOC. DATE	PC	LC	MC	SHIP VIA			INV SEQ NO.
2735075	01-10-17	10	10	10				7480663
MAKE	MODEL	SERIAL NUMBER		EQUIPMENT NUMBER	METER READING		MACH ID NO.	
AA	G130LG2	*OLY00000AGXC00582*		DATA CTR	323.0		NE10447	
QTY.	ITEM	N/R	DESCRIPTION		UNIT PRICE		EXTENSION	

1	10000-78583		DIODE SPLICE KIT N		20.43		20.43		
1	924-535		ACTUATOR/GOVERNOR N		360.49		360.49		
			TOTAL PARTS	SEG. 01			1091.71 *		
			INDUSTRIAL FLD TRAVEL LABOR-RE				808.50		
							1787.50		
			TOTAL LABOR	SEG. 01			2596.00 *		
1.00			HOTEL				154.55		
1.00			FREIGHT-IN 0-PTS				215.17		
1.00			LABOR DISCOUNT				640.00 -		
			TOTAL MISC CHGS	SEG. 01			270.28 -*		
			SEGMENT 01 TOTAL				3417.43 T		
							ENVIRON FEE		77.88 T
							SUPPLIES		102.52 T
MANAGE YOUR ACCOUNT ONLINE WITH ELECTRONIC INVOICING !									

ALL NEW CATERPILLAR PARTS UTILIZED IN THIS REPAIR SERVICE ARE COVERED BY THE STANDARD CATERPILLAR WARRANTY TO BE FREE OF DEFECTS FOR A PERIOD OF TWELVE (12) MONTHS. LABOR PERFORMED BY US IS WARRANTED FOR 90 DAYS. NO OTHER WARRANTIES ARE EXPRESSED OR IMPLIED. THIS WARRANTY IS LIMITED TO THE PROVISION AND INSTALLATION OF PARTS AND EXPRESSLY EXCLUDES ALL CLAIMS FOR OTHER ECONOMIC LOSS OR CONSEQUENTIAL DAMAGE.

TERMS ON APPROVED CHARGE ACCOUNTS: NET 10th PROXIMO 1.5% PER MONTH FINANCE CHARGE THEREAFTER.

PAY THIS AMOUNT	CONT'D
AMOUNT CREDITED	
INCLUDE INVOICE NUMBER ON REMITTANCE.	

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**Customer Original**



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63735 HIGHWAY 96  
HAPPY CAMP, CA 96039

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WORK ORDER	DOC. DATE	PC	LC	MC	SHIP VIA		INV SEQ NO.			
2735075	01-10-17	10	10	10			7480663			
MAKE	MODEL	SERIAL NUMBER		EQUIPMENT NUMBER	METER READING		MACH ID NO.			
AA	G130LG2	*OLY00000AGXC00582*		DATA CTR	323.0		NE10447			
QTY.	ITEM	N/R	DESCRIPTION		UNIT PRICE		EXTENSION			

RECEIVE YOUR INVOICES AND STATEMENTS VIA EMAIL AND  
ACCESS THEM ONLINE AT ANY TIME, BY REGISTERING AT  
[WWW.PETERSONCAT.COM/ELECTRONIC-INVOICING](http://WWW.PETERSONCAT.COM/ELECTRONIC-INVOICING)

NET 30 DAYS

ALL NEW CATERPILLAR PARTS UTILIZED IN THIS REPAIR SERVICE ARE COVERED BY THE STANDARD CATERPILLAR WARRANTY TO BE FREE OF DEFECTS FOR A PERIOD OF TWELVE (12) MONTHS. LABOR PERFORMED BY US IS WARRANTED FOR 90 DAYS. NO OTHER WARRANTIES ARE EXPRESSED OR IMPLIED. THIS WARRANTY IS LIMITED TO THE PROVISION AND INSTALLATION OF PARTS AND EXPRESSLY EXCLUDES ALL CLAIMS FOR OTHER ECONOMIC LOSS OR CONSEQUENTIAL DAMAGE.

<b>PAY THIS AMOUNT</b>	3597.83
<b>AMOUNT CREDITED</b>	

TERMS ON APPROVED CHARGE ACCOUNTS: NET 10th PROXIMO 1.5% PER MONTH FINANCE CHARGE THEREAFTER.

**INCLUDE INVOICE NUMBER ON REMITTANCE.**

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**Customer Original**

**Karuk Community Health Clinic**  
 64236 Second Avenue  
 Post Office Box 316  
 Happy Camp, CA 96039  
 Phone: (530) 493-5257  
 Fax: (530) 493-5270



**Karuk Dental Clinic**  
 64236 Second Avenue  
 Post Office Box 1016  
 Happy Camp, CA 96039  
 Phone: (530) 493-2201  
 Fax: (530) 493-5364

**Administrative Office**  
 Phone: (530) 493-1600 • Fax: (530) 493-5322  
 64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Requestor:** Eric Cutright **Date:** 3/16/2017

**Dept/Program:** Health Program **Funding Source:** USDA DLT

**Check One:**  Small Purchase (less than \$3,000)  Large Purchase (more than \$3,000)\*\*  
 Construction Contract  Other:   
 Independent Contractor Under \$3,000  
 Independent Contractor Over \$3,000\*\*

**\*\*Tribal Council approval is required for: all purchases exceeding \$3,000, all Agreements and all Contracts exceeding \$3,000.**

**Procurement** \_\_\_\_\_  Three quotes  Sealed Bid  Competitive Proposal

COMPARATIVE SUMMARY (Minimum of Three Required)				
Company Name	Date	Price	Contact/Phone	Indian Y/N
Zones, Inc.	3/16/2017	\$ 8,614.62	Erik / 253.205.3892	N
GovConnection, Inc.	3/15/2017	\$ 9,851.29	Matt / 800.800.0019 x75003	N
PCM Business Direct	3/15/2017	\$ 9,884.43	Mark / 866.310.4080	N
CDW Government, Inc.	3/15/2017	\$ 10,292.00	Charlie / 877.325.5320	N

**Name of Selected Vendor:** Zones, Inc.

**Basis:**  Lowest Price  Best Qualified Vendor  
 Superior Product/Service  Delivery Service Provided  
 Based on Annual Price Comparisons  
 Sole Source Provider (MUST Attach Detailed Justification)  
 Only Qualified Local Provider Due to Geographic Disadvantage

**Comments:** This procurement is for the purchase of computers and screens to go in the health clinics as part of the Karuk Telemedicine project.

**\*\* REQUIRED SIGNATURES \*\***

*\*\* By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.*

Requestor \_\_\_\_\_ Date \_\_\_\_\_

\*\*Chief Financial Officer \_\_\_\_\_ Date \_\_\_\_\_

\*\*Director, Administrative Programs & Compliance \_\_\_\_\_ Date \_\_\_\_\_

\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts) \_\_\_\_\_ Date \_\_\_\_\_

Other \_\_\_\_\_ Date \_\_\_\_\_

**Karuk Tribe of California**  
For Internal Use Only

**PURCHASE  
REQUISITION**

<b>Date:</b> March 16, 2017	<b>Needed by:</b>	<b>Special Instructions:</b> See attached procurement documentation
<b>Terms:</b>	<b>Ship Via:</b>	

**To:** \_\_\_\_\_ Zones, Inc.                      **Ship To:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Quantity Ordered	Description	Unit Price	Total
1	LG 27MC37HQ-B 27" Screen	\$189.20	\$189.20
3	Lenovo ThinkCentre M900	\$962.00	\$2,886.00
6	Ergotron TM Tilting Wall Mount	\$98.49	\$590.94
4	Samsung DC32E-M 32" Screen	\$406.81	\$1,627.24
2	Samsung DC40E 40" Screen	\$607.16	\$1,214.32
2	Samsung UE46D 46" Screen	\$866.74	\$1,733.48
5	CA E-WASTE RECYCLING FEE 15" TO 34.9"	\$6.00	\$30.00
4	CA E-WASTE RECYCLING FEE 35" OR MORE	\$7.00	\$28.00
1	Shipping	\$315.44	\$315.44
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Accounting Data		
Fund Number	Amount	Approvals
Total (breakout below)	\$8,614.62	
USDA RUS – DLT Grant 2061-01-7506.00	\$5,699.84	
DLT Grant Match 3060-00-7502.00	\$2,914.78	

**ATTENTION VENDORS:**  
THIS IS NOT A PURCHASE ORDER, THIS IS AN INTERNAL FISCAL DOCUMENT. IT DOES NOT CREATE ANY FINANCIAL AUTHORIZATION FOR PURCHASES.

\_\_\_\_\_  
**Signature of Individual Requesting P.O.**

# ZONES™

3/16/2017

**Bill To:**  
**KARUK TRIBE A/P**  
**PO BOX 1016**  
**HAPPY CAMP,CA 96039**  
**Phone : (530) 493-1600**

**Ship To:**  
**MULTIPLE DESTINATIONS**

**Account # 0056979248**  
**Quote : K0628133**  
**PO# : Telemed Grant Eq**

Software prices subject to change

Hardware quotes are valid for 7 business days

Memory Prices are valid for 24 hours only, call for verification

**REMIT PAYMENT TO:**  
**ZONES INC**  
**PO Box 34740**  
**Seattle WA 98124-1740**

**PLEASE SEND PURCHASE**  
**ORDERS DIRECTLY TO YOUR**  
**ZONES INC ACCOUNT EXECUTIVE**  
**VIA FAX OR EMAIL**

**Erik Brody**  
**Account Executive**  
**Phone:(253) 205-3892**  
**Fax:(253) 205-2892**

Email:Erik.Brody@zones.com

Item #	Qty.	Mfr. Name	Description	Manufacturers Part #	Unit Price	Total
			JOSHUA HILLMAN KARUK TRIBE A/P HAPPY CAMP			
A 00344271	1.00		CA ELECTRONIC WASTE RECYCLING FEE 15 TO 34.9 INCH	A 00344271	6.00	6.00
002718668-NEW	1.00	LG ELECTRONICS U.S.A., INC.	LG 27MC37HQ-B 27in 1920x1080 IPS Glass VGA/HDMI LED Monitor - 1000 to 1 Contrast (5M to 1 DFC) - 200 cd/m2 - 100x100mm VESA - 3 Year Warranty	27MC37HQ-B	189.20	189.20
003509486-NEW	3.00	LENOVO INC.	Lenovo ThinkCentre M900 10FM - Tiny desktop - 1 x Core i7 6700T / 2.8 GHz - RAM 8 GB - SSD 256 GB - TCG Opal Encryption - HD Graphics 530 - GigE - WLAN 802.11a/b/g/n/ac, Bluetooth 4.1 - Win 7 Pro 64-bit (includes Win 10 Pro 64-bit License) - vPro - monitor none - TopSeller	10FM0021US	962.00	2,886.00
001822891-NEW	6.00	ERGOTRON INC.	Ergotron TM Tilting Wall Mount - Mounting kit (wall plate, fasteners, 2 brackets) for LCD / plasma panel - aluminum, steel - silver - screen size: from 32" - wall-mountable	61-143-003	98.49	590.94
			JOSHUA HILLMAN KARUK TRIBE A/P HAPPY CAMP			
A 00344271	4.00		CA ELECTRONIC WASTE RECYCLING FEE 15 TO 34.9 INCH	A 00344271	6.00	24.00
A 00344272	4.00		CA ELECTRONIC WASTE RECYCLING FEE 35IN OR MORE	A 00344272	7.00	28.00
003681693-NEW	4.00	SAMSUNG ELECTRONICS AMERICA	Samsung DC32E-M 32in 1920x1080 LED Commercial Display - 24x7 Rated - w/ Built in MagicInfo Lite - 400 cd/m2 - 200x200 VESA - 3 Year Warranty - Landscape / Portrait Orientation - HDMI / DVI / VGA / USB / RJ-45 / RS-232 / Built in Speakers	DC32E-M	406.81	1,627.24

**ZONES INC**  
**1102 15th Street S.W. Suite 102**  
**Auburn, USA 98001**  
**Phone: (800) 419-9663**



**CERTIFIED**  
as an NMBC  
**MINORITY BUSINESS**  
**ENTERPRISE**  
by the NMSDC

**Shipping Terms:** For all shipments, Zones will arrange for shipping to the customer's destination; however, such costs are the responsibility of the customer. For shipments made during the seven calendar days preceding the end of each calendar quarter, title and risk of loss will pass to the customer upon delivery by Zones to the carrier. For all orders shipped within this seven day period, Zones will obtain third-party insurance at its own expense and will assist the customer in filing any claims with the insurance company arising from loss or damage to the shipment during transit. Prices are quoted by volume, and are subject to change without notice. Products sold by Zones are third party products and are subject to the warranties and representations of the applicable manufacturers.  
**RETURNS:** No returns will be accepted without a Return Authorization (RA) Number, requested within 14 days from the invoice date. Software licensing and special-order products are non-returnable. Other products are subject to manufacturer return policies and restrictions. Additional Terms and Conditions apply and are available on our website.

**WE APPRECIATE THIS OPPORTUNITY TO EARN YOUR BUSINESS, AND LOOK FORWARD TO SERVING YOU SOON! THANK YOU!**



# ZONES™

3/16/2017

**Bill To:**  
**KARUK TRIBE A/P**  
**PO BOX 1016**  
**HAPPY CAMP,CA 96039**  
**Phone : (530) 493-1600**

**Ship To:**  
**MULTIPLE DESTINATIONS**

**Account # 0056979248**  
**Quote : K0628133**  
**PO# : Telemed Grant Eq**

Software prices subject to change

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Memory Prices are valid for 24 hours only, call for verification

**REMIT PAYMENT TO:**  
**ZONES INC**  
**PO Box 34740**  
**Seattle WA 98124-1740**

**PLEASE SEND PURCHASE**  
**ORDERS DIRECTLY TO YOUR**  
**ZONES INC ACCOUNT EXECUTIVE**  
**VIA FAX OR EMAIL**

**Erik Brody**  
**Account Executive**  
**Phone:(253) 205-3892**  
**Fax:(253) 205-2892**

Email:Erik.Brody@zones.com

Item #	Qty.	Mfr. Name	Description	Manufacturers Part #	Unit Price	Total
003625606-NEW	2.00	SAMSUNG ELECTRONICS AMERICA	Samsung DC40E 40in 1920x1080 LED Commercial Display - 16x7 Rated - w/ Built in MagicInfo Lite - 350 cd/m2 - 200x200 VESA - 3 Year Warranty - Landscape / Portrait Orientation - HDMI / DVI / VGA / USB / RJ-45 / RS-232 / Built in Speakers / Built in Tuner	DC40E	607.16	1,214.32
001846295-NEW	2.00	SAMSUNG ELECTRONICS AMERICA	Samsung UE46D 46in 1920x1080 LED Commercial Display - 16x7 Rated - w/ MagicInfo S2 Media Player / SoC / WiFi / Slim Bezel Ideal For Video Wall - 450cd/m2 - 400x400 VESA - 3 Year Warranty - Landscape / Portrait Orientation - Display Port - HDMI / VGA / DVI / USB / SD / RS232 / RJ45	UE46D	866.74	1,733.48
			Monitors over 32in are required to ship freight, there are too many issues of mishandling and damages if we ship FedEx ground.  Discounted freight and ground for Karuk Tribe  Additional discounts may be available depending on projects your organization is working on with these manufacturers involved; Samsung, Lenovo, Ergotron.  Thank you!			

**ZONES INC**  
**1102 15th Street S.W. Suite 102**  
**Auburn, USA 98001**  
**Phone: (800) 419-9663**



**CERTIFIED**  
as an NMBC  
**MINORITY BUSINESS**  
**ENTERPRISE**  
by the NMSDC

**Shipping Terms:** For all shipments, Zones will arrange for shipping to the customer's destination; however, such costs are the responsibility of the customer. For shipments made during the seven calendar days preceding the end of each calendar quarter, title and risk of loss will pass to the customer upon delivery by Zones to the carrier. For all orders shipped within this seven day period, Zones will obtain third-party insurance at its own expense and will assist the customer in filing any claims with the insurance company arising from loss or damage to the shipment during transit. Prices are quoted by volume, and are subject to change without notice. Products sold by Zones are third party products and are subject to the warranties and representations of the applicable manufacturers.  
**RETURNS:** No returns will be accepted without a Return Authorization (RA) Number, requested within 14 days from the invoice date. Software licensing and special-order products are non-returnable. Other products are subject to manufacturer return policies and restrictions. Additional Terms and Conditions apply and are available on our website.

**WE APPRECIATE THIS OPPORTUNITY TO EARN YOUR BUSINESS, AND LOOK FORWARD TO SERVING YOU SOON! THANK YOU!**

# ZONES™

3/16/2017

**Bill To:**  
KARUK TRIBE A/P  
PO BOX 1016  
HAPPY CAMP,CA 96039  
Phone : (530) 493-1600

**Ship To:**  
MULTIPLE DESTINATIONS

**Account # 0056979248**  
**Quote : K0628133**  
**PO# : Telemed Grant Eq**

Software prices subject to change

Hardware quotes are valid for 7 business days

Memory Prices are valid for 24 hours only, call for verification

**REMIT PAYMENT TO:**  
ZONES INC  
PO Box 34740  
Seattle WA 98124-1740

**PLEASE SEND PURCHASE  
ORDERS DIRECTLY TO YOUR  
ZONES INC ACCOUNT EXECUTIVE  
VIA FAX OR EMAIL**

**Erik Brody**  
**Account Executive**  
**Phone:(253) 205-3892**  
**Fax:(253) 205-2892**

Email:Erik.Brody@zones.com

Item #	Qty.	Mfr. Name	Description	Manufacturers Part #	Unit Price	Total
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ASK US ABOUT

Installation Services

On-site Technical Services and Hourly Service Rates

Remote Help Desk and Remote Network OS Support

Visit us on the web: <http://www.zones.com>

**Sub-Total: \$8,299.18**

Estimated Sales Tax: \$0.00

Shipping: \$315.44

**Grand Total: \$8,614.62**

24 Mo. \$1 Out lease for 432.28 per month

36 Mo. \$1 Out lease for 309.70 per month

Please Note: Lease Amounts Exclude Tax

**ZONES INC**  
1102 15th Street S.W. Suite 102  
Auburn, USA 98001  
Phone: (800) 419-9663



**CERTIFIED**  
as an NMBC  
**MINORITY BUSINESS**  
**ENTERPRISE**  
by the NMSDC

**Shipping Terms:** For all shipments, Zones will arrange for shipping to the customer's destination; however, such costs are the responsibility of the customer. For shipments made during the seven calendar days preceding the end of each calendar quarter, title and risk of loss will pass to the customer upon delivery by Zones to the carrier. For all orders shipped within this seven day period, Zones will obtain third-party insurance at its own expense and will assist the customer in filing any claims with the insurance company arising from loss or damage to the shipment during transit. Prices are quoted by volume, and are subject to change without notice. Products sold by Zones are third party products and are subject to the warranties and representations of the applicable manufacturers.  
**RETURNS:** No returns will be accepted without a Return Authorization (RA) Number, requested within 14 days from the invoice date. Software licensing and special-order products are non-returnable. Other products are subject to manufacturer return policies and restrictions. Additional Terms and Conditions apply and are available on our website.

**WE APPRECIATE THIS OPPORTUNITY TO EARN YOUR BUSINESS, AND LOOK FORWARD TO SERVING YOU SOON! THANK YOU!**



**ORDERING INFORMATION**  
**GovConnection, Inc. DBA Connection**  
**GSA Schedule #: GS-35F-0750P**  
**Contract Expiration: 17 August 2019**

**\*\*\*Special shipping/delivery terms such as expedited, heavyweight shipments, inside delivery, and delivery to APO/FPO addresses must be negotiated in advance. Please contact your GovConnection Account Manager for possible optional shipping methods and to get a quote.\*\*\***

**Ordering Address**  
GovConnection, Inc.  
7503 Standish Place  
Rockville, MD 20855

**Remittance Address**  
GovConnection, Inc.  
Box 536477  
Pittsburgh, PA 15253-5906

*Please reference the Contract # on all purchase orders.*

**TERMS & CONDITIONS**

Payment Terms:	NET 30 (subject to approved credit)
Fob Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
Delivery Time:	1-30 DAYS ARO
FEIN:	52-1837891
DUNS Number:	80-967-8782
CEC:	80-068888K
Cage Code:	0GTJ3
Business Size:	LARGE

*WARRANTY: Manufacturer's Standard Commercial Warranty*

*Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our GSA Contract # GS-35F-0750P. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.*

**\*\*\*NOTE: --- Open Market Items are also known as incidental items, non contract items, non-Schedule items and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f). \*\*\***

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one:

<https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

<b>Please forward your Contract to: <a href="mailto:FEDORDERS@connection.com">FEDORDERS@connection.com</a></b>
<b>QUESTIONS: Call 800-800-0019</b>
<b>FAX: 301-340-7402</b>

# SALES QUOTE

GovConnection, Inc.  
7503 Standish Place  
Rockville, MD 20855

**Account Executive:** Matthew Denny  
**Phone:** (800) 800-0019 ext. 75003  
**Fax:** (603) 683-0910  
**Email:** matthew.denny@connection.com

**# 24312471.01**

PLEASE REFER TO THE ABOVE  
QUOTE # WHEN ORDERING

**Date:** 3/15/2017  
**Valid Through:** 3/31/2017  
**Account #:**

**Account Manager:**  
**Phone:**  
**Fax:**  
**Email:**

**Customer Contact:** Joshua Hillman  
**Email:** jhillman@karuk.us

**Phone:** (530) 493-1600 x2051  
**Fax:** (530) 493-5322

QUOTE PROVIDED TO:	SHIP TO:
AB#: 118071 <b>KARUK TRIBE</b> ACCOUNTS PAYABLE PO BOX 1016 HAPPY CAMP, CA 96039  (530) 493-1600	AB#: 4551156 <b>KARUK TRIBE OF CALIFORNIA</b> 64236 SECOND AVE HAPPY CAMP ADMINISTRATION HAPPY CAMP, CA 96039  (916) 493-5305

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
1-30 Days A/R/O	Destination	Heavy Weight Ground	316.00 lbs	NET 30	GS-35F-0750P

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our GSA Contract # GS-35F-0750P. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.\*\*\*NOTE: --- Open Market Items are also known as incidental items, non contract items, non-Schedule items and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f). \*\*\*

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	1	18509948	27MC37HQ-B	27" MC37HQ-B Full HD LED-LCD Monitor, Black LG Electronics This line is quoted as OPEN MARKET	LG Electronics	\$ 185.94	\$ 185.94
1	1	Fee: 12		State Environmental Fee		\$ 6.00	\$ 6.00
2	3	31030069	10FM001BUS	TopSeller ThinkCentre M900 Tiny Core i7-6700T 2.8GHz / 8GB / 256GB SSD OPAL / Ext.DVD / GbE / ac / BT / W7P64-W10P Lenovo Commercial Systems This line is quoted as OPEN MARKET	Lenovo Commercial Systems	\$ 968.41	\$ 2,905.23
3	6	17038363	61-143-003	TM Tilting Wall Mount Ergotron This line is quoted as OPEN MARKET	Ergotron	\$ 95.13	\$ 570.78
4	4	Fee: 12		State Environmental Fee		\$ 6.00	\$ 24.00
4	4	31657030	DC32E-M	32" Commercial LED LCD Display - TAA; Contrast Ratio: 5000:1; Response Time: 8ms; Brightness: 400nit; Display Resolution: 1920x1080 (16:9); Viewing Angle: 178:178; Input: D-SUB, DVI-D, HDMI1, HDMI2, CVBS, Stereo Mini Jack, RGB / DVI / HDMI / AV / COMPONENT Audio (Common), USB 2.0 x 1; Pixel Pitch: 0.12125(H) x 0.36375(V); Special Features: Super Clear Coating, Temperature Sensor, Pivot Display, Button Lock, Clock Battery(168hrs Clock Keeping), Built in Speaker(10W x 1), Auto Source Switching & Recovery, RS2 SAMSUNG ELECTRONICS - SIN:132-8 COO:MX This line is quoted as On GSA Contract	SAMSUNG ELECTRONICS	\$ 393.04	\$ 1,572.16

# SALES QUOTE

GovConnection, Inc.  
7503 Standish Place  
Rockville, MD 20855

**Account Executive:** Matthew Denny  
**Phone:** (800) 800-0019 ext. 75003  
**Fax:** (603) 683-0910  
**Email:** matthew.denny@connection.com

**# 24312471.01**

PLEASE REFER TO THE ABOVE  
QUOTE # WHEN ORDERING

**Date:** 3/15/2017  
**Valid Through:** 3/31/2017  
**Account #:**

**Account Manager:**  
**Phone:**  
**Fax:**  
**Email:**

**Customer Contact:** Joshua Hillman  
**Email:** jhillman@karuk.us

**Phone:** (530) 493-1600 x2051  
**Fax:** (530) 493-5322

QUOTE PROVIDED TO:	SHIP TO:
AB#: 118071 <b>KARUK TRIBE</b> ACCOUNTS PAYABLE PO BOX 1016 HAPPY CAMP, CA 96039  (530) 493-1600	AB#: 4551156 <b>KARUK TRIBE OF CALIFORNIA</b> 64236 SECOND AVE HAPPY CAMP ADMINISTRATION HAPPY CAMP, CA 96039  (916) 493-5305

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
1-30 Days A/R/O	Destination	Heavy Weight Ground	316.00 lbs	NET 30	GS-35F-0750P

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our GSA Contract # GS-35F-0750P. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.\*\*\*NOTE: --- Open Market Items are also known as incidental items, non contract items, non-Schedule items and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f). \*\*\*

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
5	2	31643658	DC40E	40" LED LCD Commercial Display - TAA; Contrast Ratio: 5,000:1; Response Time: 8ms; Brightness: 350nit; Display Resolution: 1920 x 1080 (16:9); Viewing Angle: 178 / 178; Input: Analog D-SUB, DVI-D, HDMI1, HDMI2, CVBS, Stereo Mini Jack; Pixel Pitch: 0.15375(H) x 0.46125(V); Warranty: 3 years SAMSUNG ELECTRONICS - SIN:132-8 COO:MX This line is quoted as On GSA Contract	SAMSUNG ELECTRONICS	\$ 597.28	\$ 1,194.56
5	2	Fee: 13		State Environmental Fee		\$ 7.00	\$ 14.00
6	2	Fee: 13		State Environmental Fee		\$ 7.00	\$ 14.00
6	2	17338067	UE46D	46" Ultra Slim Bezel LED LCD Commercial Display - TAA; Contrast Ratio: 4000:1; Response Time: 8ms; Brightness: 450 nits; Display Resolution: 1920 1080 (16:9); Viewing Angle: 178 / 178 ; Input: VGA D-SUB, DVI-D, Display Port 1.2, HDMI, Component / Composite; Pixel Pitch: 0.15375(H) X 0.46125(V); Special Features LED Slim Video wall,WiFi Module Embedded, SD Card Slot, Super Clear Coating, Temperature Sensor, Pivot Display, Clock Battery(80hrs Clock Keeping), Built in Speaker (10W x 2ch)Magic Clone(to U SAMSUNG ELECTRONICS - SIN:132-8 COO:MX This line is quoted as On GSA Contract	SAMSUNG ELECTRONICS	\$ 1,682.31	\$ 3,364.62
<b>Subtotal</b>						<b>\$</b>	<b>9,851.29</b>
<b>Fee</b>						<b>\$</b>	<b>0.00</b>
<b>Shipping and Handling</b>						<b>\$</b>	<b>0.00</b>
<b>Tax</b>							<b>Exempt!</b>
<b>Total</b>						<b>\$</b>	<b>9,851.29</b>

Dear Josh Hillman,

Good news. The quote you requested is ready. Please log in to your Business Direct account to review it now.

**Quote Details**

Quote Number: 48959473608  
 Quote Label:  
 Status: Pending Approval from Buyer  
 Quote is valid until: 04/14/2017\*  
 Company Name: KARUK TRIBE OF CALIFORNIA  
 Customer #: 165559303  
 Requested by: Josh Hillman

**Billing Address**




KARUK TRIBE OF CALIFORNIA  
 PO BOX 1016 , ACCOUNTS PAYABLE ,  
 HAPPY CAMP , CA 96039  
 Phone Number: 530- 493-5305

**Shipping Address**

Karuk Tribe of California  
 Josh Hillman  
 64236 2ND AVE,  
 HAPPY CAMP, CA 96039  
 Phone Number: 530- 493-1600

**Shipping Method**

UPS Ground (3-7 days)

Product Description	PCM Part #	Mfr Part #	Qty	Unit Price	Ext. Price
 <p>Mfr: LG Electronics  <b>27MC37HQ-B 27" IPS LED Monitor with Flicker-Safe &amp; Reader Mode</b></p>	13394298	27MC37HQ-B	1	\$194.81	\$194.81
<p><b>Comment to this item:</b> No comment added</p>					
 <p>Mfr: Lenovo  <b>ThinkCentre M900 10FM - Tiny desktop - 1 x Core i7 6700T / 2.8 GHz - RAM 8 GB - SSD 256 GB - TCG Opal Encryption - DVD SuperMulti - HD Graphics 530 - GigE - WLAN: 802.11a/b/g/n/ac, Bluetooth 4.1 - Win 7 Pro 64-bit (includes Win 10 Pro 64-bit License) - vP</b></p>	13757361	10FM001BUS	3	\$954.74	\$2,864.22
<p><b>Comment to this item:</b> No comment added</p>					
 <p>Mfr: Ergotron  <b>TM Tilting Wall Mount - Mounting kit (wall plate, fasteners, 2 brackets) for LCD / plasma panel - aluminum, steel - silver - screen size: from 32" - wall-mountable</b></p>	13005938	61-143-003	6	\$94.79	\$568.74
<p><b>Comment to this item:</b> No comment added</p>					
<p>Mfr: Samsung  <b>32IN COMMERCIAL LED LCD TAA</b></p>	13841961	DC32E-M	4	\$381.99	\$1,527.96

Comment to this item: No comment added

Mfr: Samsung  
40INCH/1920X1080  
(16:9)/8MS/350NIT

13803220

DC40E

2

\$587.65

\$1,175.30

Comment to this item: No comment added



Mfr: Samsung Electronics  
UE-D Series 46" Edge-Lit LED Display

13012135

UE46D

2

\$1,657.20

\$3,314.40

Comment to this item: No comment added

**Comments:**

No Comments Added

Group Subtotal:	\$9,645.43
Estimated Sales Tax:	\$0.00
CA State Fee:	\$44.00
Shipping (UPS Ground):	\$195.00
<b>Total:</b>	<b>\$9,884.43</b>

\* Promotional pricing is limited to the duration of the specific promotion, and is subject to change.

If you have any questions regarding your order, contact your Account Representative, **Mark Kohls** at **(866)310-4080 Ext** or eMail at [Mark.Kohls@pcm.com](mailto:Mark.Kohls@pcm.com).

Thanks again for shopping at PCM Business Direct.

1940 E. Mariposa Ave, El Segundo, CA 90245 - 800-700-1000  
©2017 PCM Sales, Inc.

# QUOTE CONFIRMATION



DEAR JOSH HILLMAN,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.



**ACCOUNT MANAGER NOTES:** updated.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
HTKW984	3/14/2017	TELEMED GRANT	1619552	<b>\$10,292.00</b>

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">Lenovo ThinkCentre M900 10FM - Core i7 6700T 2.8 GHz - 8 GB - 256 GB - with</a> Mfg. Part#: 10FM001BUS UNSPSC: 43211508 Contract: MARKET	3	3974479	\$971.15	\$2,913.45
<a href="#">Ergotron TM Tilting Wall Mount - mounting kit</a> Mfg. Part#: 61-143-003 UNSPSC: 31162313 Contract: MARKET	6	3324349	\$104.53	\$627.18
<a href="#">Samsung DC32E DCE Series - 32" LED display</a> Mfg. Part#: DC32E UNSPSC: 43211902 Contract: MARKET	4	3999700	\$394.98	\$1,579.92
<a href="#">Samsung DC40E DCE Series - 40" LED display</a> Mfg. Part#: DC40E UNSPSC: 43211902 Contract: MARKET	2	3999713	\$603.49	\$1,206.98
<a href="#">Samsung UE46D UE-D Series - 46" Class (45.9" viewable) LED display</a> Mfg. Part#: UE46D UNSPSC: 43211902 Contract: MARKET	2	3327562	\$1,726.48	\$3,452.96
<a href="#">LG 27MC37HQ-B - LED monitor - 27"</a> Mfg. Part#: 27MC37HQ-B UNSPSC: 43211902 Contract: MARKET	1	3629870	\$189.44	\$189.44

<b>PURCHASER BILLING INFO</b>	<b>SUBTOTAL</b>	\$9,969.93
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<b>Billing Address:</b> KARUK TRIBE ACCOUNTS PAYABLE PO BOX 1016 64236 2ND AVE HAPPY CAMP, CA 96039-1016 <b>Phone:</b> (530) 493-5305 <b>Payment Terms:</b> Net 30 Days-Govt-Federal	<b>SHIPPING</b>	\$322.07
	<b>GRAND TOTAL</b>	<b>\$10,292.00</b>
<b>DELIVER TO</b>	<b>Please remit payments to:</b>  CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	
<b>Shipping Address:</b> KARUK TRIBE ADMIN 64236 2ND AVE HAPPY CAMP, CA 96039-1016 <b>Shipping Method:</b> FEDEX Ground		

Need Assistance? CDW•G SALES CONTACT INFORMATION

	<b>Charlie Crawford</b>		(877) 325-5320		charcra@cdw.com
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This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>  
 For more information, contact a CDW account manager

© 2017 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

**Karuk Community Health Clinic**  
 64236 Second Avenue  
 Post Office Box 316  
 Happy Camp, CA 96039  
 Phone: (530) 493-5257  
 Fax: (530) 493-5270



**Karuk Dental Clinic**  
 64236 Second Avenue  
 Post Office Box 1016  
 Happy Camp, CA 96039  
 Phone: (530) 493-2201  
 Fax: (530) 493-5364

**Administrative Office**  
 Phone: (530) 493-1600 • Fax: (530) 493-5322  
 64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Requestor:** Eric Cutright **Date:** 3/17/2017

**Dept/Program:** Information Technology **Funding Source:** Indirect

**Check One:**  Small Purchase (less than \$3,000)  Large Purchase (more than \$3,000)\*\*  
 Construction Contract  Other:   
 Independent Contractor Under \$3,000  
 Independent Contractor Over \$3,000\*\*

**\*\*Tribal Council approval is required for: all purchases exceeding \$3,000, all Agreements and all Contracts exceeding \$3,000.**

**Procurement** \_\_\_\_\_  Three quotes  Sealed Bid  Competitive Proposal

COMPARATIVE SUMMARY (Minimum of Three Required)				
Company Name	Date	Price	Contact/Phone	Indian Y/N
SoftNet Solutions	3/15/2017	\$ 3,209.44	Alex / 408.542.0888	N
GovConnection, Inc.	3/17/2017	\$ 3,480.56	Matt / 800.800.0019 x75003	N
CDW Government, Inc.	3/16/2017	\$ 4,596.55	Charlie / 877.325.5320	N

**Name of Selected Vendor:** SoftNet Solutions

**Basis:**  Lowest Price  Best Qualified Vendor  
 Superior Product/Service  Delivery Service Provided  
 Based on Annual Price Comparisons  
 Sole Source Provider (MUST Attach Detailed Justification)  
 Only Qualified Local Provider Due to Geographic Disadvantage

**Comments:** This server will be used for transferring large files between Karuk department and outside agencies.

**\*\* REQUIRED SIGNATURES \*\***

*\*\* By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.*

Requestor \_\_\_\_\_ Date \_\_\_\_\_

\*\*Chief Financial Officer \_\_\_\_\_ Date \_\_\_\_\_

\*\*Director, Administrative Programs & Compliance \_\_\_\_\_ Date \_\_\_\_\_

\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts) \_\_\_\_\_ Date \_\_\_\_\_

Other \_\_\_\_\_ Date \_\_\_\_\_

**Karuk Tribe of California**  
For Internal Use Only

**PURCHASE  
REQUISITION**

**Date:** March 17, 2017

**Needed by:**

**Terms:**

**Ship Via:**

**Special Instructions:**  
See attached procurement documentation.

**To:** SoftNet Solutions

**Ship To:**

Quantity Ordered	Description	Unit Price	Total
1	Lenovo System x3250 M6 3633K3U	\$997.00	\$997.00
4	4TB SATA Hard Drive	\$433.00	\$1,732.00
1	460W Redundant Power Supply Unit	\$183.00	\$183.00
1	9.5mm SATA DVD Drive	\$87.00	\$87.00
1	x3250 Optical Drive Cable Kit	\$11.00	\$11.00
1	5 Year Next Business Day Warranty	\$160.00	\$160.00
1	ServeRAID M1200 Card with RAID 5 Upgrade	\$39.44	\$39.44
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Accounting Data		
Fund Number	Amount	Approvals
1020-15-7506.00 Computer Supplies	\$3,209.44	

**ATTENTION VENDORS:**  
THIS IS NOT A PURCHASE ORDER, THIS IS AN INTERNAL FISCAL DOCUMENT. IT DOES NOT CREATE ANY FINANCIAL AUTHORIZATION FOR PURCHASES.

\_\_\_\_\_  
**Signature of Individual Requesting P.O.**



940 Hamlin Court, Sunnyvale, CA 94089  
 Phone # 408-542-0888 FAX # 408-542-0848

Quotation #

**AN031517-123a**

**Date : March 15th, 2017**

To : **Karuk Tribe**  
 PO Box 1016  
 Happy Camp, CA 96039  
 Eric Cutright  
 ecutright@karuk.us

**From: Alex North**

*Please feel free to  
 give me a call if  
 you have any*

**Thank you for your inquiry. We are pleased to quote as follows :**

ITEM		DESCRIPTION	QTY	UNIT	EXTENDED
1	3633K3U	<b>Lenovo System x3250 M6, Intel Xeon Processor E3-1230 v5 4C, 16GB</b>	1	\$997.00	\$997.00
2	00FN143	4TB 3.5inG2HS 7.2K 6Gbps NL SATA HD	4	\$433.00	\$1,732.00
3	00YD992	460W Redundant PSU	1	\$183.00	\$183.00
4	00AM067	9.5mm Ultra-Slim SATA Multi-Burner 1	1	\$87.00	\$87.00
5	00YE644	X3250 Optical Drive Cable Kit	1	\$11.00	\$11.00
6	01HC748	5YR Parts Delivered NBD	1	\$160.00	\$160.00
7	00AE930	ServeRAID M1200 0Cache/RAID 5 Upgrade	1	\$39.44	\$39.44
<b>QUOTE TOTAL</b>					<b>\$3,209.44</b>

*Quotation does not include tax and freight charges.*

**Terms :** Net 30 Upon Credit Approval

Please Note : Quotation does not include applicable Sales Tax and/or Freight Charges.  
 PLEASE READ THIS QUOTATION CAREFULLY. THE TERMS AND CONDITIONS SET FORTH ON THIS FORM CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE SELLER AND BUYER. SELLER WILL NOT BE BOUND BY ANY TERMS OF BUYER'S ORDER THAT ARE INCONSISTENT WITH THE TERMS HEREIN.  
 THIS QUOTATION REFLECTS SOFTNET SOLUTIONS PRICES AND ESTIMATED DELIVERY DATES TO BUYER FOR THE NEXT THIRTY (30) DAYS, UNLESS CONTRARY NOTICE IS GIVEN BY SOFTNET SOLUTIONS DURING SUCH THIRTY (30) DAYS PERIOD. SHOULD BUYER PLACE AN ORDER FOR THE PRODUCTS SPECIFIED ABOVE, THE SALE SHALL BE SUBJECT SOLELY TO THE TERMS AND CONDITIONS CONTAINED ON THE FACE OF THIS FORM THIS QUOTE IS AUTHORIZED FOR THE USE OF THE ABOVE MENTIONED CUSTOMER ONLY. ANY UNAUTHORIZED POSSESSION OF THIS QUOTE SUBJECTS THE ABOVE CUSTOMER AND THE THIRD PARTY TO A LEGAL SUITE FROM SOFTNET SOLUTIONS. ALL SALES ARE FINAL.



**ORDERING INFORMATION**  
**GovConnection, Inc. DBA Connection**  
**OPEN MARKET QUOTE**

**Per your request, this is an Open Market quotation. Some items may be available via GSA contract or GSA Teaming Agreement, as noted on the line item. If you desire a GSA quotation, please call your Account Manager. To purchase these items as Open Market, please issue a purchase order referencing this quotation.**

**Ordering Address**  
GovConnection, Inc.  
7503 Standish Place  
Rockville, MD 20855

**Remittance Address**  
GovConnection, Inc.  
Box 536477  
Pittsburgh, PA 15253-5906

**TERMS & CONDITIONS**

Payment Terms:	NET 30 (subject to approved credit)
Fob Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
CEC:	80-068888K
Cage Code:	0GTJ3
Business Size:	LARGE

**WARRANTY:** *Manufacturer's Standard Commercial Warranty*

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<b>Please forward your Contract to: <a href="mailto:FEDORDERS@connection.com">FEDORDERS@connection.com</a></b>
<b>QUESTIONS: Call 800-800-0019</b>
<b>FAX: 301-340-7402</b>

# SALES QUOTE

GovConnection, Inc.  
7503 Standish Place  
Rockville, MD 20855

**Account Executive:** Matthew Denny  
**Phone:** (800) 800-0019 ext. 75003  
**Fax:** (603) 683-0910  
**Email:** matthew.denny@connection.com

**# 24288488.03**

PLEASE REFER TO THE ABOVE  
QUOTE # WHEN ORDERING

**Date:** 3/17/2017  
**Valid Through:** 4/16/2017  
**Account #:**

**Account Manager:**  
**Phone:**  
**Fax:**  
**Email:**

**Customer Contact:** Dale Josephson  
**Email:** djosephson@karuk.us

**Phone:** (530) 493-5305  
**Fax:** (530) 493-5322

QUOTE PROVIDED TO:	SHIP TO:
AB#: 118071 <b>KARUK TRIBE</b> ACCOUNTS PAYABLE PO BOX 1016 HAPPY CAMP, CA 96039  (530) 493-1600	AB#: 4551156 <b>KARUK TRIBE OF CALIFORNIA</b> 64236 SECOND AVE HAPPY CAMP ADMINISTRATION HAPPY CAMP, CA 96039  (916) 493-5305

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
1-30 Days A/R/O	Destination	Small Pkg Ground Service Level	55.00 lbs	NET 30	Open Market

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* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	1	32024234	3633K3U	TopSeller System x3250 M6 1U RM Xeon QC E3-1230 v5 3.4GHz / 16GB / 4x3.5" HS Bays / M1215 / 2xGbE / 460W Lenovo System x Server	Lenovo System x Server	\$ 1,199.24	\$ 1,199.24
2	3	17937844	00FN143	4TB SATA 6Gb / s 7.2K RPM 3.5" G2 Nearline Hot Swap Hard Drive Lenovo System x Server Accessories	Lenovo System x Server Accessories	\$ 516.30	\$ 1,548.90
3	1	33752621	00AE930	ServerAid M1200 Zero Cache / RAID 5 Lenovo Server Licensing	Lenovo Server Licensing	\$ 47.68	\$ 47.68
4	1	32045588	00YD992	460W Redundant P / S Lenovo System x Server Accessories	Lenovo System x Server Accessories	\$ 222.84	\$ 222.84
5	1	32074602	01HC750	5-year Tech Install Parts NBD Lenovo System x Service	Lenovo System x Service	\$ 340.56	\$ 340.56
6	1	17885642	00AM067	Ultrastim 9.5mm SATA Multi Burner for System x3550 M5 & x3650 M5 Lenovo System x Server Accessories	Lenovo System x Server Accessories	\$ 107.40	\$ 107.40
7	1	32049079	00YE644	x3250 Optical Disc Drive Cable Kit Lenovo System x Server Accessories	Lenovo System x Server Accessories	\$ 13.94	\$ 13.94
<b>Subtotal</b>						<b>\$</b>	<b>3,480.56</b>
<b>Fee</b>						<b>\$</b>	<b>0.00</b>
<b>Shipping and Handling</b>						<b>\$</b>	<b>0.00</b>
<b>Tax</b>							<b>Exempt!</b>
<b>Total</b>						<b>\$</b>	<b>3,480.56</b>

# QUOTE CONFIRMATION



**DEAR DALE JOSEPHSON,**

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
HSLQ654	2/23/2017	LENOVO SERVER	1619552	<b>\$4,596.55</b>

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">Lenovo System x3250 M6 3633 - Xeon E3-1230V5 3.4 GHz - 16 GB - 0 GB</a> Mfg. Part#: 3633K3U UNSPSC: 43211501 Contract: MARKET	1	4172994	\$1,255.60	\$1,255.60
<a href="#">Lenovo ServeRAID M1200 Series Zero Cache/RAID 5 Upgrade - RAID controller u</a> Mfg. Part#: 00AE930 UNSPSC: 43201834 Electronic distribution - NO MEDIA Contract: MARKET	1	4085847	\$51.74	\$51.74
<a href="#">Lenovo - power supply - 460 Watt</a> Mfg. Part#: 00YD992 UNSPSC: 39121004 Contract: MARKET	1	4134410	\$240.60	\$240.60
<a href="#">Lenovo Integrated Management Module II Advanced Upgrade - license</a> Mfg. Part#: 90Y3901 UNSPSC: 43232304 Electronic distribution - NO MEDIA Contract: MARKET	1	3891820	\$268.54	\$268.54
<a href="#">Lenovo Technician Installed Parts - installation - 5 years - on-site</a> Mfg. Part#: 01HC754 UNSPSC: 81111809 Electronic distribution - NO MEDIA Contract: MARKET	1	4266274	\$430.55	\$430.55
<a href="#">LVO SYNnex CDW SERVER CONFIG-FULL</a> Mfg. Part#: ITG-LEN-SERVER-CDW-C Contract: MARKET	1	4105943	\$0.00	\$0.00
<a href="#">Lenovo Gen2 512e - hard drive - 4 TB - SATA 6Gb/s</a> Mfg. Part#: 00FN143 UNSPSC: 43201803 Contract: MARKET	4	3474137	\$540.42	\$2,161.68
<a href="#">Lenovo DVD±RW (±R DL) / DVD-RAM drive - Serial ATA</a> Mfg. Part#: 00AM067 UNSPSC: 43201811	1	4081565	\$110.68	\$110.68

**QUOTE DETAILS (CONT.)**

Contract: MARKET

<a href="#">Lenovo Optical Disc Drive Cable Kit - SATA cable kit</a>	1	4142126	\$15.01	\$15.01
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Mfg. Part#: 00YE644

UNSPSC: 26121604

Contract: MARKET

**PURCHASER BILLING INFO**

**Billing Address:**

KARUK TRIBE  
 ACCOUNTS PAYABLE  
 PO BOX 1016  
 64236 2ND AVE  
 HAPPY CAMP, CA 96039-1016  
**Phone:** (530) 493-5305

**Payment Terms:** Net 30 Days-Govt-Federal

**DELIVER TO**

**Shipping Address:**

KARUK TRIBE  
 ADMIN  
 64236 2ND AVE  
 HAPPY CAMP, CA 96039-1016

**Shipping Method:** DROP SHIP-GROUND

**SUBTOTAL**

\$4,534.40

**SHIPPING**

\$62.15

**GRAND TOTAL**

**\$4,596.55**

**Please remit payments to:**

CDW Government  
 75 Remittance Drive  
 Suite 1515  
 Chicago, IL 60675-1515

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Charlie Crawford

(877) 325-5320

charcra@cdw.com

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# **Karuk Tribe Council Report**

**From: Laura Mayton**  
**Meeting Date: March 23, 2017**  
**Location: Orleans**

## **ACTION ITEMS**

I do not have any action items at this time.

## **TRAINING**

Sinead Talley and I will be in Phoenix March 28<sup>th</sup> – March 30<sup>th</sup> attending Indian Country's Indirect Cost Summit.

## **DNR**

I will be meeting with Bill Tripp and others from DNR in Early April to try to help them figure out how to continue to fund some of their administrative positions.

## **STRATEGIC PLANNING FOR YAV PA ANAV**

I attending the Yav Pa Anav strategic planning sessions in Yreka on March 14<sup>th</sup> and 15<sup>th</sup>.

## **CASINO PROJECT**

The weather has cleared up enough for site work to resume, and the project is continuing to move forward.

The 4th pay application for this project has been processed. The total amount borrowed to date for this project is \$5.5 million.

## **GRANT WRITER**

Trista Parry has been hired as a grant writer for the Karuk Tribe and is doing a great job. She has lots of ideas and has hit the ground running. If you need help with a grant proposal, please contact her at extension 2021.

## **FISCAL YEAR 2016 AUDIT REPORT**

The Karuk Tribe's fiscal year 2016 audit report is complete. It has been submitted to the Federal Audit Clearing house. Copies of the report have been put in Council member boxes. As required by our loan document, a copy has been sent to Wells Fargo. Copies have also been sent to various agencies.

## **EMPLOYEE EVALUATIONS**

I am still working on employee evaluations.

Grants Department Council Report  
March 17, 2017  
Submitted by: Trista Parry

As this is my first council report I wanted to take a minute to say I am excited to be back with the Tribe after being gone for more than a decade while owning and operating 2 local small businesses with my husband. I look forward to working with the council and staff. I am excited to work hard to expand our services and help improve our communities.

**Grants Reviewed/Submitted:**

- CRIHB Mini Grant: 6 months \$3,000 Submitted/Pending  
*Proposal was coordinated with Dr. Lew for dental equipment for Orleans Clinic.*
- CTAS Purpose Area 3 & 5: 3 years \$1,368,130 Submitted/Pending  
*Proposal was developed with April Attebury and Emma Perez for the domestic violence program as well as the creation of a re-entry program.*

**Upcoming Deadlines:**

HHS: Office of Minority Health Equity Grant \$400,000/yr. Deadline: 4/2/17  
*DNR is interested in applying for these funds as part of their food security project. Lisa Hillman will be the point person on the development of the proposal if they decide they have time to pursue it.*

SAMHSA: Grants for the Benefit of Homeless Individuals \$400,000/yr. Deadline: 4/25/17  
*Kori Novak is considering applying for these funds. I have forwarded a summary of the funding opportunity and project requirements.*

AmeriCorp for Tribes Department Applying: KCDC Deadline: 5/10/17  
The Corporation for National and Community Services (CNCS)  
*Karen Derry has indicated that KCDC is interested in pursuing funding for a Tribal AmeriCorp program. KCDC staff will be the point in developing this proposal.*

**Strategic Planning:**

I was able to participate in a 2-day strategic planning session this week for the Yav Pa Anav program. It was very beneficial for me to meet with our program staff and participate in the planning process for the Yav Pa Anav program. It was great to see how this committee brings our direct services programs together to form a collaborative approach to providing services to our people.

**New Directions Tax Credit Program (Happy Camp Medical/Dental Clinic):**

Emma Lee and I are moving forward gathering information regarding the New Directors Tax Credit Program as a way to fund the construction of a medical and dental clinic in Happy Camp. I was able to meet with this morning Sara regarding the budget information for the current Resident Center in Happy Camp Housing and the phase 2 expansion of the Yreka Gym. Sara has identified a need for additional funding to meet the gap between the construction bids and the budgeted amount for the Happy Camp center. This may be something that we could consider adding into the tax credit program budget if the council and Travois both feel it is appropriate.

I will continue to try to identify all costs associated with projects planned to be constructed in the next two years as they could potentially be utilized as part of the Tribe's contribution. I will be contacting Sandy next week to gather information on if anyone has decided if we will need to widen Hillside Road for this project as well as the future housing development planned in that

area. Should the road widening be required it would be nice to be able to identify that now as an additional tribal contribution for the project. If it is not required by the County or the Tribe then we would remove it from the budget. I look forward to attending the Travois meeting in Austin as I feel that this will provide some much needed information on the tax credit program and how it works. Additionally, I am hoping to get some time with Travois staff while I am there to ask questions specific to our project.

### Planning/Design

Paul Frasier from Indian Health Services will be assigning our project to one of his staff members. They will be setting up a meeting for a site visit soon to help us with the planning needs for the clinic project. The first major step in planning will be to decide if we want this to be one building or two as well as to estimate the number of square feet that will meet our current and future program needs. Kori Novak is currently working on a report to determine her square footage recommendation. Additionally, IHS will also be compiling and submitting to us a facility plan based on RPMS data so that we can compare them and determine what size best meets our needs. Once we have the estimated size, we can use current actual construction costs per square foot to determine a more realistic budget for the project. Once a budget is established, I will begin the process of identifying potential funding sources to assist with the construction of this project and further maximize our tax credit dollars.

### Meetings with Departments:

In an effort to reacquaint myself with each of the departments and identify any needs or areas of future growth I have begun meeting with department managers. As we identify priorities for expansion or infrastructure needs I will report back to you in my monthly report. If you have input about the growth or needs of any of the departments please let me know. I can be reached at [tparry@karuk.us](mailto:tparry@karuk.us) or at extension 2022. Please be aware that while my goal is to meet with each department for now I am working with directors who have approached me for collaboration.

### Health:

I was able to meet with Kori Novak briefly yesterday. I am looking forward to seeing the Health Strategic plan which I understand has been developed, which should help identify other needs as well. The following are areas that she has identified as our priority for growth:

- Creating a Tribal Hospice Program
- Geriatrics (Elder's Program)
- Diabetes Care
- Rental Care (Tribal Dialysis Program)
- Cancer Care

### KCDC:

I have attached a summary of my meeting with Karen Derry. They have identified a need for a new Head Start Center in Yreka. Additionally, they seem excited to apply for the AmeriCorp program.

Lands Department: Scott has identified the need to establish a Comprehensive Land Use Plan. We are working to identify an estimated cost of developing such a plan as well as to identify potential funding sources for the development of it. At this point the BIA seems like the most practical place to start in seeking funding. Scott is going to approach them about this project.

Karuk Community Development Corporation (KCDC)  
Meeting with Karen Derry, Executive Director  
March 6, 2017

KCDC presently provides programmatic and fiscal oversight to:

**Existing Programs:**

- Karuk Tribe Head Start Program
- Happy Camp Community Computer Center
- Yreka Smoke Shop

Additionally they provide fiscal oversight to:

- Karuk Fire Crew
- Koovúra Yéeshiip Program

**Identified Facility Needs:**

Yreka Head Start Center

*KCDC board and staff have identified a possible future growth area could include a multigenerational center creating a shared facility for an Elders gathering/activity center as well as a head start center.*

**Future growth ideas discussed:**

Construction Training Program: As we continue to build and expand, we continuously have construction projects under way in our communities. If we were able to offer a training program for construction jobs our young people would be able to build their job skills and have more opportunities for employment. This could start as a youth job information program.

Economic Development: We are always looking for opportunities for Economic Development opportunities. Areas of interest include: Biomass, Biofuel, C-Store and/or gas station in Yreka Housing Development, expanded tobacco distribution.

**Strategic Action Plan:**

KCDC has a Strategic Action Plan 2016-2020 which was developed by the Board & Staff in 2016. The following items were listed for future development in this plan:

- AmeriCorps
- Business Incubator/Business Support Center
- Explore Funding for Early Head Start 0-3 Program (Happy Camp, Orleans & Yreka)
- Expand Amkuuf Shop by developing a Convenience Store (Feasibility Plan Completed)
- Establish Small Business Center: Commercial shredding, copying/publishing services.
- Explore feasibility of Open Class 2 Certified Offsite Data Center (Happy Camp).
- Explore feasibility of reopening Karuk Tribal Design Works.
- Explore feasibility of purchase of “Indian Creek Café” building for rental income.
- Enhance tourism in Tribal Communities.
- Develop a Green Energy Development Plan: Open small biomass plant in Happy Camp, Develop a biofuel program, Develop large-scale commercial wind/solar farm in Yreka
- Workforce Training & Development: Assist with Casino staff training as needed.
- Promote Entrepreneurial Empowerment
- Establish Green Energy Training Program
- Obtain SBA 8(a) status

**Sara Spence**  
Executive Director  
Council Report  
March 23, 2017 (Orleans)

**Action Items:**

None.

**Old Business:**

*Pet Policy:* The policy has been approved and implemented; it will remain limited to Elders in stand-alone units (no apartments/duplexes) for one year before considering any expansions/changes. So far there has only been one request submitted. The BOC edited the policy to allow for kennels with minimum dimensions rather than fully fencing the yards. Requests for variations can be submitted on a case by case basis. For example, a very small dog may only need a runner, rather than fencing if it will not be left outside alone.

*Facebook Page Request:* The Council approved our request for a site; I am working on setting this up. It will be a closed page that does not allow comments. It will be used primarily to distribute information regarding Housing to tenants and prospective tenants.

**Yreka NAHASDA Cooperative Agreement Amendment:**

Following an hour long call with Steven Baker on Friday, March 17 he has committed to making his edits to the proposed amendment so that our and his legal counsel can review them. I will report the progress at the meeting. I am trying my best to keep him on task with these 12 homes and not revisiting little bits and pieces of past issues.

I reminded him that we initiated these negotiations in May and that an in-person meeting with himself, Erin, and Richard was held on June 10, 2016 followed by six months with no action, and our submission of a proposed amendment on December 12, 2016, again followed with no action until I scheduled an appointment with him to discuss further.

The excerpts from Erin's reports are included below.

- Erin's June 6, 2016 BOC report: **City of Yreka:** The City of Yreka has submitted a request to meet regarding amending the 1999 agreement for the inclusion of 12 units of our LIHTC project. 12 units of our LIHTC project that will exceed the numbers of units in the original agreement. This was attempted in 2009-2010 with no success. I spoke with Ed Goodman; we decided that attorneys are not needed at this point. Our meeting is set up for Friday (June 10, 2016) afternoon at 3:00 and when I spoke with Mr. Baker he mentioned that the last time the KTHA and the City met, they worked on negotiations to make changes to the agreement and it fell through. We know this, and I have reviewed the file. I want to emphasize that at this time we are only discussing an amendment. We had expected to be paying our hookup fees, and other costs that anyone else would. Richard will be attending the meeting with me. We're keeping it low key, unless we need take a different approach.
- Erin's June 23, 2016 BOC Report: **City of Yreka:** Richard attended the meeting with me and did an excellent job of explaining the history of the construction projects and maintenance of the water system, enlightening Mr. Baker. We have some information to gather for the next meeting (verify map and addresses, and confirm payments made to the County for PILOT). Mr. Baker is proposing that we use language similar to what has been agreed on by the Tribe and the City in the Casino negotiations. I will keep you informed.
- Erin's August 22, 2016 / August 25, 2016 and September 12, 2016 reports: **City of Yreka:** All of the information requested by the City has been provided, as in verification of addresses and payments made under the NAHASDA Agreement. I have not heard anything since from Mr. Baker's office. You will need to stay on top of this and make sure that the agreement is amended by APRIL 30, 2017. **You should consider having Richard Black and Fatima take this on together to negotiate the language of the addendum, that is the link between KTHA and the Tribal Council that you will need.**

**IHP Planning Session April 10-13, Canyonville:**

The Pre-Planning Session with KTHA Managers and BOC has been scheduled.

Monday, April 10 is our travel day with dinner at 6pm. Tuesday and Wednesday are our meeting days from 8am to 5pm each day. Thursday, April 13 is our travel day home.

**Unit Prep/Offers:**

During the past month the Yreka Maintenance Crew completed 4 units, are working on 6 vacant units (3 units left in bad/horrible condition, plus 2 requiring HAZMAT due to methamphetamine residue, and 1 that suffered frozen/broken water lines) plus there were 6 move-outs processed for a total of 12 coming into unit prep. They are moving through them as quickly as they can.

You will see slow movement on offering and occupying the apartments. Two of the buildings require foundation repair, meaning those tenants have to be relocated to vacant units temporarily during the repairs, then back to their units before the vacant apartments can be offered. Please bear with us, and the complaints as we get that resolved.

Happy Camp completed 2 units plus 1 that was offered and then required a floor repair for a water leak delaying move-in. Orleans will have 2 units coming up for prep once the service process and lock outs are finally done this month!

### **Karuk Homes I:**

The project continues to move forward. Only three of the six homes for Phase III were placed in service during February. I made contact with Dan Johnson, Owner of Danco/DT Builders, to request that he obligate more resources to get the schedule back on track and more importantly ahead. He quickly responded and doubled the framing crew on site to get back on track. AGAIN, there is no threat of financial penalty unless we do not catch up and meet the LAST deadline of August 1, 2017.

### **DC Visit; NAIHC Legislative Conference / Congressional Meetings:**

The final meeting schedule and report from our attorneys on the Legislative Conference are included with this report. The meetings went well; they were very impressed with our projects and ability to leverage other funds. They are all committed to pushing for re-authorization of NAHASDA this congressional session. The Budget Blueprint was released March 16 reflecting a projected 13.2% reduction in HUD funding and elimination of the ICDBG program. That is better than the leaked information that indicated it could be as much as a 20% cut! While this cut would be difficult, we would survive it without having to reduce programs or staffing, but would have *considerably* less for new projects. However, the problem becomes that they see programs continue with the reduction and then it stays in place and funding never returns to the prior level or increases. NAHASDA funding has been flat for many funding cycles which actually create a reduction since costs continue to rise.

### **Upper Itroop Road:**

I believe this may be complete, the permanent repairs will occur this summer.

### **Fee to Trust:**

All applications have been submitted to the BIA. The attorneys who prepared them will continue to respond to requests for information as they come through as we progress toward acceptance by the Secretary. The environmental reviews are wrapping up as well.

### **Orleans Water:**

The updated Feasibility Study has been completed and was emailed to Council separately for review. At the request of Leaf and Craig our attorneys spoke with the California State Water Resources Board regarding the possibility that Delaney is still associated with the License. It was concluded that the license is solely held by the Karuk Tribes of California which still needs to be corrected to Karuk Tribe. The plan of action for the reporting requirements that the Tribe has need to be finalized SOON.

### **Annual O-Link Negotiations**

I will continue to work with Sami to prepare for the annual meeting of the eleven Housing programs that participate in this. Our meeting will be Thursday, May 11, 2017 in Yreka. We will share the cost of lunch with Siletz.

### **Policy Edits:**

The Board and staff are in the process of reviewing and updating Chapter 7: Admissions and Continued Occupancy for Rentals as that is our most important policy guiding our units. We will incorporate an Essential Families clause to cover units set aside for such use. Once the park models are installed in Happy Camp that will only leave Orleans as an eligible community for this purpose since HUD is very firm on there being NO other alternative but to use a low rent unit

### **Retirement Plan Conversion:**

Our plan documents were finalized on February 27, this project is now complete.

**Newsletter Articles:**

The next deadline will be in May. Suggestions on future article topics included 184 Home Loans and Waiting List Points, keeping applications current, and the most common household changes that affect points and how to report them.

**Personnel:**

Robert Perez has been hired for the Building Inspector / Maintenance Supervisor position in Happy Camp. His first day will be Monday, March 20.

We have been verbally informed that Nartel Briley will not return from medical leave. Once we do some wage research, we will proceed with posting that position.

The Executive Director position has been posted as open until filled. The first application review was March 13, with two applications; neither of them were offered an interview.

# KARUK TRIBE HOUSING AUTHORITY



## Annual IHP Planning Session Seven Feathers Resort & Casino

### Agenda at a Glance

#### Monday, April 10

Travel Day to Canyonville

6:00 – 7:30 Dinner Buffet, Guests Welcome

#### Tuesday, April 11

8:00 – 9:00 Breakfast Buffet (Provided)

9:00 – 10:30 **Session One:** Sara Spence, Florraine Super, Susanna Greeno

10:30 – 10:45 Morning Break

10:45 – 12:00 **Session Two:** Ann Escobar, Brian Gonzalez, Robert Perez

12:00 – 1:00 Lunch (Provided)

1:00 – 2:00 **Session Three:** Jeanne Burcell, Sara Spence (Executive Assistant), Doug Goodwin

2:00 – 2:15 Afternoon Break (Snack)

2:15 – 3:15 **Session Four:** Ed Goodman

3:15 – 4:00 Council / BOC Discussion Items

4:00 Raffle Drawing / **Adjourn Day One**

#### Wednesday, April 12

8:00 – 9:00 Breakfast Buffet (Provided)

9:00 – 10:30 **Session Five:** Sara Spence

10:30 – 10:45 Morning Break

10:45 – 12:00 **Session Five Continued:** Tenant Surveys / Staff Surveys / Budget Requests

12:00 – 1:00 Lunch (Provided)

1:00 – 2:15 **Session Six:** Gus Gonzalez

2:15 – 2:30 Afternoon Break (Snack)

2:30 – 3:30 **Session Seven:** FY18 Project Planning

3:30 – 4:30 Council / BOC Discussion Items

4:30 Wrap Up / Evaluations / Raffle Drawings / **Adjourn Session**

#### Thursday, April 13

Travel Day Home



**KARUK TRIBE HOUSING AUTHORITY MEETINGS IN WASHINGTON, DC**  
*March 5-9, 2017*

Hobbs Straus Contacts

- Jennifer Hughes [jhughes@hobbsstraus.com](mailto:jhughes@hobbsstraus.com) / cell: (202) 251-0137
- Moriah O'Brien [mobrien@hobbsstraus.com](mailto:mobrien@hobbsstraus.com) / cell: (202) 415-4914

Attendees

- Sara Spence, KTHA Executive Director
- Robert Super, Board Chairman and Tribal Council Vice Chairman
- Joshua Saxon, Tribal Council Member (*Can only make Huffman Meeting*)
- Teresa Valin, Commissioner

Sunday, March 5

Arrive in Washington, DC

Monday, March 6

NAIHC Legislative Conference

Tuesday, March 7

Congressional Address in Senate Committee on Indian Affairs Hearing Room, Dirksen Building

4:45-5:15 PM	Bipartisan meeting with: <b>Mike Andrews</b> (SCIA Majority Staff Director) and <b>Jennifer Romero</b> (SCIA Minority Staff Director) and <b>Gerald Kaquatosh</b> (Minority Legislative Assistant). <i>*note: It is a 15 minute walk or a short cab ride from the conference site to the Senate Hart Building.</i>	838 Hart SOB (202) 224-2251 <a href="mailto:Hanna_Beyer@indian.senate.gov">Hanna_Beyer@indian.senate.gov</a> <a href="mailto:Gerald_Kaquatosh@indian.senate.gov">Gerald_Kaquatosh@indian.senate.gov</a>
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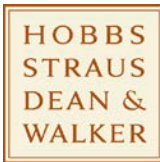
Wednesday, March 8

<i>Time</i>	<i>Meeting With or NAIHC Session</i>	<i>Location and Contact</i>
10:00-10:30 AM	<b>Joe Carlile</b> (House Subcommittee on T-HUD Approps, Minority Staff Director)	1001 Longworth HOB (202) 225-3481 <a href="mailto:joseph.carlile@mail.house.gov">joseph.carlile@mail.house.gov</a>
11:00-11:30 AM	<b>Rep. Huffman</b> <i>*note: Please arrive as early as possible for this meeting.</i>	1406 Longworth HOB (202) 225-5161 <a href="mailto:Huffman.DCScheduling@mail.house.gov">Huffman.DCScheduling@mail.house.gov</a>
11:45-12:45	<i>Lunch</i> <i>*note: This will need to be a quick lunch, it</i>	Longworth HOB Cafeteria (Basement Level)

	is a 6 minute walk to the next meeting but the security process will take longer.	
1:15-1:45 PM	<b>Chase Burgess</b> (House Financial Services, Majority Legislative Analyst) (possibly Minority staff as well) <i>*note: Security is different here. Check in w/ IDs at front desk then both call and email Chase that you have arrived.</i>	O'Neill HOB (on C St., SW, between 2 <sup>nd</sup> and 3 <sup>rd</sup> ) (behind HHS and in front of Ford HOB) (202) 225-7502 <a href="mailto:Chase.Burgess@mail.house.gov">Chase.Burgess@mail.house.gov</a>
2:30-3:00 PM	<b>Jason Woolwine</b> (Senate Subcommittee on T-HUD Approps, Majority Professional Staff) and <b>Dabney Hegg</b> (Minority Staff Director)	125 Hart SOB (202) 224-5310 <a href="mailto:jason_woolwine@appro.senate.gov">jason_woolwine@appro.senate.gov</a> <a href="mailto:dabney_hegg@appro.senate.gov">dabney_hegg@appro.senate.gov</a>
Stopping by at 3:05 PM to see if staff will briefly meet w/ group	<b>Sen. Harris's staff:</b> Clint Odom (Legislative Director)	112 Hart SOB (202) 224-3553 <a href="mailto:clint_odom@harris.senate.gov">clint_odom@harris.senate.gov</a>
3:30-4:00 PM	<b>Sen. Feinstein's staff:</b> Crystal Martinez (Housing) Josh Esquivel (Appropriations)	331 Hart SOB (202) 224-3841 <a href="mailto:Crystal_Martinez@feinstein.senate.gov">Crystal_Martinez@feinstein.senate.gov</a> <a href="mailto:Joshua_Esquivel@feinstein.senate.gov">Joshua_Esquivel@feinstein.senate.gov</a>
5:30-6:00 PM	<b>Rep. LaMalfa's staff:</b> Kevin Eastman (Legislative Director)	322 Cannon HOB (202) 225-3076 <a href="mailto:kevin.eastman@mail.house.gov">kevin.eastman@mail.house.gov</a>

Thursday, March 9

Depart Washington, DC



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## MEMORANDUM

March 9, 2017

To: HOUSING CLIENTS

From: HOBBS, STRAUS, DEAN & WALKER, LLP

Re: *NAIHC Legislative Committee Meeting*

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This memo reports on the monthly NAIHC Legislative Committee meeting and the NAIHC Legislative Conference held on March 6-8, 2017.

### 1. Legislative Committee

The Legislative Committee held its monthly meeting in person at the NAIHC Legislative Conference. The Chairman of the Legislative Committee, Gary Cooper, reported on items from prior meetings, including the work on the legislative priority list and the effort to set up a housing funding task force.

Mr. Cooper also announced that NAIHC is bringing on a new Executive Director, Tony Walters, who will also be taking over the NAIHC Governmental Affairs portfolio. He is moving over from the Senate Committee on Indian Affairs (SCIA), and has extensive legislative experience. Pam Silas will be taking over the Deputy Director duties.

#### A. *Status Report on Legislative Issues*

Paul Moorehead, NAIHC's lobbyist, gave a status report on NAHASDA reauthorization. We are in first session of 115<sup>th</sup> Congress. Republicans hold majority in both the House and Senate, and the White House is held by a Republican President, Donald Trump. The Republicans have set out a 200 day legislative agenda, which includes actions on the repeal and replacement of the Affordable Care Act; expedited permitting for physical infrastructure (including Keystone and DAPL); jobs; tax reform; border protection and immigration reform. The President has also issued a number of Executive Orders. Nick Mulvaney has been confirmed to head OMB. He is a budget "hawk." There will be a budget "outline" issued next week, with a full Presidential budget proposal sometime in May. At his address to the joint session of Congress last week, President Trump gave some advance notice of his budget priorities: \$54 billion increase in defense; \$1 trillion for infrastructure; and no cuts in entitlement programs. The Administration will propose cuts in other discretionary programs in order to offset the increase in defense spending.

The Senate has confirmed 18 of the President's nominees, including Dr. Ben Carson as HUD Secretary. His nominee for the vacant Supreme Court seat, Neil Gorsuch, is still pending action in the Senate. Judge Gorsuch has experience ruling in Indian law cases.

Mr. Moorehead gave a brief recap of the new Congressional leadership. In the House, Paul Ryan is Speaker, Nancy Pelosi (D-CA) is Minority Leader. The Committee on Financial Services is chaired by Jeb Hensarling (R-TX). Majority Leader of the Senate is Mitch McConnell (R-KY). The Committee on Banking, Housing, and Urban Affairs is chaired by Mike Crapo (R-ID). There is a new Chair of the SCIA: John Hoeven (R-ND), and a new Vice-Chair, Tom Udall (R-CO).

A number of previously pending Indian bills have been reintroduced early in this session: Native American Energy Act; American Indian Empowerment Act; Indian Employment Training Act; Tribal Labor Sovereignty Act; Energy Bill (in Senate); *Carciari* fix legislation (several bills in the House). But no NAHASDA reauthorization bill has been introduced.

Mr. Moorehead then gave an update on NAHASDA reauthorization. He gave a brief history of NAHASDA's passage as a bi-partisan bill in 1996, and the addition of the Native Hawaiian NAHASDA provisions in 2000 (Title VIII). The last time NAHASDA was reauthorized was in 2008, and it expired in 2013. It needs to be reauthorized. There has been a vigorous effort by NAIHC and its allies in Congress to get NAHASDA reauthorization. The House passed a strong NAHASDA reauthorization bill in 2014, but it failed to pass out of the Senate and died at the end of the 113<sup>th</sup> Session. Senator Mike Lee (R-UT) expressed opposition with withheld consent, based on the Native Hawaiian provisions. The same bill was reintroduced in the House and passed again in 2015. But, again, it failed to pass out of the Senate prior to the end of the 114<sup>th</sup> Session, for the same reason. Behind the scenes, the House and Senate committees of jurisdiction attempted to negotiate a compromise bill that could be passed and signed by the President, but that effort also failed, despite good faith effort by all participating. So this has put NAIHC and its allies in the position of having to start over again.

But the political landscape has changed. NAHASDA funding may be in jeopardy if NAHASDA is not reauthorized, due to the emergence of budget hawks in key positions, including at OMB.

NAHASDA reauthorization will be introduced again in the 115<sup>th</sup> Session. The likely sponsor in the House will again be Steve Pearce (R-NM), who introduced the last two NAHASDA reauthorization bills in the last two sessions of Congress. But the bill will be heard by the House Financial Services, Housing subcommittee, headed by Sean Duffy (R-WI), who has a number of tribes in his district but who is not that familiar with Indian housing yet (NAIHC has been meeting with him and his staff to provide information and education).

NAIHC's strategy, developed in the weeks since the legal symposium in December and on the call in early January, is two-pronged. The first is to seek a one-line provision in some must-pass, fast-tracked bill that would simply reauthorize the Indian Housing Block Grant (IHBG) for a period of years. That would allow tribes to continue operating under the existing NAHASDA statute, and head off the questions that certain House appropriators might ask about why an unauthorized program should be funded at all. The second prong would be to continue to push forward a more detailed NAHASDA reauthorization bill, using the "consensus bill" that had been negotiated between the House and Senate staffers late in the last session. In late January, the NAIHC Chair sent a letter to Congressional leaders outlining this strategy and including a NAHASDA reauthorization bill that is very similar, but not identical, to the bill passed by the House during the last two sessions. However, we expect the process to move a bit more slowly this time, in part because there is a new Chair (Congressman Duffy) of the relevant subcommittee, who will need to get up to speed and deal with other priorities.

One of those priorities is to repeal a HUD Fair Housing regulation, adopted in the final year of the Obama Administration, that required housing funding recipients to take active efforts to remedy the effects of past discrimination. There is a lot of Republican interest in repealing this regulation, but Democratic support for it ensures there will be a lot of "fireworks" over this issue. While this does not directly impact Indian housing, it does mean that this bill may take up a lot of the bandwidth available for addressing housing issues in Congress.

Mr. Moorehead was asked for his opinion as to what would be the prospects for this session, if the NAHASDA reauthorization bill continues to include the Native Hawaiian provisions. He indicated that Senator Lee will likely continue to oppose the Title VIII provisions, but there may be an opportunity to work with him to resolve the Native Hawaiian issues. There was some effort to do that last session, with an attempt to put some limitations on the Native Hawaiian provisions that address his concerns. Another option that has been discussed before was bringing the NAHASDA bill to the Senate floor and allowing Senator Lee to move to amend (to strike the Native Hawaiian provisions), to allow for a debate on the issue so that Senator Lee can introduce his concerns into the record, and then move for passage. While this would likely satisfy Senator Lee, floor time at the Senate is at a premium, and this approach would require concurrence of the Senate leadership (both Democratic and Republican). Since there are many other Indian legislative priorities it will be difficult to get floor time. So NAHASDA remains a bill that will likely require unanimous consent to move out of the Senate.

There was also some discussion of the proposal for infrastructure funding, and the possibility for tribes to get some of that funding. The SCIA is holding a roundtable next week on infrastructure issues to try and coordinate interest in and connection to Indian Country. The issue to present on is not so much the need, as Congress understands the need, but rather best practices and shovel-ready projects.

At the last Legislative Committee meeting, Mr. Moorehead pointed out that it was too early in the session to know much more, and that still holds true today. While the “one-line” IHBG reauthorization approach has appeal, we still have not had substantive or strategic discussions with the key players, because Congress is busy with other priorities at the moment. No particular bill has been identified as a vehicle, and we do not know if there will be support for this approach. He also noted that the “consensus bill” that had previously been agreed upon contained language for the Native Hawaiian NAHASDA provisions, but since that time the Chair of the House Appropriations Committee, Jeb Hensarling, has signaled that he is now opposed to such a provision. Mr. Moorehead did meet with staff at the House Financial Services Committee mainly to lay out NAIHC’s plan, but he has not yet received any feedback. Representative Duffy, the Chair of the Housing Subcommittee, will be taking the lead on the NAHASDA reauthorization bill at the committee level. Mr. Moorehead is planning to meet with him and his staff next week.

In response to a question about what steps can NAIHC members take, Mr. Moorehead suggested writing letters to their members of Congress to tell them that NAHASDA reauthorization is a priority (and explain why it is important in terms of housing and jobs), that it has already been vetted repeatedly and passed twice by the House, and that we need to get this done now so we can move on.

Mr. Moorehead also discussed questions regarding whether this Congress was potentially moving forward with some anti-Indian proposals from the Goldwater Institute, ideas that are presented as for the benefit of tribes (such as removal of federal oversight and jurisdiction) but that will actually undermine sovereignty. Mr. Moorehead said he was not aware of such efforts, but also pointed out that tribes themselves have moved for such efforts in the recent past (he pointed to the HEARTH Act as an example). One of the participants pointed to a bill, S. 103, that would undo many of the requirements of the Fair Housing Act (it would, for example, allow exclusionary zoning), but that also had a provision that would prohibit HUD and other federal agencies from using data to show the disparate impacts of housing policies. The concern is that such language might also prohibit analysis of impacts and needs specific to Indian Country.

### *B. FEMA Flood Mapping*

Denise Zuni provided some background information. The federal Flood Disaster Protection Act of 1973 prohibits the use of federal funds for construction and rehabilitation on floodplains unless a community participates in the National Flood Insurance Program (NFIP) and purchases flood insurance. This prohibition is imposed on IHBG funds by 24 CFR 1000.38 (the NAHASDA regulations). The prohibition also applies to Indian Community Development Block Grant (ICDBG) funds.

A tribe whose lands have been flood mapped by FEMA and have been designated as being in flood plains cannot use IHBG or ICDBG funds, or for that matter, any federal funds for housing construction or rehabilitation, unless the tribe participates in the NFIP, mitigates the flood risks, and purchases flood insurance. The vast majority of tribes do

not participate in the NFIP. According to a January 2013 GAO Report, only 37 tribes participate in the NFIP.

At Isleta Pueblo (in New Mexico), sometime between 2008-10, when FEMA was flood mapping the two counties where Isleta is located, and FEMA did mapping of the Isleta Pueblo without government-to-government consultation, although there was some communication (i.e., a Dear Tribal leader letter was sent). Isleta Pueblo has many homes that were identified as located in the areas mapped as flood plains. In 2012, HUD began telling Isleta that it could not use federal funds to build in these areas unless the Tribe joined NFIP. When the Tribe met with FEMA, the agency stated that if the Tribe had told them ahead of time, they would not have published the flood plain maps (and would not have put the Tribe into the NFIP requirement). But the agency said it could not remove the Tribal maps once they are published.

Ms. Zuni made a presentation at the NAIHC annual meeting to try and find out how many other tribes may have been impacted by the FEMA flood mapping. It did not seem like many tribes were impacted (37), but she is still doing outreach to find out if this is a problem.

States, however, have apparently received exemptions that allow them to spend public housing and Community Development Block Grant (CDBG) funds in those areas. 24 CFR 58.6(a)(3) (the HUD environmental regulations), and 24 CFR Part 55(b)(1) (the HUD floodplain management regulations), appear to exempt States from the prohibition, specifically in their use of HOME funds and CDBG funds. If this is accurate, a Public Housing Authority can use HOME and CDBG funds, and perhaps HUD public housing funds, on floodplains even if a community isn't a member of the NFIP.

Ms. Zuni wants to see if NAIHC can advocate for a legislative fix that will exempt tribes. There apparently is a bill that is moving, but Ms. Zuni does not know the status of that legislation.

Ms. Zuni raised the following points regarding this issue:

- FEMA shouldn't flood map tribal lands without written tribal authorization.
- Flood mapping of tribal lands by FEMA without clear and express tribal authorization should be removed from FEMA's website.
- It is a costly and administrative burdensome process to amend flood maps. In some instances, amendments aren't possible unless a tribe joins the NFIP.
- The unauthorized flood mapping of tribal lands and requiring participation in the NFIP as a condition of federal housing funds interferes with tribal sovereignty and the right of tribes to self-governance. Many tribes have the capacity to assess and manage their flood risks without federal oversight. If a tribe wants federal assistance in managing its flood risks, it can at that point join the NFIP as a condition of receiving federal assistance.
- Why do states get an exemption, but not tribes?

Ms. Zuni proposed that this be a priority issue for NAIHC legislative advocacy. She suggested that NAIHC make an effort to obtain a similar exemption for use of IHBG and ICDBG funding as the States already have.

*C. UNAHA Region efforts to obtain funding from USDA Rural Housing Programs*

Jason Adams gave a presentation on USDA funding. He and his colleagues have been asking Congress to increase IHBG funding for years, but those efforts have not been fruitful. So they have also begun looking at other funding sources. They found that USDA has rural housing funding, but that it is under-utilized in Indian Country even though tribes are largely based in the rural areas that are intended to be funded by these programs. Mr. Adams has tried to obtain this kind of funding, but has not been successful (except for one project). Yet USDA comes out each year to talk about how much funding they have for rural development. Senator Tester told Mr. Adams that the place to make changes to the USDA rural housing funding program is through the Farm Bill, which will be up for reauthorization in a year or two. So there is an opportunity to make some changes to the USDA rural housing funding program via the Farm Bill. He is suggesting that this become a NAIHC priority. A couple of obstacles that he encountered: reluctance to use tribal courts or tribal jurisdiction; and the use of the Census for mapping populations and determining need which does not track or overlap with Indian Country.

Mr. Adams has continued his efforts to obtain USDA rural housing funding. But the regulations are not that clear, and they have not been developed through negotiated rulemaking. The regulations are very burdensome and difficult to use, and create a disincentive to utilizing this program.

J.C. Crawford from the South Dakota Housing Coalition also spoke about the efforts they are making to get USDA home loan funding to Indian Country. They would like to coordinate their efforts with other tribes, and to work with USDA to make the program easier to use. The key contacts that tribes need to work with are political appointees at the State level. They may not have experience dealing with Indian tribes, so there needs to be either some change in the statute or regulations, or more education and consultation.

Gary Cooper suggested an NAIHC workgroup on this issue to share best practices and best approaches, so that people can work together to maximize use of this program, as well as to develop legislative proposals.

*D. Funding Task Force*

Gary Cooper followed up with another call for participation on the proposed NAIHC Funding Task Force. The proposed task force would deal specifically with funding issues. Funding is an ongoing, critical issue for most tribal housing programs, and the amount of funds provided through the IHBG appropriations is simply insufficient. For much of the past year, certain members of the Legislative Committee



have been pushing for the establishment of a Funding Task Force that would specifically address these issues. Chairman Cooper asked the Committee members for input on (1) whether this was a good idea (the general response seemed to be yes it was); (2) who should be on the Task Force; (3) how should meetings be conducted; and (3) when and how often should it meet?

The discussion focused on whether the Task Force should be structured like the Legislative Committee, with anyone who wants to participate being allowed to participate, with a monthly phone call set up, or whether there should be a specific group of persons, say one representative from each region, that would be the Task Force, with anyone who wanted to listen in and have input be permitted to do so (like the negotiated rulemaking committee).

Mr. Cooper did not get much feedback from the membership since the last meeting. He would like to have at least one person participate from each region.

#### *E. NAIHC Legislative Priorities*

Chairman Cooper noted that NAIHC is still trying to develop its list of legislative priorities for the upcoming session. While the two top issues – NAHASDA reauthorization and increased funding – appear to have a general consensus, there is no agreement yet on the next few priorities that NAIHC should be pursuing. NAIHC has received feedback from some, but not all of the regions. The list of proposed priorities were:

- NAHASDA reauthorization;
- Increase IHBG annual appropriations;
- Improved federal consultation processes and practices;
- Deliver Training and TA funds in accordance with NAHASDA, and to retain Training and TA in HUD ONAP, not PD&R;
- Advocacy for a single agency source of funding for infrastructure and site development;
- Increase backing for “supportive services” for housing to enable wrap around housing services, including but not limited to relaxing restrictions on affordable housing;
- Extend time for rebuilding demolished buildings;
- Extend/expand the BIA HIP, ensure transparent application and evaluation process;
- Funding for homeless evaluation programs;
- Direct TDHE grant eligibility for other HUD programs, such as HOME;
- Include case management in HUD/VASH programs;
- Allocate \$100 million a year (in non-IHBG funds) to combat methamphetamine issues in Indian Country; and
- Seek a floodplain exemption from NFIP requirements for Indian Country, similar to the exemption that states and Public Housing have.

The Committee then discussed this list to try and establish the working priorities for NAIHC. There was some discussion over the details of specific items on the list.

Mr. Cooper suggested moving the funding issues to be considered by the Funding Task Force, so they can consider various approaches to those funding questions: What sources might be available? What other options for increasing such funding might be available? No one objected to this approach.

Mr. Cooper also suggests training and TA issues and the 30% rule be included in the NAHASDA reauthorization provision, since these are items that NAIHC asks for each year.

The group ultimately decided to try and break up the list into categories and assign it to specific work groups, then send that around for comment and finalizing.

## 2. NAIHC Legislative Conference

### A. *Morning Session at Dirksen Senate Building: Members of Congress*

The morning session on Tuesday, March 7, was held in the SCIA hearing room in the Dirksen Senate building. The session involved presentations by various members of Congress. Chairwoman Sami Jo Difuntorum introduced the speakers, after a moment of silence for the recent loss of Paul Iron Cloud and Jack Sawyer, both of whom played significant and prominent roles in Indian housing.

***Representative Steve Pearce (R-NM)***. Congressman Pearce has been the primary advocate for NAHASDA reauthorization over the past two sessions of Congress, each time introducing the NAHASDA bills that were ultimately passed out of the House. He promised that Congress is going to get this reauthorization bill passed. He followed up Chairwoman Difuntorum's remarks about keeping our divisions at home. There are many in Congress who are looking for an excuse to say "no." If your divisions are public, it gives the naysayers the opportunity to do nothing. The power of unity is critical. He said "we will be ok in the House," but the Senate is going to be a challenge once again. He said, in the meantime, you should be looking at other ways to move housing forward. He spoke about efforts by tribes in his states to get private financing onto tribal lands for housing development. Tribes need to look at ways to provide for private homeownership and investment in Indian Country. He is optimistic going forward. He says that he has talked with President Trump's transition team about the need to invest some of the infrastructure funding he is working on in Indian Country, and his team was very supportive about such investment. He thinks that the kind of infrastructure that will "absolutely" be provided is the infrastructure to support manufacturing, so to the extent that tribes are working on manufacturing they will get infrastructure development. But even for tribes who will not be developing manufacturing, he is going to work on getting rid of the restriction for housing programs to use IHS infrastructure funding to support NAHASDA funding. In response to a question, he said that Congressman Duffy will be a

strong supporter of NAHASDA reauthorization. Congressman Duffy has asked for a few changes that “will make the bill better,” and they will work with him to get the bill passed in the House.

**Senator Catherine Cortez-Masto (D-NV).** She was recently elected to fill the seat vacated by Senator Harry Reid when he retired. She sits on the Committee on Banking, Housing, and Urban Affairs, and on the SCIA. She was the former Attorney General of Nevada, and she worked with tribal communities in Nevada in that capacity. She requested to serve on the SCIA because of that experience. She came to introduce herself and say she is looking forward to being a partner to Indian Country. One person from Washoe asked her to support and enhance the use of New Market Tax Credits in Indian Country. Senator Cortez-Masto said she has heard that message and will look into this. Another participant asked her to follow-up on Senator Reid’s tradition of touring Indian Country in Nevada. She promised to do that, and said that she had done so as Attorney General. She was asked about how she sees NAHASDA progressing through the Senate this time. She says that as a freshman Senator, she does not have a lot of history on this issue, but knows that her colleagues on the SCIA are working hard on reauthorization, and she will have a dual role on the Committee on Banking, Housing, and Urban Affairs as well. She and her colleagues are committed to working on reauthorization.

**Senator Lisa Murkowski (R-AK).** Senator Murkowski has been in the Senate since 2002, and has been an advocate for Indian Country. She is currently on the Senate Appropriations Committee, as well as a senior member of the SCIA. She began by talking about the importance of housing. If you don’t have shelter, you cannot focus on the other issues like education and health. There is a new administration and a lot of new faces in Congress, and you should assume these folks do not know much about Indian Country – and you will need to educate them about Indian Country. She says that the new HUD Secretary Dr. Ben Carson, who has a background in health care, should have an interest and support for housing. But you should invite him out to Indian Country and educate him about your needs and issues. She also pointed out the new Chair and Vice-Chair of the SCIA are familiar with Indian Country, but tribes will need to educate them about the importance of housing. There will be a lot of competition for the available funding. She spoke of the need to increase NAHASDA block grant funding. She also noted that the new Administration is going to be taking a “keen look” at budgetary issues, and will be looking at cutting discretionary spending. You will need to make the case that housing is a priority.

**Senator Heidi Heitkamp (D-ND).** Senator Heitkamp spoke about how the housing conditions in Indian Country are “deplorable.” She stated that we are failing and falling behind in meeting the need in Indian Country for adequate housing. It is going to take more than consultation to get results; it will take commitment and follow-through. Unless we hold people accountable, we will fall further and further behind. She thinks that the new Administration is going to be focusing on budget cuts, and Indian Country has to respond by demonstrating that it need increases just to try and bring Indian Country back up to par with the rest of the country. She spoke generally about how much Indian Country funding is spread out across the “discretionary” budget and may be

targeted for cuts. She noted that all these different areas are related to housing: education, health care, environment, and transportation. She says that tribes must be loud, you have to fight, and you have to tell your story. She asks for all to be as active as you can be. She argued that the approach to these issues in Indian Country has been a “patchwork,” and we need a whole new approach. She says there are a lot of people in the Senate, on both sides of the aisle, who are ready to “fight the fight.”

**Congresswoman Gwen Moore (D-WI).** Representative Moore also played a key role in NAHASDA reauthorization in the House over the past two sessions. She gave a lot of praise to Chairwoman Dfuntorum for her efforts in NAHASDA reauthorization. She says she thinks the bill will make it over the finish line because it is a truly bi-partisan effort. She called for a unified voice from Indian Country to pass NAHASDA reauthorization. Tribes need to keep up the effort and the pressure on their delegations. She pointed out other bi-partisan efforts to protect and enhance tribal sovereignty. She thanked the group for avoiding partisanship. She also acknowledged that reauthorizing NAHASDA is not going to resolve the crisis in Indian housing. She also pointed to a letter from the Alaska Association of Housing Authorities laying out a strategy for reauthorization, and she encouraged the group to support that approach (which is the two-stage approach that NAIHC has adopted, described above). She also voiced support for keeping the Native Hawaiian provisions of the NAHASDA bill (as well as the provisions protecting the Cherokee Freedman). She also said that she thinks that the amendments in the House bills passed in the past two sessions are important to help tribes use their IHBG funds more effectively.

**Congressman Tom Cole (R-OK).** Representative Cole (Chickasaw Nation) is one of only two Native Americans serving in Congress, and he has been a leader on issues important to Indian Country. He praised Representative Moore for her efforts on behalf of tribes, and he pointed out the need for bi-partisan efforts to get NAHASDA reauthorized. He voiced support for the Native Hawaiian provisions of the previous House bills, noting that Congress has passed over 160 bills for the benefit of Native Hawaiians, and he does not know why we cannot get this same recognition in NAHASDA. We are heading into some very important debates going forward, including health care. He says that any repeal and replacement of the Affordable Care Act must protect the Indian Health Care Improvement Act (which was incorporated the Affordable Care Act). He mentioned the infrastructure bill briefly. He says we do not know what is going to be in the bill, but we know that Indian Country needs infrastructure improvement, particularly in the large reservations. There needs to be some set-aside for Indian Country in the bill, and he will advocate for that. Finally, he pointed out that defense spending is going to increase by \$54 billion under the Trump Administration, and that that funding is going to result in a decrease in discretionary spending. Funding for all tribal programs comes from the discretionary side of the budget, so there will be a fight to protect Indian funding. But he noted that because Indian Country works in a bi-partisan basis, there is a good opportunity to protect such funding. Tribes need to continue to build friends on both sides of the aisle.

**Senator John Hoeven (R-ND).** Senator Hoeven is the Chair of the SCIA, and he also serves on the Appropriations Committee. He says that it is imperative for NAHASDA to be reauthorized. He spoke about a number of other sources of funds that can be leveraged to develop Indian housing, and that tribes will need to be creative about leveraging such funds (USDA, New Market Tax Credits, and Low Income Housing Tax Credits). He will soon be introducing the BUILD Act, which he characterizes as a “Chevrolet not a Cadillac.” It does not contain all the provisions of the prior NAHASDA reauthorization, but it will reauthorize IHBG funding and will include some of the streamlining provisions of the prior NAHASDA bills. It will also reauthorize the Section 184 loan guaranty program. He is in the early stages in receiving comments on the bill. He looks forward to receive other comments, but is looking forward to getting the bill introduced and passed. He was also encouraged that HUD finally released its study on the needs facing housing in Indian Country, and he is going to call HUD before his Committee to ask how the agency plans to address that need. He also stated that one of his priorities will be supporting Native veterans. Senator Hoeven also mentioned the infrastructure bill, and said that Indian Country must be a part of any infrastructure package. Finally, he noted that the SCIA has already advanced nine bills to the Senate floor, through a bi-partisan effort. He is hopeful that these bills will be passed and signed by the President.

*B. Afternoon Session: Federal and Industry Partners*

Chairwoman Difuntorum kicked off the afternoon session by underscoring the need for a unified approach to lobbying for NAHASDA, but also the need for tribes to tell their Congressional delegation the specific stories regarding their housing programs, their needs, and their specific issues and projects. There is a big gap in the amount of funding needed and the amount appropriated. The HUD budget is substantial, but the Indian housing portion is very small, and we need to increase it. The ask is simple: reauthorize NAHASDA, provide more flexibility, and increase funding. But your stories are important.

She also introduced Tony Walters, the incoming Executive Director. Mr. Walters gave some brief remarks. He has been working on Indian affairs in Washington, DC, both on the Hill and in the Department of Interior, for seven years. He has a law degree from the University of Oklahoma, and will be a strong advocacy presence to NAIHC in DC.

**Mike Andrews, Chief of Staff, Senate Committee on Indian Affairs.** He followed up on Senate Hoeven’s comments about introducing the Building Useful Initiatives for Land Development (BUILD) Act as the first step toward NAHASDA reauthorization. It has been four years since NAHASDA expired, and we need to get it reauthorized. We hopefully have learned more about how to get this bill passed, but in the process over the past few years we have educated many members of Congress on the need facing Indian Country housing. At this point, the strategy should be to get the IHBG reauthorized. This is what the BUILD Act does, along with a couple of items to streamline and provide flexibility. It is the vehicle to get the block grant reauthorized (for 2018-2025). He also referred to it as a “Chevy” compared to the “Cadillac” version of

reauthorization (the NAIHC bill, and the bills previously considered). Mr. Andrews said that Senator Hoeven's idea was to call it something different than NAHASDA reauthorization, and to move this forward as a first step. But getting the block grant reauthorized is a priority, because without authorization the IHBG is at risk. BUILD Act will remove the multiple environmental reviews involved when there is funding from more than one agency, provide more flexibility for building homes on Indian land by increasing the maximum length of leases to 99 years, authorize training and technical assistance, and reauthorize the Section 184 loan guaranty. Mr. Andrews mentioned the possibility of having a hearing on Indian housing, perhaps in late April.

Mr. Andrews also gave some thoughts on what he called NAHASDA 2.0, how to develop NAHASDA to be more effective in building homes and in encouraging homeownership on trust land. One question he posed is how to make homeownership more feasible on trust lands. He also talked about the need to increase NAHASDA funding. The appropriations have essentially been flat since NAHASDA was passed. But he does not see a likelihood for an increase in the immediate future. So one thing to focus on is "what can we do with what we have?"

Mr. Andrews was asked about the Native Hawaiian provisions. He responded by saying we need to move forward on a dual track approach: get the block grant funding reauthorized, and then develop a second bill with the other items that Indian Country wants, such as Native Hawaiian funding, removal of the 30% rule, and other items, and see if it can be attached to some other legislative vehicle moving forward (such as, possibly, the infrastructure bill that the Administration wants). Another participant asked about making NAHASDA more "holistic," allowing tribes to address not just housing, but economic development, education, health care, etc., together. Mr. Andrews liked this idea, and suggested that Secretary Carson might be a good point person to champion this approach.

*Denise Desiderio, Policy Director, NCAI.* Ms. Desiderio focused her remarks on how to get NAHASDA reauthorized. We have champions in the House and Senate and should work with them. We are not starting from scratch. She also mentioned that NCAI supports the Native Hawaiian provisions in Title VIII, and that we cannot waiver on that. But that does not mean we cannot strategize ways to get NAHASDA reauthorization done. The discussions on the Hill right now are primarily focused on the infrastructure development proposals, but we can work housing into these conversations. We can bring up regulatory issues related to development, and the issues involved in water, sewer, and housing. One of the housing issues that keeps coming up in NCAI's discussions is how to get housing for teachers, firefighters, and law enforcement in tribal communities. We will need to work with Secretary Carson. In his address to HUD employees, he mentioned that there will not be any picking of favorites or treating anyone special or "extra." But since he is a "Constitutionalist," tribal advocates need to remind him that tribes are mentioned in the Constitution and that there is a federal trust responsibility toward tribes. She also suggested showing how the self-determination aspects of NAHASDA support small government, and encourage public/private partnerships.

***Carrie Hritz, PhD, Supervisory Geographer and Branch Chief, Census Bureau.*** Dr. Hritz spoke about the role of the Census in providing the data that underlies funding decisions. She stated that “geography affects data.” It is important to get correct boundaries for reservations to determine population count and location. The Census is a source of information for other federal agencies, and, for Indian Country, they depend on expert review from tribal communities. The U.S. Census Bureau conducts the Boundary and Annexation Survey (BAS) annually to collect information about selected legally defined geographic areas, including reservations and trust areas. The BAS is used to update information about the legal boundaries and names of all governments, including tribal governments. The Census generates maps and shape files from database that are posted online for tribes to review. Use the TIGERweb online map viewer to quickly locate your “American Indian Area” and determine if you need to make boundary changes and/or feature updates. Once updated, the database is copied and sent to other offices. The process works as follows: every December/January, there is a BAS letter emailed and mailed out to the various jurisdictions, including tribes. There are deadlines to respond. March 1 is the BAS submission date deadline for boundary updates to be reflected in the American Community Survey (ACS) published data. Boundary submissions by this date are also reflected in next year’s BAS materials. May 31 is the deadline for boundary updates to be reflected in next year’s BAS materials. Submissions after this date are not guaranteed to be reflected in next year’s BAS materials. ***May 2019 will be critical, since that is the last update before the 2020 Census is underway.*** Tribes must provide documentation to update new lands taken into trust, but the Census can work with BIA regarding trust acquisitions. The Census has been working with NAIHC and can provide training to tribes. They are also working with BIA on data exchange to streamline the process and to assist tribes that do not have a lot of staff.

***Thomas C. Wright, Director of HUD DC Office of Loan Guarantee.*** Mr. Wright spoke about the NAHASDA Title VI and the Section 184 loan guarantee programs, both of which his office oversees. He is working with BIA and the lending communities try to encourage homeownership in Indian Country, given the barriers posed by trust land ownership. He noted that Fannie Mae and Freddie Mac are both looking at getting involved in the Section 184 program, which is a Qualified Investment under the Community Reinvestment Act.

***Stephanie Birdwell, Director of Office of Tribal Government Relations, Department of Veterans’ Affairs.*** Ms. Birdwell and staff who accompanied her spoke about the Native American Veteran Direct Loan Program and the HUD-VASH programs. The Direct Loan Program is structured to provide homeownership opportunities to Native veterans. The program also includes provisions for special adaptive housing grants for making homes more accessible for veterans with services connected disabilities. The grant can also be used as a construction fund. The HUD-VASH program is a voucher program to provide subsidies for rental housing for Native American veterans. She mentioned that there is a tribal affairs newsletter on the VA website: [www.va.gov/tribalgovernment](http://www.va.gov/tribalgovernment)

***Heidi Frechette, Deputy Assistant Secretary, HUD Office of Native American Programs.*** Ms. Frechette began her remarks by noting that her position is not a political appointee, and therefore she will remain in her office into the next Administration. She noted that there appears to be great demand for ICDBG and for the HUD-VASH program, and that she and her staff are working to make sure these programs work in Indian Country. They are working closely with HUD to make sure the HUD-VASH pilot project is a success and is continued. She also noted that HUD has recently issued its new needs study of housing in Indian Country. The last study was issued in 1998. HUD sees the needs study as an evolving process. She also wants to get the message out that NAHASDA is working. She also understands that Native families would prefer to own their own homes, and will work on homeownership initiatives in Indian Country. Finally, now that Secretary Carson has been confirmed, the Intertribal Advisory Committee will now move forward. HUD chose the membership of the Committee from 39 nominees.

### **Announcements**

The next NAIHC event is the Annual Convention, to be held at Nashville, TN, on June 27-29.

The Legislative Committee will hold its monthly call the first Thursday of each month, at 1:00 PM Eastern.

If you have any questions about the items in this memorandum, please do not hesitate to contact Edmund Clay Goodman at [EGoodman@hobbsstrauss.com](mailto:EGoodman@hobbsstrauss.com) or by phone at (503) 242-1745.



# MAIER PFEFFER KIM GEARY & COHEN LLP

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Oakland, CA 94612  
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## Confidential MEMORANDUM

To: Karuk Tribe Housing Authority and Karuk Tribe  
Sara Spence and Scott Quinn

From: Jenny Kim, Christy Siojo

Date: March 3, 2017

**Subject: Update on KTHA Fee to Trust Project**

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Earlier this week, we filed the final FTT application in the KTHA FTT Project with the Pacific Regional Office of the Bureau of Indian Affairs for the Upper Tishaniik and Orleans Bar parcels in Orleans. After confirming with KTHA that these two parcels will not have any change in use, we submitted them as a no-change-in-use/Categorical Exemption under NEPA.

### FTT Applications Filed to Date

1. **Orleans: Upper Tishaniik + Orleans Bar** (sent March 2, 2017) – Cat Ex
2. **Orleans: Shivshaneen + Salstrom + Tishaniik** (sent February 2, 2017) – Cat Ex
3. **Happy Camp: Zink** (sent February 2, 2017) – Cat Ex
4. **Happy Camp: Skyline + Grunbaum** (sent December 23, 2016) - EA
5. **Yreka: Comstock + Sterk** (sent December 16, 2016) – Cat Ex
6. **Happy Camp: Johnson + Evans + Tello** (sent December 2, 2016) - EA
7. **Happy Camp: Peters + Headway Property** (sent October 12, 2016) – Cat Ex
8. **Yreka: Oom + the Oom Road Entrance** (sent September 28, 2016) - EA
9. **Yreka: Singleton-Louden Property** (sent August 29, 2016) – Cat Ex

As promised, enclosed is a USB thumb drive -- one each for the Tribe and KTHA and your respective files. The thumb drive contains electronic copies of all documents submitted to the BIA for each fee to trust application listed above.

We have enjoyed working with KTHA and the Tribe over the last year. We will continue to respond to periodic requests from the BIA FTT Consortium office for various documents or questions pertaining to the applications.

## Karuk Fee to Trust Applications: Status as of 03/03/2017

APN	Name	Application Submitted	Notes
016-010-100	Johnson Evans	December 2, 2016	Submitted on Dec 2. EDS will include these parcels an Environmental Assessment ("EA") for development up to seven housing units on the Johnson Parcel.
016-010-460			
016-010-400	Evans II		
016-531-330	Tello		
016-401-270	Zink	February 2, 2017	Submitted on Feb 2. EDS will include in an Environmental Overview ("EO").
016-412-240	Skyline	December 23, 2016	Submitted the complete application with all resolutions on Dec 23. EDS will include these parcels an EA for development up to nine housing units on the Skyline Parcel.
016-412-340	Grunbaum		
016-471-010	4th Ave-Peters		
016-474-090	Headway	October 12, 2016	Submitted updated Tribal Council acceptance and exceptions resolutions. EDS will include in an EO.
016-474-100			
013-120-420	Oom	September 28, 2016	Submitted updated TC and exceptions resolutions in November. EDS will include in an EA for housing.
062-151-250	Rd Entrance		
062-061-060	Comstock	December 16, 2016	EDS will include these parcels in an EO.
062-061-140	Sterk		
014-470-130	Singleton	August 29, 2016	EDS will include in an EO.
014-470-140			
014-470-160			
014-470-210			
014-470-230			
014-470-270			
529-282-010	Shivshaneen	February 2, 2017	Submitted on February 2, 2017 with Tishaniik. EDS will include in an EO.
529-141-038	Salstrom		
529-151-04	Tishaniik (Karuk Tribe)	February 2, 2017	Submitted on February 2, 2017 with Shivshaneen and Salstrom. EDS will include in an EO.
529-151-003	Upper Tishaniik (aka "Graham")	March 2, 2017	Submitted on March 2, 2017 as a no-change-in - use. EDS will include in an EO.
529-161-001	Orleans Bar		

## TERO Director Report – March 2017

Program	Total Budget	Expended to Date	Balance	% Expended
TERO	72,243.00	23,547.46	48,695.54	32.59%

### TERO Assistant

The TERO Assistant position has been filled. Congratulations to Judy Waddell who has accepted the position! I am thrilled to have her back in TERO. She will be a great asset to the TERO Department!

### Casino Project

In addition to hopeful employees, calls from hopeful vendors keep coming. Tortilla vendors, slot machine tech support, equipment for fueling station, investors with legal cash from marijuana operations, casino staff trainers, etc..... Should I refer these calls to our new Rain Rock Compliance Officer?

### Caltrans Update

Our last Pilot Project meeting was held Friday, March 17<sup>th</sup> at Big Flat, CA. We have just about completed our draft of the MOU that will guide this pilot project. Our next Pilot Project meeting is scheduled for April 14<sup>th</sup> in the same location as the last meeting. The progress is slow but it IS moving forward. The draft MOU once we have a final review will be sent to Caltrans headquarters then back to us. (Hupa, Yurok, Tolowa & Karuk TERO's). I will be bringing that final draft for approval once it is time. This pilot project applies Indian Preference on Caltrans projects near tribal lands and is expected to be a model for statewide application.

I have a project specific MOU (17-M-008) for your review that I am requesting to be approved. This is for an upcoming Caltrans project in Orleans. It is currently going through the review process.

*\*Respectfully request approval of MOU 17-M-008 with Caltrans for an upcoming road project in Orleans.*

Our next statewide TERO workgroup meeting is scheduled to be a conference call on March 23<sup>rd</sup> at 10 am. I submitted comments from the four Norcal TERO's to headquarters and we will be discussing those concerns on the conference call.

#### EEOC Contract

The required reports have been submitted for our contract last year. I received notification that our reports were accepted. This allows us to draw down the 26K for the year. We were recommended for another contract for the current year. I will bring it around for approval once it is received.

#### Fire Line Safety Class for Vendors

This class was held March 7<sup>th</sup> at the gym certifying 21 community members. I am working on holding an additional class in April and working on the date. We will most likely try for a Saturday.

#### Pacific Northwest TERO Meeting

Our next regional meeting is scheduled for April 18<sup>th</sup> & 19<sup>th</sup> in Snoqualmie, WA. I would like to send two TERO Commissioners to this quarterly event.

*\*Respectfully request out of state travel to two non-tribal employees to Snoqualmie, WA to the PNW TERO Quarterly meeting April 18<sup>th</sup> & 19<sup>th</sup>.*

#### Keep things on the Radar

Some things that need attention and updating are:

- The WPA – aligning policy, updates
- Karuk Sales Tax Ordinance – this severely needs updating.
- Tribal Wage Rates/Ordinance – the rates need adjusting for current cost of living allowances.
- Business License Ordinance – (New addition to the list)

## Child Care

Fiscal Year	Total Budget	Expended to Date	Balance	% Expended	# of Families Served
CCDF FY 16	72,801.16	16,815.05	55,986.11	23.10%	5
CCDF FY 17	117,233.00	0	0	0	0

### Child Care National

There is not a lot to update on child care at the national level. Not much has changed since my last report. We are still waiting to see what the new Administration will propose and what will be happening to the child care block grant.

No updates on the new technical assistance providers for tribal child care. We are expecting a regional meeting to be scheduled but have had no new information.

Our Regional Program Specialist, Kim Relph will be retiring on April 28<sup>th</sup>. This is sad for us but that is the way the world turns. Kim has stated she would like to assist us with our state Tribal Child Care Association of California but that remains to be seen on how that will happen.

### Child Care State

Our next Tribal Child Care Association of California (TCCAC) meeting is scheduled for April 18<sup>th</sup> and 19<sup>th</sup> in Sacramento. As Co-Chair of the association, we are planning a hearty good-bye ceremony for our Program Specialist. Our meeting with our state partners is always very informative and worth the travel and time. I have invited our Head Start Director to attend with me as this will be beneficial for her to attend as well.

### Child Care Local

Summer Food Program

We will hold our second meeting for the Summer Food Program on March 30<sup>th</sup>. I have had some follow-up conversations with the Yreka Library and they stated they do not think they can be a food site this year but are interested for next year. They have stated Montague library is interested and would like to see how the program will work there for next year. I will be contacting someone at the Montague library to work on the logistics of them being a site for lunches in conjunction with a summer reading program.

We still need to identify which job description we should put “coordinate the summer food program” into. WE will discuss this at our next meeting and come back to the council with a recommendation on which job description to put this into.

As far as I know, TANF will be coordinating the Summer Food Program for the Orleans district outside of the Fed/State program that we will be administering in Happy Camp and Yreka. I will no longer report on the program for Orleans since that is under TANF jurisdiction.

Yav Kuma Itapan – Math/Science Camp

I have resigned from planning, developing and implementing the Math Science camp. Since TANF was the main funder last year, they can take over that program as it is a better fit for their funding. I plan on being busy this summer anyway with recruiting and hiring for the casino project.

Respectfully Submitted by,



Dion Wood

**SAVE THE DATE**

**PNW TERO CONFERENCE**  
*April 18 and 19, 2017*

*Snoqualmie Casino*  
*37500 SE North Bend Way*  
*Snoqualmie, WA 98065*

WHO SHOULD ATTEND :

- TRIBAL LEADERS
- TRIBAL EXECUTIVES & MANAGERS
- TRIBAL LEGAL STAFF
- TERO STAFF & COMMISSIONERS
- PERSONNEL / HR
- NATIVE BUSINESS & CONTRACTORS
- CONSTRUCTION TRADES
- CONTRACTORS WORKING WITH TRIBES

**REGISTRATION FORM**

NAME:

ORG / TRIBE:

EMAIL:

ADDRESS:

BUSINESS PHONE:

**Registration Fee \$200.00 via Check or Purchase Order**

Make payable to: PNW TERO REGION  
c/o Larry Jordan PO BOX 150  
Nespelem, WA 99155

**HOTEL RESERVATIONS: (425) 837-3600**

**Hilton Garden Inn** (Special rate \$129 w/ code PNW417)

1800 NW Gilman Blvd, Issaquah, WA 98027

PLEASE FAX OR Email REGISTRATION FORMS TO:  
Larry Jordan 509-634-2740; larry.jordan@colvilletribes.com

**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270



**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**REQUEST FOR CONTRACT/ MOU/ AGREEMENT**

Check One:  Contract  
 MOU  
 Agreement  
 Amendment

Karuk Tribe Number Assigned: 17-M-008

Funder/Agency Assigned: \_\_\_\_\_  
Prior Amendment: \_\_\_\_\_

REQUIRED → \*Procurement Attached  \*Budget Attached   
\*System for Award Management (SAM) (CONTRACTS ONLY)   
\*KCDC/ KTHA Notification/ review required  Yes  No

Requestor: Dion Wood Date: 3.20.17

Department/Program: TERO

Name of Contractor or Parties: Caltrans

Effective Dates (From/To): Orleans bridge repair - project specific MOU

Amount of Original: \_\_\_\_\_  
Amount of Modification: N/A  
Total Amount: \_\_\_\_\_

Funding Source: N/A

Special Conditions/Terms:  
\_\_\_\_\_

Brief Description of Purpose:  
Need to be brief but specific. If an amendment reference the prior background.

**\*\* REQUIRED SIGNATURES \*\***

Dion Wood Requestor 3.20.17 Date

Laura DeVos for Laura Maxton (Yreka) 3-21-2017  
\*\*Chief Financial Officer Date

Shirley Dewey 3/21/17  
\*\*Director, Administrative Programs & Compliance Date

\_\_\_\_\_  
\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts) Date

\_\_\_\_\_  
Other Date



**MEMORANDUM OF UNDERSTANDING  
Tribal Employment Rights Ordinance**

Caltrans contract 01-0F4004  
Repair Bridges  
DN and Hum - Various Routes – Various Postmiles

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The Karuk Tribe (**Tribe**) and the State of California Department of Transportation (**Caltrans**), in order to coordinate and carry out their respective functions and duties regarding Indian Employment Preference on State highway construction projects on lands within the Karuk Tribe reservation, lands held in trust for the Karuk Tribe by the BIA or lands under the direct ownership of the Karuk Tribe (**Tribal Lands**), do hereby enter into this Memorandum of Understanding (**MOU**).

This **MOU** constitutes a guide to the respective intentions, obligations, and policies of the **Tribe** and **Caltrans** in entering into this agreement. It is not intended to be used as a sole basis for authorizing funding, nor is it a legally binding contract upon either party.

Contract 01-0F4004 proposes work at multiple locations in Humboldt and Del Norte Counties. This MOU is limited to one location.

Contract No. Project ID	Project Co-Rte-PM	Work Description	Karuk Tribal Lands	Karuk IRR Inventory
01-0F4004 0116000007	Hum 96 R39.48	Repair Bridge	Hum 96 38.92/39.10	Hum 96 28.98/44.98

**I. INDIAN EMPLOYMENT PREFERENCE AND TERO FEE**

**A. Recitals**

1. Section 122 of the Surface Transportation and Uniform Relocation Assistance Act of 1987, Pub. L. 100-17, 23 USC ss. 140(d), recognizes the establishment of Indian Employment Preferences in the Federal Aid Highway Program.
2. The **Tribe** has enacted a tribal employment rights law included within the Karuk Tribe's **Tribal Employment Rights Ordinance** establishing a tribal employment rights function and mandating Indian Employment Preferences on State construction projects and in other forms of employment within the Reservation.

**MEMORANDUM OF UNDERSTANDING**  
**Tribal Employment Rights Ordinance**

Caltrans contract 01-0F4004  
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3. The parties hereto recognize that Caltrans shall employ the services of one or more independent contractors in order to accomplish all or some of the activities necessary for State highway construction on **Tribal Lands**.
4. **Caltrans** and the **Tribe** desire to promote Indian employment by
  - a) applying Indian Employment Preferences to the State's contractors for highway work conducted on **Tribal Lands** or on any State highway included in the **Tribe's** Indian Reservation Road (IRR) Inventory when a portion of the project is on Tribal Lands, and
  - b) establishing a mechanism to ensure the **Tribe** receives TERO Fees for the portion of the project that is on **Tribal Lands**.
5. The parties desire to clarify the rights and obligations of the **Tribe**, **Caltrans**, and prospective bidders and contractors who may perform work on **Tribal Lands** for State highway construction contracts.

**B. Statement Of Intent**

1. **Caltrans** shall inform prospective bidders of the Tribal, State, and Federal laws with respect to Indian Employment Preferences by inserting provisions (Attachment A) in its information to prospective bidders. These provisions shall become part of the State highway construction contract. The provisions shall require
  - a) submittal of TERO Highway Contract Permit (THCP) to Tribe within 5 days after Contract Approval
  - b) a 45-day delayed start to allow for Contractor submittals to and from Tribe and Contractor submittal of completed THCP to Engineer
2. **Caltrans** shall not allow the contractor to begin work until the contractor has obtained, from the **Tribe**, a TERO Highway Contract Permit (Attachment B) from The TERO officer of the **Tribe**.

**MEMORANDUM OF UNDERSTANDING**  
**Tribal Employment Rights Ordinance**

Caltrans contract 01-0F4004  
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3. The TERO Officer of the **Tribe** shall work with Caltrans and Caltrans' contractor to process the TCHP in a timely manner and ensure there is no delay in either beginning work or in providing qualified candidates to meet the contractor's personnel needs. The Tribe shall return the completed THCP to the contractor within 30 days of receiving the application.
4. Immediately after Contract Approval, **Caltrans** shall provide the TERO officer of the Tribe with all documentation necessary for the Tribe to properly invoice Caltrans for the TERO Fee. The **Tribe** shall invoice **Caltrans** for the TERO Fee 15 days after issuing the THC. The TERO fee is 2% of the contract bid amount for the portion of the project that is on Tribal Lands. Upon receipt of an invoice for the TERO Fee, Caltrans shall forward the invoice to Accounting within 7 days and make prompt payment of the TERO Fee to the Tribe.
5. **Caltrans** and the **Tribe** shall make a reasonable effort to conduct joint investigations and share information. Nothing in this **MOU** shall be construed to restrict the authority of the **Tribe**, either to initiate enforcement actions in the Tribal Court or to amend Tribal laws.

**II. TERO PROVISIONS – Pertaining to Contracted State Highway Work**

Listed below are those provisions from the Karuk TERO Ordinance that pertain to State Highway Work.

1.1 The short title of this Ordinance shall be the Tribal Employment Rights Ordinance, or **TERO**.

**8 Definitions**

**8 (l)** "Indian" means an enrolled member of a federally-recognized tribe; an enrolled member of a state recognized tribe.

**8 (j)** "Employer" means any person, company, contractor, subcontractor or entity located or engaging in commercial or employment activity within the Karuk Reservation. And which employs two or more persons.

**8 (c)** "Commission" and "Office" means the Tribal Employment Rights Commission and its office.

**8 (e)** "Council" means the Karuk Tribal Council.

**MEMORANDUM OF UNDERSTANDING**  
**Tribal Employment Rights Ordinance**

Caltrans contract 01-0F4004  
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**8 (t)** "Person" means natural persons, either tribal member or non-tribal member, and foreign and domestic corporations and tribal governments and their political subdivisions.

**8 (z)** "Threshold" means a level above which Indian preference will be required as established by: (1) Position Description; (2) Application Review Committee; (3) Interview Committee; (4) Skills Testing; (5) Request for Proposal, Notice of Funds Availability, and License requirements.

➤ **Qualified Indians: Employment Criteria** An Indian shall be qualified for employment in a position if he or she meets the threshold requirements for such position, and such Indian shall be accorded the preferences to which he or she is entitled under this Ordinance. No employer may utilize any employment criterion that is not legitimately related to the performance of the position.

**2.1 The TERO Commission**

**2.2 Powers and Duties of the Commission**

- The Commission may hire staff, obligate funds appropriated by the Council, and secure and obligate funding from Federal, State or other sources to carry out its duties and functions under this Ordinance upon receiving approval of such action from the Council. The Commission is further authorized and directed to adopt and request Council Approval of such regulations as are necessary to enable it to carry out its duties and functions. The Commission shall report directly to the Tribal Council.
- The Commission shall issue rules, regulations, interpretation of laws, and guidelines for Indian preference necessary to implement this Ordinance. Such rules and regulations shall become effective upon written approval of the Council. The Commission shall take all reasonable steps to insure that the general Reservation community, businesses, contractors, employers or other entities dealing with employment on the Reservation or within the jurisdiction of the Tribe, be on notice of all Indian Preference and employment related laws.
- The Commission shall maintain an Indian Skills Bank as a means of providing qualified Indian employees to employers, contractors and subcontractors. . . .

**MEMORANDUM OF UNDERSTANDING**  
**Tribal Employment Rights Ordinance**

Caltrans contract 01-0F4004  
Repair Bridges  
DN and Hum - Various Routes – Various Postmiles

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- Issue permits for the implementation of the provisions of this ordinance and other agreements entered into under the authority of this ordinance.
- The Commission is authorized and directed to investigate complaints regarding any violation of the provisions of this Ordinance. The Commission may also investigate possible violations on its own initiative.
- The Commission may hold hearings on and determine any matter under its authority, including but not limited to hearings necessary to the issuance, modification, and revocation of any permit, license, or assessment authorized hereunder, as well as any adjudicatory hearing regarding violations of the provisions of this Ordinance. The Commission shall develop procedures to govern its hearings, and is authorized to issue compliance orders and to impose civil penalties in the form of fines and sanction.
- The Commission may negotiate, and upon Council approval, enter into cooperative agreements with agencies of the state and federal government in order to implement the intent of this Ordinance, and to eliminate unlawful discrimination against Indians, and to provide for review of other employment related issues between the Tribe, State, and Federal Government.

**2.3 Establishment of the TERO office**

(a) Establishment. There is hereby created a Tribal Employment Rights Office. The TERO Director shall oversee this Office.

(b) Supervision. The Tribal Chairperson shall have supervisory authority to direct the TERO Director with respect to administrative duties.

(c) Qualifications. The TERO Director shall have such administrative ability, education, and training as the Tribal Council determines, with advice from the TERO commission.

**2.4 Powers and Duties of the TERO Director**

The TERO Director shall have the authority to carry out the day-to-day operations of the TERO office, to enforce this Act, and to employ and supervise staff of the TERO Office and such other authority as is convenient or necessary to the efficient administration of this Act.

**2.5 Tribal Employment Rights Fees**

- There is hereby established a Tribal Employment Rights Fee to be paid to the Commission. The fee shall be equivalent to two percent (2%)

**MEMORANDUM OF UNDERSTANDING**  
**Tribal Employment Rights Ordinance**

Caltrans contract 01-0F4004  
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**3 Indian Preference**

**3.2 (2)** In the event that a position of employment is funded in whole or in part by any federal grant and/or contract or other public funding where Tribal Preference is not allowed, preference shall be given to Indians over Non-Indians.

- **Covered Positions** The Indian employment preference policy of this section shall apply to each and every job classification, skill area, or craft recognized or utilized by an employer, including, but not limited to, administrative, supervisory, and professional classifications.
- **Lay Offs** Any Indian already employed by a contractor shall be included in the core crew, regardless of job function, to avoid the unintended results of having a contractor lay-off or terminate an Indian employee to hire another under this provision. (FHWA Notice N 4720.7)

**7 Appeals**

**7.9** Decisions of the Commission may be appealed to The Tribal Council. The Tribal Council is hereby authorized to hear and dispose of appeals brought under this section.

**MEMORANDUM OF UNDERSTANDING  
Tribal Employment Rights Ordinance**

Caltrans contract 01-0F4004  
Repair Bridges  
DN and Hum - Various Routes – Various Postmiles

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This **MOU** may be amended by written agreement of the parties, or terminated by either party upon reasonable written notice. In the event of termination, unless otherwise mutually agreed by the parties, the provisions of this **MOU** will remain in force with respect to any contract covered hereunder which has already been awarded or for which contractor performance has already commenced.

The parties hereto have agreed to the objectives, principles, and recitations cited in this document and have further approved this **MOU** for signature by their duly authorized representatives.

For the Karuk Tribe

By: \_\_\_\_\_  
RUSSELL ATTEBERY  
Chairman, Karuk Tribe

Date: \_\_\_\_\_

For the California Department of Transportation

By: \_\_\_\_\_  
MATTHEW J. BRADY  
District Director, District 1

Date: \_\_\_\_\_

**ATTACHMENT A**

**Project-Specific Special Provisions For Karuk Tribe TERO 2017-01 MOU**

**SPECIAL NOTICE:**

- This project includes Tribal Employment Rights Ordinance (TERO) requirements. See sections 5-1.20G and 8-1.04C for TERO submittal requirements.

**SSP 2-1.06B SUPPLEMENTAL PROJECT INFORMATION**

The Department makes the following supplemental project information available:

**Supplemental Project Information**

Means	Description
Included in <i>Information Handout</i>	Karuk Tribe TERO Memorandum of Understanding (MOU) with TERO Highway Construction Permit (THCP) Application

**INFORMATION HANDOUT:**

Karuk Tribe TERO Requirements Information Handout contains:

1. Signed MOU between the Karuk Tribe and the Department.
2. Attachment A project-specific TERO special provisions.
3. Attachment B TERO Highway Construction Permit Application (THCP).

**SSP 5-1.20G Tribal Employment Rights Ordinance Requirements:**

Complete the Karuk Tribe TERO Highway Construction Permit (THCP) Application included in the *Information Handout*. Within 5 days after Contract approval, submit the completed application to the tribe and a copy of the submitted application to the Engineer.

The Karuk Tribe TERO Office has 30 days to return the executed THCP to you.

Submit the executed THCP to the Engineer within 10 days after you receive it from the tribe.

**SSP 8-1.04C:**

Use a minimum 45-day delayed start after contract approval.

Do not start job site activities until the Department authorizes or accepts your submittal for:

Signed Karuk Tribe TERO Highway Construction Permit (THCP)



**ATTACHMENT B**

**TERO Highway Construction Permit Application**

**Karuk Tribe**

**TRIBAL EMPLOYMENT RIGHTS OFFICE**

**MEMORANDUM ON COMPLYING WITH TRIBAL AND FEDERAL EMPLOYMENT LAWS**

The Tribal Employment Rights Office (TERO) has been implemented to assist employers, contractors, and/or subcontractors towards meeting the required rules and regulations of the Karuk Tribal Council and the employment laws of the U.S. Government.

**TERO Highway Construction Permit Application**

1. State Contractor (Employer) shall file a TERO Highway Construction Permit Application (THCP) in conformance with the Karuk TERO Compliance Plan with the coordinating TERO office for themselves and **ALL** subcontractors (Employer) listed on State contract bid form within five (5) days after contract approval.
2. If available, qualified Indians must be hired in preference to non-Indians. Employer shall neither recruit nor hire any non-Indians for any covered position until the coordinating tribe's TERO has provided written notice that no qualified Indians are available to fill such covered position. Covered positions are defined in the coordinating tribe's TERO Policy. Each waiver issued is only for that particular position/task and the employee cannot be transferred to another position once that job is done.
3. The coordinating tribe's TERO maintains a Skills Bank to assist Employers to meet the Indian Preference requirements of the TERO Policy of the Karuk Tribe. Please note: "Core Crew" represents an employee in a supervisory or managerial position or who performs an essential job function, as identified on a case by case basis by TERO. (Employer must provide records of past employment as proof of job classification).

**PLEASE RETURN COMPLETED TERO Highway Construction Permit Application FORMS TO:**

Dion Wood, TERO Director

Karuk Tribe

P.O. Box 1016

Happy Camp, Ca 96039

1.530.493.1600 ext 2030

1.800.505.2785 ext 2030

**ATTACHMENT B**  
TERO Highway Construction Permit Application

Karuk Tribe  
TRIBAL EMPLOYMENT RIGHTS OFFICE  
TERO Highway Construction Permit Application

**Prime employer and all subcontractors are required to submit the following information to the TERO:**

Employer/Vendor Karuk: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State, and Zip Code: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Cell #: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Contract Number: \_\_\_\_\_  
Amount of Contract: \_\_\_\_\_ \$ \_\_\_\_\_  
Contracting With: \_\_\_\_\_

THIS IS AN AGREEMENT BETWEEN *THE* Karuk *TRIBE* AND EMPLOYER FOR CONDUCTING EMPLOYMENT AND INDIAN HIRING PREFERENCE.

**EMPLOYER** hereby agrees to comply with the requirements and procedures for the recruitment of viable Indian applicants through TERO.

TERO shall receive notice, in the form of copies of bid forms by awarded prime Employer seeking bids of all sub-contract work to be conducted on the Karuk Indian Reservation. Notice shall be made reasonably in advance of contract approval, but not later than five (5) days after approval.

The above Karuk employer understands that they are required to comply with the portions of the Karuk Tribal Council's TERO *Ordinance* (amended April 8, 2015) listed in the Caltrans MOU (dated February 10, 2017).

**COMPLIANCE INSPECTIONS:** The TERO Officer or other designated staff, in coordination with the RE, shall make periodic site visitations for assurance to all involved parties that TERO provisions are fully adhered to.

**MAINTAINING EMPLOYMENT RECORDS:** Employer shall maintain accurate employment records on all employees and all applicants for employment, regardless of length and category or employment, hired, fired, or laid-off. The files shall reflect: Names, address and employment category for which applicant performed or applied to perform. If applicant was contacted but not hired, hired and fired, all data should reflect action taken by that firm. Such informational records shall be made available to the TERO Officer, upon reasonable notice.

**ASSISTANCE:** If an Employer deems that an Indian employee's performance is such that he or she is jeopardizing and endangering job loss, suspension, or termination, Employer **MUST** contact TERO to provide assistance toward resolving of that issue.

**EMPLOYMENT POLICIES AND PROCEDURES:** It is further understood that Employer recognizes that its operations are taking place within a unique cultural setting on or near the Karuk Indian Reservation. Accordingly, all firms in conjunction with the TERO Officer should consider seriously Tribal holidays and ceremonial customs, and to accommodate those Indian employees requesting certain leave of absences for religious purposes.

***\*This form must be completed and filed with the TERO. Attach additional sheets if necessary.***

Briefly describe the scope of work and the basic tasks to be performed:

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Please list types of skills and categories which will be required towards performing said contract. Provide job descriptions for all appropriate job classifications listed below. Any education/certifications required will need to be provided for all employees within those job classifications.

1.	7.
2.	8.
3.	9.
4.	10.
5.	11.
6.	12.

Indian Preference shall be accorded at every Tier Level. Please list the Names and Positions of your Core Crew. (Core Crew members are the vitally needed Supervisors/Managers that you depend on every day). All other persons needed on this job will go through the TERO Skills Bank.

NAME	JOB TITLE
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	

**Note: Please utilize as many sheets as necessary for explaining your on-site employment related projection.**

The contractor and TERO have duly executed this Tribal Highway Construction Permit (THCP) as of the date of the last signature below.

\_\_\_\_\_   
 Company/Contract Representative

\_\_\_\_\_   
 Position/Title

\_\_\_\_\_   
 Date

\_\_\_\_\_   
 Karuk Tribe TERO Director

\_\_\_\_\_   
 Position/Title

\_\_\_\_\_   
 Date

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**Department of Natural Resources**

39051 Highway 96  
Post Office Box 282  
Orleans, CA 95556  
Phone: (530) 627-3446  
Fax: (530) 627-3448

# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Orleans Medical Clinic**

39051 Highway 96  
Post Office Box 249  
Orleans, CA 95556  
Phone: (530) 627-3452  
Fax: (530) 627-3445

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**DEPARTMENT OF NATURAL RESOURCES  
TRIBAL COUNCIL REPORT  
March 2017**

Please accept the following information as the Department of Natural Resources written report for the upcoming Tribal Council Meeting.

**DIRECTOR OF NATURAL RESOURCES AND ENVIRONMENTAL  
POLICY/Leaf Hillman**

Travel Status

**DEPUTY DIRECTOR OF ECO-CULTURAL REVITALIZATION/Bill  
Tripp**

**Fire Adapted Communities Pilot/Fire Learning Network Projects**

I drafted a Blog post for Leaf's review and attended a FAC NET Webinar. I also attended a meeting with Cal-Fire Director Ken Pimlott in Sacramento. The Pimlott meeting got rescheduled multiple times due to weather and road closures. Following the last reschedule we went ahead and had a day of conference calls for the other meetings that were planned for the Sacramento trip. We discussed the fire agreement and payment for last year with the BIA, and we had a call with the California Air Resources Board regarding smoke regulations the AB 32 Scoping Plan, and the California Forest Carbon Action Plan. I was accepted on the Cal-Fire, Native American Advisory Council and have been in communication with the coordinator on scheduling for the first meeting. I also presented on the Indigenous Peoples Burning Network in Palm Springs.

**Food Security Project**

Advising on the orchard revitalization objective and review of K-12 lessons were a few activities that took place this report period. In addition, I worked closely with Dan Sarna and Sinead Talley in the preparation of the Big Game Enhancement Grant which follows up on the policy, law and regulation review objective and the potential for coordination of Tribal/State wildlife programs and projects. In conjunction with this, we hope that the ANA Regulatory Enhancement Grant can help to develop a Tribal Elk Hunting section of an Environmental Protection and Resource Use Ordinance.

**Western Klamath Restoration Partnership (WGRP)**

The Klamath Forest may request some funds for partnership activities in the Happy Camp and Salmon River areas. The Six Rivers has secured more funds and is processing

the agreement with the BIA. The Scoping document has been released for public comment and we have had one public meeting for scoping so far.

For updated information on the Western Klamath Restoration Partnership go to: <https://www.facebook.com/WesternKlamathRestorationPartnership/>

### Organizational Leadership and Capacity Building

The remodel design services contract is underway, we have a pretty good floor plan layout identified and the structural/electrical engineering components are underway. Due to a delay in getting the CAD files from a previous contractor, we are going to have to extend our contract for about a month, but that will still be done in time to inform the ICDGB Grant.

There is a leak and sand bubbling up in the DNR Complex which is concerning. Maintenance is following up on it, but we could have some significant problems with the Water/septic system if this is more than just a broken water line.

Renee donated a handmade quilt for a fundraiser raffle in support of the Endowment for Eco-Cultural Revitalization. Ticket sales have begun and the drawing will take place at the Karuk Tribal Reunion this summer. In anticipation of deleting the gofundme campaign which helped to raise over \$35,000, I have found a more robust platform with more fundraising options. This platform is called Rallyup.com and we have begun to transition to this site for fundraising outreach. We have started with the quilt raffle, but may also do shirt pre-order form tracking as well in the near future.

For updated information on the Endowment for Eco-Cultural-Revitalization go to: <https://www.facebook.com/ecoculturalrevitalization/>

For more information on the launch of Rallyup.com campaign see: <https://go.rallyup.com/eco-cultural-endowment-1>

To share a link to the Humboldt Area Foundation for the purposes of soliciting donations to the Endowment use:

<https://www.hafoundation.org/EcoCultural>

### Travel

I attended the ITC Spring Quarterly meeting in Palm Springs and presented on the Indigenous Peoples Burning Network. many tribes are wanting to scale up their prescribed burning and all lands management practices. Fred Clark at the Forest Service Washington Office is now saying that they cannot use the IFLAA account process that we are using for WKRP. This is a significant problem as this is what the BIA keeps pushing on us. We need a new Agreement Mechanism, as the cooperative agreement they are pushing on uses an agreement template that the Forest Service says they can't use. Some followup with Fatima and Craig has occurred, but I believe we are a ways from a solution in regard to our all lands management agreement mechanism...

WATER QUALITY COORDINATOR/ Susan Corum

No Report

FISHERIES PROGRAM/Toz Soto

**\*\*\* Action Item: Lotek Wireless Procurement**

The Fisheries Program during the past 30 days worked on field projects, participated in flow management planning, fish health planning and habitat restoration planning.

Our field crew is begging spring time out-migrant fish trapping in the mainstem Klamath River at Big Bar, Kinsman Creek and the lower Salmon River. Out migrant traps are operated 5 to 7 days per week and checked once per day.

Coho ecology studies included operation of remote PIT tag detection systems and other sampling methods such as fyke trapping and beach seining. Sampling occurs mostly along the Klamath River in slow eddies and backwater channels between the Shasta River and Aikens Creek. Additionally, sampling occurs within our constructed off channel ponds as part of an effort to monitor fish utilization of habitat restoration projects. Captured juvenile fish are scanned for PIT tags and tagged if no tag already exists. Re-captured fish are extremely important for determining movement patterns, habitat residency time and growth rate and for survival estimates. Handled fish are always measured and weighed for determining growth rates.

Program biologists are participating in flow management with respect to the Klamath River and Shasta River.

Weekly calls are held regarding the Klamath Irrigation Project operations and releases from Iron Gate Dam. This year is wetter than average with a deep snow pack therefore flows from the Upper Basin Klamath Basin are higher than normal. Coordinated peak flows have occurred as part of an effort to curb the fish disease problem and follow the court order to release water for fish health purposes. At this point Klamath Lake is near full and releases will occur in response to increases in lake inflow to keep lake levels below the flood curve elevations therefore Link River Dam is operating in spill mode. A flow schedule is being developed for the Shasta River below Dwinell Dam. This year's court ordered spring release will be in excess of 9,000 acre feet of water released between April 1st and July 1st. This means the flow release will be around 50 cubic feet per second (CFS) from Dwinell Dam. The flow plan will be completed by April 1st and coordinated with Montague Irrigation District, NOAA Fisheries and California Department of Fish and Wildlife. At this point, Dwinell Reservoir is near full capacity and very likely could go into an uncontrolled spill if enough rain and snow melt occurs. Program biologist participated in the annual Klamath Fish Health Workshop held in Ashland earlier this month. Topics included the latest monitoring results, future monitoring and studies along with recommendation from fish disease experts with respect to flow management.

For more information regarding the Fisheries Program, please contact Toz Soto at [tsoto@karuk.us](mailto:tsoto@karuk.us) or 627-3116.

NATURAL RESOURCES POLICY ADVOCATE/ Craig Tucker  
Vacation

WATERSHED RESTORATION PROGRAM/ Earl Crosby

Through the latter portion of February through mid-March we have or will provide input and assistance towards various projects within DNR;

1) Horse Creek Project

Attended a meeting with Happy Camp Ranger District Ranger and Staff regarding the draft proposed alternatives. I will provide a briefing with Council once the alternatives are closer to being finalized. I anticipate this to occur by the April Council/DNR Meeting.

2) Westside

All salvage activity is on-hold until weather and road conditions improve. Our THPO is working closely with KNF with the site prep and plant units. Attending a meeting with KNF regarding 3-5 out year Rx Burn Planning in the Happy Camp area.

3) Lower Seiad Creek Restoration

Working with Humboldt County, Dept. of water Resources and the NCRP in an attempt to reallocate Prop 84 Grant funds toward this project. Anticipated to begin this work in July once Seiad Creek goes subsurface throughout the project area.

4) Seiad Creek Road Decommissioning

In discussions with KNF on possible Cost Share Agreement for work in Seiad Creek drainage.

5) Happy Camp Community Wildfire Protection Plan Update

In the initial phase of working with the Happy Camp Fire Safe Council on the update.

6) Humboldt County Commercial Medical Cannabis Ordinance

We set up a meeting with the County Planning Director John Ford and Staff to clarify Tribal input mechanism in regards to proposed permits applications. This meeting is set for 10 am on Wednesday, March 29th at our DNR office in Orleans.

7) North Coast Regional Water Quality Control Board Cannabis Cultivation Waste Discharge Regulatory Program

Setting up a meeting with NCRWB Staff to present to DNR Staff to clarify Tribal input mechanism in regards to proposed permits applications.

8) USFS and Trespass Marijuana Grows

Initial discussions and arranging meeting with necessary staff from both entities to explore an agreement mechanism for closer coordination and collaboration with USFS.

9) Sudden Oak Death

Working with Mid Klamath watershed Council on identifying monitoring sites and educational outreach in the Orleans/Somes Bar area.

10) Climate Change USFS and EcoAdapt



Assisting other DNR staff in reviewing and commenting on climate change assessment being conducted by USFS via a contract with EcoAdapt.

11) WGRP: Orleans/Somes Bar and Happy Camp

Actively involved in proposed project developments in both communities. The Orleans/Somes Bar project went out for Scoping. The Happy Camp is still in the initial stages of development. I attended a "Klamath Review" meeting with USFS Regional Staff to present and discuss WGRP I Happy Camp as part of the WGRP Core Team. In conclusion, we would like to thank the Tribal Council for their continued support. If you have any questions, please do not hesitate to call me at (530) 469-3454 or email me at ecrosby@karuk.us

Earl Crosby

Watershed Restoration Coordinator

### THPO/ARCHAEOLOGIST/Alex Watts-Tobin

Travel Status

### ASSISTANT FIRE MANAGEMENT OFFICER/David Medford

The Fire and Fuels crews status

- We were not able to start last month after all due to not being able to get a Crewboss or Squad Boss to commit.
- On Monday, March 13th we are attempting again to bring on a five person module to start back on project work.
- On Monday, March 20th we are attempting to bring on a five person burn module to start back on getting rid of those piles in Happy Camp tribal housing area for projects; FEMA, Lower Indian Creek, and KTHA to eliminate and close some pending projects

Fuel Reduction Projects

- NRCS-Lower Indian Creek is 85-90% complete-NO CHANGE
- NRCS-KTHA is 70-75% complete- NO CHANGE
- KNF-Elk Creek Project 38 Acres is 90% complete. We need to complete 2-3 more acres- NO CHANGE
- Tishanik is completed and final paper work in process.
- Shivshaneen is 60% complete- NO CHANGE
- FEMA is NOT complete and we are planning on starting back on it March 20, 2017.
- NFWF is ~25% complete and we are planning on starting back on it March 13, 2017.

Proposals Pending:

- Pre-proposal for Resilient Landscapes submitted-NO CHANGE
- Prescribed fire Interagency Agreement with KNF-Pending-NO CHANGE
- Working on a proposal to KTHA to treat Tribal Trust and Fee land-Pending

o This proposal I was working with Erin before she left and it was approved by her but now no one in housing seems to know what I'm talking about.

Pending- NO CHANGE

#### FEMA Trailer

- FEMA trailer has been moved to Oak Bottom space 5 and hooked up with power, water and septic.

EMT Class- Our two Tribal crewmembers in the EMT class are finishing up this month.

Greg Arteche and Elvis Douglas are our outstanding Tribal members that have stuck in out even in the worst of weather conditions and I feel they should be rewarded. So I'm trying to do something special for them. If any Council members run into either of them please show your appreciation and congratulate them for an excellent job well done. Thank you all.

#### GIS SPECIALIST/DATA STEWARD/Jill Beckmann

Vacation

#### GIS TECHNICIAN II/Kenny Sauve

- Provided GIS support for USFS wildlife biologist, in the development of NSO habitat for WKRP.
- Provided GIS support for USFS forester, editing/maintain WKRP forestry layout data.
- Provided GIS support for USFS fire and fuels specialist.
- Provided GIS support for our THPO.
- Provided GIS support for DOT, creating strip maps.
- Continued GIS support on road analysis for USFS fisheries biologist.
- Continued to update/edit WKRP geodatabase.
- Continued working on the CSE photos, the end goal are to make all CSE photos available in GIS.
- Continued to process the food crews 2016 field season data.
- Printed maps for the WKRP public meeting in Orleans

Kenny Sauve Meetings/Training Attended:

- 2/16 WKRP Workshop in Orleans
- 2/17 Meeting with USFS wildlife biologist at the Supervisors Office in Eureka
- 2/22 National Wildland Fire Coordinating Group webinar
- 3/1 WKRP Public Scoping meeting in Orleans
- 3/2 Meeting with USFS hydrologist and fisheries biologist in support of WKRP at the Supervisors Office in Eureka

I was on leave from 3/6-3/10

Kenny Sauve

GIS Technician II

ADMINISTRATIVE OPERATIONS MANAGER /Donalene (Sissie) Griffith

Daily Tasks:

Continue to work daily on processing invoices for payment. Do up Budget Modifications as needed for all coordinators at DNR, helping with Budget preparation for proposals, tracking budget line items, tracking In-Kind Match for grants. Currently working of an excel budget worksheet for coordinators to review. Processing all JV for coordinators.

DNR – Leaf Hillman

Working on EE&A's for Coordinators review, for the month of Feb. 2017

Processed invoices for Nancy Doman 16-C-062 (Invoice No. 13, 14, 15) 3/8/17

DNR -WKRP – Bill Tripp

Processed invoices for GSA –vehicle lease for Feb. 2017 3/14/17

Processed invoice for KFA 15-C-012 (Invoice No. 11) 3/8/17

FAC – New Grant

Nothing to report at this time

NFWF Grant – New Six Rivers Resiliency Project

Processed invoices for MKWC 17M-001 (Invoice No. 1 & 2) SRF-OCFR Thinning Project 2/9/17 & 3/8/17

Watershed – Earl Crosby

Nothing to Report at this time

Water Quality – Susan Corum

Processed invoice for Aquatic Ecosystem Sciences 15-C-024 (Invoice No. 17-02) 3/2/17

FISHERIES – Toz Soto

Did JV's to fund codes to move overages to correct codes.

Food Security:

Processed invoice for Wilverna Reece Contract 16-C-062 – (Invoice No. 17-005) 2/28/17

Set up contract file with new contract for Suzanne Burcell 17-C-031

Processed invoice for Stormie Jackson-Polmateer (Invoice No. 17-003) 16-C-093 2/28/17

Processed invoice for James Ferrara (Invoice No. 2) 16-C-089 2/20/17

Policy Advocate – Craig Tucker

Processed Modification No. 6 for Biostream Environmental 2/21/17

Processed invoice for Confluence Resource Consulting (Invoice No. KT1-1) 16-C-117 3/2/17

Processed invoice for Lawyers for Clean Water (Invoice No. 22585) 2/23/17

Processed invoice for Lawyers for Clean Water (Invoice No. 22594) 3/8/17

THPO – Alex Watts-Tobin  
Processed Modification No. 1 for 16-M-009

FUELS/FIRE - David  
Nothing to report at this time.

ENVIRONMENTAL COORDINATOR/ Carlotta Whitecrane  
No Report

GRANTS AND AGREEMENTS DIVISION COORDINATOR/ Sinéad Talley

1. Worked regularly to research potential grant sources that can help meet DNR needs and further strategic planning of the Department.
2. In coordination with Leaf Hillman and Alex Watts-Tobin, prepared application for the NPS Tribal Heritage Grants Program. This project has been discussed at both the February and March KRAB meetings and has been recommended to move forward. This proposal will be presented at the Orleans Tribal Council Meeting (3.23)
3. Attended meetings and phone calls with Lisa Hillman, Tanya Chapple (MKWC Plants Program Director) and Heather Campbell (MKWC Grants Administrator) to develop a pre-proposal to the NFWF Monarch Butterfly Conservation Fund in partnership with MKWC. Pre-proposal was submitted 3.13. If invited to submit a full proposal (notifications will be sent 4.10), the project will focus on mapping, enhancing, and restoring monarch butterfly habitat along the mid-Klamath River corridor. While mapping would chart potential habitat using milkweed and other pollinator species, the primary activities would take place at Tishániik.
4. Finalized and presented 17-R-016 at the Orleans Health Board Meeting (3.9), a grant application for the California Department of Fish and Wildlife's Big Game Management Account. If funded, this project will support research on population dynamics of the Marble Mountain elk herds in partnership with the University of California, Berkeley, and Humboldt State University.
5. Traveled to San Diego, CA for the Administration for Native Americans Pre-Application Training with Lisa Hillman; travel extended to attend Indian Education conference in Santa Barbara (2.21-2.26). The training was exceptionally helpful in that it provided detailed guidance on working through each component of the application process, including the narrative itself and its evaluation process. In the training, we were able to practice writing various sections of the narrative and given information to assist us in developing the proposal; for example, trainers comprehensively discussed use of data in the proposal and how we can use Tribal surveys, Strategic Plans, and the Karuk CEDS to help us frame the need for our project most effectively. Lisa and I will be working on separate ANA grants, hers being for Environmental Regulatory Enhancement (ERE) and mine for the Sustainable Economic Development Strategies (SEDS) initiative.
  - a. Of note is that the original initiative I intended to compose an application, the SEEDS initiative, was cancelled. This development was one the ANA trainers were notified of while we were attending the training. Therefore, the proposal has been shifted

to the initiative with the best alignment to our project objectives, SEDS. If funded, the SEDS project will fund positions within the Wildland Fire Program as well as provide targeted trainings to build up core competencies and establish train-the-trainer opportunities to increase the qualifications set of currently employed Fire Program and other field employees at DNR.

### PIKYAV FIELD INSTITUTE PROGRAM MANAGER /Lisa Hillman

Activities Summary of the Píkyav Field Institute:

Cross-divisional Activities: Program development proceeds and our outreach activities have instigated a steady flow of interest from individuals, agencies and institutions in participating in our environmental education program at some level. Work with our contractors, inter-divisional, and with external parties has stretched our human resources to the limits. Nevertheless, we are very proud of our team and the work that's being done.

Program Manager is currently collaborating with a number of agencies to develop supporting projects, and has participated in numerous conference calls with Project stakeholders and contract technical support, meetings with curriculum and video production contractors, as well as regular programmatic and inter-departmental meetings.

### K-12 ENVIRONMENTAL EDUCATION DIVISION COORDINATOR/ Nicole Woodrow

Please note information/activities are for the period of: 2/15/17 through 3/15/17  
Throughout the last four weeks, I have consistently continued to implement weekly Nanu'ávaha Curriculum lessons in each classroom at Orleans and Junction Elementary Schools. I have been receiving and incorporating feedback received from elementary students and teachers to more effectively deliver lesson concepts.  
Just recently I presented 10 lessons and 2 supplemental lesson booklets to Tribal Council on 3/1/17. These lessons were approved and have been successfully implemented within the classrooms this past week. We will continue to create more lessons for each grade level, focusing more on high school and STEM related topics at the moment. Also, on 3/3/17, Lisa and I met with our Píkyav Field Institute External Evaluator to develop methods on how to evaluate successes and areas where improvement is needed for the Nanu'ávaha Curriculum. We will be adding simple questionnaires to each lesson to better understand prior knowledge and knowledge gained during that lesson to help monitor student improvement. We have also met with MKWC representatives recently, they are active in local elementary schools and together we are planning and designing lessons to be complimentary to each other's learning objectives. Yôotva

## FOOD SECURITY PROJECT COORDINATOR/Grant Gilkison

### Objective 15: Ishkêesh'tunvîv

We have been doing some Spring cleaning and a lot of planning, we have received donations of soil and amendments from the Humboldt Garden Collaborative and will start seeds and get out into the garden with the kids weeding and planting as soon as the weather permits.

### Objective 16: Karuk Seasonal Youth Camps:

Tuesday Feb. 28th we started our week long Winter Youth Camp with storytelling, Champinisich (Yerba Buena), and baked acorn chips. Julian Lang told Karuk stories At Junction School with the Forks of Salmon School attending as well. There were 39 kids and 15 adults there. Viki and Ben presented a lesson to the older kid's class before the main event. We showed them a power point put together by Nicole and then had them make comic strip stories. 79 kids and 12 adults showed up for story time at Orleans Elementary School later on in the afternoon. The next day Phil Albers told Traditional Karuk stories up at Happy Camp Elementary School. I filmed this event using my newly acquired video skills from the last weekend's Video Workshop. 100 kids and 12 adults attended this event.

On we met Julian Lang out in Yreka for more storytelling fun. Kathy McCovey also showed up. That morning a made the tea at DNR and put it into two hot dispenser containers. We met at the Head Start in Yreka Housing. 21 kids and adults showed up. The adults and kids learned more Karuk Language through Julian's stories and learning about medicinal teas and acorn chips, xuun sara. A little fellow named Raider said, "I like the Tea," when asked, "What's your favorite thing you've done with Food Security?" There was an elder from Etna Valley at the event named Pat Hobbs. He liked the acorn chips so much that he wanted to take some home to share with his family. I filled up a zip-lock bag for him. After Head Start we went up to the Wellness Center and did the same presentation for some after-school kids. 18 kids and adults showed up for this story time session. Vivian, the teacher, told us a story about the first time she ever ate smoked salmon. She said that she had moved into this area from the Bay Area in 1993. It was then that someone let her try a piece of smoked fish. She's been hooked on it ever since that first taste. When I asked everyone if they like the tea, one little boy said, "It taste kind of plain." When asked if anyone got anything from the stories, Lulu Alexander said, "Yeah, I learned something. Don't eat all the food or you will turn into a slug."

### Objective 19: Community Gardens:

We have visited all of the Community Garden locations from Happy Camp to Orleans and have plans for all of them starting this Spring. We have worked with TANF in Happy Camp starting seeds anticipating some nice warm weather.

### Objective 21: Orchard Revitalization:

We are ready to send trees home to be planted and are in the process of distributing them to families that donated the clippings first and the remainder to interested people wanting them.

The following is the plan to propagate more trees at Rolling River Nursery in collaboration with MKWC.

Custom Grafted Heirloom Trees

Little North Fork Plum 20

Godfrey Winter Pear 10

Sagasser Red Plum 15

Aubrey Ranch Red 15

Sheepsnose 20

Objective 24:

We have met with Tyler Conrad to complete his supply list and inventory of animals available to prepare for a series of Hide Tanning Workshops that are scheduled to begin later this week.

Objective 26: Intertribal exchange:

We were able to host Perrie Mcdaniel and her family from the Chiloquin Tribe , preparing them dinner and sending them home with 2 fruit trees from the Orchard Project as well as Elderberry and Huckleberry syrups. We are planning a trip up visit them to get Elk and to do a demonstration on medicinal salves this Spring.

Objective 32: Native Food Workshops:

Native Plant Propagation by cuttings Workshop and Day Pay Memorial Garden Workday with FSP staff Heather, Ben, contractors Kathy, and Stormie in collaboration with Nancy Bailey and Tanya Chapple from MKWC; opening presentation by Heather, presentation by Kathy McCovey who told the story of Day Pay and described her relationship to native plants as a Karuk Cultural Practitioner; propagation explanation by Marc Robbi with cuttings demo with help from Heather; half day spent pulling ivy, brushing, clearing the trail, weeding beds, and transplanting donated plants; participants got hands-on experience propagating elderberry, thimbleberry, gooseberry, sandbar willow, wild rose, evergreen huckleberry, dogwood

Objective 40: Herbarium:

For the Herbarium Ben Saxon has finished the data on the spreadsheets for the labels to be made for last spring's collection, and checking identifications on these labels. Ben has completed 21 mounted voucher specimens.

## FOOD SECURITY BIO TECH/Ben Saxon

We had a lot of bad weather, which resulted in power outages and the whole Karuk Tribe's communication network being knocked out for a couple of weeks in the beginning of January. There were also events planned for the month that had to be postponed because of stormy conditions. The Food Securities Crew went from two technicians to four technicians. We also got a new Food Securities Coordinator, Grant Gilkinson. So this month Heather and I spent a lot of our time familiarizing the new employees with how we do things, attending meetings with our collaborators, and getting them familiar with our ongoing projects. Out of this transition, a great tool was created to

make our projects run smoothly. This is the Food Securities Shared Folder that can be added to at any time by our team members. Pictures, reports, resources, monthly calendars, flyers, spreadsheets, power points, etc. can be added to this Shared Folder.

On January 27, I pruned and photo documented three plum and one apple field grafted trees at The Old Ferris Ranch. These grafts were done 2 years ago.



### SIPNUUK DIVISION COORDINATOR/Bari Talley

Pikyav subcommittee meeting on Monday, March 13, from 2-4:30 with Sue Burcell, Lisa Hillman, Nicole Woodrow and Bari Talley planning for coordination, documentation and evaluation of workforce development and higher educational outcomes for Department of Education grant reporting.

Mentoring higher education student, Alison Martin, regarding integration of Karuk curriculum into her research master thesis and scholarship application. Her masters' program is focused on environmental education and we hope to exchange ideas for expanding Karuk curriculum with more hands-on/outdoor activities. March 7, 10-11 a.m.

Provided Karuk resources for HSU higher education student, Ali Singh, and others to 2 teachers and 4 students at an elementary school in Bakersfield.



Selection from Phil Albers photo donation from 2012 with Brian Tripp and Angela McLaughlin to develop Karuk artists' collection for upload to Sípnuuk as part of IMLS Enhancement grant deliverables.

Videography training at Panámnik Library with Stormy Staats and Luis Neuner on March 9 from 1 to 5 p.m. Working with Stormy to become more comfortable in producing a short video of Brian Tripp to include on the artist's collection.

Outreach to high school and college students regarding educational opportunities (Elwha River Restoration field trip, Videography, AISES conference at HSU).

Planning for equipment purchase of work station for Panámnik Library and additional equipment for Sípnuuk objectives – discussions with Eric Cutright, Stormy Staats, Lisa Hillman.

Staff Digital Library Tech Trainings: March 28, Orleans Panámnik Library & Computer Center, April 5, Yreka Education Center, April 6 Happy Camp Community Computer Center.

Upcoming Lecture Series: April 27, 4:30 – 6 p.m. Karuk Community Room DNR -- Dan Sarna on Decentering Watersheds and Decolonizing Foodscapes: Eco-cultural Approaches to Scale for Klamath Environmental Governance; and Sibyl Diver on Co-management as a Catalyst: Pathways to Post-Colonial Forestry in the Klamath Basin, California. We are working with Carolyn Smith to finalize a date for her lecture because our planned date April 28 is also Karuk Staff Day.

Continued to add digital heritage items to Sípnuuk, including more documentation of White Wolf Repatriation, cultural dressmaking, and Karuk Pronunciation Guide.

Respectfully submitted,

Bari G.M. Talley

SIPNUUK DIGITAL LIBRARY ASSISTANT/Angela McLaughlin

Vacation

Karuk Community Health Clinic  
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Fax: (530) 493-5270

# Karuk Tribe



Karuk Dental Clinic  
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Fax: (530) 493-5364

**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Requestor:** Toz Soto **Date:** March 3, 2017

**Dept/Program:** Fisheries **Funding Source:** 2110-62

**Check One:**  Small Purchase (less than \$3,000)  Large Purchase (more than \$3,000)\*\*  
 Construction Contract  Other:   
 Independent Contractor Under \$3,000  
 Independent Contractor Over \$3,000\*\*

**\*\*Tribal Council approval is required for: all purchases exceeding \$3,000, all Agreements and all Contracts exceeding \$3,000.**

**Procurement**  Three quotes  Sealed Bid  Competitive Proposal

### COMPARATIVE SUMMARY (Minimum of Three Required)

Company Name	Date	Price	Contact/Phone	Indian Y/N
Lotek Wireless	2/13/2017	\$ 6,140.00		N

**Name of Selected Vendor:** Lotek Wireless

**Basis:**  Lowest Price  Best Qualified Vendor  
 Superior Product/Service  Delivery Service Provided  
 Based on Annual Price Comparisons  
 Sole Source Provider (MUST Attach Detailed Justification)  
 Only Qualified Local Provider Due to Geographic Disadvantage

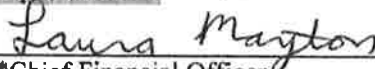
**Comments:** Have used vendor in the past years and need to stay consistent with our collaborators equipment and our own equipment to detect them, we need to order new tags from Lotek Wireless.

### \*\* REQUIRED SIGNATURES \*\*

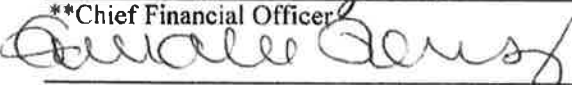
**\*\* By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.**

  
Requestor

3/3/17  
Date

  
\*\*Chief Financial Officer

3-16-17  
Date

  
\*\*Director, Administrative Programs & Compliance

3/14/17  
Date

\_\_\_\_\_  
\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts)

Date

\_\_\_\_\_  
Other:

Date

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**Requestor:** Toz Soto

**Date:** March 3, 2017

**Dept/Program:** Fisheries

**Funding Source:** 2110-62

- Check One:**
- Small Purchase (less than \$3,000)
  - Construction Contract
  - Independent Contractor Under \$3,000
  - Independent Contractor Over \$3,000\*\*
  - Large Purchase (more than \$3,000)\*\*
  - Other:

**\*\*Tribal Council approval is required for: all purchases exceeding \$3,000, all Agreements and all Contracts exceeding \$3,000.**

**Procurement** \_\_\_\_\_  Three quotes  Sealed Bid  Competitive Proposal

COMPARATIVE SUMMARY (Minimum of Three Required)				
Company Name	Date	Price	Contact/Phone	Indian Y/N
Lotek Wireless	2/13/2017	\$ 6,140.00		N

**Name of Selected Vendor:** Lotek Wireless

- Basis:**
- Lowest Price
  - Superior Product/Service
  - Based on Annual Price Comparisons
  - Sole Source Provider (MUST Attach Detailed Justification)
  - Only Qualified Local Provider Due to Geographic Disadvantage
  - Best Qualified Vendor
  - Delivery Service Provided

**Comments:** Have used vendor in the past years and need to stay consistent with our collaborators equipment and our own equipment to detect them, we need to order new tags from Lotek Wireless.

**\*\* REQUIRED SIGNATURES \*\***

**\*\* By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.**

  
Requestor

3/8/17  
Date

**\*\*Chief Financial Officer**

Date

**\*\*Director, Administrative Programs & Compliance**

Date

**\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts)**

Date

**Other**

Date

**Karuk Tribe Fisheries Department**

To:  
From: Toz Soto  
CC: Council  
Date:  
Re:

---

Comments:

The purpose of this memo is to provide a "Sole Source Justification" for tags purchased from Lotek Wireless.

Lotek Wireless manufactures radio tags and receivers used to mark and track fish and wildlife. We have used Lotek products for a number of radio-tagging projects over the years. We are currently involved in a collaborative project with the Yurok Tribe to tag and track adult Pacific Lamprey during their spawning migration. We tagged 20 Pacific Lamprey in 2015 using tags manufactured by Lotek Wireless. We are familiar with their products and they work well. To insure our tag technology is consistent with our collaborators equipment and our own equipment to detect them, we need to order new tags from Lotek Wireless.

**Karuk Tribe**  
For Internal Use Only

**PURCHASE  
REQUISITION**

**Date:** February 13, 2017

**Needed by:** ASAP

**Special Instructions:**

**Terms:** P.O.

**Ship Via:** email: acorum@,  
tjohnson@

**To:** Lotek Wireless  
115 Pony Drive  
Newmarket, ON L3Y 7B5

**Ship To:** Karuk Tribe Fisheries  
39051 Hwy. 96  
Orleans CA, 95556

Quantity Ordered	Description	Unit Price	Total
35	Nano Tag NTQ-6-2	174.00	6,090.00
	Freight Charges	50.00	50.00
	Total		6,140.00

**Accounting Data**

Fund Number	Amount	Approvals
2110-62-7500.00	6,140.00	

**ATTENTION VENDORS:**

THIS IS NOT A PURCHASE ORDER, THIS IS AN INTERNAL FISCAL DOCUMENT. IT DOES NOT CREATE ANY FINANCIAL AUTHORIZATION FOR PURCHASES.



Signature of Individual Requesting P.O.

## Statement of Expenditures, Encumbrances & Appropriations

KARUK TRIBE

For Period Ending 03/31/2017  
 Selecting on DIV from 211062 to 211062

ACCOUNT	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
2110-62-7500.00 SUPPLIES	8,685.55					8,685.55	
Totals for : 211062 (FISHEREIS BOR MOD 2 TASK 7)	<b>8,685.55</b>			<b>0.00</b>		<b>8,685.55</b>	
Report totals	<b>8,685.55</b>			<b>0.00</b>		<b>8,685.55</b>	

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---

**Sandi Tripp**  
**Department of Transportation Director**  
For Council Meeting on March 23, 2017  
Reporting Period – February 17, 2016 to March 16, 2017

**TRIBAL TRANSPORTATION IMPROVEMENT PROGRAM (TTIP)  
PROJECT SUMMARIES**

**Project Title: Red Cap Road Bike Way**

**Phase 1 - Complete 2015**

**Phase 2 – Construction to be completed by September 2016 (Extended to January 30, 2017)**

Description: Reconstruct Red Cap Road - shoulder widening pedestrian and bicycle safety.

**Status: In Process - Fully funded through a grant from FHWA TTP Safety Funds and State of California Dept. of Transportation and Karuk Tribe TTP Annual Allocation.**

I will be coordinating with the County to ensure the contractor comes out soon to make repairs to the route as we have been notified of potholes and loss of shoulder backing.

I will keep the contractor on task and additionally I will ensure Tribal Council informed as this whole process evolves. **Repaving will begin as weather allows.**

**Project Title: Happy Camp Complete Streets Project**

Description: Reconstruction - Safety Project

**Status: In Process** – As you are aware this project is located on SR96 in Happy Camp from the west end of town at the intersection of Second Avenue and SR 96, to the east end of town at the intersection of Old Highway 96 and SR96.

During this reporting period the ATP Team met in Yreka at the County Transit Center on March 3, 2017. During the last month the ATP team had worked on survey templates and we invited the Kori Novak, CEO Karuk Tribe Health Department and the Siskiyou County Public Health Officer to attend this March meeting.

We had a good discussion regarding all the information that Tribal Health has compiled that will help in our grant application development and that the County is in support and will provide any information that they may have. We are also going to be attending the HC Elem. School open house event as well as, as many other community events that offer opportunity to network. Our task matrix will be complete soon and when I receive it I will forward it to Council as an informational item. Additionally, I will ensure Council is informed on the progress of this Project as we move forward.

Plan for completing this project by 2020-2022: We will start by submitting for Cycle 4 PA&ED Application (2018); Cycle 5 - PS&E Development (2018); and finally for Cycle 6- Construction Implementation (2019).

### **Project Title: Orleans Community Safety Corridor Project**

Description: Planning

#### **Status: In Process**

As you may recall this project has several anticipated phases, the first phase of the project is entitled the Orleans Community Center Connectivity Project (OCCC), this project is associated with the three acre parcel in Orleans (the old Hotel Property) that we received a Caltrans grant to complete. We now have all the core team in place; the Karuk Tribe, Caltrans, Eckert Environmental, Local Government Commission and GreenDOT Transportation Solutions. I'm excited to start this project and begin coordinating the Community Advisory Group. We have tentative plans for scheduling of our charrette process. We will be having a kick off meeting in the morning of 3/23/17 to develop a solid plan between all the participants. We will also be gathering the Advisory Group soon; I would be honored if Tribal Council will participate throughout this project as members of the Advisory Group. I plan to have our Community Coordinator in attendance at next Thursdays Tribal Council meeting we'll offer an overview of our progress on this project.

### **Sharps Road Project**

Description: Construction

#### **Status: In Process**

The portion of Sharps Road that was funded by TTP funds has been completed and I am currently waiting on Certified payroll and employee interviews as required by the Davis Bacon/Federal Wage Rate regulations. Once I receive all required documents the final invoice will be forwarded for payment.

### **ICDBG - Karuk Tribe Family Services Center**

Description: Planning/Bid Development

#### **Status: In Progress**

Travois Architecture and Blackwolf Construction were awarded the bid and during this reporting period we met with the team and preformed a detailed kickoff meeting. Tasks are moving along on schedule and on budget.

Emma Lee is a pleasure to work with and she is doing a great job managing this ICDBG project. I'm glad to be part of the team. This project is on track for a timely completion.

### **Project Title: 2% Planning**

#### **1.) General Project Coordination and Planning Efforts**

##### **Status: In Process**

During this reporting period we completed the On-call Engineering and planning services proposal ranking. We have selected Red Plains Professional as our On Call Engineering firm. This is a tribally owned company with many years of experience and great reviews from local Tribes. Please find attached for your review and approval Contract #17-C-045.

#### **2.) Update of the Karuk Tribe Long Range Transportation Plan (LRTP)**

**Status:** In process and near completion- The Karuk Tribe DOT is working on updating the current LRTP. I have received the final draft of this document, not really that excited about the document but it will suffice for our needs. I will work on personalizing it over the next year. As soon as its ready for Tribal Cou8ncil review I will ensure you receive individual copies and accept any suggestions for revision. Once final revisions are completed I will review and present the document to Tribal Council for approval.



**Karuk DOT Committee Participation:**

Attended the Quarterly National Tribal Transportation Program Coordinating Committee Meeting (TTPCC), North Coast Tribal Transportation Commission meeting (NCTTC), HCAOG Technical Advisory Committee (HCAOG TAC), FHWA Safety Management System Steering Committee(SMS Steering Committee), Karuk Resources Advisory Board Meetings(KRAB), Caltrans Native American Advisory Committee (NAAC), Siskiyou County LTC Social Services TAC, Meeting with National Transit Data Base Rep., met with UC Berkeley Tech Transfer/Transportation Safety Assessment.

**Project Title: Road Maintenance**

Road maintenance funding provides staff and operational coverage for facility maintenance activities. During this reporting period the crew has accomplished multiple maintenance projects. Currently they are working on:

**Activities**

- Assisting with emergency repairs on Itroop Road
- Assessing storm and snow removal damage to Tribal transportation facilities.
- Identifying departmental equipment needs and obtaining quotes for equipment as identified.
- Winter maintenance and snow removal in Yreka and Happy Camp areas, equipment repair and maintenance, street sweeping, debris and brush removal from roadside and gutters, minor roadway patching, curb painting.
- Road repair and crack seal on all routes within the Yreka KTHA Housing community.

Program	Code	Total Budget	Expensed to date	Balance	% Expended
Federal Highway Administration (FHWA)	2231	\$2,086,894	\$485,311	1,601,517*	23.26%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/16 – 9/30/17	12	6	6	50%	Allows for annual carryover of all unused TTP funds
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
	yes	12/16	12/16	yes	12/16

**Our next reporting period covers October 1, 2016 to March 30, 2017 – Report will be due in June.**

**Action Items:**

**Action Item #1 – Approval of Resolution # 17-R-036 for the approval and acceptance \$530,000 to complete repairs on Itroop Road.**

- Over the last month I have been working on the Itroop Road Storm damage and recently received word that the route meets all requirements for U.S. Department of Transportation Federal Highway Administration disaster assistance funding through the Emergency Relief for Federally Owned Roads Program (ERFO). The total amount that has been allocated to the Karuk Tribe is \$530,000; these funds are for the purposes of implementing emergency and permanent road repairs on Itroop Road.

**Action Item #2 – Approval of Resolution # 17-R-037 for the approval of FHWA RFA Amendment #1 for FY17 funding in the amount of \$300,730.65**

- This RFA and associated funding reflects the initial amounts made available in FY 2017 as a result of the passage of Public Law 114-254, which resulted in 210/365 of FY 17 Program levels being made available.

**Action Item #3 – Approval of Contract # 17-C-045 between the Karuk Tribe and Red Plains Professional in the amount of \$60,000 for duration of one year, with an option to extend for an additional year.**

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**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No: 17-R-036**  
**Date Approved: March 23, 2017**

**RESOLUTION AUTHORIZING THE U.S. DEPARTMENT OF TRANSPORTATION FEDERAL HIGHWAY ADMINISTRATION DISASTER ASSISTANCE FUNDING IN THE AMOUNT OF FIVE HUNDRED AND THIRTY THOUSAND DOLLARS (\$530,000.00) THROUGH THE EMERGENCY RELIEF FOR FEDERALLY OWNED ROADS PROGRAM (ERFO), TO PREFORM EMERGENCY AND PERMANENT REPAIRS TO ITROOP ROAD #111, AN OFFICIAL TRIBAL TRANSPORTATION PROGRAM – NATIONAL TRIBAL TRANSPORTATION FACILITY INVENTORY ROUTE**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** Itroop Road, an Official TTP NTTFI Route (#111), sustained damage associated with a heavy storm event occurring during the dates of February 7, 2017 through February 11, 2017; and

**WHEREAS;** the Karuk Tribe requested assistance from the Bureau of Indian Affairs as required under provisions of 23 U.S.C. 125; and

**WHEREAS;** The Bureau of Indian Affairs developed and submitted a formal Notice of Intent to apply for ERFO funding for eligible damage to Itroop Road; and

**WHEREAS;** the U.S. Department of Transportation-Federal Highway Administration has made a Positive Finding and “quick release funds” available to support/start critical emergency repairs with intent

to fully cover the costs of permanent repairs to the damaged area in the amount, not to exceed \$530,000.00; now

**THEREFORE BE IT RESOLVED;** that the Karuk Tribe approves and accepts the ERFO funding and recognizes that the ERFO quick release funding is to ensure the project is given prompt attention and priority over non-emergency work and programmed projects, and that full and final funding will be adjusted at project end and will reflect actual costs of repairs; now

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council authorizes and accepts the U.S. Department of Transportation Federal Highway Administration disaster assistance funding in the amount of five hundred and thirty thousand dollars, through the Emergency Relief for Federally Owned Roads Program (ERFO) for use on Itroup Road (TTP NTTFI Official Route #111)

**CERTIFICATION**

We, the undersigned, hereby certify the foregoing resolution 17-R-036 which was approved at a regularly scheduled monthly Tribal Council meeting on March 23, 2017, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael Thom, Secretary/Treasurer

\_\_\_\_\_  
Date



## United States Department of the Interior

BUREAU OF INDIAN AFFAIRS  
WESTERN REGIONAL OFFICE  
2600 North Central Avenue  
Phoenix, Arizona 85004



IN REPLY REFER TO:  
Division of Transportation  
MS-370

February 23, 2017

### Memorandum

To: Federal Lands Highway Division Director  
Federal Highway Administration  
Ricardo Suarez, P.E.

From: Western Region ERFO Coordinator

Subject: NOTICE OF INTENT (NOI)

This letter is our formal Notice of Intent to apply for emergency relief funds to assist with the needed repairs and reconstruction under provisions of 23 U.S.C. 125. On February 14<sup>th</sup>, 2017, we conveyed by email our informal Notice of Intent to seek emergency relief funds.

We request a finding on the eligibility of damage to roads and trails that occurred on the Washoe Reservation in the County of Douglas in the state of Nevada.

The damage occurred on January 8<sup>th</sup>, and February 9<sup>th</sup>, 2017.

Damage included failure over a wide area of:

1. Bridge No H366
2. BIA Rte. 001, Sec. 060

The damage was caused by severe storm events through-out the California and Nevada Region.

The preliminary cost estimate to restore eligible facilities to their pre-event condition is:

1. If the Bridge is damaged to the point of replacement - \$250,000.00
2. Rebuild the Roadway that includes Aggregate Base, Hot Asphalt Concrete Pavement, for 500 feet - \$200,000.

Total estimate with-out inspecting the area is approximately \$550,000.00.

Also, we request a finding on the eligibility of damage to roads and trails that occurred on the Karuk Reservation in the County of Siskiyou County in the state of California.

The damage occurred on February 8<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup>, 2017.

Damage included failure over a wide area of:

1. Bridge N/A
2. Rte. 111, (*Iitroop Road*) Sec. 010

The damage was caused by severe storm events through-out the California and Nevada Region.

The preliminary cost estimate to restore eligible facilities to their pre-event condition is:

- Engineering – Geo- Technical report, design and estimate
- Onsite Geologist Construction Inspection
- Soils Excavation
- Install Drainage
- Import, install and compact armor and sub-base rock
- Import, install and compact class 2 AB
- Import and install 3" AC
- Apply stripping

Total estimated costs from planning to completion: \$530,000

Combined total cost of both projects would be estimated at \$1,080,000.00.

Governor Sandoval has requested a declaration of a major disaster for Nevada. Also, Nevada and California have been declared a disaster by President Trump.

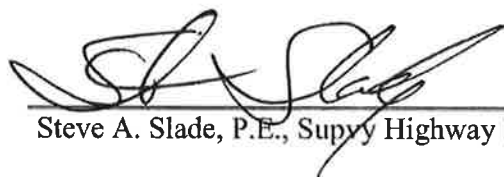
Please ensure that responses to this letter are copied to:

1. Kenneth L. Cruz, Washoe Tribe Roads Program Manager  
919 US Highway 395 South, Gardnerville, NV 89410  
775/265-8600x10705  
775/600-3492 (cell/text)
2. Sandi Tripp, Director of Karuk Tribe – Department of Transportation  
37960 Hwy 96, Bld. A, Orleans, CA 95556  
PO Box 1016, Happy Camp, CA 96039  
Office: (530) 627-3063  
Cell: (530) 643-1468  
Fax: (530) 627-3042

3. David R. Smith, P.E., Regional Roads Engineer, WRO/BIA/DOT  
2600 N. Central, Phoenix, Az 85004  
602/379/6782 Ext. 1346.
4. Steve A. Slade, P.E., Supvy Highway Engineer (Construction), WRO/BIA/DOT  
2600 N. Central, Phoenix, Az 85004  
602/379/6782 Ext. 1317.

If you have any questions, please contact Steve A. Slade, P.E., Supvy Highway Engineer (Construction), WRO/BIA/DOT, 2600 N. Central, Phoenix, Az 85004, 602/379/6782 Ext. 1317.

Sincerely,

 2/23/2017  
Steve A. Slade, P.E., Supvy Highway Engineer

Cc: Lorell Duteil, Federal Highways Administration ERFO Coordinator.



U.S. Department  
of Transportation  
**Federal Highway  
Administration**

**Central Federal Lands Highway Division**

12300 West Dakota Avenue  
Lakewood, CO 80228

March 9, 2017

In Reply Refer To:  
HFPP-16

Amy Dutschke  
Regional Director  
Pacific Region  
Bureau of Indian Affairs  
2800 Cottage Way  
Sacramento, CA 95825

Emergency Relief for Federally Owned Roads  
Acknowledgment Letter

This letter is to acknowledge notification, dated February 23, 2017, that you intend to apply for Emergency Relief for Federally Owned Roads (ERFO) funds under 23 U.S.C. 125, for the repair of damage on the Karuk tribal transportation facilities in California.

The Karuk Tribe has reported road damage as a result of storms occurring February 8-10th, 2017. A preliminary cost estimate to restore the eligible facilities to pre-event condition is estimated to be at least \$530,000 on the Karuk tribal transportation facilities.

You should proceed with the performance of the emergency operations necessary to restore essential travel; to protect the remaining facilities; to reduce the extent of damage; to begin preliminary engineering (consisting of surveys, designs, and permanent restoration work that is required as an associated part of the emergency operations) and to use agency forces and/or negotiated equipment rental contracts as necessary to perform the work.

To maintain eligibility of repairs for ERFO funds you must (1) photograph each site to document the extent of the damage; and (2) track emergency repair expenditures by damage site.

The eligibility of such repairs for ERFO funds will be contingent upon the issuance of a Positive Finding on the eligibility of the disaster and subsequent approval of the repairs by the Central Federal Lands Highway Division, Federal Highway Administration. The basis for the decision will be a Disaster Assessment Report with estimates of cost to repair or reconstruct the damaged routes.

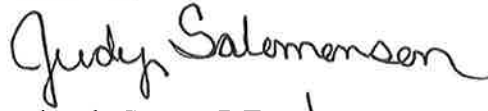
A representative from this office has contacted your field unit representative to make arrangements to determine eligibility and has begun preparing the Disaster Assessment Report. If a Positive Finding is made, we will make further arrangements to assist with preparation of Damage Survey



Reports.

If you have questions or need further information, please contact the Central Federal Lands Highway Division ERFO Coordinator, Ms. Lorell Duteil, at 720-963-3425.

Sincerely,



Ricardo Suarez, P.E.  
Division Director



cc:

Robert Frazier  
Steve Wilkie  
Jim Brophy  
Anthony Spann  
Sandi Tripp  
Steve Slade

bc: w/incoming letter  
HFPD-5

bc: w/incoming letter  
Curtis Scott  
Ryan Tyler  
Judy Salomonson

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U.S. Department  
of Transportation  
**Federal Highway  
Administration**

**Central Federal Lands Highway Division**

12300 West Dakota Avenue  
Lakewood, CO 80228

March 13, 2017

In Reply Refer To:  
HFPP-16

Amy Dutschke  
Regional Director  
Pacific Region  
Bureau of Indian Affairs  
2800 Cottage Way  
Sacramento, CA 95825

Emergency Relief for Federally Owned Roads  
Positive Finding Letter  
CA2017-1-BIA  
2017 CA Jan Storms and flooding

Emergency Relief for Federally Owned roads (ERFO) funds will be made available for the repair of federal transportation facility damage within the U.S. Bureau of Indian Affairs system located in California, associated with sustained series of heavy storms occurring January 3<sup>rd</sup> - 23<sup>rd</sup> and February 7<sup>th</sup> - 11<sup>th</sup>, 2017.

An assessment of damage has been completed and pursuant to Title 23 U.S.C. Section 125, I find that Emergency Relief funds, subject to availability, will be provided for eligible repairs.

The ERFO disaster identification number for this event will be CA2017-1-BIA. Please use this number as the reference for any correspondence.

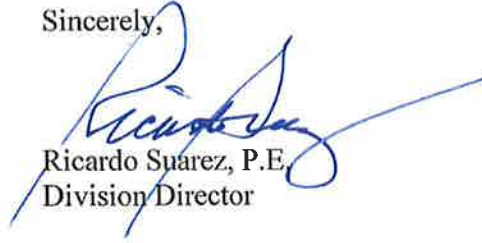
Arrangements have been made by my staff to assist you in completing damage site inspection and reports. Upon completion of the site inspections, your office must submit a Program of Projects within 90 days from receipt of this letter:

The Program of Projects Request Letter must include a table with detailed descriptions and estimated costs of emergency repairs and proposed permanent repairs at each damage site. Following approval by this office, ERFO funds may be requested by your headquarters office in accordance with the established procedures.

ERFO work shall be given prompt attention and priority over non-emergency work and programmed projects. Projects not under construction by the end of the second fiscal year following the year that the disaster occurred will be withdrawn from the approved Program of Projects unless suitable justification is provided by the applicant to warrant retention.

If you have questions or need further information, please contact Ms. Lorell Duteil, ERFO Coordinator of this office at (720) 963-3425.

Sincerely,



Ricardo Suarez, P.E.  
Division Director

cc:

- Robert Frazier
- Steve Wilkie
- Jim Brophy
- Anthony Spann
- Sandi Tripp
- Steve Slade

cc: HFPD-5

bc:  
Ryan Tyler  
Judy Salomonson  
Curtis Scott

L:\P&A\ERFO\Disasters\_2017\CA Jan Storms\BIA\Letters\CA2017-1-BIA\_pos.doc

## Sandi Tripp

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**From:** Sandi Tripp  
**Sent:** Thursday, March 16, 2017 11:32 AM  
**To:** 'Duteil, Lorell (FHWA)'  
**Subject:** RE: ERFO CA2017-1-BIA & NV2017-1-BIA Quick Release Approved

Thank you Lorell !

*Sandi Tripp, Director*

*Karuk Tribe – Department of Transportation*

*Office Address: 37960 Hwy 96, Bld. A, Orleans, CA 95556*

*Mailing Address: PO Box 1016, Happy Camp, CA 96039*

*Office: (530) 627-3063*

*Cell: (530) 643-1468*

*Fax: (530) 627-3042*

---

**From:** Duteil, Lorell (FHWA) [mailto:lorell.duteil@dot.gov]  
**Sent:** Thursday, March 16, 2017 11:31 AM  
**To:** Sandi Tripp  
**Subject:** RE: ERFO CA2017-1-BIA & NV2017-1-BIA Quick Release Approved

Also ERFO pays actuals, so if the repair overrun/ underrun the DSR estimate, we adjust funding at the end to actuals (So track everything). If you haven't yet, I suggest looking through the ERFO guidance manual- it has all the info about process, eligibility, funding, reporting, and documentation. It is on the ERFO webpage at <https://flh.fhwa.dot.gov/programs/erfo/>

- Lorell

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**From:** Sandi Tripp [mailto:stripp@karuk.us]  
**Sent:** Thursday, March 16, 2017 12:22 PM  
**To:** Duteil, Lorell (FHWA)  
**Subject:** RE: ERFO CA2017-1-BIA & NV2017-1-BIA Quick Release Approved

Thank you for the explanation of funding Lorell, this will help in my presentation to Tribal Council.  
Sandi

*Sandi Tripp, Director*

*Karuk Tribe – Department of Transportation*

*Office Address: 37960 Hwy 96, Bld. A, Orleans, CA 95556*

*Mailing Address: PO Box 1016, Happy Camp, CA 96039*

*Office: (530) 627-3063*

*Cell: (530) 643-1468*

*Fax: (530) 627-3042*

---

**From:** Duteil, Lorell (FHWA) [mailto:lorell.duteil@dot.gov]  
**Sent:** Thursday, March 16, 2017 11:18 AM  
**To:** Sandi Tripp; Slade, Steven; Kenneth Cruz ([Kenneth.Cruz@washoetribe.us](mailto:Kenneth.Cruz@washoetribe.us)); [david.smith@bia.gov](mailto:david.smith@bia.gov); Spann, Anthony (FHWA); Brophy, Jim W (FHWA)  
**Cc:** Mayorga, Sergio (FHWA)  
**Subject:** RE: ERFO CA2017-1-BIA & NV2017-1-BIA Quick Release Approved

Sandi,

The Quick Release funds are intended to be a small amount of upfront funds to support /start critical emergency repairs. Not all sites are good candidates for QR funds but the I troop road is. Eventually, the full amount of the approved DSRs for emergency and permanent repairs will be programmed and funded by ERFO. So the DSR should include the detailed full costs to repair in-kind. Let me know if there are any other questions. - Lorell

**Lorell Duteil**

ERFO Program Coordinator  
Central Federal Lands Highway Division  
Federal Highway Administration  
720-963-3425 Office  
202-868-0316 Cell  
[Lorell.duteil@dot.gov](mailto:Lorell.duteil@dot.gov)

---

**From:** Sandi Tripp [<mailto:stripp@karuk.us>]

**Sent:** Thursday, March 16, 2017 12:06 PM

**To:** Duteil, Lorell (FHWA); Slade, Steven; Kenneth Cruz ([Kenneth.Cruz@washoetribe.us](mailto:Kenneth.Cruz@washoetribe.us)); [david.smith@bia.gov](mailto:david.smith@bia.gov); Spann, Anthony (FHWA); Brophy, Jim W (FHWA)

**Cc:** Mayorga, Sergio (FHWA)

**Subject:** RE: ERFO CA2017-1-BIA & NV2017-1-BIA Quick Release Approved

Good Morning Lorell:

I am working through some internal approvals and have a question regarding funding. I'm wondering if the amount that will be funded is the full estimated repair costs of \$530,000 or should we plan for the noted amount in your email of \$350,000.

Looking forward to your reply.

Thank you,  
Sandi Tripp

*Sandi Tripp, Director*

*Karuk Tribe – Department of Transportation*

*Office Address: 37960 Hwy 96, Bld. A, Orleans, CA 95556*

*Mailing Address: PO Box 1016, Happy Camp, CA 96039*

*Office: (530) 627-3063*

*Cell: (530) 643-1468*

*Fax: (530) 627-3042*

---

**From:** Duteil, Lorell (FHWA) [<mailto:lorell.duteil@dot.gov>]

**Sent:** Wednesday, March 08, 2017 7:40 AM

**To:** Slade, Steven; Sandi Tripp; Kenneth Cruz ([Kenneth.Cruz@washoetribe.us](mailto:Kenneth.Cruz@washoetribe.us)); [david.smith@bia.gov](mailto:david.smith@bia.gov); Spann, Anthony (FHWA); Brophy, Jim W (FHWA)

**Cc:** Mayorga, Sergio (FHWA)

**Subject:** ERFO CA2017-1-BIA & NV2017-1-BIA Quick Release Approved

Steve,

I am pleased to notify you that ERFO quick release funds and FHWA Disaster approval have been received for ERFO disaster CA2017-1-BIA in the amount of \$350,000, and NV2017-1-BIA in the amount of \$150,000 for the Jan /Feb 2017 storm damage. Funds will be available for transfer in the next couple days.

Please contact me to confirm the allocation and distribution plan for these funds to perform immediate repairs on damaged Tribal roads. Please let me know if you have any questions.

Thank you!



**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No: 17-R-037**  
**Date Approved: March 23, 2017**

**RESOLUTION AUTHORIZING THE REFERENCED FUNDING AGREEMENT (RFA), AMENDMENT #1, NUMBER DTFH69-17-H-00051 FOR FISCAL YEAR 2017, WITH THE U.S. DEPARTMENT OF TRANSPORTATION-FEDERAL HIGHWAY ADMINISTRATION IN THE AMOUNT OF THREE HUNDRED THOUSAND SEVEN HUNDRED THIRTY DOLLARS AND SIXTY FIVE CENTS (\$300,730.65)**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** this RFA is between the Karuk Tribe and the U.S. Department of Transportation, Federal Highway Administration; and

**WHEREAS;** the RFA shall be effective as of October 1, 2016, following its approval and execution by authorized representatives of the Tribe and the FHWA; now

**THEREFORE BE IT RESOLVED;** that the Karuk Tribe authorizes the approval of the said RFA, Amendment #1, and further acknowledges that the funds shown in this RFA reflect the initial amounts made available in FY 2017 as a result of the passage of Public Law 114-254 which resulted in 210/365 of FY 17 Program levels being made available, now

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council authorizes and approves the Referenced Funding Agreement, Amendment #1, Number DTFH69-17-H-00051 for Fiscal Year 2017, with the US Department of Transportation – Federal Highway Administration in the amount of Three hundred thousand seven hundred thirty dollars and sixty five cents (\$300,730.65)



**CERTIFICATION**

We, the undersigned, hereby certify the foregoing resolution 17-R-037 which was approved at a regularly scheduled monthly Tribal Council on March 23, 2017, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael Thom, Secretary/Treasurer

\_\_\_\_\_  
Date

## REFERENCED FUNDING AGREEMENT

### Pursuant to the Karuk Tribe's Tribal Transportation Program Agreement With the Department of Transportation for Fiscal Year 2017

#### Amendment # 1

In accordance with **Section (i) Amendments** of the Referenced Funding Agreement, dated 02-15-2017 pursuant to the Tribal Transportation Program Agreement between (Tribe) and the United States, **Section (e) Summary of funds** is hereby amended, as follows:

**(e) Summary of Funds to be Provided** - The total amount of funding provided under this Funding Agreement is identified below:

FY 2017 Tribal Transportation Program Funding and other FLH funds:

TTP Funds	\$	294,047.74
TTP Transportation Planning Funds (2%)	\$	6,682.91

**Total Amount for this RFA:** **\$ 300,730.65\***

SUMMARY

Amount of this RFA	\$	300,730.65
Amount provided through prior FY 2017 RFAs	\$	<u>149,369.52</u>
Total Amount provided to date through FY 2017 RFAs	\$	450,100.17

**Karuk Tribe**

By \_\_\_\_\_  
Russell A. Attebery,  
Tribal Chairman

**U.S. Department of Transportation  
Federal Highway Administration**

By \_\_\_\_\_  
Timothy G. Hess, P.E.  
Associate Administrator  
Office of Federal Lands Highway

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**LOA: Fund (15X0G60050); Budget Year (0000); BPAC (114K600500); Object Class Code (25304)  
CFDA# - 20.205**

\*Parties acknowledge that the funds shown in this RFA reflect the initial amounts made available in FY 2017 as a result of the passage of Public Law 114-254 which resulted in 210/365 of FY17 Program levels being made available.

**Karuk Community Health Clinic**  
 64236 Second Avenue  
 Post Office Box 316  
 Happy Camp, CA 96039  
 Phone: (530) 493-5257  
 Fax: (530) 493-5270

# Karuk Tribe



**Karuk Dental Clinic**  
 64236 Second Avenue  
 Post Office Box 1016  
 Happy Camp, CA 96039  
 Phone: (530) 493-2201  
 Fax: (530) 493-5364

**Administrative Office**  
 Phone: (530) 493-1600 • Fax: (530) 493-5322  
 64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Requestor:** Sandi Tripp **Date:** February 28, 2017

**Dept/Program:** Transportation **Funding Source:** 2231-02-7600.03

**Check One:**  Small Purchase (less than \$5,000)  Large Purchase (more than \$5,000)\*\*  
 Construction Contract  Other:   
 Independent Contractor Under \$2,000  
 Independent Contractor Over \$2,000\*\*

**\*\*Tribal Council approval is required for: all purchases exceeding \$5,000, all Agreements and all Contracts exceeding \$2,000.**

**Procurement**  Three quotes  Sealed Bid  Competitive Proposal

**COMPARATIVE SUMMARY (Minimum of Three Required)**

Company Name	Date	Price	Contact/Phone	Indian Y/N
<input checked="" type="checkbox"/> Red Plains Professional, Inc.	2/5/2017	\$102.50/hr	360-448-7999	Y
GHD, Inc.	2/9/2017	\$145/hr	707-267-2264	N
Trinity Valley Consulting Engineers, Inc.	2/9/2017	\$110/hr	530-629-3000	Y
SHN Engineers & Geologists	2/9/2017	\$135	707-441-8855	N
E&S Engineers & Surveyors, Inc.	2/9/2017	\$132	530-842-6813	N

**Name of Selected Vendor:** Red Plains Professional, Inc.

**Basis:**  Lowest Price  Best Qualified Vendor  
 Superior Product/Service  Delivery Service Provided  
 Based on Annual Price Comparisons  
 Sole Source Provider (MUST Attach Detailed Justification)  
 Only Qualified Local Provider Due to Geographic Disadvantage

**Comments:** See attached proposal

**\*\* REQUIRED SIGNATURES \*\***

**\*\* By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.**

Requestor

2-28-17  
 Date

\*\*Chief Financial Officer

3-7-17  
 Date

\*\*Director, Administrative Programs & Compliance

3/2/17  
 Date

\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts)

3-7-17  
 Date

Other

Date



Karuk Community Health Clinic  
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Post Office Box 316  
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# Karuk Tribe



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Phone: (530) 493-2201  
Fax: (530) 493-5364

## REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One:  Contract Karuk Tribe Number Assigned: 17-C-045  
 MOU  
 Agreement Funder/Agency Assigned: FHWA  
 Amendment Prior Amendment:

REQUIRED → \*Procurement Attached  \*Budget Attached   
\*System for Award Management (SAM) (CONTRACTS ONLY)   
\*KCDC/ KTHA Notification/ review required  Yes  No

Requestor: Sandi Tripp Date: February 28, 2017  
Department/Program: Department of Transportation  
Name of Contractor or Parties: Red Plains Professional, Inc.  
Effective Dates (From/To): March 23, 2017 March 23, 2018  
Amount of Original: \$60,000  
Amount of Modification:  
Total Amount: \$60,000  
Funding Source: 2231-02-7600.03

Special Conditions/Terms:  
One year contract with option to extend a second year. \*TERO FEE APPLIES

Brief Description of Purpose:  
On-Call Engineering services for the Karuk Tribe Department of Transportation.

### \*\* REQUIRED SIGNATURES \*\*

Requestor

2/28/17  
Date

\*\*Chief Financial Officer

3-7-17  
Date

\*\*Director, Administrative Programs & Compliance

3/2/17  
Date

\*Director of Self Governance (MOU/MOA) or TERO (Contracts)

3-7-17  
Date

Other

Date



Username  Password

[Forgot Username?](#) [Forgot Password?](#) [Log In](#) [Create an Account](#)

# Search Results

**Current Search Terms: red\* plains\* professional\* inc.\***

Your search for "red\* plains\* professional\* inc.\*" returned the following results...

**Notice:** This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.

<b>Entity</b>	<b>RED PLAINS PROFESSIONAL, INC.</b>	<b>Status:</b> Active	<a href="#">View Details</a>
<b>DUNS:</b> 009523742	<b>CAGE Code:</b> 096Z5		
<b>Has Active Exclusion?:</b> No	<b>DoDAAC:</b>		
<b>Expiration Date:</b> 10/20/2017	<b>Delinquent Federal Debt?:</b> No		
<b>Purpose of Registration:</b> All Awards			

## Glossary

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- [FAPIS.gov](#)
- [GSA.gov/IAE](#)
- [GSA.gov](#)
- [USA.gov](#)

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**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
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Phone: (530) 493-5257  
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# Karuk Tribe



## Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

## AGREEMENT FOR INDEPENDENT CONTRACTOR SERVICES Contract Number: 17-C-045

This Agreement, dated as of March 23, 2017, is between the Karuk Tribe (hereinafter “the TRIBE”) and Red Plains Professional, Inc. (hereinafter “INDEPENDENT CONTRACTOR”), who agree as follows:

1. **Description of Services:** The Tribe hereby retains Independent Contractor to provide the services described in the attached *Description of Independent Contractor Services and Activities*.
2. **Duration:** The term of this Agreement shall be from March 23, 2017 to March 23, 2018 with the option to extend to March 23, 2019.
3. **Compensation:** Independent Contractor will be compensated as provided in the attached *Description of Independent Contractor Services and Activities*, Sixty thousand dollars and zero cents (\$60,000.00). All invoices must be submitted no later than thirty (30) days past the end date of this Agreement as stated in Clause 2 above. The Department of Transportation Director and/or Authorized Designee shall be responsible for overseeing this Agreement and approving invoices for payment.
4. **Claims for Compensation:** Independent Contractor agrees that he/she shall not be entitled to and shall not claim compensation for services performed under this Agreement from another federally funded source of compensation for the same work performed, same working hour(s) or same working day(s). It is further agreed by the Independent Contractor that any claim for compensation submitted in violation of this clause shall, if paid, be recoverable by the Tribe.
5. **Warranty, Indemnity and Hold Harmless:** Independent Contractor warrants and represents that it has every legal right to enter into the Agreement and to perform in accordance with its terms and that it is not and will not become a party to any Agreement with anyone else which would be in violation of the rights granted to the Tribe hereunder. Independent Contractor will indemnify and hold the Tribe harmless from and against any losses, damages and liabilities, including reasonable attorney’s fees for Independent Contractor’s negligent performance or unexcused failure to perform services under this agreement. The Tribe makes no warranty, indemnity or hold harmless agreement.
6. **Independent Contractor Status:** It is understood and agreed between the parties that the Tribe shall not be obligated to withhold any federal, state or local taxes from fees paid to the Independent Contractor, nor shall the Tribe have any liability for such withholding. Further, any required public liability, public damage and/or Worker’s Compensation Insurances shall be the sole responsibility of the Independent Contractor.

7. **Confidential Information:** Independent Contractor will not disclose directly or indirectly to or use for the benefit of any third party any secret or confidential information, knowledge or data acquired by virtue of its relationship with the Tribe without the prior written approval of the Tribe. It is understood and agreed by the parties that the obligations of this paragraph shall survive the expiration or termination of the Agreement.
8. **Non-Assignability:** This Agreement may not be assigned or transferred by either party without the prior written approval of the other party.
9. **Authority:** Independent Contractor's authority to act under this Agreement can be suspended upon written or verbal notice by the Tribal Chairman of the Tribe or his/her designee. If verbal notice is given, it shall be confirmed in writing within five (5) working days.
10. **Termination:** This Agreement may be terminated at any time, with or without cause, by either party, upon notice in writing. Any such termination shall be effective immediately. Independent Contractor shall invoice the Tribe within thirty (30) days of agreement termination for satisfactory work performed up to termination date.
11. **Complete Agreement:** This Agreement constitutes the entire agreement between the parties, and no amendment or modification hereof shall be effective unless reduced to writing and signed by both parties.
12. **Severability:** Should any provision of this Agreement be held invalid or unenforceable, such a holding shall not affect the validity or enforceability of any other provision thereof.
13. **Copyrights:** All original materials, written, photographed, recorded or otherwise collected or produced by the Independent Contractor pursuant to this Agreement are instruments of Professional Services, and shall be the sole property of Tribe.
14. **Expertise Certification:** The Independent Contractor assures the Tribe that they and all their approved sub-contractors possess the expertise, and resources necessary for satisfactory completion of the activities described in the *Description of Independent Contractor Services and Activities*.
15. **Certification Regarding Debarment, Suspension and Related Matters:** The Independent Contractor hereby certifies to the best of their knowledge that it or any of its officers or contractors or sub-contractors:
  1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transaction by any Federal department or agency;
  2. Have not within a three (3) year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or agreement under a public transaction; violation of federal or state

antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;

3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph 2 of this certification; and
  4. Have not within a three (3) year period preceding this Agreement had one or more public (Federal, State or local) transactions terminated for cause or default.
16. **Applicable Law:** This Agreement shall be governed by the laws of the United States of America and by Karuk Tribal law. In the absence of Federal or Tribal law, relevant laws of the State of California shall be applicable. Independent Contractor is required to comply with Office of Management and Budget Circular A-102 and is responsible for understanding and compliance with applicable grant administration requirements as set forth in the Federal agency codifications of the grants management common rule. This provision is not intended to waive the Tribe's sovereign immunity status or submit the Tribe to any jurisdiction inconsistent with such status.
17. **Indian Preference:** This Contract shall be executed in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.
18. **Tribal Employment Rights Ordinance (TERO):** Independent Contractor acknowledges that a two percent (2%) TERO fee will be imposed on the gross value of any contract initiated within the interior/exterior boundaries of the Karuk Ancestral Territory, provided that the total contract or annual gross revenues meet or exceed \$2,500.00.
19. **Sovereign Immunity:** Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

In consideration of the mutual promises of the parties this Agreement is executed on the date first above written, in duplicate, intending each duplicate to be an original.

**INDEPENDENT CONTRACTOR**

Red Plains Professional, Inc.  
2103 N.E. 129<sup>th</sup> Street – Suite 201  
Vancouver, WA 98686  
TIN:

**KARUK TRIBE**

Russell Attebery, Chairman  
64236 Second Avenue  
Happy Camp, CA 96039  
(530) 493-1600

---

Signature and Date

---

Signature and Date



***Description of Independent Contractor Services and Activities (Scope of Work)***

See attached Proposal from Red Plains Professional, Inc. in response to the Karuk Tribe Department of Transportation's Request for Qualifications (17-RFQ-002) for On-Call Engineering Services.

CONSTRUCTION MANAGEMENT  
CIVIL ENGINEERING  
TTP SPECIALISTS  
PLANNING  
GIS



2103 N.E. 129<sup>th</sup> Street ~ Suite 201  
Vancouver, Washington 98686  
Phone: 360.448.7999  
Fax: 360.258.0274  
www.red-plains.com

February 5, 2017

Emma Lee Perez  
Contract Compliance Officer  
Karuk tribe Administrative Offices  
64236 Second Avenue  
P.O. Box 1016  
Happy camp, CA 96039

**Re: 17-RFQ-002 – On-Call Engineering Services**

Dear Karuk Review Committee Members:

I first want to thank you for the opportunity to bid on the above-referenced project and for your time to review our documentation. Please find enclosed five (5) copies of our Statement of Qualifications for your evaluation and consideration. Red Plains Professional, Inc. (RPP) specializes in performing engineering and transportation services specific to the Tribal Transportation Programs for Tribes in California and across the United States. We would be honored to work with the Karuk Tribe. Our dedicated and respectful management team and staff are willing and excited to be there as your support staff through this project.

RPP is a 100% Indian-owned firm who dedicates itself to servicing tribal transportation programs nationwide. We are very familiar with the challenges Tribes face in this program and can provide unique perspective to your program. We have a comprehensive knowledge of the TTP and have dedicated our careers to getting the most for the Tribes we work with. Our diversified Tribal Transportation Program (TTP) experience working with 10 of the BIA's 12 Regional Offices and all three of the FHWA Regional Offices is something your program can benefit from which sets us apart from the competition. At the same time this experience gives us the respect and perspective to understand that each tribal community has very specific transportation needs that must be met in a culturally relevant way to your unique traditions.

RPP offers you direct access to some of the most qualified and experienced experts who have dedicated their careers specifically to supporting tribal transportation programs under the TTP. **Chris Robideau, your project manager**, has dedicated 17+ years to assisting Tribes across the United States navigate the many nuances of the IRR/TTP program. His knowledge of the current and past regulations will be paramount to successful projects and can be an asset to you. The future of the TTP program as directed by the FAST Act (MAP-21 and SAFTEA- LU prior) and the newly updated Federal Register 25 CFR Part 170 regulations present unique challenges and opportunities for your Tribe. We will prepare all deliverables in a way to maximize your program potential funding through the TTP and other funding sources, local, state and federal. **Dale Lewis, your project planner**, has been working in the federal transportation industry for 40+ years. He spent 26 years working with the FHWA and was a coworker and manager to several of the FHWA staff now assisting your Tribe with their TTP Programmatic Agreement. **John Younger, P.E. will be your primary project Engineer** with years of 7+ years of tribal engineering experience. He will help plan and manage your projects from conception to final constructed and closed our projects. Together, we will manage a team of professionals in the civil engineering, planning, GIS, and construction management disciplines specific to the TTP. We have lived and breathed the tribal program engineering and planning regulations during our entire careers and understand every unique regulation, past and present, and how the various changes through the years impacted tribal funding levels


and tribal transportation programs. We will fight for your program's success and continued sustainability whether we are selected for the contract or not.

We have attempted to provide both a company overview of our team and the professional disciplines we focus on. I am confident that we can be an asset to the Karuk Tribe and be utilized to drive your Tribal Transportation Program forward. It is time for a change from the "status quo" there. We can, and if selected, we will bring our dedication to your service. Dale, John and I would be more than happy to come down and answer any questions you and your team may have for us in consideration of this award. Get your program ready for the next highway bill and regulations coming 2021. If we do get the opportunity to work for you, we look forward to further understanding the unique culture of the Karuk Tribe and its many transportation specific challenges, goals and aspirations. Please feel free to contact us should you have any questions.

Sincerely,



Christopher L. Robideau, Senior Vice President



CIVIL ENGINEERING / PLANNING / GIS / CONSTRUCTION MANAGEMENT

TRIBAL TRANSPORTATION PROGRAM SPECIALISTS



100% Indian Owned since 1997



KEEPING OUR EYE ON THE HORIZON  
FOR THE FUTURE TRIBAL TRANSPORTATION PROGRAM  
OF THE  
**KARUK TRIBE**

**Statement of Qualification Proposal** completed  
in response to the Request for Qualifications for On-Call Engineering  
Services —17-RFQ-002.



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Tribal Clients List  
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Site and Utility Design  
Tribal Planning  
Safety Planning & Safety Audits  
GIS & Asset Management  
Inventory NTTFI

## **-SPECIFIC PROJECT EXAMPLES-**

## **KEY PERSONNEL - RESUMES**

Chris Robideau, John Younger, Dale Lewis and Team

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TTP Project Quotes  
4-Tribal References w/Contact Info

## **INDIAN PREFERENCE**

Certification of Indian Ownership

## **FEE SCHEDULE (NEGOTIABLE)**



Our **primary mission** is to create *strong internal tribal transportation programs* through collaborative projects designed to develop strong working relationships with our tribal clients thus developing their *internal capacity and self determination*. Our deliverables are professionally catered to the unique needs of each transportation network and tribal transportation program.

Red Plains Professional, Inc. (RPP's) mission is *predicated on long term commitment* and rooted in our belief in, and dedication to, the Tribes we are honored to support and consult with. We are a *100% Indian Owned Nationwide Firm*. Our staff is excited, willing, and able to be where you are. Since we focus primarily on the *Tribal Transportation Program* nationally, we are well-entrenched in its history, its current challenges, and its future.

The wisdom to distinguish the cultural nuances that exist from region to region and tribe to tribe within the National Tribal Transportation Program allow RPP the ability to *provide relevant perspective to your program and maximize your funding opportunities*.

The collective team created by aligning professional staff from your Tribe with the resources of Red Plains Professional, Inc. results in an efficient, effective, and powerful team.



## KEY PROJECT STAFF



**Chris Robideau**  
*Senior Vice President  
Director of Planning*



**Randy Hinderer, PE**  
*Senior Engineer*



**Dale Lewis**  
*Planner and Fed Specialist*



**John Younger, PE**  
*Construction Engineer*



**Jason Celeste**  
*GIS Manager*



**Tim Scott**  
*Lead Designer*

## PROFESSIONAL DISCIPLINES

### ENGINEERING

- Civil Design
- Site Design
- Conceptual Design
- Project Cost Estimates
- Stormwater Design
- Sewer Design
- Pavement Design
- Hydraulic Design
- Utility Relocation
- Utility Design
- Slope / Bank Stabilization
- Low Impact Design
- Right-of-Way
- Environmental Assessments

### PLANNING

- Transportation Planning
- Safety Planning
- Maintenance Planning
- Traffic Impact Analysis
- Traffic Modeling
- Transit Planning
- Roadway Safety Audits
- Land Use Planning
- Master Planning
- Asset Management
- Emergency Response Plans
- Technical Assistance

### GIS

- Roadway Inventory
- Digital Mapping
- Geospatial Process/Analysis
- Addressing Systems
- Georeferencing
- Asset Management
- Google Earth Integration
- GIS Training

5 RIFDS CERTIFIED  
USERS

## TRIBAL CLIENTS

Alabama-Coushatta Tribe  
Apache Tribe of Oklahoma  
Caddo Tribe  
Cherokee Nation  
Cheyenne & Arapaho Tribes  
Chickasaw Nation  
Citizen Potawatomi Nation  
Comanche Nation  
Coos Bay Tribe  
Coquille Indian Tribe  
Coushatta Tribe of Louisiana  
Cowlitz Tribe  
Creek Nation  
Duck Valley  
Eastern Shawnee Tribe  
Eyak Native Village  
Flathead Nation  
Fort McDowell Yavapai Nation  
Hoopa Valley Tribe  
Hopi Tribe  
Jamestown S'Klallam Tribe  
Kaibab Paiute Tribe  
Kalispel Tribe  
Kaw Nation  
Ketchikan Indian Community  
Kickapoo Tribe of Oklahoma  
Kiowa Tribe of Oklahoma  
Lower Elwha Klallam Tribe  
Lower Umpqua Tribe  
Mentasta Traditional Council

Miami Tribe of Oklahoma  
Muckleshoot Tribe  
Muscogee-Creek Nation  
Naknek Native Village  
Navajo Nation  
Nisqually Indian Tribe  
Osage Nation  
Otoe-Missouria Tribe  
Paiute Indian Tribe of Utah  
Pawnee Nation  
Ponca Nation  
Ponca Tribe of Nebraska  
Prairie Band Potawatomi  
Pueblo de Cochiti  
Pueblo of Pojoaque  
Pueblo of Tesuque  
Pueblo of Zia  
Pueblo of Zuni  
Puyallup Tribe  
Quinault Nation  
Ramah Band of Navajo

Sac & Fox Nation  
Santee Sioux Tribe  
Shinnecock Nation  
Shoalwater Bay Indian Tribe  
Siuslaw Tribe  
Skokomish Indian Tribe  
Squaxin Island Tribe  
Stillaguamish Indian Tribe  
Susanville Rancheria  
Tazlina Native Village  
Tonkawa Tribe of Oklahoma  
Trinidad Rancheria  
Ute Indian Tribe  
Ute Mountain Ute Tribe  
Walker River Paiute Tribe  
Wichita & Affiliated Tribes  
Wyandotte Nation  
Yavapai Prescott Indian Tribe  
Yurok Tribe







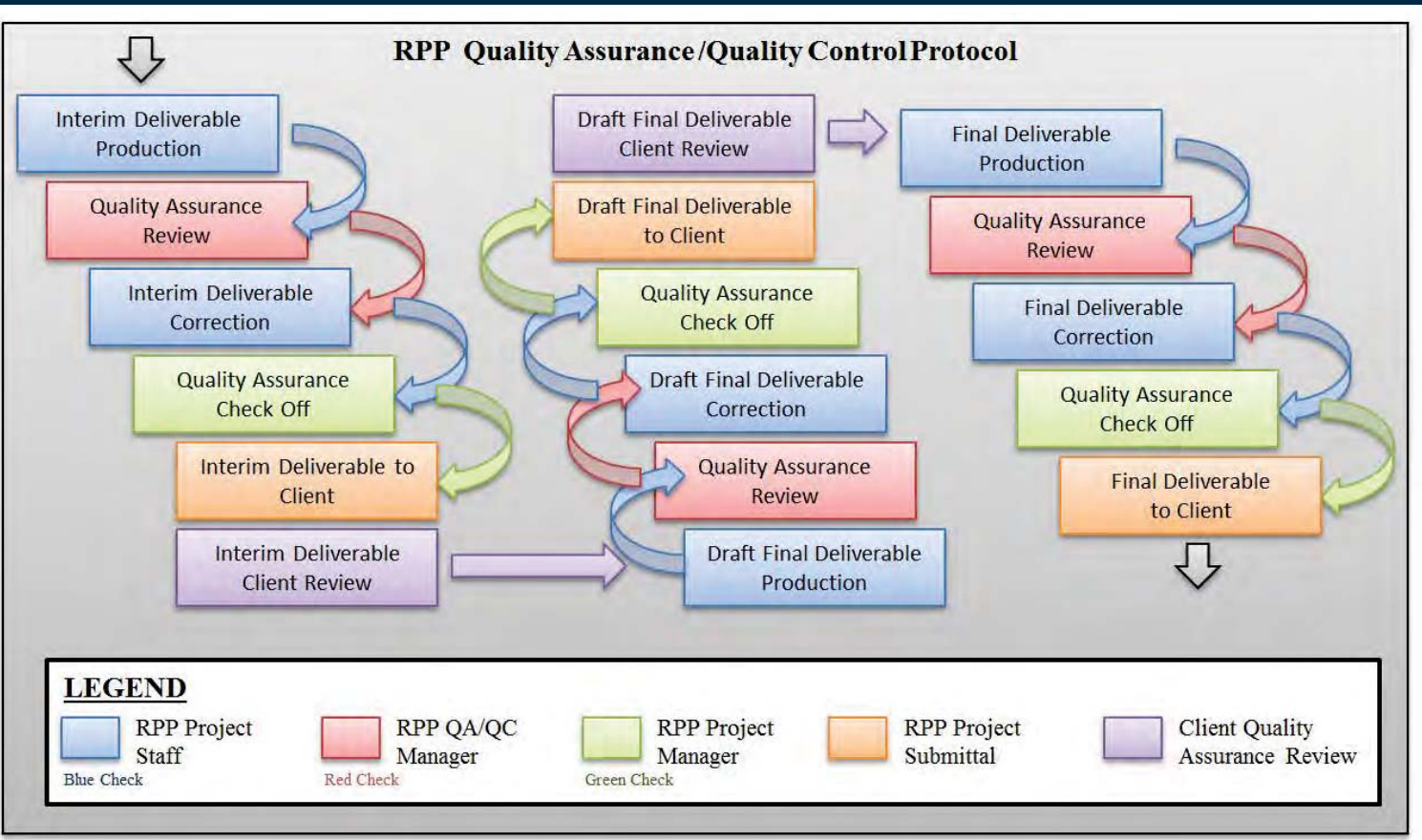
# QA/QC Protocol

## On-Call Engineering and Planning



### Quality Assurance (QA) Program

Red Plains Professional is dedicated to providing our clients a very balanced project experience. We rely heavily on a disciplined RPP Quality Assurance Program that is implemented in each of our projects as a matter of Corporate Policy. The Quality Assurance Protocol is applicable to each of our projects regardless of project type. We have internal guidelines to implement our QA/QC policy into all of our GIS, PS&E, Planning, Inventory, Safety, Environmental, Traffic Counting, and Program Management projects. With a system in place managing the quality of the deliverable, checked and re-checked and then checked again prior to delivery to our client, RPP management staff can focus on providing client satisfaction and a positive project experience. The key to providing services that meet and exceed the goals of our clients is based around our company management and corporate culture. The Flow Chart below graphically represents the established QA/QC protocol followed by Red Plains.





# INSURANCE

## On-Call Engineering and Planning



REDPLAI-02 BORCUTT

### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/5/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

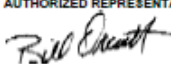
<b>PRODUCER</b> INSURICA - Oklahoma City 5100 N. Classen Blvd, #300 Oklahoma City, OK 73118		<b>CONTACT NAME:</b> Bill Orcutt <b>PHONE (A/C No. Ext.):</b> (405) 523-2100 <b>FAX (A/C No.):</b> (405) 556-2332 <b>E-MAIL ADDRESS:</b>	
<b>INSURED</b>  Red Plains Professional Inc 2933 S Bryant Edmond, OK 73013		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Hartford Casualty Insurance Co. <b>NAIC #</b> 29424	
		<b>INSURER B:</b> Ohio Security Insurance Co. <b>24082</b>	
		<b>INSURER C:</b> Hartford Ins Co of the Midwest <b>37478</b>	
		<b>INSURER D:</b> Landmark American Insurance Co. <b>33138</b>	
		<b>INSURER E:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			38SBAGE0396	04/01/2014	04/01/2015	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/OP AGG \$ 4,000,000
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS  <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			BAS56272191	08/22/2014	08/22/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	38WECGH6692	04/13/2014	04/13/2015	PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional Liabili			LHR749707	02/14/2015	02/14/2016	Per Claim 1,000,000
D	Professional Liabili			LHR749707	02/14/2015	02/14/2016	Aggregate Limit 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 

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ACORD 25 (2014/01)

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## DISCIPLINE OVERVIEW AND GENERAL APPROACH TO On-Call Engineering and Planning



RPP interacts in a very unique method when engaged in a on-call services contract. We openly become your tribe's technical staff. This relationship supported by the Not-to-Exceed contracting method allows you to call all of the shots and use our professional staff at your discretion as negotiated per specific project, in this case, to provide technical assistance and training on engineering, planning, GIS, and overall general TTP and non-TTP projects. We have 23 professional staff members in our firm that are experts in their disciplines and who have direct experience working with tribes directly. Your specific RFP matches exactly what we specialize in. The bulleted TTP disciplines below are followed by our discipline project approaches and per your request specific project summaries.

- ◇ Engineering
- ◇ Construction Management
- ◇ Tribal Planning (LRTP, Safety Plans, and TTIP's)
- ◇ NTTFI Inventory Updates (5 Certified in RIFDS)
- ◇ GIS Asset Management Systems
- ◇ TTPSF Safety Planning and RSA's
- ◇ Old and New 25 CFR Part 170 Experts
- ◇ Proven TTPSF Safety Program Success (\$\$\$)
- ◇ Old and New Highway Bill—TTP Experts (FAST Act, MAP-21, SAFETY-LU, 23 USC,...)

Red Plains Professional, Inc. is an experienced Civil Engineering and Planning company founded in 1997 and is staffed with individuals representing over 50 years of experience. We are a 100% Indian-owned company with a capable staff providing professional civil engineering, planning, environmental, and GIS services.

Red Plains is extensively involved in long range transportation planning and Indian Reservation Roads / Tribal Transportation Program (IRR/TTP) inventory updates for tribes throughout the country. These studies include physical condition assessments and GIS mapping of each Tribe's transportation and transit systems.



Red Plains specializes in roadway and bridge design, including: horizontal and vertical alignment, pavement design, right-of-way documentation, traffic control planning, erosion control design, fish passage design, and construction cost estimates.

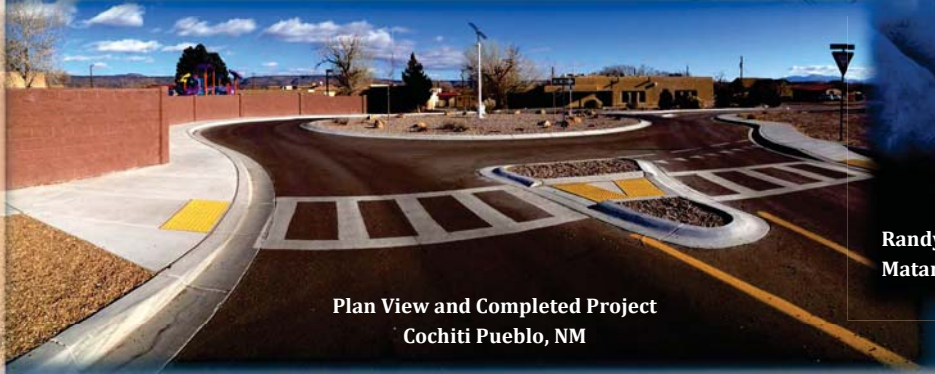
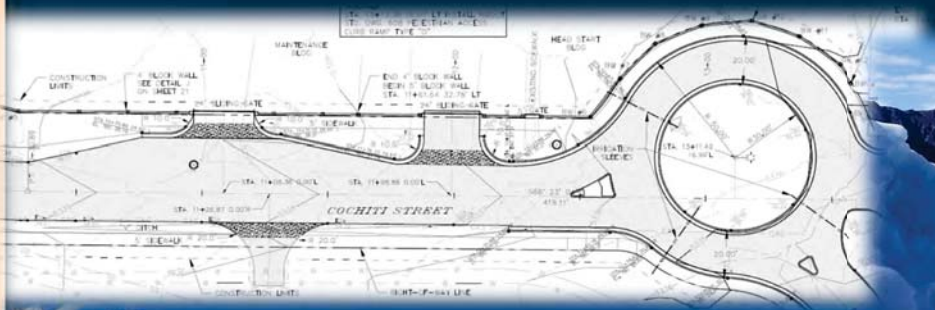
Red Plains creatively transforms property into efficient sites designed to support their intended use. Respectful consideration is given to environmental and cultural preservation. Our site design plans include: grading, paving, stormwater design, utility design, drainage detention, water quality, landscaping, and low impact design measures.



Red Plains provides GIS services supporting various project types including environmental, long range planning, asset management, and IRR/TTP Inventory updates. We also provide individualized GIS Training and Consultation services.

# ENGINEERING - ROADWAY DESIGN

The Red Plains Design team is dedicated to see your project through to construction and project closeout. Throughout preliminary budgeting, conceptual design, survey, geotechnical, environmental, cultural, hydrologic and hydraulic analysis, ROW, full civil 3D design, second level review, contract administration, bidding, contractor selection, construction management, and project closeout, RPP is here to assist you with any of your project needs. Whether you're are building a new road through a pristine cultural area or simply rehabilitating an older road weathered through the years, RPP provides practical cost effective design solutions supporting transportation for generations to come. Our attentive design team of qualified professional engineers and designers will take your vision and navigate you through each step of the project to realization.



Plan View and Completed Project  
Cochiti Pueblo, NM

Randy Hinderer PE, Senior Engineer  
Matanuska Glacier, AK - 2014 NTTC

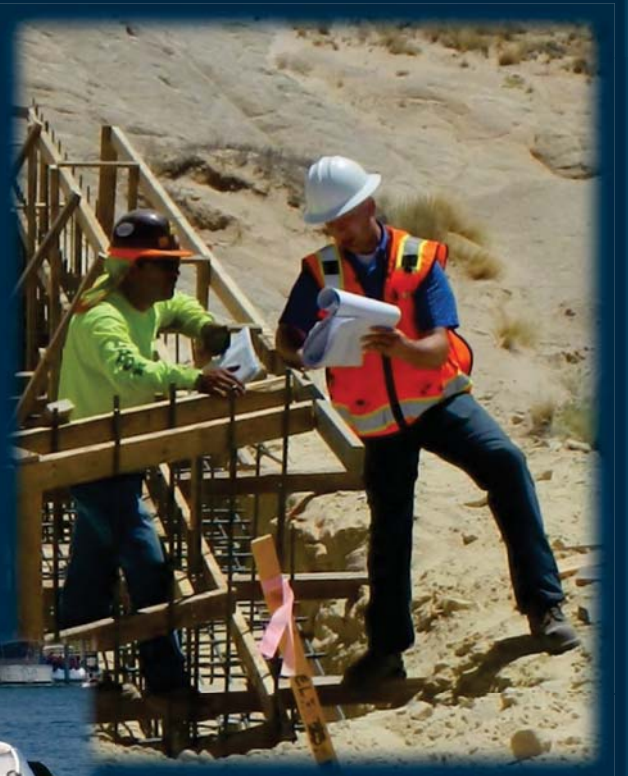


Bottle Hollow Loop Road  
Ute Tribe, Fort Duchesne, UT



# CONSTRUCTION ENGINEERING / MANAGEMENT

Regardless of how well you have planned your tribal transportation facility, or how well it has been designed by your engineer, if it does not get constructed properly you are making a poor investment into your tribal infrastructure. The Red Plains construction engineering and management team ensures quality and efficiency from the selected construction contractor. We are available through bidding, selection, pre-construction meetings, project coordination, change order management, value engineering, specification enforcement, and contract management / compliance. Our construction management technicians led by John Younger, PE, manage the day-to-day on-site project construction management, keeping your contractor on task and on schedule. We also hire, train, and work with tribal staff to provide these services and build the internal capacity of your transportation program.



John Younger, PE Construction Engineer  
On-Site for Bridge Abutment Rebar Inspection  
Hopi Tribe, AZ



# ENGINEERING - BRIDGE DESIGN

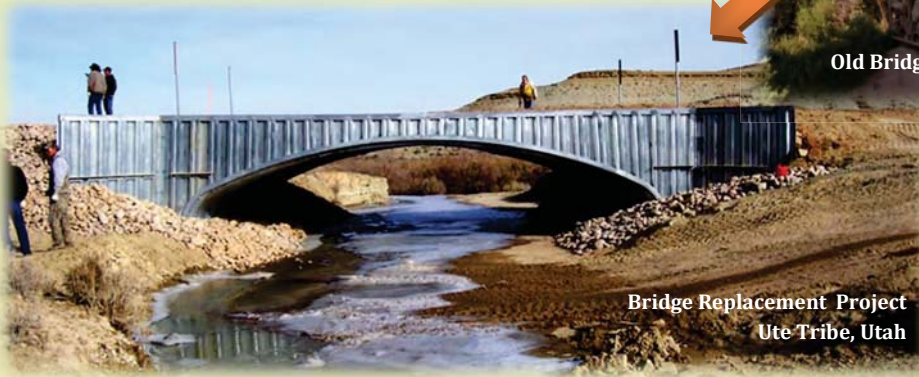
Indian Country is home to some of the most interesting structures spanning rivers, washes, arroyos, streams, brooks, and other natural drainage features cut into the earth over time. Bridging living dynamic water features with long lasting low maintenance spans is required to ensure connections for communities on either side. Environmental consideration to the natural path and established ecosystem is critical to preserving the life of the drainages and all creatures reliant on the natural resource. Our design team will work with your Tribe to span these tremendous assets.



Bridge Replacement Project  
Ute Tribe, Utah



Old Bridge



Bridge Replacement Project  
Ute Tribe, Utah



Jaymoe Tapoof, CM Tech  
Onsite in Utah



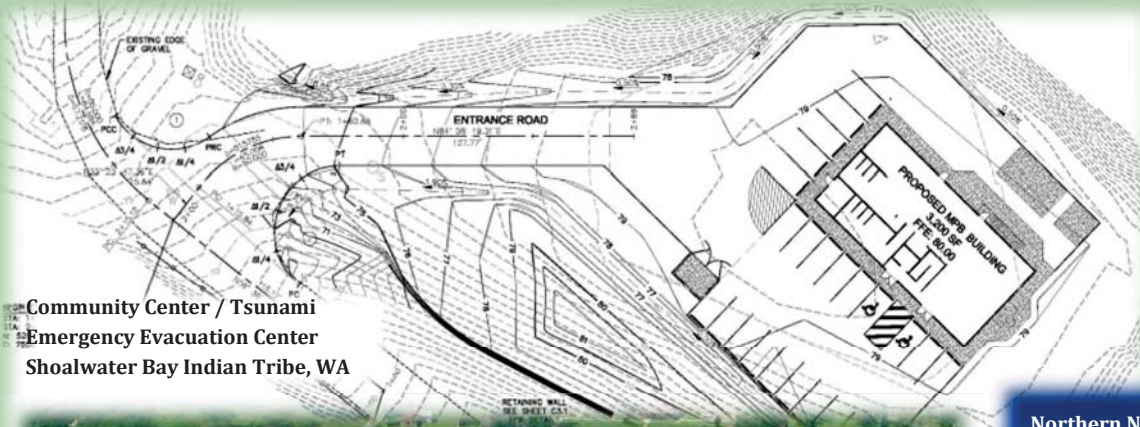
Consolidated Bridge Project - Hopi, AZ

# ENGINEERING -SITE AND UTILITY DESIGN

Once research is complete through the planning process of a new facility and land has been slated for future development, it is time to mold and re-shape the earth to suit the future structures. As important as the architecture of the new building itself, the transportation and accessibility site design creates the setting and feeling of the environment. Our site design team focuses on creating low impact designs that creatively integrate proper drainage, safety, and utility service which facilitate easy and logical accessibility. You can feel the second you drive into or walk up to a properly designed site whether the architectural and engineering design team gave discerning thought to your visit and use of the facility.



Mark Farris, PE  
Owner  
at ADG in Oklahoma



Community Center / Tsunami  
Emergency Evacuation Center  
Shoalwater Bay Indian Tribe, WA



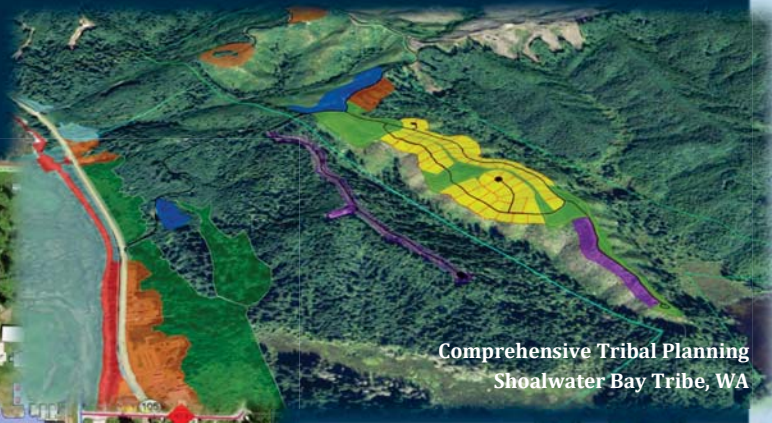
Health Center  
Pawnee Nation, OK



Northern Navajo Medical Center  
Shiprock, NM

# TRIBAL PLANNING

What is your vision for the future of your Tribe, its people, communities, culture, environment, and sustainability? Now ask yourself if your Tribe has an implementable dynamic plan to accomplish your vision. Planning is the process of developing a road map for a long upcoming journey you plan to take. Remember in tribal planning you must be sure the plan preserves the past, enhances the present, and enriches the future for all who are along for the trek. Native Americans are very wise travelers and seldom wander. They know how to chart a course, prepare for the trip, pack the required resources, navigate from landmark to landmark, and arrive on time at a destination. Red Plain's planning team respects this tradition and provides technical assistance sometimes required to enhance the journey. Utilizing innovative market-leading technologies and tribal-planning-tested-and-approved methods, Red Plains will engage your tribal staff and people to aid in your future. Whether we are developing Master Plans, Transportation Plans, Land Use Plans, Safety Plans, Transit Plans, Maintenance Plans, Economic Development Plans, or the hundreds of other types of plans that can be produced, we will be honored to work with your Tribe and take part in the journey.



Comprehensive Tribal Planning  
Shoalwater Bay Tribe, WA



TTPFI Update, LRTP, and Maintenance Plan  
Muckleshoot Indian Tribe, WA





# SAFETY PLANNING AND ROADWAY SAFETY AUDITS

MAP-21 ushered in a new funding set aside known as the Tribal Transportation Program Safety Fund (TTPSF) in 2012. Red Plains was happy to see this regulation passed as it formalizes the Tribal Roadway Safety Audits, Corridor Safety Plans, and LRTP safety analysis we have specialized in years prior to this dedicated program. Focus and analysis on tribal transportation safety is paramount to reducing the

overwhelming statistics for Native Americans across the United States. Based on percentages, your tribal members are five times more likely to be killed in a motor vehicle accident when compared to most of the driving public. *“Motor vehicle accidents are the leading cause of death among Native Americans and Alaska Natives between the ages of 1 to 44.” - FHWA.* Unfortunately, these numbers are trending in the wrong direction and increasing. It is time to make SAFETY a tribal priority in your community. As a 100% Indian owned firm, we are here to help make a difference. **We have secured over \$3.2 Million in safety improvement funds for Tribes in the last two years alone!** Our safety team is led by Dale Lewis, retired FHWA Transportation Specialist, and Chris Robideau, 17-year TTP career. We focus on results.

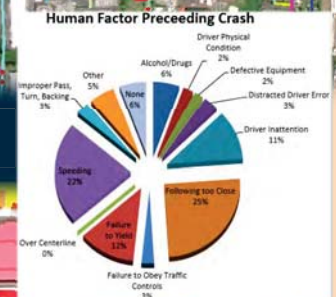
Chris Robideau, SVP - Performing RSA's at the Jamestown S'Klallam Tribe, WA



Tribal Safety Campaign Developed by RPP for the Puyallup Tribe



GIS Accident Analysis on I-5 Puyallup Tribe, WA



Dale Lewis - Performing RSA's at the Twin Totems Tribal Gas Station Skokomish Tribe, WA



# GIS & ASSET MANAGEMENT SYSTEMS

Geospatial Information Systems are not just the development of attractive maps. Accurately collected field data, post processed, and projected into a mapping system allows the end user the ability to geographically relate the information with other data sets. Imagine the benefits of obtaining the ability to visually overlay your Tribe's roadway inventory, right-of-way ownerships, culturally sensitive areas, wetlands, land uses, utilities, jurisdictional boundaries, topography, transit system, roadway sign inventory, buildings, 911 addressing system, and future development plans all on high resolution up-to-date aerial imagery. You can! Many Tribes are investing in this technology and are able to make well-informed decisions for their future generations. GIS systems are the foundation of asset management and provide the ability to preserve your Tribe's place on the map.

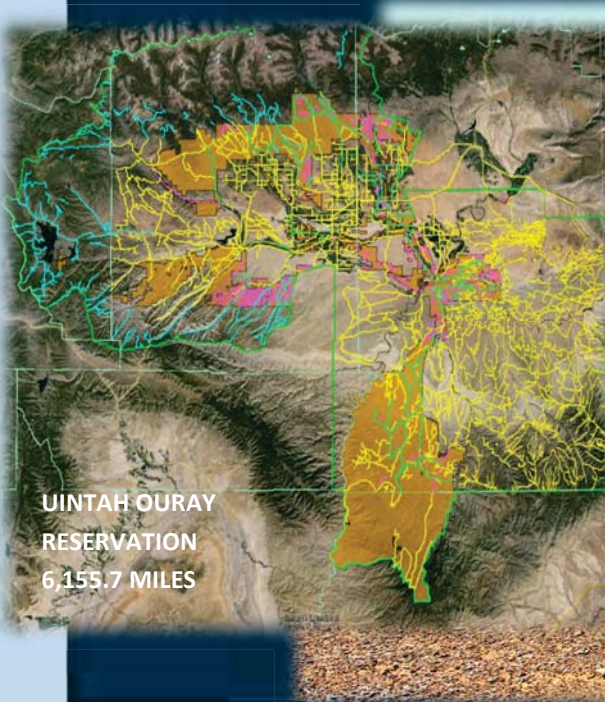


RPP GIS Field Vehicle  
Jocko Canyon Road in the Bob Marshal Wilderness  
Flathead Nation, MT



# TRIBAL TRANSPORTATION PROGRAM FACILITY INVENTORY

You know the song, "I've Been Everywhere Man," by Johnny Cash? Hum that tune when viewing this page. We are blessed to have seen some beautiful country. Red Plains staff are responsible for the accurate and verifiable data collection and inventory update of over 28,000 miles of inventory for over 75 tribes spanning 9 of the 12 BIA Regions and all three of the FHWA Regions. We uphold the most stringent inventory protocols which include a two-man crew who physically drive and document all of your transportation facilities. Digital photography and videography are standard components of our data collection. The data collected is either integrated into your Tribe's existing GIS system or is used to initiate a new system. RPP has navigated the various IRR/TTP protocols, procedures, regulations, and funding formulas that have spanned the last 20 years. The Tribes we have worked with are benefactors in the program. Not necessarily because they have seen increased funding levels in the program due to their cost to construct and vehicle miles traveled, but because they all have an accurate accounting of the location, conditions, and usage levels of one of their most precious assets, their transportation system. Our inventory deliverables are market-leading in quality and innovation and provide a user-friendly set of deliverables that our clients utilize for years after the RIFDS boxes are checked.



Gabe Cherino, Senior Inventory and CM Technician on the Hopi Reservation, AZ





# Shoalwater Bay Community Relocation Project

Tokeland, Washington



## Description:

Red Plains has been working with the Shoalwater Bay Tribal Community to plan for the future relocation of their community up out of the Tsunami Impact Zone. Located directly on the Washington State Coast Pacific Ocean's Willapa Bay, the entire community of this Tribe will be destroyed in a tsunami event. RPP is working with community leader and public to develop a community relocation plan. The project has included to date:

Hazard mitigation planning, land use planning, transportation planning, development feasibility analysis, land acquisition, fee to trust transitions, environmental and wetland evaluations, geotechnical investigation, aerial fly over survey, ground survey, primary access road design, conceptual site planning, site and roadway engineering, utility design, drainage analysis, and preliminary cost estimations.

This historic project for the community is moving forward with community buy-in and involvement and tribal leadership direction. RPP is a technical resource assisting the Tribe in developing a well-planned well-designed future home.

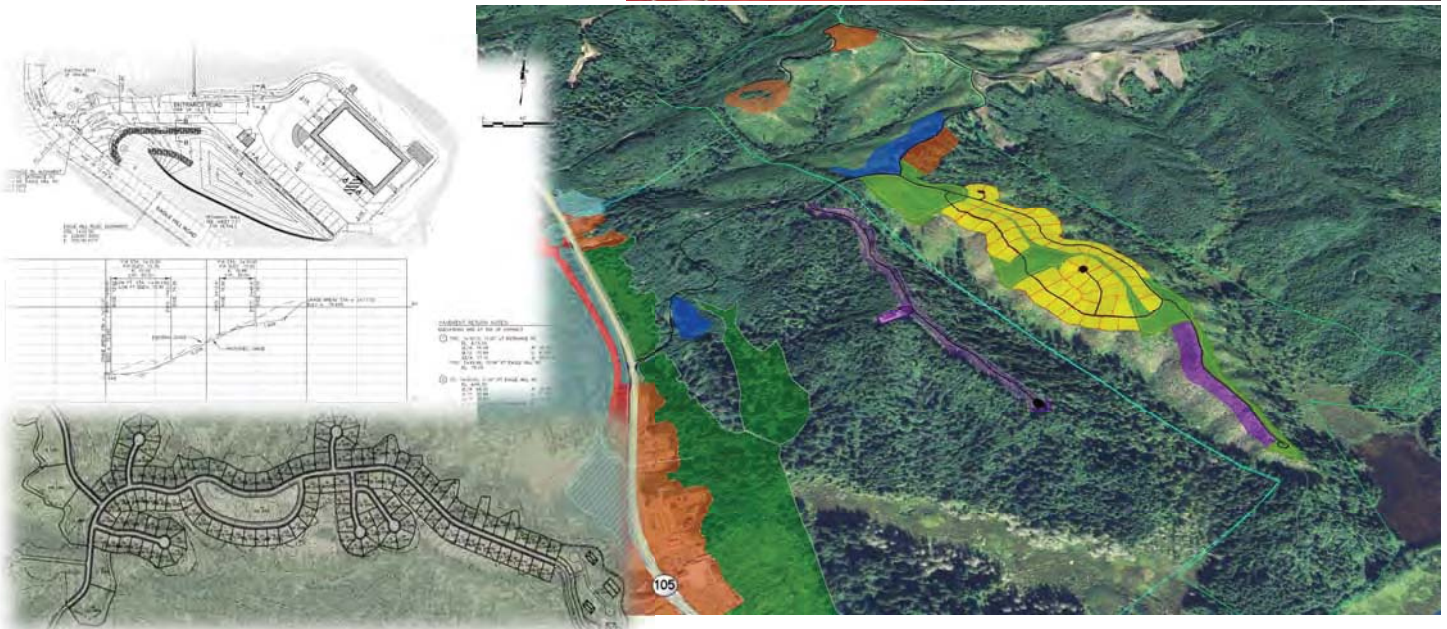
## Project Manager:

Chris Robideau  
Red Plains Professional, Inc.  
1499 SE Tech Center Place  
Suite 290  
Vancouver, WA 98683  
360.448.7999  
chris.robideau@red-plains.com

## Client / Reference:

Holly Blake  
Special Project Manager  
Shoalwater Bay Indian Tribe  
P.O. Box 130  
Tokeland, WA 98590

360.267.8211  
hblake@shoalwaterbay-nsn.gov





# Hopi Consolidated Bridges Construction Management

Kykotsmovi, AZ



## Description:

RPP provided the Hopi Indian Tribe with complete construction management services for the consolidated bridge project which involved the replacement of two failing structures. The bridges were replaced with pre-cast, prestressed voided concrete slabs along with newly constructed abutments and asphalt pavement. RPP prepared all required bid documents, advertised the project, held pre-bid and pre-construction meetings, and provided daily inspection and oversight throughout the length of the project.

The remoteness of this project provided for many issues and RPP's team had to make tough decisions in the field when specifications were not met or field conditions were not consistent with the plans. In the end the project was successfully completed on time and RPP's construction reporting and documentation was approved by the federal approving agency during their final audit of the project.

## Contact:

John Younger, PE  
Red Plains Professional, Inc.  
1499 SE Tech Center Place  
Vancouver, WA 98683

360.448.7999  
john.younger@red-plains.com

## Client / Reference:

Mike Lomayaktewa  
HDOT Director  
Hopi Tribe  
PO Box 123  
Kykotsmovi, AZ 86039  
(928)734-3181  
mlomayaktewa@hopi.nsn.us





170th Place	
Route_Numb	121
Section_Nu	20
Route_Name	170th Place
Class	5-Rural Local (Feeds 4)
Length_of	0.1
County	033-King
Congress_D	Congressional District 8
State	53 - Washington
Ownership	1-BIA
Construct	1-BIA Const Need
Terrain	1-Flat
Roadbed_Co	7-Good/2 Curbs
SCI	89
Surface_Wi	30
Surface_Ty	5-Bituminous>2"
Federal_A1	1-Local Roads
ROW_Status	1-Trib Resol/Consent
ROW_Width	50
Shoulder_W	2
Shoulder_T	4-Curb
Drainage_C	3-Drainage Excellent
Shoulder_C	3-Excellent Shoulder
Level_Of_M	4-Optimum(90-100%) Paved
Field_Rema	
Bridge_Len	0
Bridge_Num	
Bridge_Con	
GPS_Date	3/26/2014

Red Plains continuously works with the Muckleshoot Tribe in an ongoing Tribal Transportation Technical Assistance Contract. We have been contracted with them for the past 6 years working to support the transportation, planning, public works and maintenance departments. We provide technical assistance and professional presentations/training to the Tribal Planning Committee, responsible for envisioning and planning the future of the Muckleshoot Tribe. We have completed a Maintenance Plan, Long Range Transportation Plan, several Inventory Updates, TTIP generation and maintenance, and in general been available to the Tribe as a TTP Specialist.



### Project Manager:

Chris Robideau  
Red Plains Professional, Inc.  
2103 NE 129th Street, Suite 201  
Vancouver, WA 98686

360.448.7999  
chris.robideau@red-plains.com

### Client / Reference:

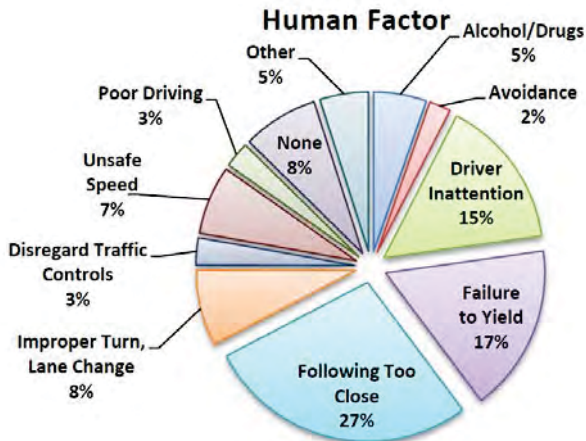
Dezerae Hayes, PhD-ABD  
Transportation Division Director  
Muckleshoot Indian Tribe

253.736.4146  
Dezerae.Hayes@  
muckleshoot.nsn.us

### Date of Services

2012—Present





Red Plains Professional, Inc. has been under contract with the Pueblo of ZIA, approximately 35 miles north of Albuquerque, NM to perform the projects listed above. Coordinating with the Tribal Director, RPP has focused significantly on the safety analysis and improvement of the Tribe’s transportation network. The project to date has been very much focused on public involvement to gain a vested interest in the project from regional public, the tribal community members, tribal administration, and the tribal elders. Our staff has been there to support the technical staff through multiple local meetings to see this project through the process. Collectively we mapped and analyzed 690 crashes and performed roadway condition assessments on 398.3 miles of TTP Routes to clearly illustrate the transportation needs of the Tribal Lands and Infrastructure. The project’s second emphasis focuses on providing the support documentation required to support future grant and other funding source applications. We are working with the Tribe to complete the prioritized project listing and TTIP Update for 2017-2021, and will assist with the 2017 TTPSF Grant App.

**Project Manager:**

Chris Robideau  
 Red Plains Professional, Inc.  
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 Vancouver, WA 98686  
 360.448.7999  
 chris.robideau@red-plains.com

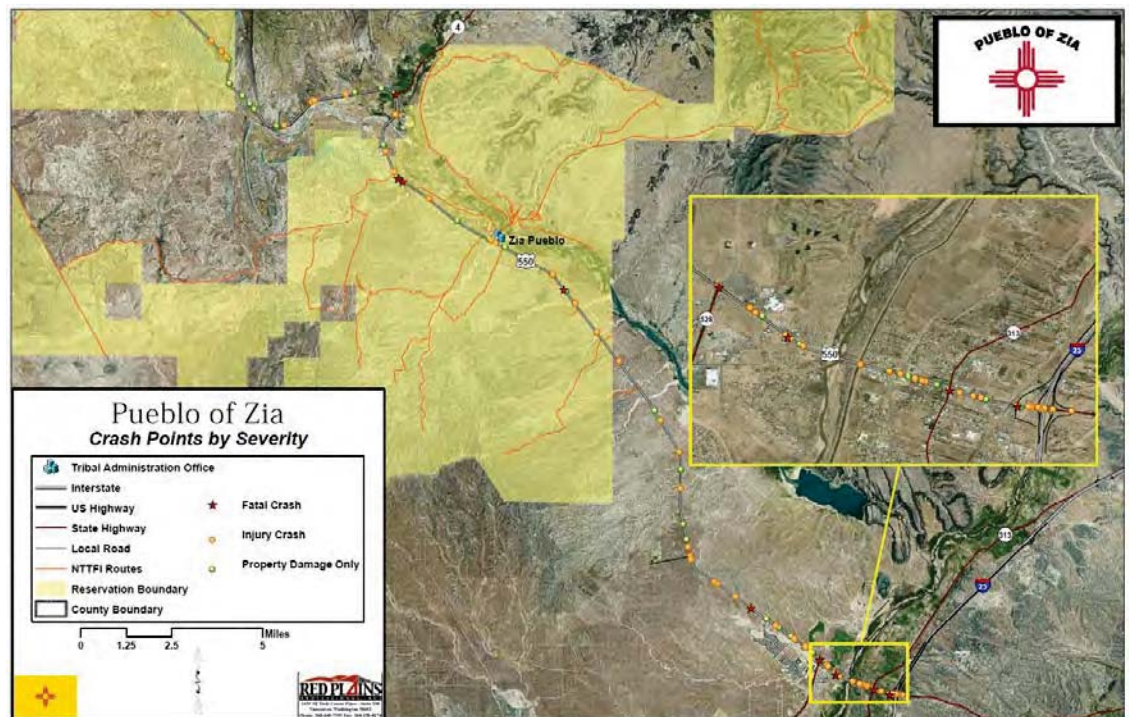
**Client / Reference:**

Sheri Bozic  
 Director  
 Dept. of Community Infrastructure  
 Pueblo of ZIA  
 135 Capitol Square Drive  
 Zia Pueblo, NM 87053

Sheri 505-53-5249  
 sbozic@ziapueblo.org

**Date of Services**

2016-Present





Red Plains was hired to complete this project for YPIT with a very short project schedule. The project was awarded in January 2012 and we had to meet the annual March 15 deadline. This project consisted of an IRR Inventory Update of approximately 44 miles of roadway, increasing the Tribe's mileage from 8.9 miles. The project also included the development of the YPIT's Comprehensive Long Range Transportation Plan. The plan identified 39 future roadway projects totaling approximately \$15 million dollars of roadway improvement projects and new development roads. The transportation improvement plan was completed to detail the Tribe's priority for the future transportation improvements.

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chris.robideau@red-plains.com

RPP delivered the YPIT's IRR Inventory data in GIS format for easy integration into the Tribe's existing GIS system. The GIS data included traffic count locations and volumes, IRR inventory conditions assessment data, existing and proposed land use layers, future project alignments and intersection improvement locations. We had several meetings with the tribal technical staff from various departments to ensure the deliverables met the tribal needs and expectations. The project was completed on time and within budget and is expected to have significant impact on the Tribe's annual funding should regulations unfreeze the funding formula. To enhance our deliverable, we provided mapping components of the project throughout the project to tribal staff in Google Earth so they could use the data on non-ESRI computers.

### Client / Reference:

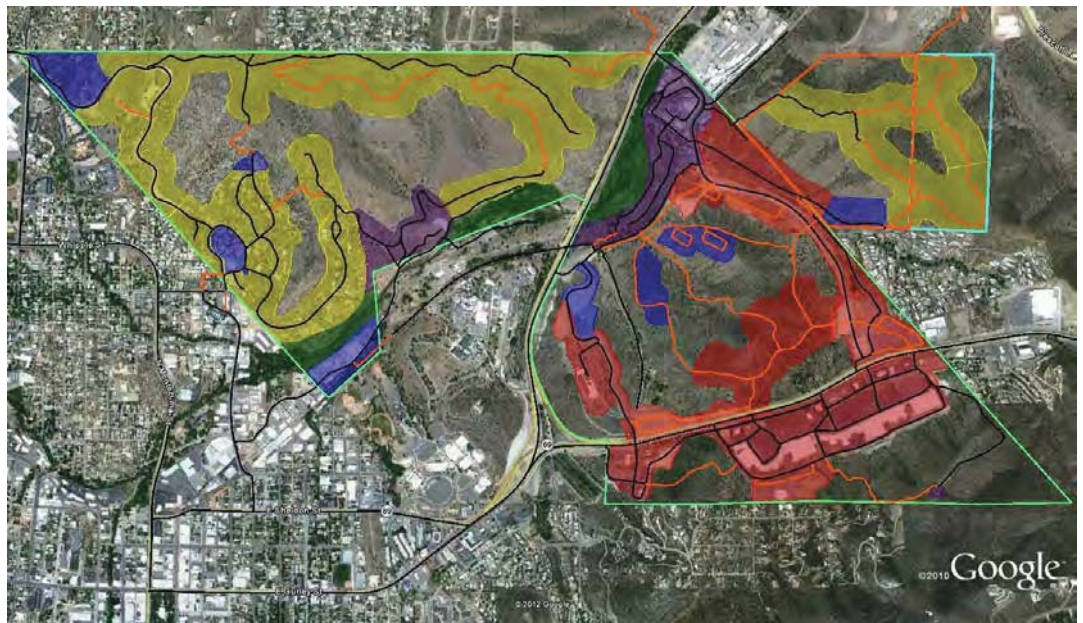
Dana Yaw & Peter Bourgois  
Yavapai-Prescott Indian Tribe  
530 E. Merritt  
Prescott, AZ 86301

Dana 928.515.7451  
dyaw@ypit.com

Peter 928.515.7457  
pbourgois@ypit.com

### Date of Services

2012-2014







Red Plains has worked closely with the Tribal Staff and the Community to develop the first ever Comprehensive Transit Plan for the Trinidad Rancheria. The plan was initiated by a community presentation and a well-responded-to community survey. The community survey results allowed RPP staff to craft a unique tribal transit system to best and most efficiently connect tribal members to the surrounding communities and other transit providers.

The plan included the Trinidad Rancheria, City of Trinidad, Arcata, Eureka, McKinleyville, and spanned multiple counties. The plan is set to detail the startup and maintenance costs required for the Tribe to initiate the Char-Ae Heights Transit Program.

### Project Manager:

Chris Robideau  
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 chris.robideau@red-plains.com

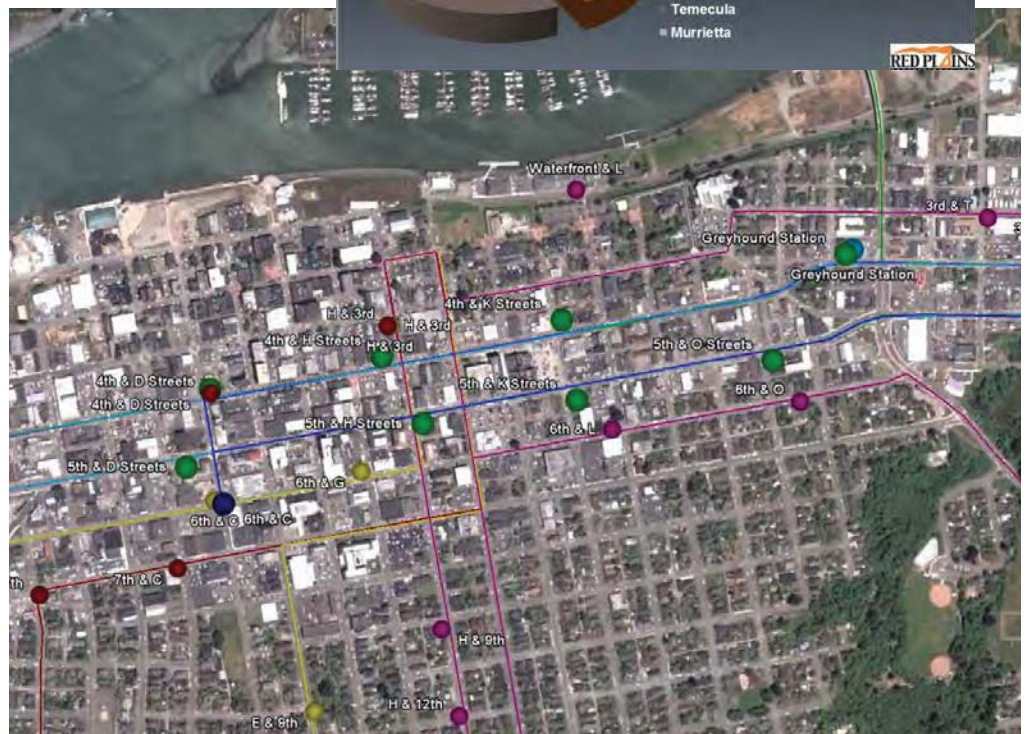
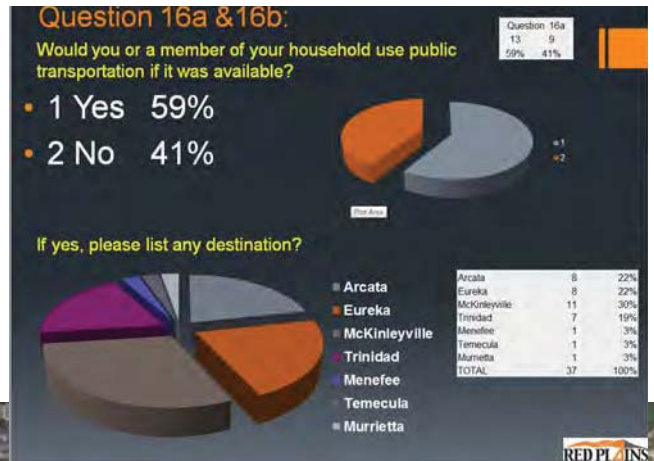
### Client / Reference:

Leslie Sanders  
 Transportation Manager  
 Jacque Hostler  
 CEO  
 Trinidad Rancheria  
 1 Cher-Ae Lane  
 Trinidad, CA 95570

707.677.0211 ext. 2738  
 cherae.roads@gmail.com

### Date of Services

2012-2013





# Summit Middle School Haskell Elementary School

Edmond, Oklahoma

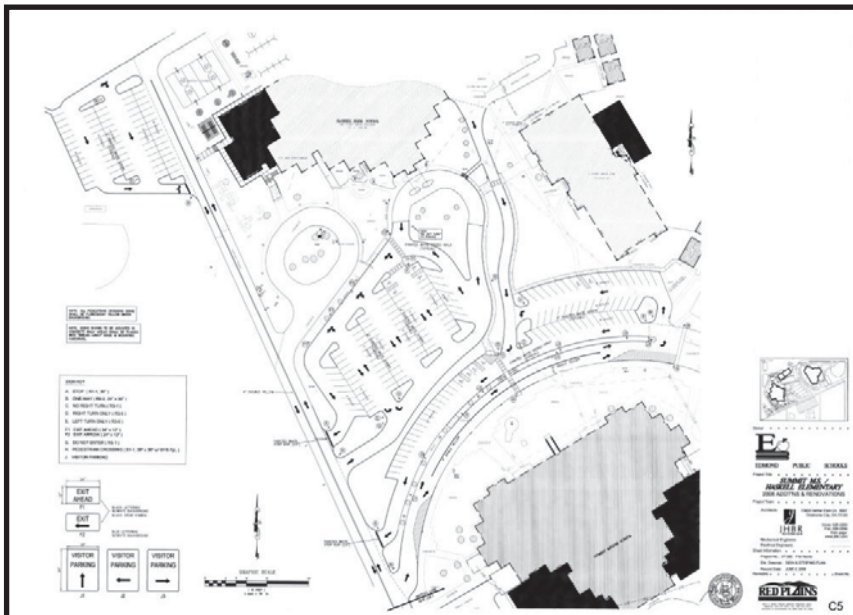


This project consisted of topographic surveying as well as full civil engineering services for the parking lot reconstruction and expansion. Red Plains prepared and made all necessary preliminary investigations, studies, reports, and preliminary general plans and specifications. Red Plains also provided an estimate of the construction costs of said improvements and an estimate of all testing costs, right-of-way, and inspection fees in connection therewith.

### Project Manager:

Mark Farris, PE  
Red Plains Professional, Inc.  
2933 S. Bryant Avenue  
Edmond, OK 73013

405.341.4031  
engineer@red-plains.com



### Client / Reference:

Bret Towne  
Maintenance & Construction  
Edmond Public Schools  
1001 W. Danforth  
Edmond, OK 73003

405.340.2942  
bret.towne@edmondschools.net





# 35 West Apartments

769 S.W. 19th Street  
Moore, Oklahoma



This project consisted of topographic and ALTA survey as well as full civil engineering and platting services for the construction for the newest location of 35 West Apartments at 769 S.W. 19th Street in Moore. Red Plains assisted the developer in rezoning the prospective property via a Planned Unit Development (PUD) prior to closing on the property. Red Plains prepared and made all necessary preliminary investigations, studies, reports, and preliminary general plans and specifications required to Plat the property in the Royal Rock Redevelopment area. Red Plains provided full site plans, public water line extensions, private sanitary sewer extensions, grading plans, and coordinated the construction of a detention facility to serve the Royal Rock Redevelopment Region. Red Plains also provided an estimate of the probable construction costs of said improvements and provided construction administration. The complex was open to the public in the April of 2015.



### Project Manager:

Sean McGraw, PE  
Red Plains Professional, Inc.  
2933 S. Bryant Avenue  
Edmond, OK 73013

### Client / Reference:

Brian Doyle  
S+K Multifamily, LLC  
12150 East 96th Street N.  
Suite 200  
Owasso, OK 74055

405.341.4031

[Sean.mcgraw@red-plains.com](mailto:Sean.mcgraw@red-plains.com)

918.376.6533

[brian@simmonskourtis.com](mailto:brian@simmonskourtis.com)





# Edwards Park

## Sidewalk, Trail, Pier & Parking Enhancements

Oklahoma City, Oklahoma



This project was completed for the City of Oklahoma City Parks and Recreation Dept. This revitalization of Edwards Park in NE Oklahoma City included design of a small City Lake, Parking Lots, Picnic Pavilions and other amenities. The major task and scope of the project involved developing full ADA accessibility of sidewalks and trails around the lake, picnic pavilions and parking lots, as well as providing ADA accessible Fishing Piers in the lake.

### Project Manager:

Greg Massey, PE, PLS  
Red Plains Professional, Inc.  
2933 S. Bryant Avenue  
Edmond, OK 73013

405.341.4031  
Greg.Massey@red-plains.com  
*Note: Project Completed Under  
Previous Employment*

### Client / Reference:

Oklahoma City  
Parks & Recreation Dept.  
420 W. Main St.  
Oklahoma City, OK 73102

405.297.3882  
okcparks@okc.gov





# KEY PERSONNEL—RESUMES



## On-Call Engineering and Planning



Mr. Robideau has dedicated his career to working with tribes across the United States. He has earned the designation of his colleagues as a Tribal Transportation Program expert through his 17 year career and is often asked to present at Regional and National Conferences and Trainings. Having worked with over 90 Tribes during his career, his expertise lies in the management of transportation and planning related projects including: GIS Asset Management Solutions, Roadway Conditions Analysis, Traffic Modeling, Roadway Safety Audits/Plans, Transit Planning, Land Use Planning, Maintenance Programming, Transportation Improvement Program Development, PS&E oversight and review, Environmental Assessments, and other planning related activities associated with the planning and maintenance of your transportation network.

Chris currently manages RPP’s NW Regional Office staff and operations. All RPP’s nationwide TTP planning and engineering projects are produced and managed out of the NW Office along with all regional engineering and design projects. Chris has completed projects in ten of the twelve BIA Regional Offices and in all three of the FHWA Regional Offices. His professional working relationships, perspective, and diverse experience will provide valuable benefits to your program. As proven over his dedicated TTP career, betterment of tribal communities is his passion.

Throughout his 17-year career, Chris has solely worked for Tribes advancing their transportation programs with a focus on building Tribal Self Determination and Internal Capacity towards successful transportation departments and programs. He has spent countless hours training tribal staff at both the technical and administrative levels. You will often hear him say with past clients, “If I am not training tribal staff to do the job next time, the Tribe should not utilize my services. My goal is to work directly for a tribe when the time is right.”

### **Christopher L. Robideau**

Senior Vice President  
Director of Tribal Services

#### **Experience:**

8 Years with RPP  
17 Years in TTP Program

#### **Education:**

University of Buffalo, NY  
Francis Marion University, SC

#### **Training:**

BIA/FHWA RIFDS Certified  
Institute of Transportation  
Engineers

- Traffic Impact Analysis
- Trip Generation

Florida Institute of Technology

- McTrans Highway Capacity Software Cert.

American Institute of Certified  
Planners

META—US EPA Asbestos Abatement  
Designer

MCSE (Microsoft Cert. System Engineer)

#### **Areas of Expertise:**

- TTP Program Administration
- Tribal Transportation Planning
- TTPSF Safety Planning and RSA’s
- NTTFI Inventory, GIS
- Traffic Analysis
- Tribal Training & Capacity Building

#### **Current Project Experience:**

- 2012—Trinidad Rancheria Transit Plan, Inventory Update, and GIS
- 2014—Current Hoopa Valley Inventory Update and LRTP
- 2014—Current Shoalwater Bay Tribe Master Plan for Tsunami Relocation
- 2016-Current Susanville Rancheria Inventory and LRTP Update, and TTPSF Safety Plan funded jointly via TTP and CalTrans
- Current—TTPSF Safety Plan Project Manger for the Fort McDowell Tribe
- Current—TTPSF, NTTFI Inventory, and LRTP for the Muckleshoot Tribe
- 2002-2014—NTTFI and LRTP for the Hopi Tribe
- 2008-Current—TTP Technical Assistance, training, Inventory Update, LRTP, TTIP management and maintenance for the Ute Tribe.
- 2013-2014—NTTFI Inventory and LRTP Update for the Yavapai Prescott Tribe
- 2015-2017—TTPSF Safety Plan and NTTFI Inventory Update for the Puyallup Tribe
- 2016—TIA Quinault Nation Tahola Village Relocation



# KEY PERSONNEL—RESUMES



## On-Call Engineering and Planning



Prior to joining Red Plains in 2013, Mr. Lewis spent 40+ years in government service; 16 years with the US Forest Service and 26 Years with the Federal Highway Administration. As a Transportation Specialist, he is an expert on FHWA and Federal Lands Highway Division (FLHD) contracting and transportation program oversight with vast experience in multiple divisions within the organization.

As an IRR (TTP) Tribal Liaison for FHWA, Mr. Lewis provided guidance and oversight for approximately 50 FHWA contracted Tribes in Alaska. He provided technical assistance to the Tribes in developing their Transportation Program, reviewed plans and specifications, performed site visits to review construction practices and compliance with the plans and specifications for their projects, attended public meetings, worked with Tribes to develop Transportation Safety Plans, reviewed environmental documents, reviewed TIPS, attended Regional and National Tribal Transportation Conferences, and provided training on a variety of subjects including Construction Inspection, Planning, and Plans and Specifications Review.

As Forest Highway Program Coordinator for Western Federal Lands Highway Division (WFL), Mr. Lewis, attended all Forest Highway Program meetings. He was responsible for managing the budget for the program and providing guidance to the US Forest Service in Alaska, Oregon, Washington, Idaho and Montana. He also assisted in the completion of the Project Identification Scoping Reports on several projects in Alaska (Childs Glacier Recreation Area upgrade), Idaho (ID PFH 60 Salmon Creek Road), and Montana (MT PFH 98 – Rimini Road; MT PFH 71 – Petty Creek). Mr. Lewis was a project engineer for multiple WFLHD and the US Forest Service construction projects in Alaska and the lower 48 states.

### Education:

George Fox University - Master's Degree / 2003/  
Business Administration

George Fox University - Bachelor's Degree /2000/ Management and Business Information Systems

Associates of Project Management / March 2008

### Training:

- Risk Management
- Scheduling and Cost Control
- Construction Program Management and Inspection Guide Training Instructor
- Value Engineering
- Roadside Safety Audit
- Designing Pedestrian Facilities for Accessibility
- Excellence in Management
- Contract Administration
- Forest Engineer's Institute

### Areas of Expertise:

- TTP Program Administration
- FHWA/BIA Coordination
- Planning
- Technical Assistance
- Construction Admin
- Quality Management
- Scoping Documentation
- Value Engineering

### Current Project Experience:

- Safety Audit on an intersection in the town of Myton Utah on the Uintah-Ouray Indian Reservation for the Ute Tribe;
- Road Safety Audit on 27 miles of rural roads on the Hoopa Indian Reservation in Hoopa California
- Safety Plan for the Native Village of Naknek Alaska
- Road Maintenance Plan for the Skokomish Tribe in Skokomish Washington
- Safety Plan for the Yurok Tribe in California
- Safety Plan and Maintenance Plan for the Jamestown S'Klallam Tribe Washington
- Project Manager for Mentasta Lake Pedestrian Pathway Design in Mentasta Alaska
- Project Manager for Inventory update for Ketchikan Indian Community to add parking lots.
- Safety Plan, RSA and LRTP Update for the Native Village of Tazlina



# KEY PERSONNEL—RESUMES

## On-Call Engineering and Planning



### **John Younger, P.E.**

Managing Engineer  
Construction Engineer

#### **Experience:**

7 Years with RPP  
7 Years in TTP Program  
11 Years in Civil Engineering

#### **Education:**

Texas A&M University

#### **Training:**

BIA/FHWA Construction Manager  
and contract management courses  
ASCE Member  
ASCE Treasurer  
Certified PE in 9 States

#### **Areas of Expertise:**

- Roadway and Civil Infrastructure Design
- Site Design
- PS&E Development
- FHWA and BIA/TTP Contract Management
- Construction Engineering & Management
- Cost Estimation
- Bidding
- Public Involvement
- Tribal Training

Mr. Younger has spent significant time in the field working with tribes to get infrastructure built and has a first-hand knowledge of how the planning and design of a project relates to the actual bidding and construction process. When John first joined Red Plains we was a designing professional engineer very much focused on the development of PS&E packages. In 2012 Mr. Younger transition into our managing Construction Engineer where he was responsible for the oversight of all of our Construction Management Projects. He learned a lot seeing his designs take form through the construction projects he managed through 2016. In working directly with the Tribe, local construction contractor, tribal public, BIA and FHWA staff through those years to see the project through to final closeout, John has gained the knowledge of hands on real practical experience needed to manage our Engineering Department. His skills can reduce RFI's, change orders, modifications, and project delays and keep your project on schedule and under budget from conception to realization. We all understand the benefits of having a team member we can count on to get the job done with little to no required oversight. With that said, Mr. Younger is a character that truly enjoys his interaction with tribal staff and community members.

Mr. Younger oversees all aspects of our engineering projects while managing and coordinating a team of other professional engineers, designers, and construction management technicians. His team within Red Plains is second to none and is a perfect fit for your engineering projects.

#### **Current Project Experience:**

- Yurok Tribe TTPSF Project Cost Estimation and Safety Conditions Analysis
- Hoopa Valley Tribe LRTP Prioritized Project Listing Cost Estimation
- Ute Tribal Engineering and CM Projects:
  - UOIR 1032-1036 Residential Road Design Projects
  - UOIR Consolidated 21 Parking Lot Designs
  - Tribal Administration Road Widening Project
  - Bottle Hollow Loop Road Improvements
- Walker River Consolidate #6 Project
- Hopi Tribe Engineering and CM Projects:
  - Low Mountain Road CM
  - Village Road Design and CM Projects HIR 501,504,603
- Kalispel Tribe Rosa Martin Drive and Upper Cemetery Road Design



# KEY PERSONNEL—RESUMES



## On-Call Engineering and Planning

### **Randy Hinderer, P.E.**

Senior Engineer

#### **Experience:**

3 Years with RPP

3 Years in TTP Program

29 Year Engineering Career

#### **Education:**

Oregon Institute of Technology  
American Public Works Association  
Design-Build Institute of America

#### **Certified P.E. in:**

Oregon- #61440  
Washington- #38704  
Nevada- #017693  
Utah- #7555304-2202  
Arizona - pending

### **Position for your Project: *Senior Project Engineer***

Mr. Hinderer's transportation engineering career has focused on the study, design, and development of roadway projects throughout the western United States and British Columbia. He has worked on dozens of planning and design projects in both rural and urban locations, as well as for many classes of roadway—from single lane forest roads to major expressways. With expertise in both traditional design and design-build delivery, he has developed a reputation for achieving innovative and cost-effective design solutions that meet specific project and client needs.

He has managed all phases of project development including scoping studies/documentation, preliminary and final design and construction administration for the design of new roadways as well as repair and preservation projects. Mr. Hinderer has managed many complex infrastructure improvement projects, requiring the oversight of multi-disciplinary staff and multiple sub consultant firms.

### **Timothy Scott**

Engineering Technician

#### **Experience:**

4 Years with RPP

4 Years in TTP Program

10 Year Design Career

#### **Education:**

Southern Utah University  
Autodesk University  
Dixie State College

### **Position for your Project: *Engineering Technician / Designer***

Mr. Scott is trained in AutoCAD Civil 3D. He has a working knowledge of Trimble Roadlink and is versatile in all Office software. He is familiar with state and city specifications and is knowledgeable in survey data processing, right-of-way research and legal descriptions.

Specific to the TTP program and tribal design, Tim has excelled in residential design, site design, and rural and urban road design. During the Transportation planning process, he assists the engineers with project cost estimation and the generation of conceptual plans' vertical and horizontal alignments.

### **Gabe Cherino**

Senior Field Technician

#### **Experience:**

7 Years with RPP

11 Year TTP Career

#### **Education:**

ACI Concrete Field Testing Tech  
Stormwater Management Construction  
Various IRR/TTP Inventory Trainings  
RIFDS Certification (pending)

### **Position for your Project: *Senior Field Inventory and CM Technician***

Mr. Cherino has worked in this field for the past five years performing condition assessments, GPS data logging, and construction management for several RPP Planning and Engineering Projects. He has managed a crew of as many as four field technicians while maintaining proper communication with clients to ensure coordination, collaboration and consultation throughout the field data collection and CM process. For years prior to joining Red Plains, Gabe worked with Mr. Robideau, performing IRR/TTP inventory updates and traffic analysis for another TTP consulting firm. Mr. Cherino is a registered member of the Isleta Pueblo, NM.







# KEY PERSONNEL—RESUMES

## On-Call Engineering and Planning



### Stacey Robideau

Planning Assistant  
Technical Writer

#### **Experience:**

4 Years with RPP  
4 Years in TTP Program  
17 Year Research Career

#### **Education:**

University of New Mexico  
Scottsdale Community College  
Pima Medical Institute  
Certified Clinical Research Coordinator  
RIFDS Certified

### Position for your Project: *Technical Writer, Planning Assistant, & QA/QC Officer*

Mrs. Robideau is the quality assurance manager of all project deliverables produced by our Vancouver Office. Her long career in technical research and writing have developed a sharp eye for detail and accuracy in technical documents and data. Stacey is well-versed in researching tribal cultural, social economic conditions, and demographic data utilized in our planning documents. She is RIFDS certified and performs much of our NTTFI data entry. Her contribution to the quality of our LRTP's, Safety Plans, and other written planning documents is substantial. The importance of ensuring the Inventory coding is uniform throughout all NTTFI documents is critical to data acceptance and uniformness from the LRTP, MOA's, RIFDS, Strip Maps, and Tribal Resolutions. Her researched data as documented in your plans is beneficial for future grant applications.

### Jaymoe Tapoof

Construction Manager

#### **Experience:**

2 Years with RPP  
2 Years in TTP Program

#### **Education:**

Certified CDL  
Heavy Equipment Operator  
UDOT Certified Construction Manager

### Position for your Project: *Construction Manager*

Mr. Tapoof has years of experience working with the oil industry of the Uintah Ouray Reservation in Utah. He focused much of his career on rural roadway construction and construction management. Jaymoe is a registered member of the Ute Indian Tribe and a valued member of our construction management team. Reviewing PS&E packages and ensuring construction specifications are met is critical QA/QC.



### Mark Farris, P.E.

Owner

#### **Education:**

Oklahoma State University

#### **Memberships:**

ASCE  
AWWA  
ACI  
APWA

### Position for your Project: *Principle, Land Development Engineer, & 2nd Level Review Highway Engineer*

Mr. Farris, President and sole owner of Red Plains Professional, Inc. He is a member of the Muscogee-Creek Nation and is trained and competent in a number of areas of civil engineering including site planning, parking lot design, water line and waste water line design, roadway and bridge design, and subdivision development and design. Mark's experience in site development and highway design, while teaming with developers, architects, and various DOT's, provides the team well-rounded experience to assist the Tribe with large development projects requiring top end project coordination. As the owner of Red Plains, he maintains oversight of all aspects of the business and management team. His matter of fact nature and professionalism leads the culture of our efficient team.





## CLIENT REFERENCES



### On-Call Engineering and Planning

Red Plains Professional, Inc. strives to develop long lasting working relationships with the tribes we are blessed to get the opportunity to work with. Many of our qualified staff have dedicated their career to Tribes working under the Tribal Transportation Program specifically. Tribes doing work under the TTP are a close knit group. Tribes in the Alaska are even more engaged in progressive transportation planning efforts within the TTP. Our reputation amongst the tribal planning and engineering community has continued to grow.

- ◇ ***“Red Plains staff exhibits an efficient, professional work ethic and demeanor, always willing to go above and beyond to make sure your project gets done according to the contract.”***  
- Kim Stube, Cowlitz Indian Tribe 2015
- ◇ ***“RPP is the best Tribal TTP consulting firm to work with.”***  
- Dezerae Hayes, Muckleshoot Tribe 2015
- ◇ ***“For the last year, the Ute Indian Tribe has become very active in the various projects that are being performed by the employees of Red Plains as our acting Transportation Department. Each of their employees work tremendously hard in preparing reports, analysis, environmental clearance, archaeological compliance, rights-of-way map, design plans, special contract requirements, grant of easement, inventory, and transportation planning along with various other reports that pertain to each TTP project. **The employees of Red Plains Professional come with years of experience and a strong commitment to complete the projects from start to finish.**”***  
- Shana Wopsock, Ute Indian Tribe, 2014
- ◇ ***“I was most impressed with the highly responsive level of communication by Red Plains staff...their work was no-nonsense and exhibited great coordination...RPP exhibited superior understanding of how the TTP process works as gained through years of proven experience.”***  
- Jim Longley, Nisqually Tribe 2012

The following page provides detailed contact information for various references. We encourage you to contact our references and speak with them about not only the quality of the deliverables, but more importantly, how we worked with the Tribe to meet their goals as a program for the project.



# ADDITIONAL CLIENT REFERENCES

## On-Call Engineering and Planning



### Muckleshoot Indian Tribe

Dezerae Hayes

Transportation Planner

39015 172nd Ave SE

Auburn, WA 98092

(360) 681-4620

[dezerae.hayes@muckleshoot.nsn.us](mailto:dezerae.hayes@muckleshoot.nsn.us)

- Maintenance Plan 2014
- NTTFI Update 2017
- LRTP 2015
- Safety Plan 2016
- TTP TA 2014-2017



### Jamestown S'Klallam Tribe

Annette Nesse

Chief Operations Officer

1033 Old Blyn Highway

Sequim, WA 98382

(360) 681-4620

[anesse@jamestowntribe.org](mailto:anesse@jamestowntribe.org)

- NTTFFI Update 2013-2017
- LRTP 2014
- Safety Plan 2015
- Tribal Maintenance Plan 2015
- Roadway Safety Audits 2015



### Squaxin Island Indian Tribe

Margaret Foley

Planning Manager

SE 10 Squaxin Lane

Shelton, WA 98584

(360) 432-3952

[mfoley@squaxin.nsn.us](mailto:mfoley@squaxin.nsn.us)

- NTTFI Updates 2011 - 2016
- LRTP 2014
- Safety Plan 2015
- 2016-2017 NTTFI Inventory Update



### Puyallup Indian Tribe

Andrew Strobel

Transportation Planner

3009 E. Portland Avenue

Tacoma, WA 98404

[andrew.strobel@puyalluptribe.com](mailto:andrew.strobel@puyalluptribe.com)

- Safety Plan 2015
- Roadway Safety Audits 2016
- 2016-2017 NTTFI Inventory Update



# INDIAN OWNERSHIP

## TTP PLANNING AND TECHNICAL ASSISTANCE



### Indian Preference

Red Plains Professional, Inc. is a **100% Indian-owned Company** with a capable staff providing professional civil engineering design, transportation planning, and GIS services. Our owner and president, Mark Farris, is a member of the Muscogee (Creek) Nation. A copy of his tribal membership card is shown below. An Indian Preference certification form follows.

#### INDIAN PREFERENCE

1. Clause 1452.226-70 INDIAN PREFERENCE – DEPARTMENT OF THE INTERIOR gives preference to Indian organizations and Indian-owned economic enterprises in the awarding of any subcontracts with the efficient performance of the contract.
2. The Offeror certifies as part of its offer that [X] it is, [ ] is not an eligible Indian economic enterprise.

As used in this provision, the Offeror meets the following definitions:

- A. "Eligible" means that the majority owner of the Indian economic enterprise, as defined herein, meets both the definition of "Indian" and of "Indian economic enterprise" in this Declaration.
- B. "Indian" means a person who is a member of an Indian tribe, as defined herein, or an Alaska Native who is ¼ or more Alaska Native blood and either on or descended from someone on the roll of Alaska Natives prepared pursuant to the Alaska Native Claims Settlement Act of 1971 (43 U.S.C. 1601 et seq.).
- C. "Indian / Alaska Native economic enterprise" means any business entity, whether organized for profit or not, which:
  - (1) is at least 51 percent owned by one or more Indian(s) or (an) Indian tribe(s); and
  - (2) one or more of those owners must be involved in daily business management of the economic enterprise; and
  - (3) the majority of the earnings of which accrue to such Indian person(s).

The requirements cited herein must exist when an offer is made to a solicitation, at the time of award, and during the term of the contract.
- D. "Indian Tribe" means any Indian tribe, band, nation, rancheria, pueblo, colony, or community, which is federally, recognized as eligible by the U.S. Government through the secretary for the special programs and services provided by the Secretary of Indians because of their status as Indians.

#### Economic Enterprise

Firm Name:	Red Plains Professional, Inc.
Address:	2933 S. Bryant Avenue
City, State, and Zip:	Edmond, Oklahoma 73013
Phone:	(405) 341-4031
Fax:	(405) 341-4037

#### Signature

Typed Name of Majority Owner: **Mark A. Farris, President**

Signature of Majority Owner: \_\_\_\_\_

Date: March 24, 2011

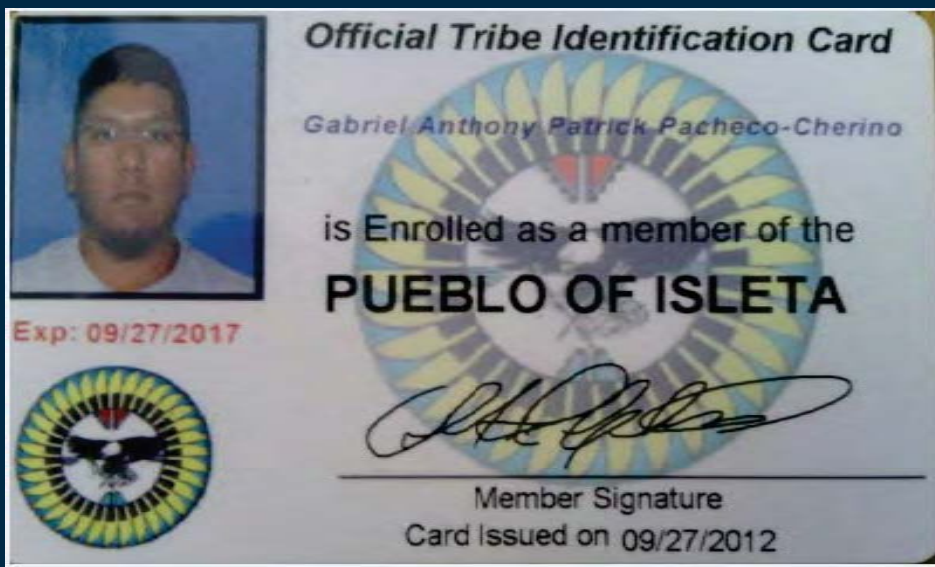




# TRIBAL EMPLOYEES

## TTP PLANNING AND TECHNICAL ASSISTANCE

Red Plains Professional, Inc. does hire Indian Preference. During many of our past projects, RPP has contracted directly with Tribal Staff to undergo specific project training and perform project related tasks. As these are handled as contract employees to those specific tribal clients we worked with, we do not list them as current tribal staff. Below are our full-time RPP Employees who are registered tribal members. 3 additional full-time staff do have Native American in them, but are not Registered Tribal Members.





# FEE SCHEDULE (NEGOTIABLE)

## On-Call Engineering and Planning



### On-Call Engineering Services Itemized Professional Fee Schedule

PROFESSIONAL POSITION	COST PER HOUR
<b>Engineering</b>	
President/CEO	\$ 132.00
Project Planner	\$ 102.50
Senior Engineer	\$ 130.00
Project Engineer	\$ 110.00
Senior Project Designer	\$ 90.00
Engineering Technician II	\$ 82.50
Engineering Technician I	\$ 70.00
Support Technician	\$ 62.50
<b>Planning and GIS</b>	
Planning Manager	\$ 102.50
Senior Planner	\$ 80.00
Associate Planner	\$ 72.50
GIS Technician II	\$ 62.50
GIS Technician I	\$ 45.00
<b>Administrative and Other Services</b>	
Administrator	\$ 45.00
Clerical	\$ 42.00
<b>Geotechnical Services</b>	Subconsultant Fee
<b>Surveying</b>	Subconsultant Fee
<b>Environmental</b>	Subconsultant Fee