
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Request for Proposal
20-RFQ-002

For More Information: Ryan Hammer, 530-493-1600 , rhammer@karuk.us
Proposal Deadline: Friday, November 15th, 2019 2019, no later than 5:00 pm (PST)

The Karuk Tribe requests proposals from qualified firms for the following scope of work: develop a set of schematic drawings and cost estimates for the renovation and expansion of the multipurpose room “old gym” located at 64236 Second Avenue in Happy Camp, CA. The drawing should be for the renovation and redesign of the space including additional square footage for offices and a rest room. This building is believed to have been built in the 1940’s - 1950’s and has tested positive for mold and lead based paint. The cost estimates should reflect the recommended type of construction and implementation schedule.

Due to the age and condition of the facility the selected firm will be required to visit the site during the planning and redesign phase of the project to ensure that all drawings and estimates are accurate and feasible. It is understood that these planning documents shall be delivered to the Karuk Tribe no later than 30 days from the date of selection.

Firms must include a statement of qualifications or resume with their submission. It is understood that this document may be submitted to funding sources in the future as a means to obtain funding for the renovation of this facility. Once a firm is selected a site visit will be scheduled to occur within 10 days.

SCOPE OF WORK

1. Schematic Drawing:

Firm shall coordinate with project team to redesign the existing space to maximize utilization as well as expand the building foot print to include additional offices. Final project will include:

- Large community gathering room/meeting area
- Restroom
- Men/women’s showers/rest rooms (existing showers are original and will need complete rebuild)
- Commercial Kitchen (existing kitchen is original and will need complete rebuild)
- Food Storage and Ice Machine
- Table/chair & Emergency supply storage area
- 3 Offices and possible conference room

2. Cost Estimate and Implementation Schedule:

- Cost estimate and cost per square foot
- List of renovations and per remediation’s
- Implementation Schedule

3. Additional conditions to be considered:

- Upgrade or replacement to electrical
- Upgrade or replacement of all lighting
- Complete redesign of plumbing and waste water as current pipes are original and are deteriorating in concrete slab.
- Mold mitigation

- Lead-based paint mitigation
- All windows are original
- Review and recommend changes to HVAC system
- Upgrades to all surface materials to modernize, maximize energy efficiency and create a safe facility for community and employee use.
- Please note that the roof was completely replaced in 2017.

Responses must be hand, mail, or email delivered by Friday, November 15th, 2019, no later than 5:00 pm (PST) to:

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039

Faxes will not be accepted

Emails will be accepted at: emmaleeperez@karuk.us

APPENDIX B
To Request for Lump Sum Fixed-Price Quotation

LUMP SUM FIXED PRICE QUOTATION

ITEM	PRICE
Schematic Drawing	
Cost Estimate and Schedule	
TOTAL	\$

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.