
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Request for Qualifications**16-RFP-036**

For More Information: April E. Attebury, Judicial Administrator 1-800-505-2785 Ext: 6503

Proposal Deadline: Responses will be accepted on a continual basis

The Karuk Tribe requests Statement of Qualifications for Family Violence Support Services Helpers to offer their time covering shifts at the Karuk Domestic Violence Transitional Housing Program House located in Yreka, California. The Karuk Tribe will maintain a rolling list of pre-qualified Family Violence Support Services Helpers on file with the Contract Compliance office to reference/select from for various shift coverage. Each Helper will be compensated as described below:

Active Participation:

3 hours weekday/evening	\$50.00 Stipend
4 hours weekday/evening	\$75.00 Stipend
3 hours <i>weekend</i> /TBD	\$75.00 Stipend

Background desired (but not limited to):

- ❖ Victim Advocacy-Domestic Violence, Sexual Assault, Child Abuse/Neglect, Family Violence
- ❖ Social Services, Counseling, Case Management
- ❖ Education field
- ❖ Legal Advocacy
- ❖ Community Volunteer Experience
- ❖ Knowledge of Local Resources/Resource Specialist
- ❖ CPR/First Aid
- ❖ 40 hours Domestic Violence and or Sexual Assault Training
- ❖ Mandated Reporter Training (Child Protection)

*If selected, Helpers must successfully pass a drug screening test and be willing to submit to a criminal background check.

Responses should include the following:

- 1) Background information detailing prior experience and relevant knowledge.
- 2) Names and telephone numbers of three references.

Responses can be hand, mail, or email delivered to:

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will NOT be accepted
Emails will be accepted at: emmaleeperez@karuk.us

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5)

Qualifications Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____ **Fax Number:** _____

Area of Relevant Knowledge (May list more than one):

List details of experience:

List up to three references with phone numbers below:

1) _____

2) _____

3) _____

Other Comments:

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

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