
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Request for Proposals**17-RFP-022****For More Information:** Dora Bernal, (530) 493-1600 Ext. 2010, dlbernal@karuk.us**Proposal Deadline:** Monday, April 10th, 2017 no later than 5:00 p.m. (PST)

The Karuk Tribe requests proposals for the following Scope of Work required for food service in support of Staff Day to be held April 21, 2017, from 11:00 a.m. – 3:00 p.m.

Staff Day will be held in Happy Camp, California, at the Happy Camp River Park. There is a bbq on site that can be used to prepare the food. Tables and preparation areas will need to be set up for preparing and cooking food. Service should be planned for about 550 people and food should be served by 12:00 a.m. Bids should include costs for purchasing and preparing food. Respondents must possess current Food Handler's Certificate. Respondents must coordinate with other people responsible for preparing food items to ensure all food is ready for service at the same time.

Menu**BBQ, April 21, 2017, 11:00 am – 3:00 pm**

(Menu items) Tri – tip
 Hot Dogs
 Vegetarian Option

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including relevant food service history and Food Handlers Certificate.
- 2) A lump sum price, with attached price page. Names and telephone numbers of three client references.

Responses must be hand, mail, or email delivered by Monday, April 10th, 2017 no later than 5:00 p.m. (PST)

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will be NOT be accepted
Emails will be accepted at: emmaleeperez@karuk.us

Price Page for 17-RFP-022:

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____

Amount requested to be compensated for each task:

- Food Purchase: _____
- Food Preparation: _____

List previous experience providing food services for events/activities below:

List up to three references with phone numbers below:

- 1) _____
- 2) _____
- 3) _____

Other Comments, including Food Handler’s Certificate Number:

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

A background check consisting of employment history, professional references, and criminal check may be conducted. Applicants will be required to pass the background check in accordance to the Karuk Tribe Personnel Policy and Federal/State/Tribal requirements.