
Karuk Community Health Clinic
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Karuk Tribe



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
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Administrative Office

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64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Request for Proposals **18-RFP-024**

For More Information: Lisa Hillman, (530) 627-3446, lisahillman@karuk.us
Proposal Deadline: August 31st, 2018 no later than 5PM (Pacific Standard Time)

The Karuk Tribe requests proposals for the following Scope of Work required for the production of **four (4) 1.5 hour lesson plans and supplementary materials** for middle and high-school grade levels focusing on tribal physical health in connection with the local traditional food system to be completed from August 1, 2018 until September 15, 2018.

Contractor will work closely with the Pikyav Field Institute Program Manager (Program Manager) and K-12 Environmental Education Division Coordinator (K-12 Coordinator) to provide classroom materials and hands-on activities for K-12 students that convey an understanding of local traditional food system and the connection between physical health and Native foods, using the Karuk language in lesson materials whenever appropriate and possible.

The Contractor's lesson materials and supplemental field activity guides will follow the style and format of similar materials integrated into the Karuk Tribe's **Nanu'avaha K-12 Native Food System Curriculum** (Nanu'avaha) that is currently being implemented in the schools located within the Karuk Aboriginal Territory and homelands, and align with the California Common Core State Standards for English-Language Arts and/or the Next Generation Science Standards (NGSS) for California Public Schools.

Upon contract award, the Contractor will read, sign, and adhere to the principles set forth in the *Protocol with Agreement for Intellectual Property Rights of the Karuk Tribe: Research, Publication and Recordings*. Please note the following: Under these binding legal documents, all copyrights to lessons developed under this contract shall be owned by the Karuk Tribe. By way of formal request and approval by the Karuk Tribal Council, rights may also be shared with the contractor. Please visit the link to these documents on the Karuk website at the following link:
(<http://www.karuk.us/index.php/personnel/personnel-forms>).

Sample Nanu'avaha lessons may be requested from the Karuk Department of Natural Resources (DNR).

Scope of Work

Task One: Draft Curriculum Materials for Native Health Lessons

Contractor will develop four new age-appropriate lesson plans (between the 5th through 9th grade levels) to guide both in-class and field studies. Each 1.5-hour lesson (two 45 minute sessions) will balance the teachings of Western- with Native science, targeting middle and high-school grade levels with content focusing on tribal physical health in connection with the local traditional food system.

Lesson materials will align with the Karuk Tribe's **Nanu'ávaha K-12 Native Food System Curriculum** and align with the California Common Core State Standards for English-Language Arts and/or the Next Generation Science Standards (NGSS) for California Public Schools. All four draft lesson plans will be submitted in electronic form to the Píkyav Field Institute Program Manager (Program Manager) for review by Aug. 25, 2018.

Task Two: Finalize Native Health Lessons

Upon receiving reviewed materials by Sept. 1, 2018, Contractor will integrate all suggested revisions, edits and additions, and submit final lessons to the Program Manager by Sept. 15, 2018.

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including relevant teaching, curriculum development and environmental education project history. Include examples of your work.
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) A statement of bidder's knowledge of the Karuk traditional food system and human biology.
- 4) A lump sum price per task, with attached price page.
- 5) Names and telephone numbers of three client references.

Responses must be hand, mail, or email delivered by August 31st, 2018 no later than 5:00 PM (PST) to:

Emma Lee Perez, Contracts Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes NOT be accepted
Emails will be accepted at: emmaleeperez@karuk.us

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

Price Page for 18-RFP-024:

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____ **Fax Number:** _____

Amount requested to be compensated for each task:

- Task One: _____
- Task Two: _____

List previous experience in curriculum development below:

List up to three references with phone numbers below:

- 1) _____
- 2) _____
- 3) _____

Other Comments:

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

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