

POSITION DESCRIPTION

Title: Yav Kuma Itapan Youth Worker

Reports To: Yav Kuma Itapan Site Director

Location: Happy Camp and Yreka

Salary: \$14.00 per hour

Classification: Temporary (July 29-August 5); Full Time 8 hours/day, Monday through Friday

Summary: The Yav Kuma Itapan Youth Worker will be responsible for the daily coordination of children who participate in Yav Kuma Itapan Camp including coordinating daily physical activities and the orderly conduct of children throughout the daily activity period from July 29 through August 5. Shall assist the Site Director to accomplish the activities of the Yav Kuma Itapan.

Responsibilities:

1. Shall be punctual and reliable in reporting to work.
2. Shall work with and communicate with a variety of children of multiple age groups.
3. Shall prepare and implement week activities for camp participants of Yav Kuma Itapan.
4. Shall set up/ take down equipment as required for physical activities.
5. Shall assist the Yav Kuma Itapan Site Director as needed.
6. Shall assist the Yav Kuma Itapan Site Director in food transportation, set up and service as requested.
7. Shall be polite and maintain a priority system in accepting other position related job duties as assigned.

Qualifications:

1. Demonstrates the ability to work effectively with Native American people in culturally diverse environments.
2. Exhibits the ability to manage time well and work under stressful conditions with an even temperament.

3. Displays the ability to establish and maintain harmonious working relationships with other employees and the public.

Requirements:

1. Must be 16 years of age or older.
2. Must have demonstrated ability to work with multiple age groups of children.
3. Must be physically fit and capable of overseeing multiple activities.
4. Must be able to report to work consistently and on time.
5. Must have an excellent work ethic and ability to work well with little supervision.
6. Must have the ability to read and write and understand both verbal and written instructions.
7. Must be able to use computer.
8. Must successfully pass a drug screening test and submit to a criminal history check.

Tribal Preference Policy: In accordance with the TERO Ordinance, Tribal Preference will be observed in hiring.

Council Approved:

Chairman's Signature: _____

Employee's Signature: _____