
Karuk Community Health Clinic
64236 Second Avenue
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Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Vacancy Announcement

Title: Medical Social Worker
Reports to: Medical Director
Location: Yreka, Happy Camp, and Orleans Communities
Salary: \$27.00 - \$32.00 hour, depending on experience

Summary: Medical social workers help patients by addressing problems related to their illness, such as substance abuse or domestic conflict. They help enhance the interaction between patients and healthcare providers, thereby ensuring that the best interests of the patient are being met.

Provide individuals, families, and groups with the psychosocial support needed to cope with chronic, acute, or terminal illnesses. Services include advising family care givers, providing patient's education and counseling, and making referrals for other services.

Classification: Full Time, Regular, Non-Exempt

Application Deadline: August 18, 2016 by 5:00pm

Applications are available at all Tribal Offices or on the Internet at www.karuk.us The Karuk Tribe's **(TERO) Preference and Drug & Alcohol Policy** apply. If selected applicants must successfully pass a drug screening test and be willing to submit to a criminal background check.

Job descriptions are available online at: www.karuk.us or by contacting the Human Resource Director, Telephone (530) 493-1600 ext. 2010, Fax: (530) 493-1611 or (530) 493-5322, Email: dlbernal@karuk.us.

POSITION DESCRIPTION

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Responsibilities:

1. Work in collaboration with other healthcare givers to evaluate the medical or physical condition of the patients.
2. Shall refer clients to other staff members, as necessary; diagnose special client problems, develop and follow through on special client treatment plans.
3. Evaluate needs of the patient.
4. Counsel patients on how to overcome their conditions and avoid dependencies as they recuperate from their illness.
5. Work together with other members of the multidisciplinary treatment team.
6. Performs psychosocial assessments and discharge planning for high risk patients.
7. Participates in patient care planning responsive to age specific needs.
8. Refers patients to appropriate community resources.

9. Provides crisis intervention and emotional support to patients and families on bio-psychosocial issues.
10. Coordinates patient/family physician conferences.
11. Assists with case management.
12. Provides consultation to physicians and clinic staff re: psychosocial issues, bioethical issue and discharge problems.
13. Develops and maintains working relationships with community agencies.
14. Provides in-service education for staff
15. Documents pertinent contacts regarding discharge plans in the Social Services notes of the patient's medical record
16. Educate Patients and their families on the concept of "Medical Home"
17. Performs basic administrative tasks related to the job; updating community resource lists, statistics, reports, and other routines as required
18. Perform legal reports for suspected child abuse and elder abuse and domestic violence referrals.
19. Shall be available for local and out of the area travel as required for job related training. Shall attend all required meetings and functions as requested.
20. Shall be polite and maintain a priority system in accepting other position related job duties as assigned.

Qualifications:

1. Demonstrates the ability to work effectively with Native American people in culturally diverse environments.
2. Exhibits the ability to manage time well and work under stressful conditions with an even temperament.
3. Displays the ability to establish and maintain harmonious working relationships with other employees and the public.
4. Demonstrates the ability to understand and follow oral and written instructions.

Requirements:

1. Must possess a BA/BS Degree in Social Work, Administrative of Justice, Psychology, Sociology or related field or equivalent experience.

2. Three years social work experience in public, Tribal, or private services agency and Two years of Medical Social Worker experience preferred.
3. LCSW or ability to obtain licensure within 1 year is preferred but not required.
4. Documented experience working with Native American families preferred.
5. Must be able to type at least 45 words per minute and have documented word processing and computer usage experience.
6. Must have the ability to communicate effectively in both oral and written form.
7. Must have demonstrated ability to work with the local Indian community as well as legal and social service agencies.
8. Must possess valid driver's license, good driving record, and be insurable by the Tribe's insurance carrier.
9. Must adhere to confidentiality and HIPAA policies.
10. Must successfully pass a drug screening test.
11. Must adhere to an investigation of character as required by the Indian Child Protection and Family Violence Prevention Act. Applicant must not have been found guilty of, or entered a plea of no contender or guilty to, any offense under Federal, State or Tribal law involving crimes of violence; sexual molestation; exploitation; contact or prostitution; crimes against persons; an offense involving a child victim.

Tribal Preference Policy: In accordance with the TERO Ordinance 93-0-01, Tribal Preference will be observed in hiring.

Veteran's Preference: It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

Council Approved: August 4, 2016

Chairman's Signature: _____

Employee's Signature: _____