

The logo for Karuk Community Development Corporation features the company name in white serif font on a blue background with a repeating geometric pattern of triangles.

**Karuk**

**Community Development**

**Corporation**

## **Vacancy Announcement**

The Karuk Community Development Corporation is now accepting applications for the position of:

### **Mental Health Therapist I**

**(\$21.00 - \$25.00 per hour, depending on experience)**

Full-Time, Regular, Non-Exempt, Non-Entry Level

The intern will be part of the Koovura Yeeshiip program and will work under the supervision of a Licensed Clinical Social Worker, provide services including comprehensive assessment, diagnosis, counseling and psychotherapy to child victims of crime and will provide victim services information to victims and their families. Intern will communicate verbally and in writing with referral sources, other team members, and treatment reviewers to promote and coordinate treatment in a culturally sensitive manner; participate in practice development activities; work closely with licensed clinical staff ensuring the quality of clinical services is maintained to clients; enlist cultural practitioners as needed; refer clients to and maintain contact with Victims of Crime services in Siskiyou and Humboldt County.

Applications are available at all Tribal Offices or on the Internet at [www.karuk.us/jobs/](http://www.karuk.us/jobs/) **Tribal (TERO) Preference** shall apply. If selected, applicants must successfully pass a drug screening test and be willing to submit to a criminal background check.

**Individuals interested in applying for this position must submit an employment application to the Happy Camp Human Resources Office no later than 5pm, Thursday, December 29, 2016**

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## **POSITION DESCRIPTION**

**Title:** Mental Health Therapist I

**Reports To:** Karuk Child and Family Services Director

**Location:** Happy Camp and Orleans or Yreka

**Salary:** \$21.00 - \$25.00 per hour DOE

**Classification:** Full-Time, Non-Exempt, Non-Entry Level

**Summary:** The intern will be part of the Koovúra Yéeshiip program and will work under the supervision of a Licensed Clinical Social Worker, provide services including comprehensive assessment, diagnosis, counseling and psychotherapy to child victims of crime and will provide victim services information to victims and their families. Intern will communicate verbally and in writing with referral sources, other team members, and treatment reviewers to promote and coordinate treatment in a culturally sensitive manner; participate in practice development activities; work closely with licensed clinical staff ensuring the quality of clinical services is maintained to clients; enlist cultural practitioners as needed; refer clients to and maintain contact with Victims of Crime services in Siskiyou and Humboldt County.

### **Responsibilities:**

1. Under the direction of a Licensed Clinical Social Worker, shall provide effective outpatient psychotherapy and/or appropriate culturally-centered therapy services to child victims of crime through individual and group mental health methodologies.
2. Obtains required parental/guardian permission signatures and conducts comprehensive intake assessments and treatment plans for clients; shall maintain client records ensuring they are accurate, current, and meet relevant legal and ethical standards.
3. Recruits and screens potential cultural practitioners and program volunteers according to the Karuk Tribe policy and Cal OES regulations.
4. Develops and maintains cooperative relationships with Karuk Child and Family Services, members of other professional disciplines, local/county social service agencies, and local schools.
5. Shall participate in weekly supervision, case conferences and consultation with Karuk Child and Family Services Program Director or qualified designee regarding performance and to review cases and recommended service plans, and case management options.
6. Provide Victim Witness information to clients and their families; coordinate referrals to and from other agencies for victims and their families.

7. Maintain required documentation and prepare accurate reports required by Karuk Child and Family Services Director, and the funding agency.
8. Shall be available for local and out of area travel as required for job related training. Shall attend all required meetings and functions as requested and in a timely manner.
9. Shall consult with supervisors and staff as needed and shall be polite and maintain a priority system in accepting other position related job duties as assigned.

**Qualifications:**

1. **Cultural Competency:** Ability to work effectively with Native American people in culturally diverse environments and have knowledge of or be willing to learn the Karuk culture. Cultural competence also demands the ability to provide care to clients with diverse values, beliefs and behaviors, including tailoring delivery to meet clients' social, cultural, and linguistic needs.
2. **Professionalism:** Is aware of the potential impact of their own attitudes and behaviors on work product and makes appropriate adjustments to assure that communication and services are purposeful and appropriate. Demonstrates respect, honesty, integrity, and fairness to all, including clients and co-workers. Follows policies and procedures, and adheres to professional and ethical boundaries at all times.
3. **Teamwork:** Strives to be "solution-focused" and works closely with Karuk Child and Family Services Director, other tribal programs, community based organizations, schools, and county agencies. Maintains constructive team relationships, coordinates effective goals and identifies/plans ways to successfully work together. Demonstrates flexibility and adaptability to change as needed.
4. **Professional Development:** Participates in ongoing professional development training or meetings as determined in coordination with the Karuk Child and Family Services Director, including but not limited to cultural sensitivity training and general staff development. Exhibits knowledge of evidence based practices and the ability to clearly document success and failure of such practices in clinical documentation.

**Requirements:**

1. Must possess a Master of Social Work degree from a graduate program accredited by the Council on Social Work Education.
2. Must possess a valid intern number issued by the Board of Behavioral Sciences and upon meeting the Board requirement, successfully obtain a Clinical Social Worker License issued by the State of California.
3. Must have knowledge of and past experience working with Native American people.

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4. Must have current CPR certification or the ability to become certified within 30-days of hire.
5. Must have familiarity and knowledge of or be willing and have the ability to learn of Karuk Tribal Elders and other tribal members with special cultural knowledge, skill and ability to teach children.
6. Must possess valid driver's license, have a good driving record and be insurable by the Karuk Tribe and KCDC's insurance carriers.
7. Must adhere to the Tribe's confidentiality policy and HIPAA policies at all times.
8. Must successfully pass a pre-employment drug screening test, TB test, and provide documentation of immunity to measles or become immunized with the recommended vaccine; must agree to become immunized with the Hepatitis B vaccine and yearly TB testing.
9. Must adhere to an investigation of character as required by the Indian Child Protection and Family Violence Prevention Act. Investigation shall include clearance of FBI and appropriate law enforcement agency fingerprinting.

**Tribal Preference Policy:** In accordance with the TERO Ordinance 93-0-01, Tribal Preference will be observed in hiring.

**Veteran's Preference:** It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

**Council Approved: December 8, 2016**

**Chairman's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Employee's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_