

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Indigenous Data/Knowledge Sovereignty Fellow
Request for Qualifications
24-RFP-023

For More Information: Colleen Rossier at 530-925-6251, crossier@karuk.us
Proposal Deadline: May 3rd, 2024 no later than 5:00 PM (Pacific Standard Time)

The Karuk Tribe requests proposals for a Data/Knowledge Sovereignty Fellow.

Data/Knowledge Sovereignty Fellow will be responsible for working under the direction of the Karuk Department of Natural Resources' Data/Knowledge Sovereignty Team to assist with tasks associated with supporting community education around Indigenous data/knowledge sovereignty and supporting the Tribe begin to frame and outline elements of an Indigenous Data/Knowledge Sovereignty Policy. These tasks include, but are not limited to the following:

- Learning about and researching Indigenous data/knowledge sovereignty concepts and policies/protocols currently being used by other Indigenous communities
- Presenting what you are learning with Tribal staff and community
- Convening an Indigenous Data/Knowledge Sovereignty Speaker Series (primarily virtual, but with opportunistic in-person events as well) for Tribal staff and community - to include: identifying and reaching out to prospective speakers, scheduling speaking dates, providing introductions and bio as well as guidance for their presentations. We are aiming to have at least 4-7 speakers included as a part of this series.
- Convening an Indigenous Data/Knowledge Sovereignty panel for the Klamath Fire Ecology Symposium (to be held July 1-3, 2024)
- Sharing ideas and input into Indigenous data/knowledge sovereignty policy development
- Providing edits and revisions into draft Indigenous data/knowledge sovereignty policy
- Creating flyers for events as needed
- Convening Tribal staff and community members to provide input as needed

The Data/Knowledge Sovereignty Fellow must have a willingness to work and take direction, flexibility, the ability to work well with others, an interest in learning about Indigenous data/knowledge sovereignty, and the willingness to take initiative in being the point person coordinating the tasks listed above.

Responses to this Request for Proposals MUST include the following:

1. A statement of interest and qualifications, including relevant experience with data/knowledge sovereignty.
2. Number of hours per week and number of weeks that you can commit to.
3. Any additional expenses you will need covered (e.g. number and amount of honoraria, supplies)

costs, etc.)

3. Names and telephone number of three references.

Responses must be hand, mail, or email delivered by May 3rd, 2024 no later than 5:00 p.m. (Pacific Standard Time) to:

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will NOT be accepted
Emails will be accepted at: emmaleeperez@karuk.us

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

Price Page for 24-RFP-023

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail (optional): _____

List previous experience and interest in position below:

Hours per week: _____

Dates you can commit to: _____

Number of speakers you expect to include in the Speaker Series: _____

Any additional guidance requested:

Any additional expenses requested:

List up to three references with phone numbers below:

- 1) _____
- 2) _____
- 3) _____

Other Comments:
