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**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270



**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

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## Vacancy Announcement

**Title:** Part-Time Therapist (see requirements)

**Reports To:** Naa Vúra Yéeshiip Program Director

**Location:** Yreka and/or Happy Camp and/or Orleans

**Salary:** \$27.00 - \$30.00 per hour, depending on experience

**Classification:** Part Time (20 hours), Regular, Non-Exempt

**Summary:** The Licensed Therapist will independently provide assessment, diagnosis, prognosis, counseling and psychotherapy. Must have clinical experience and will work closely with the Naa Vúra Yéeshiip Program Director ensuring the quality of clinical services is maintained.

### **Application Deadline: Open Until Filled**

Applications are available at all Tribal Offices or on the Internet at [www.karuk.us](http://www.karuk.us) The Karuk Tribe's (TERO) Preference and Drug & Alcohol Policy apply.

If selected applicants must successfully pass a drug screening test and be willing to submit to a criminal background check.

Job descriptions are available online at: [www.karuk.us](http://www.karuk.us) or by contacting the Human Resources Department, Telephone (530) 493-1600 ext. 2010, Fax: (530) 493-5322, Email: [dlbernal@karuk.us](mailto:dlbernal@karuk.us)

## **POSITION DESCRIPTION**

**Title:** Part-Time Therapist (see requirements)

**Reports to:** Naa Vúra Yéeshiip Program Director

**Location:** Yreka and/or Happy Camp and/or Orleans

**Salary:** \$27.00 - \$30.00 per hour DOE

**Classification:** Part Time (20 hrs.), Regular, Non-Exempt

**Summary:** The Licensed Therapist will independently provide assessment, diagnosis, prognosis, counseling and psychotherapy. Must have clinical experience and will work closely with the Naa Vúra Yéeshiip Program Director ensuring the quality of clinical services is maintained.

**Responsibilities:**

1. Shall provide clinical intake assessments and consultation services for child victims of trauma referred to the Naa Vúra Yéeshiip program.
2. Shall develop individual child treatment and discharge service plans, with input from the child, family members, and other key stakeholders as well as providing other treatment planning as appropriate.
3. Shall have a strong background and working knowledge of culturally sensitive therapies, trauma focused therapies, domestic violence interventions, and providing clinical services to rural, isolated communities.
4. Shall prepare clear, concise and comprehensive case work notes and clinical documentation, adhering to all relevant privacy laws and regulations as well as grantor timeline standards.
5. Shall maintain clear professional boundaries while maintaining high levels of clinical integrity and empathy when working with clients and their families.
6. Shall perform effective psychiatric social work and/or psychotherapy of a complex nature with child victims of trauma in group and individual settings. Develop and maintain cooperative, constructive relationships with our clients, their families, and members of other professional disciplines and social service agencies within and outside of the Karuk Tribe.
7. Shall work closely with the Naa Vúra Yéeshiip Director to insure compliance with grant conditions and all applicable laws.

8. Shall have a strong treatment modality allowing for innovative integration of Western psychotherapeutic techniques and traditional Karuk healing practices.
9. Shall maintain current and valid professional licensure with respective Board for all grant compliance standards.
10. Shall ensure that all documentation that contains PHIS (Protected Health Information) as well as PII (Personally Identifiable Information) is kept confidential. Records must be maintained in locked cabinets at all times unless in immediate use. In the event charts travel with the clinician they must be maintained in a locked case.
11. Shall perform routine duties which shall include providing direct behavioral health services to individual clients under age 18, families, and groups as well as culturally based practices in conjunction with Karuk traditions.
12. Shall be available for local and out of the area travel as required for job related training. Shall attend all required meetings and functions as requested.
13. Shall be polite and maintain a priority system in accepting other position related job duties as assigned.

**Qualifications:**

1. Cultural Competency: Ability to work effectively with Native American people in culturally diverse environments and have knowledge of the Karuk culture. Cultural competence also demands the ability to provide care to clients with diverse values, beliefs and behaviors, including tailoring delivery to meet clients' social, cultural, and linguistic needs.
2. Professionalism: Is aware of the potential impact of their own attitudes and behaviors on work product and makes appropriate adjustments to assure that communication and services are purposeful and appropriate. Demonstrates respect, honesty, integrity, and fairness to all. Follows policies and procedures, and adheres to professional boundaries at all times.
3. Teamwork: Strives to be "solution-focused" and works closely with Naa Vúra Yeéshiiip Director, KCDC staff and the KCDC Board, other Tribal Program Directors, community based organizations, schools, and county agencies. Maintains constructive team relationships, coordinates effective goals and identifies/plans ways to successfully work together. Demonstrates flexibility and adaptability to change as needed.
5. Professional Development: Participates in ongoing professional development, training, or meetings as determined in coordination with the Program Director, KCDC ED/OM and/or Board including but not limited to cultural sensitivity training, and general staff development. Exhibits knowledge of evidence based practices and the ability to clearly document success and failure of such practices in clinical documentation.

**Requirements:**

1. Possess a Degree from an appropriately accredited college or university which allows for licensure by the California Board of Sciences as a Clinical Psychologist or intern; Marriage and Family Therapist (MFT) or MFT Intern; Licensed Professional Clinical Counselor (LPCC) or PCC Intern; Licensed Clinical Social Worker (LCSW) or Associate Clinical Social Worker (ASW).
2. Must possess a current and unrestricted valid California License OR intern/associate registration (with no current restrictions or disciplinary actions) from the Board of Behavioral Sciences or Board of Psychology.
3. A minimum of two-year' experience providing direct clinical services.
4. Must adhere to HIPAA, Tribal/KCDC Policies, professional standards and code of ethics relevant to licensure.
5. Must submit to and pass an investigation of character as required by the Indian Child Protection and Family Violence Prevention Act.
6. Must submit to and pass a pre-employment drug screen, background check including fingerprinting as per KCDC/Karuk Tribe policies and grant funding requirements, and adhere to KCDC/Karuk Tribe policies concerning drug-free workplace.
7. Must possess a valid driver's license, good driving record and be insurable by KCDC's insurance carrier.

**Tribal Preference Policy:** In accordance with TERO Ordinance 93-0-01, tribal preference will be observed in hiring.

**Veteran's Preference:** It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

KCDC Board Approved: 1/25/2016 Tribal Council Approved: 2/4/2016

**KCDC Chairperson:** \_\_\_\_\_

**Chairman's Signature:** \_\_\_\_\_

**Employee's Signature:** \_\_\_\_\_