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**Karuk Community Health Clinic**  
64236 Second Avenue  
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Happy Camp, CA 96039  
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Fax: (530) 493-5270



**Karuk Dental Clinic**  
64236 Second Avenue  
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Phone: (530) 493-2201  
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**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

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## Vacancy Announcement

(Internal Posting)

**Title:** Natural Resources Technician (NRT) I /Pirish Plants

**Reports To:** Collaborative Stewardship Program Manager, or designee

**Location:** Department of Natural Resources (DNR), Orleans, California

**Classification:** Regular, Full-time - Seasonal

**Salary:** \$16.95 to \$21.49 per hour, DOE and funding availability

**Summary:** The Natural Resources Technician (NRT) I is a full-time seasonal position that shall work under the supervision of division coordinators as assigned, to carry out grant related technical duties. The Natural Resources Technician I shall work with collaborators, contractors, youth, and volunteers to achieve synergy between the Karuk Department of Natural Resources' and partner organization's commitments. This position may serve in other DNR divisions as Natural Resources Technician I/Cultural Resources Technician I, if qualified. Position is dependent on support funding and will require acquisition of continued, additional and subsequent funding.

**Application Deadline: April 19, 2024 by 5:00 pm**

Applications are available at all Tribal Offices or on the Internet at [www.karuk.us](http://www.karuk.us). The Karuk Tribe's **(TERO) Preference and Drug & Alcohol Policy** apply.

If selected applicants must successfully pass a drug screening test and be willing to submit to a criminal background check.

Job descriptions are available online at: [www.karuk.us](http://www.karuk.us) or by contacting the Human Resources Department, Telephone (530) 493-1600 ext. 2043, Fax: (855) 437-7888, Email: [Humanresources@karuk.us](mailto:Humanresources@karuk.us)

## **POSITION DESCRIPTION**

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**Responsibilities:**

1. Responsible for the fulfillment of Technician duties associated grant deliverables funding the position.
2. Assists with field implementation of plants treatments, including invasive species removal and native plant enhancement in coordination with partners.
3. Attends all required meetings, trainings, and functions as requested.
4. Works productively and actively participate in a team-based environment.
5. Acquires data collection skills and techniques as required, and implements these into daily programmatic work routine as well as assist youth workers, interns, Technicians II and III with completing these tasks.

6. Conducts plant monitoring with support from supervisors, and data stewards, ensuring that field data is complete, uploaded and organized for data analysis and reporting purposes.
7. Maintains necessary documentation of work performed and accurately convey/assist in grant related report preparation.
8. Responsible for the safety, conduct, and communications between field activities under their command and appropriate Coordination/Management personnel.
9. Available for local and out of the area travel as required.
10. Shall be polite and maintain a priority system as established by their supervisors in accepting other position related job duties as assigned.

**Qualifications:**

1. Demonstrates the ability to manage time well and work under stressful conditions with an even temperament.
2. Demonstrates the ability to learn, practice, and impart traditional and Western scientific knowledges relating to the management, procurement, and processing of a wide variety forest resources.
3. Experience related to traditional land management practices and traditionally utilized plant resources and identification preferred.
4. Experience with quantitative ecological field data collection preferred.
5. Demonstrates the ability to work effectively with Indigenous peoples in culturally diverse environments.
6. Displays ability to establish and maintain harmonious working relationships with other employees, youth, natural resource agencies, and the public.
7. Demonstrates the ability to understand and follow oral and written instructions.

**Requirements:**

1. Experience and/or education:
  - a. High school diploma or equivalent; or
  - b. An equivalent combination of education and related work experience will be considered.
2. Must be responsible for using safe work practices, for following directives, guidelines and procedures and for assisting in maintaining a safe and secure work environment.
3. Must successfully pass a pre-employment drug screening test and be willing to submit to a criminal background check.

4. Must be punctual when assigned, have a good work ethic, and work well without direct supervision.
5. Must adhere to confidentiality policy and other policies/procedures of the Karuk Tribe.

**Physical Requirements:**

1. Must be able to engage in sustained physical labor outdoors, sometimes in inclement weather and in hot conditions.
2. Must be able to lift and carry equipment and supplies, as needed, weighing up to 35 pounds on a daily on an “as needed” basis.
3. Must be able hike over rugged, uneven terrain and steep slopes and hike up to 5 miles a day.

**Tribal Preference Policy:** In accordance with the TERO Ordinance 93-0-01, Tribal preference will be observed in hiring.

**Veteran’s Preference:** It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran’s Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

**Committee Approved:**

**Employee’s Signature:** \_\_\_\_\_